

Nelson Tasman Alcohol Update

KEEPING LICENSEES AND THEIR STAFF UP TO DATE WITH ALCOHOL LICENSING MATTERS



MARCH 2016

Welcome to the Nelson Tasman Alcohol Update - produced by the Nelson City and Tasman District Council Alcohol Licensing Teams, NZ Police Alcohol Harm Reduction Officer and the Nelson Marlborough District Health Board's Public Health Service.

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1. Trading hours over Easter (25-28 March) and Anzac Day (25 April)

A reminder about Easter and Anzac day trading hours:

- **OFF Licences** are not permitted to sell alcohol on Good Friday, Easter Sunday or before 1pm on Anzac Day, except for wineries who can sell their own wine on Easter Sunday.
- **ON Licences**
 - No alcohol is to be sold on Good Friday or Easter Sunday or before 1pm on Anzac Day to any person other than those who are:
 - On the premises for the purpose of dining, or
 - Who for the time being are living on the premises.
 - Or, unless a special licence has been granted.
 - This means that premises must stop selling alcohol at midnight on Thursday 24 March before Good Friday and Saturday 26 March before Easter Sunday, unless the alcohol sale relates to one of the exceptions above. A 30 minute drink up time is still allowed and premises must be closed by 12.30am.

If you are providing meals you can sell alcohol as an accompaniment to the meal up to one hour before and after the meal. **Casual drinking is not permitted.**

This year Anzac Day (25 April) falls on a Monday and the restrictions above apply on the Monday.

If you are confused about these rules please discuss your plans with Council licensing staff.

2. Renewal licence applications

This is a reminder that the new Act requires all ON, OFF and CLUB licence renewal applications to be submitted **at least 20 working days*** before the licence expiry date.

**Working days do not include weekends, public holidays or the days 20 December to 15 January inclusive.*

The District Licensing Committee can refuse an application if it is made less than 20 working days before the expiry date. If it is refused the licence holder must stop selling alcohol and apply for a new licence.

The 20 working days is to allow a reasonable length of time for any issues with the application to be sorted before the licence expiry date. Often applications are not complete when submitted and additional documents and information must be provided. A recent case where there were issues with an application that was submitted less than 20 working days resulted in the licence expiring before the renewal application could be accepted. Don't let this happen to you. It is your responsibility as the licence holder to ensure that you know the expiry date of your licence and get your application in on time.

To assist us to process your application we require the application to be COMPLETE and LEGIBLE. All parts of the form must be filled in and all additional information provided. We require a copy of the plan of the premises with every renewal application.

All application forms are available for download on the Council websites:

www.nelson.govt.nz

www.tasman.govt.nz

And a reminder – special licence applications must also be submitted **at least 20 working days** before the date of the event.

3. Managers Reminder – ON and OFF Licensed premises

At all times that alcohol is for sale a **certified manager** must be on the premises. There is an option to appoint non-certified staff as acting managers for short periods of time but this is only to cover illness or absence of your regular certified manager/s. We are noticing an increase in the use of non certified staff to cover shifts and this is not what the acting manager appointment is for. You must ensure that you have sufficient certified managers to cover all shifts and should not be leaving uncertified staff in charge unless it is due to extreme circumstances.

All licence holders must keep a register of managers on the premises and record when an acting or temporary manager is appointed, even if it is only for a few hours. We will be checking your managers register during visits to ensure that the rules are being complied with.

You must also notify the Council and Police of any manager change, new appointment or termination that will be for 48 hours or longer. Management change forms are available for download on the council websites and include details on where these should be sent to. Email is the best method.

If in doubt about notifying a management change, contact Council licensing staff.

4. Controlled Purchase Operations

Regular Controlled Purchase Operations will continue in Nelson and Tasman throughout 2016. Please take this opportunity to remind all staff, and ensure you have systems in place to prevent sales to minors and other unauthorised persons.

If they look under 25 - No ID, No Sale, No Exceptions

Be aware too that it is not enough just to check the person has ID with them. You need to check **the date of birth** to determine that the person is 18 years or older. During a recent operation in Auckland 5 of the 7 premises sold alcohol to a minor because they did not check the actual age of the person when presented with ID.

5. New Police Alcohol Harm Reduction Officer

Sergeant Matt Elliott is the new Alcohol Harm Reduction Officer for the Nelson Bays area and joined the team in March 2016. Sgt Elliott is based at the Richmond Police Station and has worked for police for over 10 years in Marlborough, Murchison and Nelson Bays in a diverse range of roles including general duties response (rural & urban), tactical crime unit, community services, and for the last six months in the Tasman District Command Centre coordinating Police activity over the wider Tasman District. The Alcohol Harm Reduction role has recently expanded in scope through a change in the way Nelson Bays Prevention group is structured and now the position heads one of four multi skilled/ functional problem solving groups, each a team of five and able to problem solve wide issues over Nelson Bays including Family Violence, Youth, Alcohol harm and School community issues.

Matt is looking forward to the role, getting out around the licenced premises and building on existing relationships and working in partnership with stakeholders to solve local issues.

6. Agency contact details

Nelson City Council Alcohol Licensing Team

www.nelson.govt.nz/alcohollicensing

Melanie Yeomans	Licensing Administrator	melanie.yeomans@ncc.govt.nz	545 8726
Sarah Yarrow	Licensing Inspector	sarah.yarrow@ncc.govt.nz	546 0260

Tasman District Council Alcohol Licensing Team

www.tasman.govt.nz/services/licensing-and-environmental-health/alcohol-licensing

Larissa Illing	Licensing Administrator	larissa.illing@tdc.govt.nz	543 8496
Tracy Waddington	Licensing Inspector	tracy.waddington@tdc.govt.nz	543 8513

NMDHB Public Health Service

Carol McIntosh	Public Health Promoter	carol.mcintosh@nmdhb.govt.nz	543 7928
Alan Bywater	Public Health Promoter	alan.bywater@nmdhb.govt.nz	543 7911
Andrew Lindsay	Medical Officer of Health	Andrew.lindsay@nmdhb.govt.nz	543 7926

NZ Police Alcohol Harm Reduction Officer

Sgt Matt Elliott	Alcohol Harm Reduction	matthew.elliott2@police.govt.nz	970 2108
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PLEASE CIRCULATE THIS TO ALL YOUR STAFF - ESPECIALLY DUTY MANAGERS - AND/OR PLACE ON YOUR NOTICE BOARD



Know your limit

We don't recommend drinking alcohol and driving. But if you do choose to have a social drink, these guidelines should help you stay on the right side of the 250mcg legal limit.

A rule of thumb


MEN


3 over **2**
THREE standard drinks over **TWO** hours


WOMEN


2 over **2**
TWO standard drinks over **TWO** hours

A standard drink (10g of pure alcohol =)

 **Lower alcohol beer**
500ml,
2.5% alcohol

 **Beer**
330ml,
4% alcohol

 **Wine**
100ml,
13% alcohol

 **Spirits**
30ml,
40% alcohol



Did you know?

An **average** person's body can process the alcohol (10g) in a **standard drink** in **approximately an hour**. There are many factors that determine how quickly alcohol is processed by your system, particularly the type and amount of food you've eaten.

The rule of thumb guide is **suitable for most adults**.

For more information on standard drinks go to:

Cheers.org.nz

DRINK LIKE
THERE IS A TOMORROW

Developed in consultation with the
Institute of Environmental Science and
Research Limited (ESR)

Hospitality
NEW ZEALAND