
MINUTES
of the
SAXTON FIELD COMMITTEE MEETING
held
9.30 am, Wednesday, 20 November 2019
at
Saxton Netball Pavilion, Stoke, Nelson

Present: Tasman District Council: Councillors K Maling, T Tuffnell
Nelson City Council: Councillors J Edgar, T Skinner

In Attendance: Tasman District Council: Community Development Manager (S Edwards),
Reserves and Assets Projects Officer (G Thorn), Executive Assistant (T
Fifiield)
Nelson City Council: Community Services Manager (R Ball), Events and
Venues Advisor (L Haack), Property Parks & Facilities Asset Manager (A
Petheram), Event Project Manager (P Robertson)

1 OPENING, WELCOME

Community Development Manager, Susan Edwards, welcomed everyone to the first meeting of the Committee.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 PRESENTATIONS

Nil

7 REPORTS

7.1 Appointment of Chairperson for 20 November meeting

Ms Edwards spoke to the report which sought a Chairperson for today's meeting.

It was agreed that Cr Edgar be appointed as Chairperson.

Moved Cr Maling/Cr Tuffnell

SFC19-11-1

That the Saxton Field Committee:

1. receives the Appointment of Chairperson for 20 November meeting report RSFC19-11-1; and

2. appoints Cr Edgar as Chairperson of the 20 November 2019 inaugural meeting.

CARRIED

7.2 Saxton Field Activity Report

Glenn Thorn, Reserves and Assets Projects Officer, spoke to the report which updated the Committee on the progress of the capital projects for 2019/2020.

He noted:

- the work below Saxton Pond has been completed - this is the last remaining piece of tidy up work to the pond area;
- there has been some vandalism at Saxton Field and Police have arrested a couple of people.

It was noted that the Reserve Management Plan publicity wording had a "management" feel to it which may have people focusing on the management aspect, as in who takes bookings verses what we are doing with the growth and vision of Saxton Field.

Lynette Haack, Events and Venues Advisor, said a marketing report will be included in the Committee's next agenda. She said feedback from the Committee's recent workshop has been compiled into a summary which will also be included in the report. The next step will be to engage a marketing group to see what we need to focus on in regard to the marketing strategy.

Ms Haack and Paula Robertson, Event Project Manager, provided the Subcommittee with an update on the upcoming Bay Dreams event:

- currently ticket sales also requiring camping facilities are down on the previous year, so it looks as though the majority of campers would be able to stay at Rutherford Park. If this is the case, there would be no provision for camping at Saxton Field;
- a small portion of campers could go to other camping grounds in Nelson;
- bus services will still be running in areas and if there is a need, Bay Dreams would still run a bus service to Richmond and may run one to Motueka if needed;
- if camping doesn't proceed at Saxton, it means the pavilion etc would be available for other bookings this summer.

Mr Petheram said the completion of the Athletics track was on time and he is very happy with the outcome.

It was noted that both Councils are working on improvements to the entranceway from

Champion Road as it's quite narrow.

Moved Cr Skinner/Cr Tuffnell
SFC19-11-2

That the Saxton Field Committee receives the Saxton Field Activity Report

CARRIED

7.3 Appointment of Independent Chair to Saxton Field Committee

Ms Edwards spoke to the report which sought the Committee's agreement to membership of an interview panel to assist the Chief Executives of the Councils to identify and recommend to the Councils a suitable person for the role of the independent chair of this Committee.

Moved Cr Maling/Cr Edgar
SFC19-11-3

That the Saxton Field Committee:

- 1. receives the Appointment of Independent Chair to Saxton Field Committee report RSFC19-11-3; and**
- 2. appoints Councillors Tuffnell and Skinner to be the Interview Panel to assist the Chief Executives (or their delegates) to undertake a recruitment process for the Independent Chair of the Saxton Field Committee and to recommend a preferred candidate to both Councils; and**
- 3. agrees that the Councillors in 2. above have the authority to appoint a replacement member for them in the event of their unavailability for any reason.**

CARRIED

The meeting concluded at 10.00 am

Date Confirmed:

Chair: