

Decision released from public excluded session			
Recommendation from (agenda report)	Date of meeting	Recommendation to (decision-making meeting)	Date of meeting
Council	13/12/18	n/a	13/12/18
Report Title and number			
Classification of Greenmeadows under the Reserves Act 1977 R9565			
Documents released			
Decision CL/2018/319 and Attachments A2097295 and A2084230			
Decision			
<p>Resolved</p> <p><i>That the Council</i></p> <p><u>Receives</u> the report Classification of Greenmeadows under the Reserves Act 1977 (R9565) and its attachments (A2097295 and A2084230); and</p> <p><i>Sportsfields and tennis courts:</i></p> <p><u>Resolves</u> under s16(1) of the Reserves Act 1977 to classify the part of Greenmeadows (being part of Record of Title NL114/188) where the sportsfields and tennis courts are located as shaded green in Attachment 1 (A2097295) as Recreation Reserve under s17 of that Act; and</p> <p><u>Resolves</u> under s16(1) of the Reserves Act 1977 to classify the land in Record of Title 473412 (being part of Greenmeadows and part of Isel Park) as shaded green in Attachment 1 (A2097295) as Recreation Reserve under s17 of that Act;</p> <p><u>Determines</u> that, under s16(5) of the Reserves Act 1977, public notice seeking submissions or objections on the proposed classification of this part of Greenmeadows and Isel Park as shaded green in Attachment 1 (A2097295) is not necessary as the proposed classification is substantially the same as the purpose for which these parts of reserve were held and administered immediately before the commencement of that Act; and</p>			

Delegates to the Chief Executive authority to take the steps necessary to prepare and approve a survey plan and prepare and place notice in the New Zealand Gazette classifying this part of Greenmeadows and Isel Park as shaded green in Attachment 1 (A2097295) as Recreation Reserve and to register the Gazette notice against the Record of Title; and

Community facility:

Resolves to give public notice under s16(4) of the Reserves Act 1977 of its intention to classify the part of Greenmeadows (being part of Record of Title NL114/188) as shaded orange in Attachment 1 (A2097295) as Local Purpose (Community Purposes) Reserve under s23 of that Act, noting that a survey plan will be prepared and approved by the Chief Executive; and

Road reserve:

Resolves to give public notice under s16(4) of the Reserves Act 1977 of its intention to classify the part of Greenmeadows (being part of Record of Title NL114/188) as shaded red in Attachment 1 (A2097295) as Local Purpose (Road) Reserve under s23 of that Act, noting that a survey plan will be prepared and approved by the Chief Executive;

Public notification:

Delegates to the Chief Executive authority to take all steps necessary to prepare and place public notices in accordance with the Reserves Act 1977 on the proposed Local Purpose (Community Purposes) Reserve and Local Purpose (Road) Reserve classifications; and

Delegates a Greenmeadows Reserve Hearings Panel, as a subcommittee of Council, authority to consider, hear and deliberate on submissions or objections on the proposed Local Purpose (Community Purposes) Reserve and Local Purpose (Road) Reserve classifications; and

Appoints three members to the Greenmeadows Reserve Hearings Panel; being an independent member (Chairperson), the Chair of the Sports and Recreation Committee and the Chair of the Community Services Committee; and

Delegates to the Chief Executive the authority to appoint the independent member (Chairperson) of the Greenmeadows Reserve Hearings Panel; and

Approves the Terms of Reference in Attachment 2 (A2084230) for the Greenmeadows Reserve Hearings Panel to consider, hear and deliberate on the proposed Local Purpose (Community Purposes) Reserve and Local Purpose (Road) Reserve; and

Agrees that the public notification processes are initiated within 18 months.

Reserve management plan:

Notes that the Reserve Management Plan for Sportsgrounds will be a matter for the Sports and Recreation Committee's consideration once the Greenmeadows classification process has been completed; and

Release of information:

Agrees that only the decisions and attachments (A2084230 and A209729) relating to Report (R9565) be released from public excluded business; and

Agrees that Report (R9565) be excluded from public release at this time.

Carried



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Greenmeadows

Proposed Land Classification

- **NL114/188** (Part section 50 District of Suburban South and Defined on DP 4585)
- **473412** (Lot 46 DP 5508, part sections 49 and 50)
- Park Boundary

- Proposed classification: Local Purpose (Community Purposes) Reserve
- Proposed classification: Recreation Reserve
- Proposed classification: Local Purpose (Road) Reserve

Nelson City Council
te kaunihera o whakatō

November 2018

0 15 30 45 60 m

File Ref: A2097295
MSP. Original map size A4.

Greenmeadows Reserve Hearings Panel

Terms of Reference

1. Purpose

Council has a requirement to classify land for its primary purpose under the Reserves Act 1977.

Council notified the public of its intention to classify part of Greenmeadows, being part of title NL114/188, as Local Purpose (Community Purposes) Reserve and part of Greenmeadows, being part of title NL114/188, as Local Purpose (Road) Reserve on [add date].

The purpose of this Panel is to hear, deliberate and make recommendations back to Council on any submissions or objections that are received as part of this public notification process.

This Panel is a sub-Committee of Nelson City Council.

2. Membership

The Panel is comprised of three members:

- An independently appointed member (Chairperson);
- Chair of Sports and Recreation Committee;
- Chair of Community Services Committee.

3. Quorum

Quorum for the Panel is set at three members and must include the Chairperson.

4. Areas of Responsibility

The Panel is to hear and deliberate on all submissions or objections received in response to the public notification process and make recommendations to Council.

5. Powers to decide

None.

6. Powers to recommend

Following consideration of submissions or objections, the Panel has the power to recommend to Council:

- Whether or not to classify part of the reserve as Local Purpose (Community Purposes) Reserve or some other specific local purpose raised by submissions or objections.
- Whether or not to classify part of the reserve as Local Purpose (Road) Reserve or some other specific local purpose raised by submissions or objections.

7. Role of the Panel

- To request, receive and consider any information relevant to the options under consideration
- To hear submissions or objections
- To deliberate on submissions or objections
- To make recommendations to Council

8. Role of the Chairperson

- To review the agenda with staff prior to meetings
- To chair meetings according to the agreed agenda and to assist the Panel to reach consensus on issues and options
- To act as spokesperson for the Panel
- To present findings to the Council

9. Role of staff

Staff provide technical expertise, project management and administrative support to the Panel. Their role is to:

- Provide advice and reports to enable full consideration of the options before the Panel;
- Providing advice to the Panel on legal and statutory issues and obligations
- Lead technical discussions on options under consideration
- Manage project resources (budget and staff time)
- Manage project issues, risks, changes and advise the Panel Chair of issues as they arise
- Provide staff reports to meetings at decision making points

- Organising and managing engagement with key stakeholders and the wider community
- Keeping Panel members briefed on key communications with key stakeholders and the public;
- Prepare and distribute agendas for Panel meetings
- Maintain records of process used, options considered, key decisions made by the Panel and reasons for decisions, so that the decision making process can be clearly understood.

10. Conflicts of Interest

Conflicts of interest should be declared at the start of Panel meetings.

11. Reporting

- Minutes of Panel meetings will be taken
- A report to Council with a recommendation will be prepared by staff on behalf of the Panel summarising the options considered and the reasons supporting the recommended option.