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## **Minutes of a meeting of the Nelson City Council – Policy and Planning**

**Held in the Council Chamber, Civic House, Trafalgar Street, Nelson**

**On Thursday 20 September 2012, commencing at 9.00am**

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Present: Councillor A Boswijk (Deputy Mayor, Chairperson), Councillors E Davy, K Fulton (Co-Portfolio Holder), P Matheson, P Rainey, R Reese, D Shaw and M Ward (Co-Portfolio Holder)

In Attendance: Acting Chief Executive (R Johnson), Executive Manager Strategy and Planning (M Schruer), Executive Manager Kaihautu/Community Relations (Geoff Mullen), Acting Executive Manager Regulatory (M Bishop), Chief Financial Officer (N Harrison), Executive Manager Network Services (A Louverdis), Manager Community Relations (A Ricker) and Administration Adviser (A Rose)

Apologies: Apologies were received and accepted from His Worship the Mayor, Councillors I Barker, G Collingwood, R Copeland and J Rackley

### **Opening Prayer**

The opening prayer was given by Councillor Davy.

#### **1. Conflicts of Interest**

1.1 There were no updates to the Interest Register indicated or any conflicts of interest with items in the agenda identified.

#### **2. Confirmation of Minutes – 9 August 2012**

Document Number 1351314, agenda pages 1-10 refer.

Resolved

***THAT the minutes of a meeting of the Nelson City Council – Policy and Planning, held on 9 August 2012, be confirmed as a true and correct record.***

Davy/Ward

Carried

### 3. Mayor's Report

The Deputy Mayor reported on her attendance at the opening of the Nelson Provincial Museum Exhibition on the Taranaki Wars. She described it as a very powerful exhibition and encouraged all Councillors to go and view it.

### 4. Status Report – Policy and Planning

Document Number 1034725 v5, agenda page 11 refers.

Resolved

***THAT the Status Report – Policy and Planning (1034725 v5) be received.***

Boswijk/Shaw

Carried

### 5. Portfolio Holder's Report

Councillor Fulton acknowledged and paid tribute to the hard work of staff in producing the Asset Management Plans for 2012-2022. She said that it had been a huge amount of work and she congratulated staff on the achievement.

### 6. Adoption of Asset/Activity Management Plans

Document Number 1357526, agenda pages 12-15 refer.

The Manager Policy and Planning, Nicky McDonald, joined the meeting and presented the report. She gave the background to the nine Asset and Activity Management Plans that were currently before Council for adoption.

The Chairperson, Councillor Boswijk, drew the meeting's attention to the plans one by one and asked for questions.

#### 6.1 Transport Activity Management Plan 2012-2022

During consideration of this plan there was some discussion on the importance of coordinating the various utility contractors who may undertake work in streets and under footpaths.

The Principal Adviser – Transport and Roading, Andrew James and the Executive Manager Network Services, Alec Louverdis, joined the meeting. Mr Louverdis explained that as part of the new Utilities Code, Council coordinated works carried out in streets and held regular three monthly meetings with all the utility operators to achieve this.

#### 6.2 Arts Activity Management Plan 2012-2022

The following amendments were agreed to the Arts Activity Management Plan 2012-22:

- 6.2.1 Page 5. Under item 2.1 in the table regarding the festivals, in the middle column the word "or" be inserted in the first line between "and" and "support".
- 6.2.2 Page 6. In section 2.4, Key Performance Measure, in the last column headed Outcomes the word "financial" be replaced with the word "funding". It was agreed to stop the sentence after the word "building" and the remainder of the wording to be a separate sentence.
- 6.2.3 Page 7. Under Festivals, in the middle column, the wording changed to read "Investigate options for the operation of the Arts Festival by a Trust which may be established in the future as a result of the merger of the School of Music and the Theatre Royal".
- 6.2.4 Page 11. There was some discussion about the funding figures per annum placed against the School of Music and the Theatre Royal but it was agreed that these figures were correct and had appeared in the Long Term Plan 2012-2022.
- 6.2.5 Page 17. Opera in the Park timing. There was some discussion that it had been agreed that Opera in the Park would take place in alternate financial years to the Nelson Arts Festival. However, it was noted that this would not happen this financial year as there was an Opera in the Park scheduled for 13 February 2013. After discussion it was agreed that timing for future years would be corrected via the 2013/2014 Annual Plan process.
- 6.2.6 Page 18. 7.1.8 Future Work. In answer to a question it was confirmed that the Arts Festival from 2013 would be based in the Central Business District.

The view was expressed that Council may have to curtail many of the activities under its Regional Arts Strategy if the new amendment to the Local Government Act was passed into law.

### 6.3 Parks and Reserves Activity Management Plan 2012-2022

- 6.3.1 Page 59. There was concern expressed regarding the governance of Saxton Field. It was felt that this matter needed to be addressed as soon as possible. It was suggested that a joint meeting be held with Tasman District Council to discuss this and other matters.

Resolved

**THAT the following Asset and Activity Management Plans be adopted:**

- **Water Supply Asset Management Plan 2012-22**
- **Stormwater Asset Management Plan 2012-22**
- **Wastewater Asset Management Plan 2012-22**

- **Solid Waste Activity Management Plan 2012-22**
- **Transport Activity Management Plan 2012-22**
- **Heritage Activity Management Plan 2012-22**
- **Arts Activity Management Plan 2012-22 including amendments made at the meeting**
- **Parks and Reserves Activity Management Plan 2012-22**
- **Community Facilities Activity Management Plan 2012-22**

Boswijk/Fulton

Carried

## **7. Nelson Development Strategy – Scope and Timetable**

Document Number 1364748, agenda pages 16-29 refer.

The Principal Adviser City Development, David Jackson, joined the meeting and presented the report.

### **7.1 Proposed Technical Work Programme**

The following amendments were agreed to be made to the proposed Technical Work Programme:

- Item Number 5 Special Features to be renamed "Environmental Values";
- An additional phase be included in the programme called "Coastal Marine" and against it under "Task," use, allocation and quality.

Resolved

***THAT the Objectives, Scope and Deliverables for the Nelson Development Strategy as set out in Attachment 1 of report 1364748 with the amendments made at the meeting be adopted;***

***AND THAT the timeline in Attachment 2 of report 1364748 be agreed for reports to be presented to Council:***

- ***An outline draft Nelson Development Strategy setting out the base framework for growth and redevelopment of Nelson, supported by research/early engagement reports by the end of June 2013;***

- **A draft Nelson Development Strategy (excluding centres/neighbourhoods) for public consultation (and including supporting/background reports) by the end of March 2014;**
- **A final Nelson Development Strategy (excluding centres/neighbourhoods) by the end of October 2014;**

**AND THAT targeted consultation during development of the draft Development Strategy include the organisations and groups in Attachment 3;**

**AND THAT it be agreed that the above process and timeline replaces that resolved by Council at its meeting of 5 April 2012, report 1234740.**

Boswijk/Reese

Carried

## **REPORTS FROM COMMITTEES**

### **8. Hearings Panel – 1 August 2012**

Document Number 1348133, agenda pages 30-38 refer.

Resolved

**THAT the minutes of a meeting of the Hearings Panel, held on 1 August 2012, be received.**

Boswijk/Davy

Carried

### **9. Late Item – Public Excluded Resolutions and Recommendations from the Public Excluded Remuneration Committee Minutes of 17 August 2012**

The Chairperson explained that this item had been deferred from the Council meeting the previous Tuesday and in order that these public excluded resolutions and recommendations may be considered at this meeting they should be treated as a late item in accordance with Section 47A(7) of the Local Government Official Information and Meetings Act 1987.

Accordingly there was need for a resolution to be passed for this to happen.

Resolved

**THAT the public excluded resolution and recommendations to Council contained in the public excluded minutes of the Remuneration**

**Committee Meeting of 17 August 2012 be considered at this meeting, pursuant to Section 47A(7) of the Local Government Official Information and Meetings Act 1987 because of the need for urgency.**

Matheson/Davy

Carried

In answer to a question, the need for urgency was because consideration of these recommendations was holding up the performance management process for all of Council staff.

## **PUBLIC EXCLUDED BUSINESS**

### **10. Exclusion of the Public**

Recommendation

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	Public Excluded Policy and Planning Minutes – 26 June 2012 These minutes confirmed the public excluded minutes of 26 June 2012 and also contain information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary:
	Orana Wildlife Trust correspondence relating to Natureland.		<ul style="list-style-type: none"> <li>• Section 7(2)(i) To carry out negotiations</li> <li>• Section 7(2)(c) To protect information that is subject to an obligation of</li> </ul>

<b>1 (cont)</b>			confidence
	Public Excluded Status Report Policy and Planning - 26 June 2012 containing information regarding a joint proposal from two commercial parties for the development of land which includes Council infrastructure.		<ul style="list-style-type: none"> <li>Section 7(2)(b) To protect information that may disclose a trade secret or unreasonably prejudice the commercial position of the person who supplied the information</li> <li>Section 7(2)(h) To carry out commercial activities</li> </ul>
<b>2</b>	Public Excluded Status Report – Policy and Planning – 9 August 2012 This report contains information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary:
	Proposed Purchase of Land for a Footpath		<ul style="list-style-type: none"> <li>Section 7(2)(i) To carry out negotiations</li> </ul>
	Negotiations with a landowner to secure long-term public access along the Maitai Walkway.		<ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons</li> <li>Section 7(2)(i) To carry out negotiations</li> </ul>
<b>3</b>	Public Excluded Status Report – Policy and Planning – 20 September 2012 This report contains information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary:
<b>4</b>	Negotiations with a landowner to secure long-term public access along the Maitai Walkway.		<ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons</li> <li>Section 7(2)(i) To carry out negotiations</li> </ul>

<p><b>4 (cont)</b></p>	<p>Proposed Purchase of Land for Transport Purposes This report contains information regarding negotiations for the purchase of a strategic piece of land.</p>	<p>Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>
<p><b>5</b></p>	<p>Public Excluded Minutes of the Remuneration Review Committee – 17 August 2012 These minutes contain details of the Acting Chief Executive Performance Review and Performance and Employment Criteria 2012/2013</p>	<p>Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of this information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> <li>• Section 7(2)(c) To protect information that is subject to an obligation of confidence</li> </ul>

Boswijk/Rainey

Carried

The meeting went into public excluded session at 10.08am and resumed in public session at 11.20am.

**11. Re-admittance of the Public**

Resolved

***THAT the public be re-admitted to the meeting.***

Boswijk/Fulton

Carried

There being no further business the meeting ended at 11.20am.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date