

Notice is given that an ordinary meeting of the Saxton Field Committee will be held on:

**Date:** **Wednesday 14 November 2018**  
**Time:** **9.30am**  
**Meeting Room:** **Saxton Netball Pavilion**  
**Venue:** **Stoke**  
**Nelson**

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## **Saxton Field Committee**

### **AGENDA**

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#### **MEMBERSHIP**

##### **Independent Chair**

Judene Edgar

##### **Tasman District Council**

Cr Trevor Tuffnell

Cr Kit Maling

##### **Nelson City Council**

Cr Tim Skinner

Cr Bill Dahlberg

(Quorum 3 members)

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# AGENDA

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

**That apologies be accepted.**

**3 PUBLIC FORUM**

**4 DECLARATIONS OF INTEREST**

**5 LATE ITEMS**

**6 CONFIRMATION OF MINUTES**

**That the minutes of the Saxton Field Committee meeting held on Wednesday, 8 August 2018, be confirmed as a true and correct record of the meeting.**

**7 PRESENTATIONS**

Nelson Cricket (confidential)

**8 REPORTS**

8.1 Update on Saxton Field Projects..... 5

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**9 CONFIDENTIAL SESSION**

9.1 Procedural motion to exclude the public..... 19

9.1 Future Development Ideas for the Saxton Oval..... 19



## 8 REPORTS

### 8.1 UPDATE ON SAXTON FIELD PROJECTS

Information Only - No Decision Required

<b>Report To:</b>	Saxton Field Committee
<b>Meeting Date:</b>	14 November 2018
<b>Report Author:</b>	Richard Hollier, Reserves and Facilities Manager
<b>Report Number:</b>	RSFC18-11-1

#### 1 Summary

1.1 This report updates the Committee on the progress on the following projects:

- 1.1.1 the replacement of hockey turf no 2;
- 1.1.2 the Champion Drive/Saxton Field link road;
- 1.1.3 other capital projects;
- 1.1.4 velodrome advertising and asset sponsorship; and
- 1.1.5 marketing update.

#### 2 Draft Resolution

**That the Saxton Field Committee receives the Update on Saxton Field Projects**

**3 Purpose of the Report**

- 3.1 The purpose of this report is to provide you with an update on the following projects:
- 3.1.1 the replacement of hockey turf no 2;
  - 3.1.2 the Champion Drive/Saxton Field link road;
  - 3.1.3 other capital projects;
  - 3.1.4 velodrome advertising and asset sponsorship; and
  - 3.1.5 marketing update.

**4 Replacement of Hockey Turf No 2 (update from Andrew Petheram)**

- 4.1 The contractor, Polytan NZ, is on track to commence work on site starting 24 October 2018. The new surface is within the budget of \$550,000 and is expected to be completed this calendar year. The Nelson Hockey Association are supportive of the timing of this project and are being kept informed of progress.
- 4.2 The old artificial turf will be reused for a variety of community purposes.

**5 Champion Drive/Saxton Field Link Road (update from Andrew Petheram)**

- 5.1 Following approval of the budget by the Saxton Field Committee, staff tendered the construction works through 'Tenderlink'. We received three responses from Downer, Isaac Construction and Asphalt & Construction. Prices ranged from \$797,132.73 to \$885,439.51. All three were conforming tenders. Isaac Construction Ltd were the preferred tenderer following a staff evaluation process. Staff have now awarded this contract for \$797,132.73. Isaac Construction Ltd is programmed to commence work onsite on 23 October 2018, with a current completion date of March 2019.

**6 Other capital projects (update from Richard Hollier and Andrew Petheram)**

- 6.1 Mountain Bike Track Development** – Staff are currently investigating a possible route for the siting of the junior mountain bike track along the true left bank of Saxton Creek, north of the Velodrome, for possible construction this financial year. Budget \$30,000.
- 6.2 Oval Embankment Steps/Accessibility Stand** - 2 metre wide steps from the top of the embankment leading down to the new entrance/exit gate on the south side of the oval are about to be installed. The steps will remove the need to bring in temporary steps for international matches. We are also planning to extend the accessibility stand to provide a larger area for wheelchairs and accessibility scooters. We have awarded a contract for these works and it will get underway soon. Budget \$20,000.
- 6.3 Athletic Track Resurface (design only)** – Staff are consulting with Nelson Athletics. The track resurfacing is scheduled for 2019/20 with a total budget of \$900,000.
- 6.4 Velodrome** - The public opening of the velodrome gave many people their first experience of a velodrome and a surprising number their first knowledge of the facility. Over 200 people attended the public opening, which was held on 7 October. We have nearly completed the

landscaping work around the velodrome surrounds and we have now sown the grassed areas.

6.5 The following are two photographs from the opening.



**7 Velodrome Advertising and Asset Sponsorship (update from Glenn Thorn)**

- 7.1 Staff have circulated the hand out material for advertising and asset sponsorship to over 50 local businesses so far.

**8 Marketing update**

- 8.1 Staff have scheduled an initial workshop to follow the Committee meeting on 14 November 2018. This initial workshop will focus on establishing a vision and strategic objectives for Saxton Field. This information will provide some direction for the subsequent marketing work, which we have rescheduled to early 2019 to accommodate staff resourcing issues.

**9 Attachments**

Nil



**8.2 BAY DREAMS FESTIVAL CAMPING AT SAXTON FIELD****Decision Required**

<b>Report To:</b>	Saxton Field Committee
<b>Meeting Date:</b>	14 November 2018
<b>Report Author:</b>	Mark Preston-Thomas, Manager Community Partnerships
<b>Report Number:</b>	RSFC18-11-2

**1 Summary**

1.1 The purpose of this report is:

- (a) provide the Committee with information on the Bay Dreams Music Festival and proposed camping and associated activities on Nelson City Council's recreation reserve at Saxton Field; and
- (b) invite the Committee to provide feedback on the proposed camping and associated activities at Saxton Field to Nelson City Council that it will consider as part of its decision-making.

1.2 Please refer to the attached report (Attachment 1) from Nelson City Council.

**2 Draft Resolution**

**That the Saxton Field Committee:**

- 1 receives the Bay Dreams Festival Camping at Saxton Field Report and its attachment; and**
- 2 notes that the decision about whether or not to approve the use of Nelson City Council recreation reserve for this purpose is being made by Nelson City Council; and**
- 3 notes that Nelson City Council has provided conditional landowner approval for camping and associated activities at Saxton Field (refer attached map A2083648) and this is also subject to a resource consent application and associated approvals to be sought from Nelson City Council; and**
- 4 invites the Committee to provide feedback to Nelson City Council on the proposal for camping and associated activities at Saxton Field and camping conditions at Saxton Field; and**
- 5 notes that Nelson City Council will take into consideration feedback provided by the Committee as part of its decision-making; and**

- 6 notes that Nelson City Council will not be seeking any remedial or other costs arising from the Bay Dreams camping and other activities at Saxton Field from either Tasman District Council or the Saxton Field combined maintenance budget.**

<b>3 Attachments</b>
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| 1. Bay Dreams Festival Camping at Saxton Field Report | 11 |
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Item 0: Bay Dreams Festival Camping at Saxton Field



**Saxton Field Committee**

**14 November 2018**

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**REPORT R9834**

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## **Bay Dreams Festival Camping at Saxton Field**

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### **1. Purpose of Report**

- 1.1 To provide the Committee with information on the Bay Dreams music festival and proposed camping and associated activities on Nelson City Council's recreation reserve at Saxton Field.
- 1.2 To invite the Committee to provide feedback on the proposed camping and associated activities at Saxton Field to Nelson City Council that it will consider as part of its decision-making.

### **2. Summary**

- 2.1 Bay Dreams is an R18 music festival at Trafalgar Park on 4 January 2019 with international dance acts. The event is sold out with 20,000 tickets pre-sold. Nelson City Council has granted conditional landowner approval for this purpose.
- 2.2 The promoter has applied to Nelson City Council for approval to host temporary camping and associated activities on Nelson City Council's recreation reserve at Saxton Field. Legal advice obtained by Nelson City Council is that the decision about whether or not to grant final landowner approval for this use of Saxton Field lies with Nelson City Council as the administering body of this reserve. However, Nelson City Council would like to take the opportunity to obtain the Committee's feedback on the proposal. Nelson City Council will consider this feedback as part of its decision making process.

### **3. Recommendation**

***That the Saxton Field Committee***

***Receives the report Bay Dreams Festival Camping at Saxton Field (R9834) and its attachment (A2083648); and***

***Notes that the decision about whether or not to approve the use of Nelson City Council recreation***

R9834

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Item 0: Bay Dreams Festival Camping at Saxton Field

***reserve for this purpose is being made by Nelson City Council; and***

***Notes that Nelson City Council has provided conditional landowner approval for camping and associated activities at Saxton Field (refer attached map A2083648) and this is also subject to a resource consent application and associated approvals to be sought from Nelson City Council; and***

***Invites the Committee to provide feedback to Nelson City Council on:***

***- the proposal for camping and associated activities at Saxton Field; and***

***- camping conditions at Saxton Field; and***

***Notes that Nelson City Council will take into consideration feedback provided by the Committee as part of its decision-making; and***

***Notes that Nelson City Council will not be seeking any remedial or other costs arising from the Bay Dreams camping and other activities at Saxton Field from either Tasman District Council or the Saxton Field combined maintenance budget.***

#### **4. Background**

- 4.1 Bay Dreams is a sold out one day music festival attracting 20,000 young people to Trafalgar Park to hear national and international dub and dance acts on 4 January 2019. The headline Act is 'Cardi B,' a major American rapper with a very large international following. Pre-party and after party events are scheduled at the Trafalgar Centre. The promoter is seeking to establish Bay Dreams as an annual event if successful.
- 4.2 The event has been far more successful in its ticket sales than anticipated. 17,500 tickets have been purchased from outside the Nelson/Tasman region, although a proportion of these are likely to be local people returning home for the event. The promoter has applied to Nelson City Council to host 1,500 campers at Rutherford Park and up to 5,000 campers at Saxton Field between 3 and 5 January. Additional activities will take place on these sites, and the promoter is also seeking necessary consents and approvals from Nelson City Council. On site camping will provide accommodation options, but has associated risks of nuisance, disorder and intoxication. Commercial accommodation has very limited extra capacity at this time of year.

## Item 0: Bay Dreams Festival Camping at Saxton Field

- 4.3 Bay Dreams South (the promoter) is the company established to run Bay Dreams in Nelson. Bay Dreams South has received 4,500 booking requests for camping to date and planning is proceeding on the basis of gaining permission for camping to accommodate up to 6,500 people (1,500 at Rutherford Park and 5,000 at Saxton Field), although Bay Dreams South believes actual demand may be less.
- 4.4 Bay Dreams has grown rapidly in size and scope. By August 2018 20,000 tickets had been sold. At this time, the promoter approached Nelson City Council to seek approval for camping given there was significant demand for accommodation in connection with this increase in ticket sales. Nelson City Council has had to adapt to accommodate these changes at short notice. Major changes to the Bay Dreams delivery model have been occurring since then on almost a weekly basis.

**5. Discussion**

- 5.1 Bay Dreams will be of significant impact for the Nelson Tasman region. It is the largest music festival the region has ever hosted and will result in a large influx of visitors. The promoter is highly experienced having delivered similar events over many years in Tauranga and Gisborne and intends to build a long term presence in Nelson Tasman.
- 5.2 The Nelson Regional Development Agency (NRDA) advises that a large visitor contingent will have significant economic benefits for the region, which will be long term as the promoter intends delivering this and other concerts such as UB40 on an ongoing basis.
- 5.3 The dynamic and evolving nature of this event has meant that the timeframes around decision-making are short. That said, Council wishes to engage with the Committee on the proposed use of its recreation reserve at Saxton Field and invites the Committee to provide feedback on the proposed use to be considered by Nelson City Council as part of the decision making on whether to grant landowner approval.
- 5.4 Proposal for camping at Saxton Field:**
- 5.5 The promoter estimates that approximately 4,500 people attending the Bay Dreams festival will also want to camp. Council has granted conditional approval for 1500 to camp at Rutherford Park.
- 5.6 Saxton Field (refer attached map A2083648) is preferred as the second camping site over other options, such as Neale Park and Tahunanui due to its size and distance from residential neighbours.
- 5.7 Existing accommodation and camp grounds in the region are already at capacity at this time of year. Not providing camping facilities at all has significant risks associated with uncontrolled freedom camping.
- 5.8 Bay Dreams South proposes that campsites are licensed. This helps to contain drinking activity in a supervised area and reduce pre-loading at the boundary and elsewhere. This proposal has been endorsed by key stakeholders including the Police and St John.

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## Item 0: Bay Dreams Festival Camping at Saxton Field

- 5.9 A festival of this nature does create risk. Some residents will be affected by noise and an influx of partygoers may place services under strain. Regional infrastructure will be under pressure, particularly accommodation and transport and there is some risk of damage to the Saxton Field surface.
- 5.10 Nelson City Council will manage the risks and potential effects of the proposed activities at Saxton Field. These risks are being mitigated by co-insurance, a comprehensive contract with Bay Dreams South and the lodgement of a bond. Any remediation work will be the responsibility of Bay Dreams South / Nelson City Council / insurance (rather than the combined maintenance budget for Saxton Field operated by the two councils).
- 5.11 A project plan has been developed by Nelson City Council in conjunction with the promoter to ensure that activities are co-ordinated and risks are mitigated. Key issues and proposed conditions are as follows:
- 5.11.1 Transport: Large numbers of patrons will need shuttle transport to and from the concert venue at Trafalgar Park. Bay Dreams will bring in additional buses and drivers from Christchurch where necessary to meet demand.
- 5.11.2 Disorder: Camping areas at Saxton Field will be fully fenced, staffed by security guards, subject to bag checks with entry to registered guests only. No BYO or glass, and alcohol can only be consumed in the on-licence area.
- 5.11.3 Noise: Dance and music entertainment will be provided at Saxton Field before and after the main events taking place at Trafalgar Park. This will be within existing noise limits specified under the Nelson Resource Management Plan.
- 5.11.4 Welfare: On-licence alcohol sales are planned for Saxton Field to minimise uncontrolled pre-loading. 'Red Frogs' (a trained welfare service to assist party goers) and St John will provide support services.
- 5.11.5 Security: Alcohol, logistics and security functions have been contracted to specialist providers. Security and alcohol plans require Police approvals.
- 5.11.6 Planning: Bay Dreams South will supply and fund all services such as security, transport, ablutions, welfare and clean up at the venues and campgrounds, including camping at Saxton Field. Nelson City Council is responsible for ensuring its plan meets requirements and monitoring.
- 5.11.7 Facilities: The campground is to be located away from the residential boundaries of Saxton Field, and set apart from Saxton Oval. The central third of Saxton Field would house tents (refer attached map A2083648), with the showers and

## Item 0: Bay Dreams Festival Camping at Saxton Field

toilets in the surrounding facilities utilised as much as possible.

- 5.11.8 Delivery: It would be Bay Dreams South's responsibility to provide these services – Nelson City Council and other agencies will provide oversight to ensure that the agreed conditions are met.
- 5.11.9 Other Users: The proposed camping at Saxton Field does not include the number one soccer ground to avoid possible pitch damage, or the area adjacent to the cricket oval to avoid disturbing preparations for the Cricket One Day International (ODI) on 8 January. Nelson Cricket has been consulted and supports the proposed camping locations.
- 5.11.10 Water Usage: Tasman District Council has provided advice on water metering and charging for water usage. Nelson Marlborough District Health Board will assess water quality to ensure water quality meets potable water standards.
- 5.11.11 Approvals: Final approval for camping would only be granted by Council on receipt of an acceptable plan from Bay Dreams South.

- 5.12 It is noted that Nelson City Council officers have also held discussions with Tasman District Council officers on proposed conditions of camping.

**5.13 Legislation and policy:**

- 5.14 Legal advice confirms that Nelson City Council is responsible for making decisions for the purposes of the Reserves Act 1977 approving the camping and associated activities on its recreation reserve at Saxton Field, having regard to the relevant provisions of the Act and the Saxton Field Reserve Management Plan 2008.
- 5.15 Prior to making a decision, Nelson City Council will obtain necessary legal advice to support its decision making, covering the relevant Reserves Act and management plan requirements. Legal advice at this stage confirms that the requirements of the Reserves Act can be met and that the proposed activities generally comply with the management plan. Nelson City Council will take into consideration stakeholder views received on the proposal including feedback received from the Committee.

**5.16 Debrief and review:**

- 5.17 Nelson City Council is being asked for permission and consents in relation to the Bay Dreams event taking place in January 2019. A debrief with the promoter and local agencies will be held after the event before a decision is made regarding any subsequent Bay Dreams events. The views of the Committee will also be sought as part of the debrief process and the outcomes reported to the Committee in 2019.

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## Item 0: Bay Dreams Festival Camping at Saxton Field

- 5.18 A pre and post inspection of the grassed area at Saxton Field will be completed to determine the level of restoration required at the event's conclusion.

**6. Options**

- 6.1 The Committee is not asked to make a decision regarding the proposed use of Nelson City Council's recreation reserve at Saxton Field, as the question of approval will be made by Nelson City Council.
- 6.2 The Committee is invited to provide feedback on the proposal to approve camping at Saxton Field and on the proposed conditions outlined at 5.11 above.
- 6.3 Nelson City Council will consider this feedback when making a decision about whether to grant final approval.

**7. Conclusion**

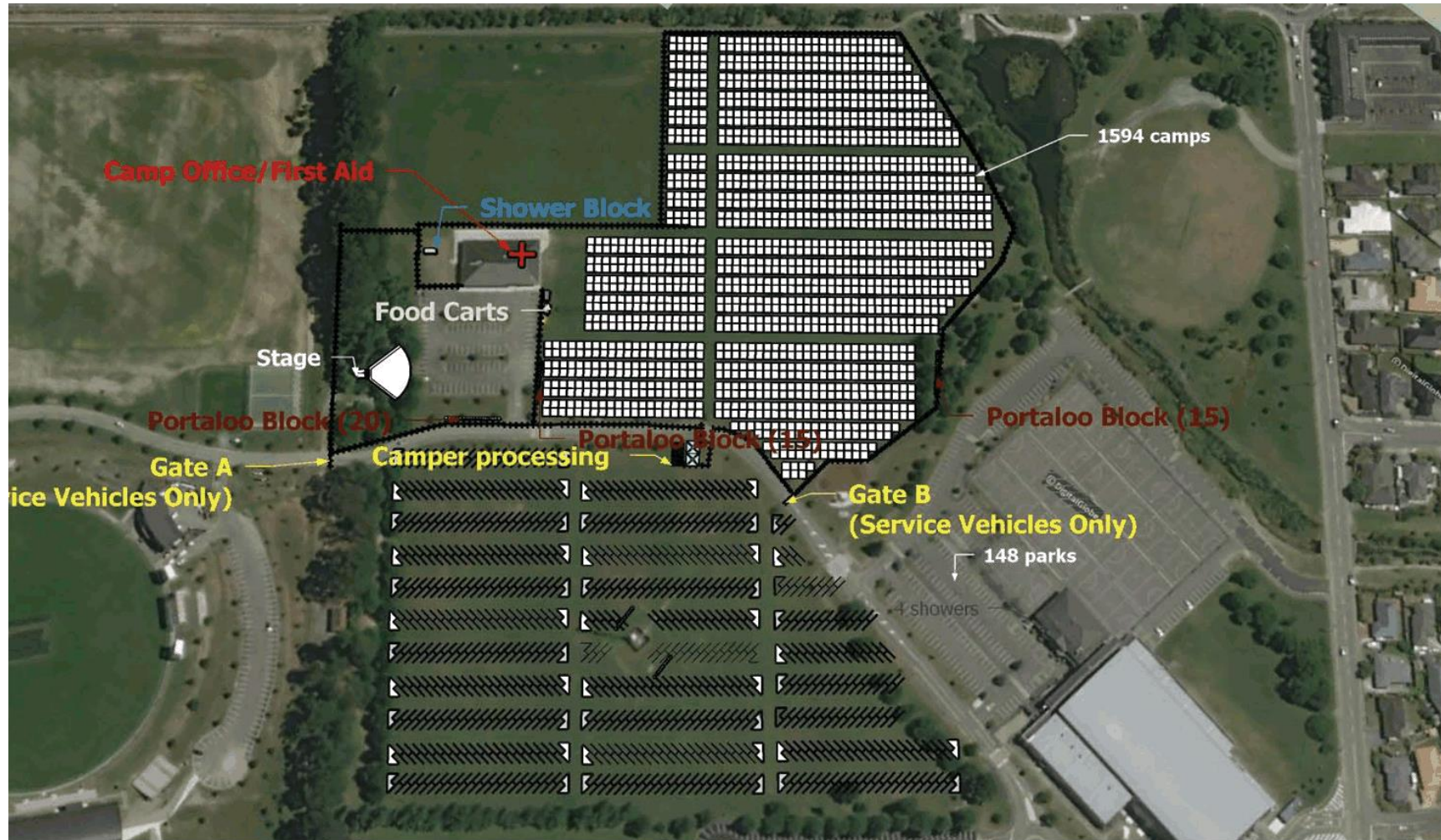
- 7.1 The Bay Dreams event has developed at a rapid pace and both the organisers and Nelson City Council officers are working at pace through many novel issues in order to bring it to fruition. Some consents are still to be approved.
- 7.2 Nelson City Council wishes to work actively with the Committee to ensure that the Saxton Field asset is protected and that the event is a success.
- 7.3 Based on experience from other parts of New Zealand, the event has the potential to be a highly successful music festival, delivering a substantial economic benefit to the region. If so, we would hope to see Bay Dreams return in future years.

**Author:** Mark Preston-Thomas, Manager Community Partnerships

**Attachments**

Attachment 1: A2083648 - Bay Dreams Saxton Field Camping Map







## 9 CONFIDENTIAL SESSION

### 9.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

**THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

### 9.1 Future Development Ideas for the Saxton Oval

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.