

Notice is given that an ordinary meeting of the Saxton Field Committee will be held on:

Date: **Wednesday 22 May 2019**
Time: **9.30 am**
Meeting Room: **Saxton Netball Pavilion**
Venue: **Stoke**
Nelson

Saxton Field Committee

AGENDA

MEMBERSHIP

Independent Chair

Judene Edgar

Tasman District Council

Cr Trevor Tuffnell

Cr Kit Maling

Nelson City Council

Cr Tim Skinner

Cr Bill Dahlberg

(Quorum 3 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

That the minutes of the Saxton Field Committee meeting held on Wednesday, 14 November 2018, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Saxton Field Committee meeting held on Wednesday, 14 November 2018, be confirmed as a true and correct record of the meeting.

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Saxton Field Vision and Objectives and Reserve Management Plan Review..... 5

8.2 Recommended Next Steps for Developing a Marketing Plan for Saxton Field ... 15

8.3 Saxton Field Activity Report 21

9 CONFIDENTIAL SESSION

Nil

8 REPORTS

SAXTON FIELD VISION AND OBJECTIVES AND RESERVE MANAGEMENT PLAN REVIEW

Decision Required

Report To:	Saxton Field Committee
Meeting Date:	22 May 2019
Report Author:	Susan Edwards, Community Development Manager
Report Number:	RSFC19-05-1

1 Summary

- 1.1 Staff have held two workshops with Committee members to discuss your proposed vision and objectives for Saxton Field. The purpose of the workshops were to provide some overarching context for preparing the Saxton Field marketing strategy and for the initial public consultation for reviewing the Saxton Field Reserve Management Plan (SFRMP). The outcomes from the workshops are contained in Attachment 1. Staff are seeking the Committee's approval of the workshop outcomes or an indication of any amendments that you would like made to the document prior to approving it.
- 1.2 The current SFRMP is due for review, having been adopted by both Councils in 2008. This report outlines the process and proposed timeline for reviewing the SFRMP. As discussed at the 17 April workshop, staff are planning to engage a local specialist reserves planning consultant to undertake the review. The consultant should complete the review by the end of the 2020 calendar year.
- 1.3 Staff recommend that the Committee approves the vision and objective statements contained in Attachment 1 to this report (including any minor amendments made at the meeting).

2 Draft Resolution

That the Saxton Field Committee:

1. receives the Saxton Field Vision and Objectives and Reserve Management Plan Review report RSFC19-05-1 ; and
2. approves the vision and objective statements for Saxton Field contained in Attachment 1 to report RSFC19-05-01 to provide an overarching context for the marketing strategy and to inform the public consultation on the intention to review the Saxton Field Reserve Management Plan (SFRMP); and
3. notes the process for reviewing the SFRMP contained in the report and that the review should be completed by the end of the 2020 calendar year.

3 Purpose of the Report

- 3.1 The purposes of this report are to:
- 3.1.1 seek the Committee's agreement to the vision and objective statements for Saxton Field contained in Attachment 1. These statements will provide an overarching context for the marketing strategy and to inform the public consultation on the intention to review the Saxton Field Reserve Management Plan (SFRMP); and
 - 3.1.2 advise the Committee of the proposed process and timeline for reviewing the SFRMP.

4 Background and Discussion

- 4.1 The Committee asked Nelson City Council's Venue Marketing Officer to commence work on a marketing strategy for Saxton Field (please refer to the separate report on this agenda). In order to provide some overarching context for that work, staff have held two workshops with Committee members to discuss your proposed vision and objectives for Saxton Field. The outcomes from the workshops are contained in Attachment 1. Staff are seeking the Committee's approval of the workshop outcomes or an indication of any amendments that you would like made to the document prior to approving it.
- 4.2 Both Councils adopted the current SFRMP in 2008. It is now due for review. Staff are also proposing that the workshop outcomes contained in Attachment 1 will feed into the review of the SFRMP.
- 4.3 The Reserves Act 1977 outlines the process for preparing and reviewing reserve management plans (RMPs). In summary, that process is:
- 4.3.1 give public notice of the intention to prepare/review a RMP, inviting public comments and suggestions on the proposed plan over a two month period; and
 - 4.3.2 prepare a draft RMP giving full consideration to any comments and suggestions received in 4.3.1 above; and
 - 4.3.3 give public notice of the draft RMP calling for public objections or suggestions on the draft over a period of two months; and
 - 4.3.4 hold a hearing to hear from submitters wishing to present their submissions and then deliberate on all the submissions received; and
 - 4.3.5 finalise the RMP.
- 4.4 Staff are proposing that the Councils will consult the public on the workshop outcomes as part of the public consultation on the intention to review the SFRMP.
- 4.5 The likely timing for commencing initial consultation for the SFRMP review is about October 2019. As discussed with the Committee at the 17 April 2019 workshop, staff are planning to engage a local specialist reserves planning consultant to undertake the work, due to high staff workloads within both Councils.
- 4.6 The intention is that the consultant will complete the review by the end of the 2020 calendar year. Staff from both Councils will provide input into and an overview of the consultants work.

5 Options

5.1 The Committee has the options of either approving the proposed vision and objective statements in Attachment 1 as an overarching framework for the marketing strategy and for use in the initial public consultation on the SFRMP or asking for the wording to be reviewed.

Option:	Advantages and Disadvantages of the option:
<p>Approve the vision and objective statements contained in Attachment 1 to this report (including any minor amendments made at the meeting) – staff recommend this option.</p>	<p>Approving the vision and objective statements will provide an overarching framework for work on the Saxton Field marketing strategy and for the review of the SFRMP.</p> <p>If the Committee consults on the statements early in the SFRMP process, it (and the Councils) will get an indication of whether the proposed direction for Saxton Field is in line with public opinion. The earlier in the process that this happens, the more likely it is that the SFRMP will be accepted by the public.</p> <p>The Committee has the ability to make minor amendments to Attachment 1 prior to adopting it for use in the SFRMP public consultation and as a basis for the marketing strategy.</p> <p>The Committee should not adopt Attachment 1 if it considers that staff need to undertake further substantial reworking of the vision and objective statements.</p>
<p>Decide not to approve the vision and objective statements contained in Attachment 1.</p>	<p>The advantage of this option is that it would enable the public to come up with vision and objective statements for the SFRMP not having been influenced by the Committee’s thinking. It is, however, often easier for people to comment on something, rather than to try to start from scratch.</p> <p>Without an overarching framework within which to work, it will be difficult for staff to progress work on the marketing strategy.</p> <p>If the Committee considers that staff need to undertake further work on the statements in Attachment 1 prior to approving them, then it should adopt this option.</p>

6 Strategy and Risks

6.1 I consider that there is a low risk associated with approving the vision and objective statements for Saxton Field, as a basis for the marketing strategy and for discussion through the public consultation process on the intention to review the SFRMP. There is a risk that

some members of the public will disagree with the new vision and objective statements. The public will, however, have the opportunity to express their views through the public consultation process and the Committee will have the opportunity to amend the statements following the consultation process.

Item 8.1

7 Policy / Legal Requirements / Plan

- 7.1 I have outlined a summary of the Reserves Act 1977 process for reviewing the SFRMP in the background section of this report.
- 7.2 There are no other planning, policy or legal requirements for the Committee to consider in relation to the decisions sought through this report.

8 Consideration of Financial or Budgetary Implications

- 8.1 Nelson City Council does not currently have funding for the SFRMP work in its Annual Plan 2019/2020. The intention is to split the work over two financial years to enable Nelson City Council to consider funding its half share of the costs in the 2020/2021 financial year. Tasman District Council will fund the first half of the work during the 2019/2020 financial year.

9 Significance and Engagement

- 9.1 Overall, I consider that the level of significance associated with the decisions sought in this report is low. My advice is that the Committee can make these decisions without undertaking any community engagement. The reason for asking the Committee to approve the vision and objective statements for Saxton Field, is to enable them to be publicly consulted on through the SFRMP process and to provide an overarching framework for preparing the marketing strategy.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	There is unlikely to be much public interest in the decision before the Committee today, particularly given that the vision and objectives for Saxton Field will be subject to consultation as part of the SFRMP process.
Is there a significant impact arising from duration of the effects from the decision?	Low	The Committee can change the vision and objective statements for Saxton Field through the SFRMP process.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	Saxton Field is not listed as a Strategic Asset in either Councils Significance and Engagement Policy.

Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

10 Conclusion

10.1 The Committee has held two workshops to prepare the vision and objective statements contained in Attachment 1. The purpose of doing this work was to provide an overarching framework for preparation of the marketing strategy and for the review of the SFRMP. Staff recommend that the Committee adopts (including any minor amendments) the vision and objective statements in Attachment 1.

11 Next Steps / Timeline

11.1 If the Committee approves the vision and objective statements in Attachment 1, staff will use them as an overarching framework for preparing the Saxton Field marketing strategy over the coming months. The statements will also be used as part of the public consultation process for the review of the SFRMP starting about October 2019. The SFRMP review is due for completion by the end of the 2020 calendar year.

12 Attachments

1. [Outcomes from Saxton Field Workshop](#)

11



SAXTON FIELD WORKSHOP ANALYSIS

Vision:

1. The primary purpose of the Saxton Field complex is a high quality venue which caters for regional sport and recreation activities based on a collaborative sports clustering model.
2. It also has a key role in providing an attractive aesthetic area for the regional community with open space and trees, which can be used for informal recreation and provides for spectators to watch activities.
3. Saxton Field provides for ancillary activities, including high level (national and international) sporting activities and events.

Benefits:

1. Health, social and wellbeing benefits are received for the regional community, through active and passive participation in sports and recreational activities, and creating community engagement and social connectedness.
2. Flagship facility for regional sport, recreation and cultural events which showcases the region and which the community can be proud of.
3. Economic benefits are received from the activities occurring at Saxton Field, through attracting tourists and visitors to our region to be engaged in sport and recreation activities happening at the complex and to attend events held at the complex.
4. Saxton Field provides environmental protection, open space and aesthetic benefits.
5. Saxton Field is where the regional community comes together to participate and recreate.

Objectives:

A. Sport and Recreation

1. Saxton Field is based on a collaborative sports clustering model and provides the opportunity for the regional community to learn and participate in a range of formal and informal sport and recreation activities, across a range of levels, cultures and ages, in a high quality regional sport and recreation complex.
2. Saxton Field provides the opportunity to contribute to social connectedness and to enhance community health and wellbeing through participation in sport and recreational activities.
3. Facilities are cost effective and affordable to a wide range of users.
4. Saxton Field provides facilities where people can learn to play sporting and recreational activities and other life skills (e.g. learning to ride a bicycle, motorcycle training).

5. Saxton Field provides facilities for supporters of participants to view activities.
6. Saxton Field provides the opportunity to attract high calibre coaches to the region due to the high quality of its facilities.
7. Saxton Field facilities are flexible and can adapt to changing sport and recreation trends.
8. Saxton Field enables a range of ancillary code-driven tournaments to be held in the region (e.g. school events, masters games, national and international sport and recreation events) which provide economic benefits to the region and the events can encourage increased regional participation in sport and recreation.

B. Environmental/Landscape/Open Space

1. Saxton Field provides an attractive setting for participating in sport and recreational activities.
2. Open space is retained for environmental and aesthetic enhancement, and to provide amenity areas for informal recreational activities like walking, running, cycling and playing casual recreational activities.
3. Planting enhances biodiversity and the activities and values of the complex, through native plantings along streams and in wetlands, and shade trees associated with recreational activities.
4. Facilities and plantings are designed in a safe manner, using CPTED (Crime Prevention Through Environmental Design) principles and can provide for multiple purposes (e.g. assisting with stormwater detention).
5. Saxton Field provides a venue for environmental education activities to occur.
6. Saxton Field show cases the attractiveness of the region during national and international events.

C. Economic Development and Events

1. Saxton Field enables events to occur which promote the Nelson/Tasman region.
2. Saxton Field contributes to the regional economy by catering for a range of sub-national, national and international sporting and recreational events, where these are compatible with the primary purpose of the complex as a regional sporting and recreation venue.
3. Saxton Field provides the opportunity for other community activities (like music events and festivals, circuses, technical displays, hot air ballooning) in order to contribute to the regional economy and provide community activities, where these are compatible with the primary purpose of the complex as a regional sporting and recreation venue.
4. Commercial activities ancillary to other activities or events at the complex are provided for (like food and drink vendors, product displays, event-related camping), where these are compatible with the primary purpose of the complex as a regional sporting and recreation venue.

D. Culture and Heritage

1. Saxton Field provides the opportunity for a range of cultural and heritage events (like Opera in the Park, Kapa Haka, history and heritage activities) to be held where these are compatible with the primary purpose of the complex as a regional sporting and recreation venue.

2. The Councils will look for opportunities for iwi engagement and participation in Saxton Field activities (e.g. review of the Saxton Field Reserve Management Plan).
3. Saxton Field provides the opportunity for a range of ethnic groups within the Nelson/Tasman region to undertake cultural activities and for new migrants to the region to become engaged in sport and recreation activities.
4. The cultural and heritage history of the area containing and surrounding Saxton Field is interpreted to the community at the complex.
5. Saxton Field provides the opportunity for sculptures and other works of art to be displayed either permanently or temporarily.

E. Community Objectives

1. Saxton Field is a high profile complex which the Nelson/Tasman community can be proud of.
2. Saxton Field provides facilities which are available for use during civil defence and emergency management events, for example as a welfare centre.
3. Saxton Field enhances residents and visitors lives by providing a venue for activities which are fun and enjoyable.
4. Saxton Field facilities are flexible to use (e.g. can accommodate arts events, festivals, community events) and is easy to access, book and use.
5. Saxton Field illustrates the collaborative nature of Nelson City Council and Tasman District Council working together and with the community.

SWOT Analysis:

Strengths analysis

- Location
- Wide range of activities in one place
- Regional sports, rather than local
- Has wider regional use e.g. Marlborough
- Opportunity for national tournaments
- Quality of the facilities
- Transport and road access
- Parents have a one stop shop to bring their kids to
- The scale and size of the complex is bigger than is provided in most provincial centres
- The mix/range of sports cater for broad range of sport and recreational activities

Weakness

- Booking "system"
- Lack of marketing and info and promotion
- Some groups pushing self interests
- Lack of criteria to prioritise requests

- Out dated RMP
- Lack of specific policies e.g. signage, naming rights
- Public don't understand the asset and its purpose
- Lack of understanding of wider community benefits
- Having everything in one place and if damaged in national disaster
- Public transport and road access (internal and external) and having the capacity to cope with growth
- Lack of carparking for events
- Some underutilisation
- Two councils have different funding policies
- Way finding signage
- Lack of toilets.

Opportunities

- Underdeveloped sites
- Still got space to expand
- New people moving into area
- Passive recreational opportunities
- Get more people cycling/walking to park

Threats

- Natural disasters
- Stormwater issues
- Reverse sensitivity from nearby new housing development
- Changes in sport and recreation trends leading to memberships of codes dropping or increases and associated changes in demand for the facilities at Saxton Field
- Competition from other facilities both within the Nelson/Tasman region and outside the region
- Rivalry and lack of collaboration and sharing between codes
- Damage from mis-use or vandalism
- Poor performance of assets and failure to renew assets leading to reputational damage
- National codes changing their demand for use of our facilities
- Risk to the reputation of the Saxton Field complex if international/national events are not well managed or lose popularity
- Changing funding levels by the Councils and other funding agencies.

8.2 RECOMMENDED NEXT STEPS FOR DEVELOPING A MARKETING PLAN FOR SAXTON FIELD

Decision Required

Report To: Saxton Field Committee
Meeting Date: 22 May 2019
Report Author: Lynette Haack, Events and Venues Adviser
Report Number: RSFC19-05-2

1 Summary

- 1.1 The purpose of this report is for the Committee to decide on the next steps for the development of a marketing plan for Saxton Field.
- 1.2 Once the Committee has discussed the workshop notes and direction for the marketing plan, staff propose that (1) a workshop should be held with the resident codes and Sport Tasman based on the notes of the latest workshop first. The Saxton Field Committee would be invited to observe. Then (2) conduct a further workshop with the Saxton Field Committee and facility management to refine strategic thinking in response and decide next steps.

2 Draft Resolution

That the Saxton Field Committee:

- 1 receives the Recommended Next Steps for Developing a Marketing Plan for Saxton Field RSFC19-05-2; and**
- 2 agrees that the next step in the development of the marketing plan is to conduct workshops first with the Saxton Field resident codes and Sport Tasman, and second with the Saxton Field facility managers, based on the priorities noted by the Committee in the workshop on 17 April 2019.**

3 Purpose of the Report

- 3.1 The purpose of this report is for the Committee to decide on the next steps for the development of a marketing plan for Saxton Field.

4 Background

- 4.1 The Saxton Field Committee Terms of Reference lists promotion and marketing of Saxton Field as a regional venue as an area of responsibility for the Committee.
- 4.2 On Wednesday 14 November 2018, a workshop was undertaken by the Saxton Field Committee to develop guidance for a revised Reserve Management Plan as well as a marketing plan for Saxton Field. The workshop provided a baseline overview of the current position of Saxton Field, and highlighted a number of synergies and challenges in the long term vision of the facility and how it is currently managed.
- 4.3 A second workshop was held on 17 April 2019, where an analysis of the initial workshop notes was refined and confirmed by the Committee for the purposes of the revised Reserve Management Plan. The Committee followed this with a marketing workshop which identified their target market for Saxton Field, and the marketing messages that are the priority for the Committee.
- 4.4 The next step proposed is for the Committee to engage with a wider group, including facility management representatives and key stakeholders. The aim would be to reach agreement on the key target markets and marketing messages for Saxton Field.
- 4.5 Staff therefore recommend that work continues on the development of the marketing plan for Saxton Field, starting with a facilitated workshop for facility management representatives and key stakeholders as the next step. The marketing plan will need to be revised at a later date in order to align with any revisions to the Reserves Management Plan, but as this review may take some time to complete, it would be best to continue progress with the marketing of Saxton Field in the meantime.
- 4.6 It will be important to ensure that any work on a marketing plan for Saxton Field is developed with a mutual understanding between the Saxton Field Committee, facility managers and the resident sporting codes onsite.
- 4.7 Once the Committee has discussed the workshop notes and direction for the marketing plan, staff propose that (1) a workshop should be held with the resident codes and Sport Tasman based on the notes of the latest workshop first. The Saxton Field Committee would be invited to observe. Then (2) conduct a further workshop with the Saxton Field Committee and facility management to refine strategic thinking in response and decide next steps.

5 Discussion

Target Markets

- 5.1 During the workshop on 17 April, the Saxton Field Committee identified a strong group of target markets for the facility. Going forward, this will help to inform decision making around future investments at Saxton Field that will retain and grow these target markets. It can also help to prioritise any future marketing campaigns for Saxton Field.

- 5.2 The Events and Venues adviser has attached (Attachment 1) the hierarchy of target markets indicated during the workshop. The most important target market group consists of organised and informal sporting participants at a local and regional level, as well as the family, friends and mentors that support them. The term 'visiting' is used which can also extend to national or international sporting participants as a secondary target market. In addition to this, opportunities across all generations in both organised and informal activity, and family focused participation is seen as a vital part of Saxton Field. Using Saxton Field to encourage regional residents to take up a new sport, or return to being active is also seen as a key market.
- 5.3 With a primary focus on local and regional use, a marketing plan would similarly focus on local and regional campaigns and projects. These would manifest onsite in signage and branding, event promotion, sharing of good news stories as well as targeted print and digital campaigns.

Key Messages

- 5.4 The Saxton Field Committee also identified the key messages that would reflect the desired user experience of Saxton Field. These help to identify areas of future improvement, as well as identifying existing strengths that can be used to market Saxton Field in the immediate future.
- 5.5 The Events and Venues Adviser has grouped these key messages to show synergies in the messages that were contributed.
- 5.5.1 The terms 'great', 'awesome' and 'love' were used which reflect a strong desire for the local and regional community to be proud of Saxton Field. The Marketing plan could be used to instill and reflect this pride.
- 5.5.2 'Easy' has been repeatedly used. This can apply to every aspect of Saxton Field, from ease of finding information online, to bookings, navigation to the destination, customer services, payment of fees, wayfinding around the facility, a relaxed environment etc. The marketing plan can be designed to support projects that address the desire for Saxton Field to be an easy place to use.
- 5.5.3 The concept of Saxton Field having lots going on, providing lots of choice, and reflecting this as synonymous with the region at large demonstrates a desire for Saxton Field to not only provide variety to its users, but also to be a marketing tool itself for the region. Once again, an effective marketing plan can help to raise awareness of how dynamic Saxton Field is, but also help to increase use, and showcase Saxton Field to visitors beyond our region.
- 5.5.4 Celebrating the uniqueness and long term vision behind Saxton Field is also a key message, and links back to instilling a sense of pride in Saxton Field from the local and regional community, as well as being a source of envy for visitors. Once again, this would manifest through an effective marketing plan online with new webpages, onsite in signage and branding, event promotion, sharing of good news stories as well as targeted print and digital campaigns.
- 5.6 In order to construct an effective marketing plan, it is now important to engage with a wider group of stakeholders, including the resident codes and Sport Tasman, who will be instrumental in contributing to the success of the plan.
- 5.7 An impartial facilitator would workshop with these groups on the target markets and key messages to help inform the Saxton Field Committee and find synergies in our results so far.

The workshop would then identify the existing strengths and barriers for achieving those key messages from our target markets. A priority list will then be drawn up for tools and developments the operational teams and sporting codes would use to promote themselves and their work as part of Saxton Field.

- 5.8 Once this is complete, the Saxton Field Committee would reconvene in a final workshop to align their priorities with those of the operational staff and sporting codes. From this a Marketing Plan can be drawn up outlining a proposed approach, priority projects, timeframes and resourcing requirements for either three or five years. This will be presented for feedback and approval by the Saxton Field Committee.

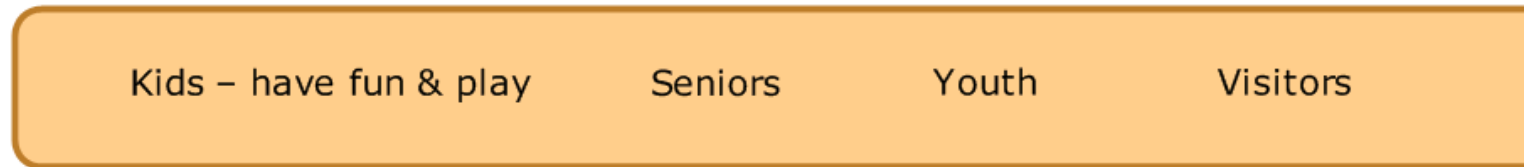
6 Conclusion

- 6.1 The workshops to date with the Saxton Field Committee have provided a strong start in developing a marketing plan for Saxton Field. It is recommended that work proceed by engaging with a wider group of stakeholders, including the resident codes and Sport Tasman. Ideally this could be done using an impartial facilitator.
- 6.2 The resulting information will be used to consolidate the marketing priorities for the Saxton Field Committee in a final workshop, which will inform the development of a three to five year marketing plan.

7 Attachments

1. [↓](#) Notes from Saxton Field Committee Marketing Workshop 17.04.2019

19



Local people who don't do a sport but are interested in starting

Those who aren't necessarily already involved in sport e.g. Work teams playing week day sports in the evening e.g. summer six-a-side.

Parents & Family

Place to relax

People from regional community

Saxton Field Users



Item 8.2

Great to have one place to take all the kids to.
Glad I started playing again.
Saxton is awesome for sport. I love coming here.

Encouraging, Welcoming
Enjoyable

Easy access x 2
It was easy

Accessible

Attachment 1

Great facility, when can we go back?

Great place

Great facilities

Unique space

Inspiring to see lots of activity

Multi dimension park

So much to do in the region.

30 year history of "Saxton"
- tell this story

Rates well spent

Why hasn't our Council done this?

What do you want your users to say about Saxton Field?



RSFC19-05-3

SAXTON FIELD ACTIVITY REPORT

Decision Required

Report To: Saxton Field Committee
Meeting Date: 22 May 2019
Report Author: Richard Hollier, Reserves and Facilities Manager
Report Number: RSFC19-05-3

Item 8.3

1 Summary

- 1.1 This report updates the Committee on the progress on the following projects:
- 1.1.1 the Champion Drive/Saxton Field link road;
 - 1.1.2 velodrome lighting;
 - 1.1.3 walkway/cycleway link to Saxton Oval;
 - 1.1.4 Daelyn walking/cycling entrance to Saxton Field; and
 - 1.1.5 Key Facility Review.

2 Draft Resolution

That the Saxton Field Committee receives the Saxton Field Activity Report RSFC19-05-3

3 Purpose of the Report

- 3.1 The purpose of this report is to provide you with an update on the following projects:
- 3.1.1 the Champion Drive/Saxton Field link road;
 - 3.1.2 velodrome lighting;
 - 3.1.3 walkway/cycleway link to Saxton Oval;
 - 3.1.4 other capital projects; and
 - 3.1.5 Key Facility review.

4 Capital Projects Update (Andrew Petheram)

Champion Drive/Saxton Field link road

- 4.1 The contractor has completed, within budget, the first stage of the car parking and roadway link from Champion Drive to Saxton Field. Landscaping is currently underway. The second stage design will be undertaken in 2019/20 with construction to be completed in 2020/21.

Velodrome lighting

- 4.2 Nelson City Council has fully funded a capital budget of \$60,000 for velodrome lighting. We have received a quote for the installation of 25.9 m poles with LED streetlight heads. The quote is \$56,733.15. Work will get underway in June.

Walkway/Cycleway link to Saxton Oval

- 4.3 On 29 April contractors began construction on the walkway/cycleway link from the central pathway through to Saxton Oval. We expect the work to be completed in 2019/20.

5 Other capital projects (update from Richard Hollier and Andrew Petheram)

Mountain Bike track development

- 5.1 Staff are currently investigating a possible route for the siting of the junior mountain bike track along the true left bank of Saxton Creek, north of the velodrome, for possible construction this financial year. A further update on this will be provided at the meeting. Budget \$30,000.

Shade sails

- 5.2 Nelson Shade Solutions have offered to sponsor supply of shade sails for the velodrome. A quote is currently been sought from Nelmac for the supply of poles and the installation of the sails. This work will be funded from the general development budget and undertaken in June.

Landscaping adjacent to the Target Shooting/Indoor Cricket building

- 5.3 Work is being undertaken on the reshaping and grassing of the area around the Target Shooting/Indoor Cricket building. This work is being funded from the General Development budget.

Daelyn walking/cycling entrance to Saxton Field

- 5.4 A section of reserve off Daelyn Drive has been added to Saxton Field and funded from the Nelson City Council's Subdivision Reserves Account. Nelson City Council will also meet development costs from financial contributions from the adjacent subdivision. On completion of the development staff propose that ongoing maintenance will be covered under the Saxton Field maintenance contracts funded by the two councils.

Athletic track resurface (design only)

- 5.5 Staff are consulting with Nelson Athletics. The track resurfacing is scheduled for 2019/20 with a total budget of \$900,000.

Tree planting – Champion Green

- 5.6 A plan will be prepared for tree planting and landscaping around Champion Green for further consultation with adjacent property owners along Daelyn Drive.

6 Key Facilities Review

- 6.1 Following a submission to Nelson City Council by Nelson Cricket promoting the development of Saxton Oval, Nelson City Council commissioned consultant Recreation Sport and Leisure to advise on investment options for the development of both Saxton Oval and Trafalgar Park.

Purpose

1. An assessment of Saxton Oval's ability to continue to host international cricket fixtures across all formats of the game (tests, one-day internationals (ODI's) and T20 matches).
 2. An assessment of Trafalgar Park's ability to host further international rugby and Super Rugby matches together with other possible sporting uses at Trafalgar Park.
- 6.2 On receipt of the draft document, staff will present a report to the Saxton Field Committee.

7 Attachments

Nil