

MINUTES OF A MEETING OF THE INFRASTRUCTURE COMMITTEE HELD IN THE COUNCIL CHAMBERS, CIVIC HOUSE, TRAFALGAR STREET, NELSON ON THURSDAY 24 JULY 2008 COMMENCING AT 9.00AM

PRESENT: Councillor M Homes (Chairperson), His Worship the Mayor K Marshall, Councillors I Barker, A Boswijk, G Collingwood, M Cotton (Deputy Chairperson), A Miccio and D Shaw

IN ATTENDANCE: V Altmets (Chief Executive), F Galloway (Divisional Manager Infrastructure), M Schruer (Manager Infrastructural Assets) and R Palmer (Administration Adviser)

APOLOGIES: Apologies from His Worship the Mayor K Marshall and Councillor A Boswijk, for lateness, and Councillors P Rainey, R Reece and D Henigan were received and accepted

1.0 PUBLIC FORUM

1.1 Unformed Road Reserve Mount Street

Mr Steve Cotter spoke to the committee regarding his concerns as to the proposal to carry out work on the unformed road reserve at the extreme southern end of Mount Street to provide a footpath. He explained that if the work was carried out in the way proposed by Council staff, the number of car parking spaces which presently existed would be reduced to the detriment of residents living in the area.

Mr Cotter tabled a series of documents which explained his concerns, and a plan which indicated an alternative development of the area which in his opinion would not have such a significant impact on the parking.

The Divisional Manager Infrastructure advised that the work had been initiated by a request from the developer of the property at the corner of the cul de sac, who was offering to contour and landscape the land and at the same time cut a bench for a footpath around the perimeter of the land concerned. Council would then form the finished footpath surface.

Mr Galloway explained that for this reason there was no formal design of the footpath but that at the time the work was carried out to contour the waste land there would be an opportunity to determine the best route for the footpath.

Concern was expressed that apparently there had been no consultation with affected residents in the initial stages. Mr Galloway advised that there had been considerable discussion with local residents.

Staff were asked to mark out what was proposed and then undertake additional consultation with the neighbours to determine the most appropriate location for the path having regard to the contour of the land and the area available for the manoeuvring of vehicles.

2.0 CONFIRMATION OF MINUTES

12 June 2008

Resolved

THAT the minutes of the meeting of the Infrastructure Committee, held on Thursday 12 June 2008 be confirmed as a true and correct record.

Shaw/Barker

Carried

3.0 INFRASTRUCTURE COMMITTEE STATUS REPORT – 24 JULY 2008

Agenda pages 6-7 refer.

In response to Councillor queries, staff advised:

- i. That at this stage there had been no response from Transit New Zealand regarding the possibility of additional signs indicating the route to Nelson, however staff were following up with this matter.

It was agreed that perhaps any sign at the Waipara Junction should incorporate advice in respect of whether the Lewis Pass was open or not.

- ii. It was proposed to hold a meeting with Sustainable Transport Futures regarding car pooling on Monday 28 July and in the meantime the Council website was in the process of being upgraded.
- iii. Fresh FM had indicated that it would be interested in promoting car pooling.

Resolved

THAT the Infrastructure Committee Status Report, dated Thursday 24 July 2008, be received.

Boswijk/Barker

Carried

4.0 CHAIRPERSON REPORT

4.1 Urban Design – Collingwood Street

The meeting was advised that Urbanism Plus had provided comments regarding the proposed upgrade of Collingwood Street and its relationship to the Central City Strategy which was presently being undertaken.

It was noted that the recommendations from the consultants were that the tree species should be selected to accord with the overall Strategy which was still some months away and therefore the decision on the type of trees and their location should be delayed.

The consultants also indicated that a pedestrian crossing near the junction of Collingwood Street and St Johns Street would be desirable, however it was noted that this location might not be the best and further investigation would be needed at a later date.

The meeting discussed generally the planting of trees within the CBD noting that input from the community would be sought when consultation opened on the Strategy.

It was generally agreed that having regard to the stage which had been reached in relation to the Collingwood Street upgrade that the contract should proceed but having regard to the comment received from Urbanism Plus.

4.2 Urban Design – Rocks Road

The meeting was advised that to ensure that no excavation was undertaken in the toe of the Tahunanui slip the proposed footpath generally followed existing contours and wherever possible made use of existing driveways with safety barriers being erected wherever there was a fall of more than one metre.

The Divisional Manager Infrastructure advised these barriers would be basic functional steel uprights with a wooden handrail infilled with mesh which could be disguised with planting if it was considered necessary.

4.3 Normanby (Aratuna) Bridge

The Divisional Manager Infrastructure advised that the contract for the construction of the new bridge had been a design and build with no specific time for completion, and that by allowing the contractor to programme this around his other work had resulted in a saving of \$200,000.

It was agreed that in the future more thought needed to be given to the way in which Council communicated the completion dates of capital works projects.

Attendance: Councillor Barker left the meeting.

4.4 Broken Glass

The Committee discussed concerns regarding the amount of broken glass in the City and the ways in which the Council could assist to ease the problem. Matters discussed included:

- i. Approaching Central Government to reintroduce deposits on glass bottles.
- ii. Looking at ways in which the Council itself could manage a deposit/refund scheme.
- iii. Introducing a policy of zero tolerance in relation to broken glass and taking action under the Litter Act.

It was noted that the Waste Minimisation Act which included provisions relating to producer responsibility was likely soon to be enacted and once the new legislation had been given effect to, a report could be considered outlining the options which Council might have.

It was also agreed that His Worship the Mayor and the Chief Executive should raise the question of deposits for glass bottles at the Local Government New Zealand Conference which they are proposing to attend next week.

5.0 FINANCE STATEMENT FOR ELEVEN MONTHS ENDED 31 MAY 2008

Document No 678696, dated 10 July 2008, agenda pages 8-18 refer.

Resolved

***THAT** the Finance Statement for the eleven months ended 31 May 2008 be received and the variations explained therein be noted.*

Shaw/Collingwood

Carried

6.0 MAJOR INFRASTRUCTURE PROJECTS 2007/2008

Document No 6477115, dated 17 July 2008, agenda pages 19-21 refer.

Resolved

***THAT** the update on major infrastructure projects to July 2008 be received.*

Shaw/Boswijk

Carried

7.0 PROPOSED TOP OF THE SOUTH LAND TRANSPORT LIAISON FORUM

Document No 680128, dated 14 July 2008, agenda pages 22-28 refer.

Resolved

***THAT** the Nelson City Council join the proposed Top of the South Land Transport Liaison Forum;*

***AND THAT** the following terms of reference be accepted and the Council representatives be His Worship the Mayor, the Chairperson, the Deputy Chairperson of the Infrastructure Committee and the Chairperson of the Regional Land Transport Committee;*

***AND THAT** Tasman District Council be advised of this decision.*

Cotton/Boswijk

Carried

Terms of Reference for the Top of the South Land Transport Liaison Forum**Purpose**

The Forum shall provide for informal discussion on any land transport matter relevant to the three "Top of the South Island" unitary authorities being Tasman District Council, Nelson City Council and Marlborough District Council.

Membership

Membership shall include for up to three political representatives appointed by each of the Councils, the Chief Executive Officer from each Council, and senior transportation managers from each Council.

Objectives

The objectives may include any issues relevant to the Land Transport functions of the unitary authorities including:

- To provide clarity between regional and national priorities;
- To identify intra-regional transport outcomes relevant to the “Top of the South”;
- To further identify relevant regional economic considerations and the possible funding of any land transport infrastructure associated with those considerations;
- To recommend the mix of projects that best contributes to the objectives of the “Top of the South” Councils;
- To provide advice and feedback to the Government regarding allocation of funding and the range of funding applied to land transport activities;
- To assist the three “Top of the South” Councils to achieve best value for money and delivery on their regional land transport strategies;
- As far as practical ensure that central and regional land transport plans are aligned;
- Identify expenditure pressures that are not being strategically addressed by Government;
- Promote consistent planning and funding policies that enhance incentives within the “Top of the South”;
- Assist with the roles and relationships of the three Councils with the new transport agency and the Ministry of Transport.

8.0 POWER AND TELECOMMUNICATION LINE UNDERGROUNDING POLICY

Document No 666496, dated 17 July 2008, agenda pages 29-37 refer.

The meeting discussed whether or not it would be better to look at a percentage cost share similar to other funding policies, rather than a flat figure of \$3,000.

The meeting also discussed whether it was necessary to have a resolution that the Council consider the relevant budgets in the 2009/2019 LTCCP, having regard to the fact that this was an automatic process.

Resolved

THAT the Power and Telecommunication Line Undergrounding Policy as set out below be adopted.

Holmes/Miccio

Carried

Power and Telecommunication Line Undergrounding Policy

1) Utility Companies

- a) Council to make maps available to the utility companies of planned projects for the next three years and a list of likely projects form year four to ten.
- b) Utility companies to identify opportunities for undergrounding of existing and future lines in conjunction with proposed projects then liaise with Council.
- c) Council will provide trenching and reinstatement only.
- d) Utility companies are responsible for all other works associated with the undergrounding, including ducting, cables and electrical connection.
- e) Utility companies will underground private lines in accordance with Section 2 below.

2) Private Infrastructure

- a) Council will consult with property owners to get agreement regarding undergrounding of private power and telecommunication lines serving their property before starting work on site.
- b) The property owner will pay for the actual cost of undergrounding the power and telecommunication lines serving their property, up to maximum of \$3,000 (2008 rates plus CPI), for each house to cover the cost of trenching, reinstatement and miscellaneous connections costs. Council will pay the costs over this figure.
- c) In Right of Ways this \$3,000 (2008 rates plus CPI) only covers the cost of undergrounding private power lines up ROW, not connection from ROW to the house. This additional cost of connection to the house is to be covered by the property owner.
- d) Finance Department to organise repayment in instalments over 12 months, if requested by property owners, to ease the burden of payment. These repayments will not include interest charges.

9.0 DRAINAGE OWNERSHIP POLICY

Document No 674374, dated 17 July 2008, agenda pages 38-49 refer.

Resolved

THAT the Drainage Ownership Policy attached as Attachment 2 to document no 674374 be adopted.

Collingwood/Cotton

Carried

10.0 RAINFALL EVENT – 11 JULY 2008

Document No 680196, dated 14 July 2008, agenda pages 50-52 refer.

The Divisional Manager Infrastructure advised that the phone calls that had been received regarding flooding or requesting sand bags were all being individually followed up to ascertain the satisfaction or otherwise of the callers with the response which they had received.

Members of the Committee expressed their thanks to the Council staff and in particular the Infrastructure Team.

Resolved

THAT the report regarding the rainfall event on the 11 July 2008 be received;

AND THAT the costs associated with the storm event be funded from the Storm Water Account and any short falls financed from the Emergency Fund.

Boswijk/Holmes

Carried

11.0 CONTRACTS ACCEPTED UNDER DELEGATED AUTHORITY

Document No 680553, dated 16 July 2008, agenda 53-54 refer.

The Divisional Manager Infrastructure advised that the contract relating to the York Valley land fill operation although some \$600,000 less than the estimate, was in fact a saving of \$86,000 on the present contract. He also explained that the reason for the supposedly extreme estimate for this contract was that the staff had considered that the contract being only for a period of two years and nine months would have been subject to a substantial premium by contractors which did not eventuate.

A request was put forward for the staff to indicate within the report on Contracts Accepted Under Delegated Authority any specific budget allowance which might have been made in respect of the contracts.

Resolved

THAT the information regarding Contracts Accepted Under Delegated Authority in the period 29 May 2008 - 10 July 2008 be received.

Collingwood/Shaw

Carried

The meeting closed at 11.25am.

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

_____ CHAIRPERSON

_____ DATE