

**MINUTES OF A MEETING OF THE CORPORATE GOVERNANCE COMMITTEE  
HELD IN THE COUNCIL CHAMBER, CIVIC HOUSE, TRAFALGAR STREET,  
NELSON ON THURSDAY 3 APRIL 2008 COMMENCING AT 9.00AM**

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- PRESENT:** Councillor G Thomas (Chairperson), His Worship the Mayor (K Marshall), Councillors I Barker, A Boswijk, M Cotton, D Henigan (Deputy Chairperson), A McAlpine, A Miccio, R Reese and D Shaw
- IN ATTENDANCE:** Chief Executive (V Altmants), Chief Financial Officer (C Fitchett), Manager Strategy and Planning (M Tregurtha), Administration Adviser (A Rose)
- APOLOGIES:** Apologies were received and accepted from Councillors G Collingwood, M Holmes and P Rainey and for lateness from His Worship the Mayor and Councillor R Reese.
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**1.0 PUBLIC FORUM**

**1.1 The Inclusion CPTED Principles into City Design Strategy**

Mr Hugh Briggs, on behalf of the Nelson Safer Community Council, addressed the Committee regarding crime prevention through urban design and tabled a paper and read it. He urged Council to make sure that the Nelson Safer Community Council had representation on the City Council's recently formed Urban Design Group to ensure that crime prevention issues and concerns were incorporated into the Council's City Design Strategy.

The Manager Environmental Policy, Martin Workman, joined the meeting and in answer to a question he confirmed that Crime Prevention Through Environmental Design (CPTED) was a key component of the central City strategy and the Safer Community Council would be involved on the reference group at a very early date. He said that he looked forward to their involvement.

The Chairman thanked Mr Briggs for his presentation.

**2.0 PRESENTATION OF THE TAINUI TARANAKI KI TE TONGA –  
NEGOTIATIONS ON THE TREATY SETTLEMENT PROCESS**

The Chairman advised that this item had been postponed at the request of the negotiating team and would be on the agenda of a future meeting.

**3.0 CONFIRMATION OF MINUTES**

28 February 2008

Resolved

***THAT** the minutes of the meeting of the Corporate Governance Committee, held on Thursday 28 February 2008, be confirmed as a true and correct record.*

Miccio/Boswijk

Carried

#### 4.0 CORPORATE GOVERNANCE COMMITTEE STATUS REPORT –MARCH 2008

Resolved

***THAT** the Corporate Governance Committee Status Report for March 2008 be received.*

Barker/Miccio

Carried

#### 5.0 FINANCE STATEMENT FOR THE EIGHT MONTHS ENDED 29 FEBRUARY 2008

Document No 648459, dated 18 March 2008.

The Chief Financial Officer presented the report and answered questions.

Resolved

***THAT** the finance statement for the eight months ended 29 February 2008 be received and the variations noted.*

Barker/McAlpine

Carried

#### 6.0 SCHEDULE OF DOCUMENTS SEALED

Schedule of documents sealed from 7 February 2008 to 17 March 2008, agenda pages 35-36 refer.

Resolved

***THAT** the schedule of documents sealed from 7 February 2008 to 17 March 2008 be received.*

Shaw/Cotton

Carried

#### 7.0 EDUCATION FOR ENTERPRISE

Pip Jamieson and Murray Turner from the Nelson Economic Development Agency, accompanied by Ross Butler and Trevor Ollie, made a presentation on Nelson Education for Enterprise explaining that Nelson was one of four regions involved in a two year trial of the programme and tabled a paper on E4E.

The programme sought to give school pupils a real life experience with various business activities which would give them a very positive attitude to learning.

The programme found support from the Committee. Councillor Henigan suggested that a possible project for the students could be developing performance indicators such as a pedestrian count in the CBD they had recently been involved iwth. Councillor Shaw said that another role for the Council could be to get support of the project through Local Government New Zealand.

The Chairman thanked the Nelson Education for Enterprise representatives for their presentation.

## 8.0 NELMAC LTD – STATEMENT OF INTENT 2008/09

Document No 648383, dated 17 March 2008.

Mr Richard Jenkins, Chairperson, and Mr Malcom Topliss, Chief Executive of Nelmac, joined the meeting and presented the Statement of Intent and answered questions.

Attendance: Councillor Cotton declared an interest as a Director of Nelmac and withdrew from this part of the meeting.

There was some discussion regarding how appropriate performance targets relating to sustainability would be developed and it was confirmed that this would be in discussion with Council staff.

Resolved

***THAT the Nelmac Ltd Statement of Intent for 2008/09 be approved for signing;***

***AND THAT the Board of Nelmac, in discussion with Council staff, be requested to develop appropriate performance targets relating to sustainability for inclusion in the 2009/10 Statement of Intent.***

Shaw/Henigan

Carried

Councillor Reese said that it would be helpful in the covering report of a Statement of Intent to have an explanation in the of any changes.

Attendance: The meeting adjourned from 10.50 to 11.05am for morning tea.

## 9.0 NELSON CITY BYLAWS

Document No 643045, dated 9 January 2008, agenda pages 55-145 refer.

The Administration Adviser, Richard Palmer, joined the meeting and presented the report.

During discussion it was agreed that Clauses 3, 4 and 5 in the Consolidated Bylaw 1991 – Part 2 Refuse Collection Disposal should be retained as should Clause 7 – Restrictions on the Type of Rubbish.

Recommendation to the Council

***THAT the following bylaws be revoked using the Special Consultative Procedure:***

***i. Consolidated Bylaw 1991***

- a) Introduction***
- b) Part 2 – Refuse Collection and Disposal***
- c) Part 4 – Swimming Pools***
- d) Part 5 – Miscellaneous Matters***

- ii. *Fire Prevention Bylaw 1981 (No 170)*
- iii. *Control of Animals Bylaw (No 185)*
- iv. *Nelson Public Library Bylaw 2001 (No 201)*

**AND THAT** *Bylaw 215 “Miscellaneous Matters”, also incorporating provisions regulating refuse collection receptacles, be promulgated using the Special Consultative Procedure;*

**AND THAT** *the Statement of Proposal relating to the revocation of the above bylaws and the promulgation of Bylaw 215 be approved;*

**AND THAT** *the date of the coming into effect of Bylaw 215 and the revocation of the bylaws mentioned above be the same.*

Shaw/Reese

Carried

In answer to a question regarding obstruction of footpaths by rubbish containers, the Chief Executive said he would check if this was covered by the Land Transport Act and report back when the amended bylaw goes to Council.

It was also advised that a copy of the new bylaw containing the amendments agreed to at the meeting would be circulated to Council.

#### **10.0 RESOLUTION FOR FUNDING APPLICATIONS – NELSON ARTS FESTIVAL**

Document No 648374, dated 18 March 2008, agenda pages 126-127 refer.

Resolved

**THAT** *the Nelson City Council applies to funders and sponsors for funding and sponsorship of the Nelson Arts Festival as required;*

**AND THAT** *the Nelson City Council staff be authorised to select the agencies to approach for funding.*

His Worship the Mayor/Boswijk

Carried

#### **11.0 CONTRACTS ACCEPTED UNDER DELEGATED AUTHORITY**

Document No 645189, dated 30 March 2008, agenda page 128 refer.

Resolved

**THAT** *the report be received.*

His Worship the Mayor/Cotton

Carried

Councillor Shaw said that when the Civic House footpath canopy refurbishment was undertaken, it was important to retain the Rimu and it should not be painted.

**12.0 PROPOSED AIR SPACE LEASE FOR 68 ACHILLES AVENUE**

Document 636383, dated 27 March 2008, agenda pages 129-130 refer.

There was discussion on the need for a cohesive approach to prevent piecemeal visual impact on the cityscape and it was felt that before this recommendation from the Infrastructure Committee could be adopted, more information was required.

Resolved

***THAT the item on proposed air space lease for 68 Achilles Avenue be deferred to the Council meeting on 17 April 2008.***

His Worship the Mayor/Barker

Carried

**13.0 PUBLIC EXCLUDED BUSINESS****13.1 Exclusion of the Public**

Resolved

***THAT the public be excluded from the following parts of the proceedings of this meeting in accordance with section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.***

- i. Confirmation of Public Excluded Minutes – 28 February 2008*
- ii. Corporate Governance Committee Status Report – March 2008*

*Reasons:*

*To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; and*

*To protect the privacy of natural persons.*

Barker/Boswijk

Carried

The meeting went into public excluded session at 11.33am and resumed in public session at 12.09pm.

Resolved

***THAT the public be readmitted to the meeting.***

His Worship the Mayor/Cotton

Carried

There being no further business the meeting ended at 12.09pm.

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

\_\_\_\_\_ CHAIRPERSON

\_\_\_\_\_ DATE