



# AGENDA

Ordinary meeting of the

**Community Investment Funding Panel**

**Wednesday 29 June 2016  
Commencing at 12 noon  
Activity Room  
Elma Turner Library  
27 Halifax Street, Nelson**

Membership: Chris Ward (Chairperson), Susan Hawthorne, Katy Steele, Graeme Thomas and Patricia Webster

29 June 2016

A1563869

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Page No.

## **Apologies**

### **1. Interests**

- 1.1 Updates to the Interests Register
- 1.2 Identify any conflicts of interest in the agenda

### **2. Confirmation of Minutes – 15 April 2016 4-13**

Document number A1535217

Recommendation

***THAT the minutes of the meeting of the Community Investment Funding Panel, held on 15 April 2016, be confirmed as a true and correct record.***

### **3. Additional Information for the 2016/17 community Investment Agreement Allocation Meeting 14-15**

Document number A1560348

This information is provided by officers to support the meeting.

### **4. 2016/17 Community Investment Fund Agreement Applications Funding Allocation 16-122**

Document numbers A1519611, A1550375 and A1550385

The application summary will be reviewed prior to the allocation of funding.

Recommendation

***THAT the Community Investment Funding Panel decides on the allocation of funding for***

***Community Investment Fund Agreement  
applications as agreed at this meeting.***

**5. Youth Funding Allocation**

**123-130**

Document number A1563208

Recommendation

***THAT the report Youth Funding Allocation (A1563208) and its attachment (A1469230) be received;***

***AND THAT up to \$20,000 be allocated towards youth emergency housing and youth transition services, with any unspent funds being distributed through the youth funding allocation;***

***AND THAT Officers engage with possible providers to contract these services;***

***AND THAT the Community Investment Funding Panel allocate the remaining amount as youth funding as per the priorities outlined in this report (A1563208) through a funding round in alignment with the community investment grant process and timeline.***

**Note:**

- **A working lunch will be provided**

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## **Minutes of a meeting of the Community Investment Funding Panel**

**Held in Nelson Regional Economic Development Agency Boardroom, 39 Halifax Street, Nelson**

**On Friday 15 April 2016, commencing at 10.03am**

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Present: Chris Ward (Chairperson), Susan Hawthorne, Katy Steele, and Patricia Webster

In Attendance: Manager Community Partnerships (S Hermsen), Social Development Adviser (N Gausel), and Administration Advisers (L Canton and J McDougall)

Apology: Graeme Thomas

### **1. Apologies**

Resolved

***THAT apology be received and accepted from Graeme Thomas.***

Steele/Hawthorne

Carried

### **2. Interests**

Mr Ward advised an interest in the Open Home Foundation and Ms Steel advised an interest in Volunteer Nelson and Nelson Tasman Housing Trust. Both panel members said they would leave the meeting at the appropriate times.

### **3. Confirmation of Minutes**

3.1 Community Investment Funding Panel – 23 October 2015

Document number A1452812, agenda pages 4-13 refer.

Resolved

***THAT the minutes of a meeting of the Community Investment Funding Panel, held on 23 October 2015, be confirmed as a true and correct record.***

Steele/Webster

Carried

## 4. Process for selection of EOIs

### 4.1 Process for considering expressions of interest

Manager Community Partnerships, Shanine Hermsen outlined the selection process. She noted that the panel's comments on individual expressions of interest (EOI) would be passed on to applicants if they were asked to provide a full application.

Ms Hermsen confirmed that up to \$183,310 would be available for allocation to funding agreements at the panel's next meeting on 29 June 2016.

Social Development Adviser, Nicola Gausel tabled a late expression of interest from the Nelson Community Foodbank Trust (document A1540419) and asked whether the panel wished to consider it.

Resolved

***THAT the panel receives and considers the late expression of interest from the Nelson Community Foodbank Trust (document number A1540519).***

Ward/Hawthorne

Carried

It was noted that of the 32 EOIs, 17 were for amounts less than \$8,000. The panel considered whether the additional application process for a funding agreement was a good use of time for those applicants and suggested that they instead be directed to apply to the smaller Community Investment Fund Grant scheme.

Ms Webster tabled a document (A1540499) listing the reasons for not funding that were used in the previous funding round. The panel agreed that these reasons be used for the current round, and added a further reason that the application was more appropriate to be funded by a Community Investment Fund Grant and would either be automatically referred by the panel at this meeting, or encouraged to apply separately.

### 4.2 Feedback on the expressions of interest process to date

It was noted that it may be difficult to describe more complex projects and sufficient context within the 200 word limit.

There was a discussion about the timing of funding allocation. Ms Hermsen advised that the aim was to eventually align funding with the Long Term Plan.

It was suggested that the next meeting include an agenda item to review how the conditions applied last year actually worked in practice.

During its discussion of individual EOIs, the panel noted that organisations may be intending to also apply for a Community

Investment Fund Grant for a separate project. It was suggested that, if an application was for one of a series of projects, the panel needed to see details of the full package.

The panel discussed the need for funding to be sufficient to deliver the required service standard in a sustainable manner. It was suggested that organisations may be applying for small amounts on the assumption that it made their application more likely to succeed. The panel discussed whether feedback to applicants could incorporate a question on whether the amount requested was sufficient to support effective and sustainable project outcomes.

## 5. Selection of Expressions of Interest

Document number A1517156 and A1519611, agenda pages 14-78 refer.

### 5.1 Age Concern Nelson Tasman

The panel discussed the EOI. The panel asked officers to consider whether any additional information was required and communicate this to the applicant.

It was agreed that the EOI be **declined**. The Panel considered the EOI:

- was more appropriate to be funded by a Community Investment Fund Grant and the organisation would be automatically referred, contingent on officers identifying to the applicant any additional information required.

### 5.2 Beneficiaries and Unwaged Workers Trust

The panel noted the partnership funding in place.

It was agreed that the EOI be **approved**.

### 5.3 Big Brothers/Big Sisters

The panel discussed the EOI.

It was agreed that the EOI be **approved**.

### 5.4 English Language Partners

The panel noted that the project met social development objectives in the broader sense of community integration and belonging.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- was more appropriate to be funded by a Community Investment Fund Grant and the organisation would be encouraged to apply, noting that it needed to better demonstrate how the project fits with the Grant criteria.

5.5 Epilepsy Association of NZ

During a discussion it was noted the EOI did not identify how the project met the funding agreement criteria.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- Did not align closely with its priorities and funding criteria.

5.6 Food for families

The panel discussed the EOI and noted that one of the criteria was to show partnership, and this was done well.

It was agreed that the EOI be **approved**.

5.7 Health Action Trust

When discussing the EOI, the panel queried whether the project outcomes were sustainable and noted that the applicant should consider this in future applications.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- was more appropriate to be funded by a Community Investment Fund Grant and the organisation would be encouraged to apply, noting that the application would need to demonstrate sustainable project outcomes.

5.8 IHC New Zealand Incorporated

The panel confirmed that social coordination for the purposes outlined was within the funding criteria. During discussion, it was noted that a full application would need to: address how the project outcome was sustainable, given that the proposed salary was below the living wage level and funding was only for one year; demonstrate partnership funding; provide greater detail on the social coordinator's duties.

It was agreed that the EOI be **approved**.

5.9 Kidpower Teenpower Fullpower Trust

The panel discussed the EOI and questioned how the effectiveness of outcomes would be demonstrated.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- was more appropriate to be funded by a Community Investment Fund Grant and the organisation would be encouraged to apply, noting that the application would need to demonstrate effective project outcomes.

5.10 Life Linc Nelson Inc

The panel discussed the project's fee structure in the context of client buy-in noting that the full application should address the justification for 10 free sessions rather than a sliding scale fee structure, and should include the number of people benefitting from the service.

It was agreed that the EOI be **approved**.

5.11 Magenta Creative Space Charitable Trust

In response to a question, Ms Gausel outlined her knowledge of the Trust, explaining it was targeted at drop-in art therapy for clients with various forms of mental illness. The panel agreed that the organisation be requested to consider whether Community Investment Fund Grant would be more appropriate, or alternatively to ensure it demonstrated matched funding in its grant application.

It was agreed that the EOI be **approved**.

5.12 Neighbourhood Support Nelson

The panel discussed the EOI and noted that the application should include detail of outcomes rather than outputs, and whether coordination is duplicated across areas.

It was agreed that the EOI be **approved**.

5.13 Nelson Community Christian Night Shelter Trust

The panel discussed the EOI.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- was more appropriate to be funded by a Community Investment Fund Grant and the organisation would be automatically referred.

5.14 Nelson Community Patrol

The panel noted that the EOI did not provide evidence of partnership funding or a social development aspect and did not address health and safety aspects.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- does not align closely with its priorities and funding criteria.

Attendance: Katy Steele left the meeting at 11.11am.

5.15 Nelson Tasman Housing Trust



The panel acknowledged there was a need for the service, but noted the application needed greater detail on the number of clients and how clients would be identified. It was also noted that, if the Youth and Community Trust EOI was also approved, the panel would like to see the two organisations identify any synergies.

It was agreed that the EOI be **approved**.

#### 5.16 Volunteer Nelson

The panel noted that while Volunteer Nelson supported the work of Community and Whanau, it was important to understand that Community and Whanau was a separate entity.

It was agreed that the EOI be **approved**.

Attendance: Katy Steele returned to the meeting at 11.17am.

#### 5.17 Nelson Tasman Pasifika Community Trust

The panel considered that the project related to an appraisal process for community need. It was felt that the shortfall of \$30,000 for operating costs was high and this should be addressed in the application along with an explanation of specific outcomes sought. It was also noted that a definition of 'Nelson region' was required.

It was agreed that the EOI be **approved**.

#### 5.18 Nga Wahine Tamariki Punanga o Whakatu – Nelson Women's and Children's Refuge

The panel noted that the full application should show links with other similar community projects.

It was agreed that the EOI be **approved**.

Attendance: Chris Ward left the meeting at 11.22am.

#### 5.19 Open Home Foundation – Nelson

The panel noted that the full application needed to detail the number of foster parents required in the region to quantify need, and provide details of whether this service was previously government funded.

It was agreed that the EOI be **approved**.

Attendance: Chris Ward returned to the meeting at 11.24am.

#### 5.20 Peacemakers Ministries

The panel considered the project did not meet the funding criteria and asked officers to consider whether and where the applicant could be directed to access other support.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- does not align closely with its priorities and funding criteria.

5.21 Post Natal Depression Support Network Nelson Inc

The panel noted that the application may be more appropriate for a Community Investment Fund grant. It was suggested that a full application for a funding agreement would need to demonstrate the organisation's sustainability.

It was agreed that the EOI be **approved**, subject to the organisation considering an application for a Community Investment Fund grant instead.

5.22 Project Litefoot Trust

The panel discussed the EOI.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- does not align closely with its priorities and funding criteria.

5.23 Q-Youth

The panel noted that a full application would need to demonstrate a community need for the project, to clarify the organisation's connection to the Maori community, and to demonstrate how the project was different from the work Nelson City Council is already funding the organisation to carry out, and demonstrate how the funding will be used effectively.

It was agreed that the EOI be **approved**.

5.24 Rutherford St Kindergarten

The panel discussed the EOI.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- does not align closely with its priorities and funding criteria.

5.25 Sexual Abuse Support & Healing (SASH-Nelson) Inc

The panel discussed the EOI.

It was agreed that the EOI be **approved**.

5.26 SVS-Living Safe

The panel discussed the wider community benefit of the project for a small client base and noted that 10 clients was a realistic number. It

was noted that the full application would need to show whether anyone else provides similar services or outcomes and if so, how they fit with this project.

It was agreed that the EOI be **approved**.

5.27 Tahunanui Community Centre Inc

The panel discussed the EOI, noting that the project addressed an important area but needed to demonstrate a tighter focus with an emphasis on outcomes.

It was agreed that the EOI be **approved**.

5.28 The Nelson ARK

The panel discussed the EOI and noted that the phrase 'Nelson area' need to be defined.

It was agreed that the EOI be **approved**.

5.29 The Salvation Army Nelson Tasman Bays Corps

During a discussion of the EOI the panel expressed that the project was aligned with health rather than social development outcomes.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- does not align closely with its priorities and funding criteria.

5.30 Victory Boxing Charitable Trust

The panel considered the EOI.

It was agreed that the EOI be **declined**. The panel considered the EOI:

- was more appropriate to be funded by a Community Investment Fund Grant and the organisation would be encouraged to apply.

5.31 Victory Community Centre

The panel discussed the EOI.

It was agreed that the EOI be **approved**.

5.32 Youth and Community Trust

The panel noted that a full application would need to detail other funding sources. It further noted that a whole-funded project could be applied for, contingent on the application detailing the wider context of the project and its outcomes, and the sustainability of organisation.

It was agreed that the EOI be **approved**.

5.33 Nelson Community Foodbank Trust - late application – document A1540519

The panel noted that the full application needed to demonstrate the sustainability of the service.

It was agreed that the EOI be **approved**.

Resolved

***THAT the following groups who have provided Expressions of Interest be asked to provide a full application to the Community Investment Funding Panel:***

- ***Beneficiaries and Unwaged Workers Trust***
- ***Big Brothers/Big Sisters***
- ***Food for families***
- ***IHC New Zealand Incorporated***
- ***Life Linc Nelson Inc***
- ***Magenta Creative Space Charitable Trust***
- ***Neighbourhood Support Nelson***
- ***Nelson Tasman Housing Trust***
- ***Volunteer Nelson***
- ***Nelson Tasman Pasifika Community Trust***
- ***Nga Wahine Tamariki Punanga o Whakatu – Nelson Women’s and Children’s Refuge***
- ***Open Home Foundation – Nelson***
- ***Post Natal Depression Support Network Nelson Inc***
- ***Q-Youth***
- ***Sexual Abuse Support & Healing (SASH-Nelson) Inc***
- ***SVS–Living Safe***
- ***Tahunanui Community Centre Inc***
- ***The Nelson ARK***
- ***Victory Community Centre***
- ***Youth and Community Trust***
- ***Nelson Community Foodbank Trust***

Ward/Hawthorne

Carried

## **6. Agreement Funding Allocation Meeting**

Patricia Webster advised her intention to resign following the Agreement Funding Allocation Meeting in June.

The panel agreed to defer further discussion on this item to the next meeting.

**7. Grant Funding**

The panel agreed to defer discussion on this item to the next meeting.

**8. Priority Setting for 2017/18**

The panel agreed to defer discussion on this item to the next meeting.

Attendance: Susan Hawthorne left the meeting at 12.25pm.

There being no further business the meeting ended at 12.30pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

17 June 2016

Memo To: Community Investment Funding Panel

Memo From: Nicola Gausel

Social Development Adviser

**Subject: Additional Information for the 2016/17 Community Investment Agreement Allocation Meeting**

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### **1.0 Number of Funding Applications**

A total of 19 funding applications have been received from the 21 successful Expressions of Interest. The two outstanding organisations are Youth and Community Trust, as they are in the process of winding up the organisation and Food for Families, who chose not to submit an application.

### **2.0 Late Expression of Interest (EOI)**

A late EOI was received shortly after the EOI selection meeting held 15 April 2016. The organisation believed they had submitted their EOI on time but there was no record of it on Council's web system.

It is at the Community Investment Funding Panel's discretion if it chooses to review and consider the EOI or decline it at the allocation meeting. Hard copies of EOI will be available on request at the meeting. The organisation was invited to submit a full application by staff to enable the panel to have the option of funding the service. The application can be reviewed on request if the EOI is considered and accepted.

### **3.0 Late Application**

One funding application was received four days late. It has been included in the full list of applications but it will be at the discretion of the Funding Panel if they wish to accept it.

### **4.0 Conditional Agreements**

#### **4.1 Community Art Works**

Funding was conditional to a review of the organisation's governance structure and the development of a succession plan to support the longevity of the organisation.

The governance of the organisation is currently in a much sounder position, with a new chairperson and three new board members (and two long standing). They are now scouting for one more additional board member.

A succession plan is currently being worked on and the board has agreed to look at different avenues of sourcing funding to enable the organisation to pay a co-ordinator. In the interim the board has agreed that the Senior Tutor could take over the role of Manager should the current Manager step down.

The organisation's new honorary Trustee, Andrew MaKay (and accountant by trade) is managing the finances and working closely with the organisation's Accountant, to install a new accounting system. This will replace Quickbooks, moving to MYOB starting 1 July 2016.

#### 4.2 Tahunanui Community Centre (TCC)

It was requested that this organisation works on increasing collaboration with other services and organisations, ensuring that its projects, events and community building activities are well established and connected within the wider community.

TCC provided a list of 14 (mostly new) community contacts, relationships and programmes that they have established over the last 12 months. Some of these include developing a relationship with the newly appointed Community Development Officer from the Nelson Tasman Pacifica Trust, facilitating the Carols by the Beach event alongside St Stephens Church the Tahunanui Business Association and working with Neighborhood Support during the planning and delivery of TCC's Neighbors Day event.

#### 5.0 Financial Amount Available

A total of \$189,520 will be available for new Community Investment Fund Agreements in 2016/17. This amount includes the carryover of \$21,300 from 2015/16 that has been approved by Council, an additional \$1,210 from Family Education Network and \$5,000 from Youth and Community Trust as both organisations are winding up their service and discontinuing their agreements as of 30 June. In addition to this, \$87,480 is assigned to existing agreements. The combined total amount applied for from the 19 applications is \$248,720.

Detail	Amount
Original amount for 2016/17 new agreements	\$162,010
Carry over from 2015/16	\$21,300
Youth and Community Trust agreement termination	\$5,000
Family Education Network agreement termination	\$1,210
2016/17 Total funding available	\$189,520

#### 6.0 Changes in Funding Requested from EOI

There have been some changes to the funding amounts requested from the EOI to the full application. These are as follows:

Organisation	EOI Amount p.a.	Application Amount p.a.
Beneficiaries and Unwaged Workers Trust	\$9,200	\$9,000
Big Brothers Big Sisters	\$8,000	\$10,000
Magenta Creative Space Charitable Trust	\$4,250	\$8,500
Open Home Foundation	\$20,000	\$15,000
Tahunanui Community Centre	\$18,000	\$20,000
Volunteer Nelson	\$17,600	\$38,000

It is worth noting that Volunteer Nelson was invited to apply for additional funding following their submission to Council's draft Annual Plan 2016/17. Council advised this organisation to put their request to the Community Investment Funding Panel, by including the additional funding amount and project work in their Community Investment Fund agreement application.

## 2016/17 Community Investment Fund Full Applications

Organisation	Project Title	Total NCC Funding request per year	Total number of years of NCC funding requested (maximum 2)	Total Project Cost per year (GST inclusive)	Accountability last 2 years (2013/14 and 2014/15)	Confirmed NCC Funding for 2016/17	Panel Comment/Decision from EOI
Beneficiaries and Unwaged Workers Trust ( BUWT )	BUWT Funding Request for operational and overhead expenditure	\$ 9,000.00	2 years	\$ 131,824.00	All outcomes met	Yes. Agreement of \$7,000 p.a. finishing 15/16. Agreement to provide free assistance to people who have difficulties accessing support, understanding local services or their entitlements in the Nelson community	Request full application
Big Brothers Big Sisters	Making a Difference in our Community	\$ 10,000.00	2 years	\$ 225,960.00	All outcomes met	Yes. Agreement of \$3,620 p.a. finishing 2016/17 for recruitment, screening, training, supervising and supporting volunteer mentors.	Request full application
IHC New Zealand Incorporated	Nelson Social Coordinator project	\$ 8,900.00	1 year	\$9,193.60	Never a recipient	No	Request full application. * It was noted by the Funding Panel that a full application will need to address how the project outcomes are sustainable, given that the proposed salary is below the living wage level. As funding is only for one year you will need to demonstrate partnership funding and provide greater detail on the social coordinator's duties.
Life Linc Nelson Inc	Counselling Services	\$ 6,000.00	2 years	\$ 24,950.00	All outcomes met	No. Agreement of \$6,800 p.a. finishing 15/16. Agreement is to contribute to providing free face to face counselling for couples and individuals.	Request full application
Magenta Creative Space	Magenta Youth Program	\$ 8,500.00	2 years	\$ 8,500.00	Never a recipient	No	Request full application. * Please note that the Community Investment Funding Panel would see your application as more favourable if you are able to find match funding to contribute to the project.
Neighbourhood Support Nelson	To provide services to Nelson residents	\$ 20,000.00	2 years	\$ 61,440.00	All outcomes met	No. Agreement of \$9,900 p.a. finishing 2015/16 . Agreement is to contribute to the coordinator's salary so Neighbourhood Support can continue its work with Nelson Neighbourhoods, making them safer, friendlier and more connected.	Request full application. *In your full application the Community investment Funding Panel would like to see more information on outcomes and evidence that you are working with other community centres.
Nelson Community Foodbank Trust	Nelson Foodbank - Depot Rental	\$ 7,500.00	1 year	\$ 46,000.00	2016 report received 18 days late. Confusion around whether they had a grant as changes in personnel and accommodation. All outcomes met.	No. Currently have grant to contribute to the costs of power, telephone and insurance premiums that finishes 30 June 2016.	Request full application. * The funding panel noted that your full application will need to demonstrate the sustainability of your service.

A1519611



Nelson Tasman Housing Trust	Emergency Housing and Housing Advisory Services	\$ 20,000.00	2 years	\$ 148,000.00	Reports received on time. In the 2014/15 one outcome on numbers was not met but the circumstances outlined validated why. 28 adults and 24 children were provided with emergency accommodation, contractually they were to provide for 40 adults and 30 children. One of the reasons for this was that the average length of stay had increased and that fewer couples and more single people were being served. 2015/16 accountability report received 3 days late. Situation explained about TBHP ceasing the emergency accommodation and NTHT has since been working on sourcing an alternative model and spent on average 2 hours/week helping people identify other interim and rental housing options that suit their circumstances. 2015/16 report - Since the closure of the emergency housing NTHT staff have spent on average 2 hours/week helping people identify other interim and rental housing options that suit their circumstances.	No. Agreement of \$10,500 p.a. finishing 15/16. Agreement is for coordination and development of emergency housing and Bond Bank.	Request full application. * The Community Investment Funding Panel has acknowledged that there is a need for the service, but would like to see greater detail on the number of clients and how clients would be identified in the full application. It was also noted that the panel would like to see if and how there are any synergies with Youth and Community Trust who are applying for funding to provide emergency youth housing.
Nelson Tasman Pasifika Community Trust	Nelson Pasifika Community Development Project	\$ 20,000.00	2 years	\$ 115,000.00	Never a recipient	No	Request full application. * The Community Investment Funding Panel is interested in hearing further about the outcomes of your project and have the definition of 'Nelson region' clarified in your full application.
Nga Wahine Tamariki Punanga o Whakatu - Nelson Women's and Children's Refuge	Tamariki and Rangatahi programmes and Child Youth Advocacy	\$ 12,000.00	2 years	\$ 59,253.60	2013/14 accountability received 12 months late due to changes in manager and funding issues. All outcomes were still met. 2014/15 report received on time with all outcomes met. 2014/15 accountability 2 months late. Outcomes were met but variation of agreement requested for 2015/16 due to closure of the Family Home. 2015/16 funding contributed to the Foster Parent Social Worker position, enabling them to continue supporting the children that previously lived in the Family Home that are now with foster parents in the community. All outcomes met for 2015/16 and report submitted on time.	No. Agreement of \$11,000 p.a. finishes 15/16. Agreement was to provide women and children with a range of options and support services to break the cycle of domestic violence.	Request full application * The Community Investment Funding Panel is interested in hearing more about the links you have with other community organisations in your full application.
Open Home Foundation	Foster Parent Support, Training and Recruitment	\$ 15,000.00	2 years	\$ 46,500.00		No. Agreement of \$7,040 p.a. finishing 15/16. Agreement to contribute to specialised support for the children and young people living in the Family home.	Request full application. * The Community Investment Funding Panel is interested in how many foster parents and children your organisation is supporting in your full application. Please explain how the project is different to what has been offered in the past.
Post Natal Depression Support Network Nelson Inc	Counselling Services	\$ 4,000.00	2 years	\$ 14,116.36	All outcomes met	No. Agreement of \$1,000 p.a. finishing 15/16. Agreement is to run two support groups per year for women suffering from post natal depression	Request full application. * The Community Investment Funding Panel has noted that it is interested in hearing about the sustainability of your organisation in your full application.

Q-Youth Sexual Abuse Support and Healing	Kia Māia te Tāke (Stand Tall, Stand Brave) Coordinator	\$ 6,300.00	1 year	\$ 10,860.00	2014/15 accountability 25 days late but all outcomes met. Previous contract outcomes have not always been met. 2015/16 one-off grant involved submission of initial proposal that required further clarification. All outcomes met. 2015/16 accountability 22 days late. All outcomes met.	Yes. Agreement for \$2,330 p.a. finishing 17/18 to support and develop the Nelson QSA network. No. Agreement of \$5,000 p.a. finishing 2015/16.	Request full application. * The Community Investment Funding Panel is interested in hearing about the demonstrated need, partnerships with Iwi and how this project is different from what Q-Youth is already funded to do in your full application. Request full application
SVS Living Safe	Under-18 youth	\$ 7,000.00	2 years	\$ 23,649.60	All outcome met. 2015/16 accountability required follow up on how they have collaborated with other services and organisations as specified in their agreement.	Yes. Agreement of \$1,610 p.a. finishing 16/17. Agreement is to support young people to develop appropriate strategies to deal with family and other forms of violence.	Request full application. * It was noted by the Community Investment Funding Panel that your full application will need to explain whether any other organisations provide similar services or outcomes and if so, how they fit with this project.
Tahunanui Community Centre	Tahunanui Connections	\$ 20,000.00	2 years	\$ 20,000.00	2014/15 report received 2 months late due to misunderstanding around new due date. 2013/14 report required staff follow up for further information.	No. Agreement of \$12,000 p.a. finishing 15/16. Agreement is to contribute to developing the Tahunanui Community Centre so it can offer a wide range of programmes, events and community building activities.	Request full application. * The Community Investment Funding Panel would like to see more focus on outcomes in your full application with specific information on what funding will achieve.
The Nelson Ark	ARK Rehabilitative programmes for young people ( A*PART and Healing Species)	\$ 1,520.00	2 years	\$ 153,396.20	All outcomes met	No. Agreement of \$4,830 finishing 15/16. Agreement is for support and training for the Animals, People and Rehabilitative Training course and wraparound services No. Agreement of \$3,820 p.a. finishes 15/16.	Request full application. The Community Investment Funding Panel would like to see clarification that funding will be spent on participants from Nelson city. They are also interested in hearing what outcomes will be achieved from providing the programme.
Victory Community Centre	Positive Behaviour for Living	\$ 20,000.00	2 years	\$ 20,000.00	2014/15 report received a month late due to misunderstanding around new due date. 2015/16 accountability for grant 22 days late. All outcomes met.	Agreement is to contribute to the Community Connectors programme, supporting local families in need through close connections and especially during school holiday times.	Request full application
Volunteer Nelson	Connecting People to Community	\$ 38,000.00	2 years	\$ 64,680.00	All outcomes met	Yes. Agreement of \$6,890 p.a. finishing 2017/18 to develop and deliver a youth volunteer programme. Agreement of \$8,000 p.a. finishing 2015/16 to produce Community News and Views and organise monthly Community and Whanau meetings.	Request full application
Total Amounts		\$ 248,720.00		\$ 1,198,323.36			Available Request against available

Document # A1519611

2016/17  
Community  
Investment  
Fund  
Agreement  
Applications

## Lauren Hammond

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**From:** website@ncc.govt.nz  
**Sent:** Tuesday, 31 May 2016 1:27 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** BUWT-Expenditure-Funding-2016-2017-CCT.xls; BUWT-YTD-Apr-30-2016-Cash-Accounts.xlsx

**Categories:** Lauren, Tessa

### A. Organisation Details

#### Name of Organisation

Beneficiaries and Unwaged Workers Trust ( BUWT )

#### Postal Address

P O Box 926, Nelson 7040

#### Email Address

buwtcs@xtra.co.nz

#### Charities Commission Number

CC21787

#### Legal Status

Charitable Trust

### B. Contact for Application

#### Your Name

Gary Blomfield

#### Role

Advisor

#### Phone

0210 0245 9968

#### Email

buwtcs@xtra.co.nz

### C. Project Details

#### Project Title

BUWT Funding Request for operational and overhead expenditure

#### One Sentence Summary (maximum 100 characters)

Funding from the NCC of \$9,000 per year for 2 years to enable BUWT to assist people free of charge.

#### Total Project Cost (per year) (GST inclusive)

\$121,570

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

Amount Status  
Rata Foundation \$ 25,000 N  
Lottery Grants Board \$ 25,000 N  
RG & EF MacDonald Trust \$ 1,000 N  
Tasman District Council \$ 1,000 N  
George Brown Trust \$ 2,000 N  
COGS \$ 7,800 N  
Citizens Support Funding( MSD) \$ 25,435 N  
Other funding to be found \$ 25,335 N  
And applications made

Total \$112,570

**Total NCC funding requested (per year)**

\$9,000

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

BUWT has been operating in Nelson since 1983, assisting people across the greater Nelson Tasman region with their problems in assessing their entitlements within the income support system, and occasionally ACC and IRD. BUWT is a registered charity and currently operates with two paid part time advocates and a very part time paid administrator. Our Trust Board are all volunteers.

BUWT provides assistance, free of charge by way of advice, support and education for people who have issues or difficulties accessing and/or understanding services or entitlements from support agencies. Our specialty is Welfare Law and Policy. We work with clients at all levels of need including assistance at Benefit Review Committees, Medical Appeals and Appeal Authority Hearings.

Over the years we have consistently had between 1,200 and 1,600 client contacts per year (currently over 1,800), however the complexity of cases has increased exponentially over the last 6 years with many complex medical appeals, something rare in the past. BUWT calculates conservatively that the funds gained for clients provide consistently at least \$120,000 extra into our community annually and over \$150,000 in the current year. People who have never been on a benefit before have sought our assistance, as have families who have been reduced to one income. We obtain referrals from across the community sectors locally and occasionally from other areas of New Zealand.

The need for our services is proven by the high number of individual clients and other services and agencies who refer to us which includes doctors, social workers, lawyers, educational institutions, counsellors and government agencies.

The funding commitment provided by the Nelson City Council has significantly assisted BUWT particularly in terms of future planning and is greatly appreciated.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

BUWT continues to demonstrate an increased community need for our services and collaborates with other organisations. Funding is requested for Service Provision including Salaries, volunteers and staff supervision. BUWT continually develops new programs in order to deliver its services to the community, particularly given the recent and ongoing major changes in Welfare Law. We continue to assist all ethnic groups and are always aware of the needs and aspirations of Maori. We consider the needs of older people and assist people to obtain their full and correct entitlements when receiving N Z Super. We also assist youth and people with disabilities to obtain their full and correct entitlements with Work and Income. We support Volunteers in the community and BUWT's aim is to enable individuals, family and whanau to support themselves. BUWT enables people to become more independent and resilient; able to be part of a community which is healthy, safe, inclusive and resilient, through this we also promote community participation.

**3. List/detail any partnerships that will exist for successful project delivery.**

BUWT collaborates with Nelson Bays Community Law, Family Start, Nelson Budget Service and Citizens Advice Bureau to identify ways to support client needs in the community.

BUWT and Nelson Budget Service each have their respective Managers as Trustee on each other's Board which enables closer collaboration. We also regularly have social work students on placement from NMIT. We are one of only 8 referral agencies for the Nelson Foodbank and as such also play a role in the trusteeship and management of it. In addition we have a small food bank on site for emergencies out of food bank hours.

Nelson Bays Community Law provides general legal services to the community but our work is more specifically focussed on Welfare Law. Nelson Bays Community Law refers cases related to Welfare Law to us and BUWT refer clients to Nelson Bays relating to General Law. BUWT is the only agency which primarily specialises in Welfare Law.

To keep up to date with information on legislation, policy and practice we regularly update our knowledge by reading updated guidelines. We also meet regularly with appropriate managers from the Ministry of Social Development at both regional and national levels.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

The community benefits both economically and socially, and the statutory agencies benefit from our input, through conflict resolution and ensuring proper and correct outcomes. Our focus is centred upon helping the unemployed, high needs invalid, sickness and sole parent beneficiaries, new arrivals, superannuitants and low income earners. The need for the services being provided by BUWT is validated by the large number of people using our services.

BUWT has been operating in Nelson since 1983, assisting people across the greater Nelson Tasman region with their problems in assessing their entitlements within the income support system, and occasionally ACC and IRD. BUWT is a registered charity and currently operates with two paid part time advocates and a very part time paid administrator. Our Trust Board are all volunteers.

Over the years we have consistently had between 1,200 and 1,600 client contacts per year (currently over 1,800), however the complexity of cases has increased exponentially over the last 6 years with many complex medical appeals, something very rare in the past. BUWT calculates conservatively that the funds gained for clients provide consistently at least \$120,000 extra into our community annually and over \$150,000 in the last year. We obtain referrals from across the community sectors locally and sometimes also from other areas of New Zealand.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

The community benefits both economically and socially, and the statutory agencies benefit from our input, through conflict resolution and ensuring proper and correct outcomes. Our focus is centred upon helping the unemployed, high needs invalid, sickness and sole parent beneficiaries, new arrivals, superannuitants and low income earners. The need for the services being provided by BUWT is validated by the large number of people using our services.

By far the majority of clients advised by BUWT are within the Nelson District Council.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

BUWT has six volunteers and they would contribute approximately 400 hours per year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

BUWT has been operating for over 30 years and is soundly operated with good administration and record keeping. Board meetings monitor progress on a regular basis and we always look to deliver on contracts.

Sustainability of the organisation through donor funding will assure that the staff are able to continue to provide essential services to clients, who otherwise would have nowhere to turn for help. This

helps alleviate poverty, improves self esteem and independence for clients and provides equal opportunities for people in the community.

Advice and support with Benefit review hearings and negotiating positive outcomes with Work and Income and other agencies helps reduce stress on all parties.

The community benefits both economically and socially, and the statutory agencies benefit from our input, through conflict resolution and ensuring proper and correct outcomes. Our focus is centred upon helping the unemployed, high needs invalid, sickness and sole parent beneficiaries, new arrivals, superannuitants and low income earners. The need for the services being provided by BUWT is validated by the large number of people using our services.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

1. Maintain and improve the quality of service provision to the same high level of service each year. BUWT ensures that our services are well promoted through word of mouth, presentations to groups and other meetings: BUWT works with and clients are referred from many sources including Health Professionals, social workers and community organisations. Community groups or networks our organisation works with and frequently receives referrals from include: Nelson Budget Service, Nelson Community Foodbank, Bank Managers, DHB Mental Health Unit, Plunket, Citizens Advice Bureau, Social Workers, Family Start, Compass, Night shelter, Community Whanau Meetings, Salvation Army, ME group, Nelson Bays Community Law Service, Presbyterian Support, NMIT, and Refugee Services. We also regularly have social work students on placement from NMIT.

**8b. How well did we do it?**

2. Maintain a minimum of 750 client contacts per year ( On average there are approximately 3 client contacts per client ) Many Clients are better off as a result of the services that BUWT provides. Clients are highly satisfied with our services which are provided free of charge

**8c. Is anyone better off?**

3. Meet regularly with management of government agencies to discuss operational and client issues. BUWT continues to keep up to date with information on legislation, policy and practice and we regularly update our knowledge by reading updated guidelines. We also meet regularly with appropriate managers from the Ministry of Social Development at both regional and national levels to discuss how the legislation, policy and practice implementation is affecting primarily clients in the Nelson Tasman region, but also Aotearoa New Zealand overall. Through this BUWT has been a part of the process to improve individuals, families, and whanau situations.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

BUWT-Expenditure-Funding-2016-2017-CCT.xls - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

BUWT-YTD-Apr-30-2016-Cash-Accounts.xlsx - [Download File](#)

## Tessa Golding

---

**From:** website@ncc.govt.nz  
**Sent:** Monday, 9 May 2016 4:09 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Categories:** Tessa, Lauren

### A. Organisation Details

**Organisation Name** Big Brothers Big Sisters

**Postal Address**

Private Bag 39, Nelson 7042

**Email Address**

rachel.saunders@bigbrothersbigsisters.org.nz

**Charities Commission Number**

30342

**Legal Status**

Charitable Trust

### B. Contact for Application

**Your Name**

Rachel Saunders

**Role**

Programme Director

**Phone**

03 5459864

**Email**

rachel.saunders@bigbrothersbigsisters.org.nz

### C. Project Details

**Project Title**

Making a Difference in our Community

**One Sentence Summary (maximum 100 characters)**

We make a positive difference to vulnerable, at-risk children /young people through our programmes.

**Total Project Cost (GST inclusive)**

\$225,960

**Have you sought funding from another source/s?**

Yes

**If yes, outline other funding requests, including status and amount.**

Rata Foundation, \$40,000 - application submitted ( going on previous years we will get less than we asked

Lion Foundation, \$5000 granted 2015



Pub Charity, \$10,000 granted 2015  
First Sovereign, \$10,000 granted 2015

Note that ) for these applications are for our whole programme across Nelson and Tasman.

**Total NCC funding requested (per year)**

\$10,000 pa

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

Big Brothers Big Sisters of Nelson is requesting funding for the recruitment, training, supervision and support of volunteer mentors for our programme. They are matched with an at-risk, vulnerable young person who needs a positive role model, support and friendship. We also support the young person and their family, making a difference in their lives through the service we can provide. Our families have not only socio-economic issues, poverty but also are often isolated in our communities.

Big Brothers Big Sisters of Nelson is seeking funding towards the training, supervision and support we provide to mentors, young people and their families:

- Recruiting and screening prospective mentors to ensure they are suitable for the programme.
- Training mentors providing them with useful information, resources and support.
- Matching mentors with young people. We take great care to ensure the young people are matched with mentors who have similar interests so they can easily develop a friendship.
- Providing ongoing training for mentors once they are matched with a young person, through monthly mentor meetings. These meetings cover youth-related issues and relationship-building skills.
- Providing resource packs for school-based mentors so they can do fun activities with their young person in the school grounds. The resource packs contain items such as games, books, art and crafts materials and sports equipment.
- Providing support for the young people and their families by maintaining regular contact with them. The Mentoring Co-ordinators ensure the mentoring friendships are meeting the young people's needs. They refer families to social services they may require and facilitate meetings between them. Often we are the people called by our families as they don't know who to go to for support or extra help.
- Providing ongoing supervision and support for mentors by maintaining regular contact with them. The Mentoring Co-ordinators provide advice on building sound relationships with their young people, provide ideas for activities and deal with any issues or problems that may arise.
- Running events for mentors and their young people.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

• One of the council's community goals 'Our communities are healthy, safe, inclusive and resilient' and that 'We nurture our young people so Nelson is a safe and healthy place for everyone to grow up and live' fits perfectly with the purpose and goals of our organisation.

Our mentoring programme contributes to this goal by nurturing our young people, fostering positive relationships between them and their families, and other caring, supportive adults in our community; and helping young people to reach their potential.

In addition, many of the young people we work with come from disadvantaged backgrounds, so we are addressing the council's objective to another goal 'Our Council provides leadership and fosters partnerships, a regional perspective and community engagement'. We partner with many organisations in our community such as our local schools, communities agencies and many local businesses and other organisations. These partnerships are beneficial to all as we not only build strong ties and networks but also build relationships and connections in our community benefiting our volunteer mentors and also our children, young people and their families.

This outcome also includes ‘support and mentor our youth to become leaders of the future. By nurturing these vulnerable, at-risk children/ young people we are helping them become healthy, well-adjusted and contributing members of our community and developing leaders for the future. This also contributes towards the goal ‘Our region is supported by an innovative and sustainable economy, specifically that our youth can live, learn and work in Nelson and that we are investing in our youth through developing their social and communication skills so that they can be positive, contributing members of our community.

**3. List/detail any partnerships that will exist for successful project delivery.**

Big Brothers Big Sisters collaborates with other agencies and organisations to achieve the best outcomes for those who want our support. This can involve connecting families and young people to other organisations if this would better suit their needs, sharing of information where appropriate (such as Strengthening Families meetings). We also look for sponsorship, donations and help for our young people where they / their family can't manage it -such as getting them into sport; and collaborate with organisations such as Victory Boxing, Sport Tasman, Nelson Football Club and schools.

All of our partnerships contribute to the success of our programme outcomes. These include all of the schools who are partnered with us (nearly every school in Nelson) as well as other community agencies related to youth and families and our very strong partnership with Nelson Police and local businesses and organisations who sponsor us.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

We know our service is needed by families for young people as we have over 50 young people currently on our waiting list. We are constantly getting requests from schools, social service agencies, Youth Aid and wider family members for our service.

We gather data regularly on the outcomes of our programme to ensure we are meeting the needs of our children and young people. The stories and outcomes that we receive clearly demonstrate that not only is our programme needed and wanted in our community by our community but that the results show that our programmes really do make a difference.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Our volunteer mentors also get a lot from being part of our organisation. They enjoy contributing in a worthwhile and meaningful way to our community. They like being part of a community organisation that cares about people and they all want to engage with our younger generation. They have a lot to offer, especially our older volunteers, and often don't have families who are here or very actively involved with them, so they enjoy sharing their skills, experience and interests with a young person who enjoys the same things. We create friendships and connections that may have happened naturally years ago, but today with cars & fences don't always allow for people to meet- so we can break some of that social isolation in our communities.

Just over half of our children and young people are situated within the NCC boundaries. As the funding we are requesting is a small proportion of the total funding for this region we are able to easily ensure all of this funding goes directly to our Nelson programmes. We also run a separate budget for our programme operating out of Motueka so we are able to transparently account for the funds received.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Our organisation has an average of over 160 volunteer mentors at any one time. Last year we served 194 matches throughout the year. We also have other volunteers, such as our board and others who help with our fundraising activities. Last year our volunteers contributed over 12,000 hours!

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes our project will be on-going for as long as there is a need for volunteer mentors to support children and young people in our community. We will continue to seek alternative funding such as donations, sponsorship and other grants as well as doing fund-raising activities in our community. We have a long term budget and strategic plan which gives direction for the future. We are also fortunate in having a strong board of trustees who are forward-thinking and strategic in ensuring the longevity and sustainability of the programme. We operate a tight budget and have process and procedure around all financial matters to ensure that we are fiscally sound and our management of funding honest.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

Number of matches we serve over a year. How many volunteer hours did we contribute to our community

**8b. How well did we do it?**

Survey data shows strong positive results with an overage of over 80%. Reports from parents, schools and volunteers show community communication and social improvements in young people

**8c. Is anyone better off?**

Stories shared demonstrate strong, positive outcomes, including families, schools and our mentors. Our community is positive about the programme and outcomes show the benefits (reduced truancy etc)

**Email [administration.support@ncc.govt.nz](mailto:administration.support@ncc.govt.nz) a copy of your budget for the project/service (using Excel or Word) that indicates what NCC would be contributing to.**

**Email [administration.support@ncc.govt.nz](mailto:administration.support@ncc.govt.nz) attach a copy of your most recently reviewed or audited set of accounts.**

## Lauren Hammond

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**From:** website@ncc.govt.nz  
**Sent:** Thursday, 2 June 2016 1:56 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Nelson-Social-Coordinator-Project-budget-and-proposed-funding.docx; GROUP-FINAL-Financial-Statements-30-JUNE-2015-Audit-Stamped-R.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

IHC New Zealand Incorporated

#### Postal Address

PO Box 2075 Stoke Nelson 7041

#### Email Address

nelson@idea.org.nz

#### Charities Commission Number

CC22478

#### Legal Status

incorporated society

### B. Contact for Application

#### Your Name

Susan Booth

#### Role

Service Manager

#### Phone

03 5381106

#### Email

susan.booth@idea.org.nz

### C. Project Details

#### Project Title

Nelson Social Coordinator Project

#### One Sentence Summary (maximum 100 characters)

Social Coordinator, assisting people with learning disabilities to participate in Nelson community.

#### Total Project Cost (per year) (GST inclusive)

\$9193.60

#### Have you sought funding from another source/s?

No

**If yes, outline other funding requests, including status and amount.**

**Total NCC funding requested (per year)**

\$8900.00

#### **D. Project Description**

##### **1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

"Every single person has capabilities, abilities and gifts. Living a good life depends on whether those capabilities can be used, abilities expressed and gifts given. If they are, the person will be valued, feel powerful and well connected to the people around them. And the community around the person will be more powerful because of the contribution the person is making". John P.Kretzmann, John L.McKnight.

The Social Coordinator works to increase opportunities for people with learning disabilities to participate and be part of the local community. All people have the right to live in the community and enjoy the benefits of society. Participation in community social activities and recreation is essential for everyone, increasing confidence, self expression, belonging and self determination, and affirming personal and cultural identity. People with learning disabilities often need support to find out what is happening in the community, how to get there, how to arrange to go with friends, plan an outing etc. The Social Coordinator facilitates support for individuals in mainstream settings so they can be a part of their community and to provide tangible, positive change for individuals, family / whanau and the community.

##### **2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

The Nelson Social Coordinator Project fits with the Nelson City Council's Strategic Outcomes - Community Outcomes and Vision and Goals for Nelson 2060 and the Community Investment Fund's focus on social development, in particular by helping to keep our community healthy, safe, inclusive and resilient. A community where disabled people are included, understood and empowered will be a positive and resilient place to live. People with disabilities will feel safer and their health, in particular mental health, will be improved by acceptance in the larger community. The community itself becomes more diverse, which improves resilience, and also becomes more welcoming and caring as the barriers to disability and the stigmas involved are removed.

Working towards inclusion of disabled people in the wider community is an important part of positive social development. From being kept apart from mainstream life in institutions, it is now accepted that people with learning disabilities have lifestyles similar to everyone else and can participate equally in all aspects of community life. The care, welfare and protection model associated with disability is challenged by the social model of disability (Oliver 1990), which locates disability in material, cultural and attitudinal barriers within communities. This project is part of social development, as it is moving away from the day centre model of service provision to the community option where people are fully included in their local community activities.

##### **3. List/detail any partnerships that will exist for successful project delivery.**

Partnerships are created through this project as the Social Coordinator works with groups in the community. For example, we would like to work with the Victory Community Centre, the Women's Centre, the Nelson Environment Centre.

##### **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

IDEA Services, the service arm of IHC New Zealand Incorporated, has provided services for people with learning disabilities for many years. This experience shows us the need for a Social Coordinator to assist people to be included in community activities.

Current day services are still largely segregated into specific centres for disabled people, although nowadays more activities are taking place in the community. For the community to be inclusive of people with learning disabilities, they need extra support in terms of communication, understanding,

support and empowerment. Also people in the community often need support to understand how to include those with learning disabilities. The Social Coordinator is needed to find opportunities in the community and to bridge the gap between the disabled person and others in the community. Funding for this type of position is not currently provided in Government contracts.

A wide variety of people will benefit from this project - i.e. the disabled people themselves, their families / whanau and caregivers, people who are part of groups and activities that disabled people join and others who observe this happening in the community.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

The wide community benefits by becoming more inclusive of diversity and caring and accepting of disability. A focus on Nelson City can be maintained as there are many opportunities in Nelson for people to be involved in community activities.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

IHC does have volunteers. Locally at IDEA Services we have a small group of 4 volunteers who help at the day bases. They do about 300 hours / year. The local IHC Association, of parents, caregivers and supporters, holds regular meetings and runs the IHC charity shop and other fundraising projects. These volunteers would contribute 2000 plus hours each year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes, this project is ongoing, as long as we have funding for this purpose, as there continues to be a need for a skilled and experienced Social Coordinator to support disabled people to be an active part of the community. The continued support of philanthropic trusts and the council will make this possible; the role is currently not considered core service and not funded by revenue we receive from government contracts for services. With a changing focus of government funding towards a more community based approach, it is possible that this project could be government funded in the future.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

1. number of people who were assisted by the Social Coordinator 2. number of community networks established

**8b. How well did we do it?**

1. what initiatives have been taken to help people meet an expressed goal for recreation or leisure? 2. what are the activities and groups that people participated in?

**8c. Is anyone better off?**

1. what new networks and contacts have been established in the community? 2. what relationships have been fostered with community groups and with individuals as part of this project?

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Nelson-Social-Coordinator-Project-budget-and-proposed-funding.docx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

GROUP-FINAL-Financial-Statements-30-JUNE-2015-Audit-Stamped-R.pdf - [Download File](#)

## Tessa Golding

---

**From:** website@ncc.govt.nz  
**Sent:** Friday, 3 June 2016 10:23 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Budget-for-Face-to-Face-Services.xls

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Life Linc Nelson Inc

#### Postal Address

PO Box 1844

#### Email Address

admin@lifelinc.co.nz

#### Charities Commission Number

CC 26939

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Dawn Allan

#### Role

Administrator

#### Phone

0211 6927 44

#### Email

dawn\_e\_a@yahoo.com

### C. Project Details

#### Project Title

Face to Face Counselling Services

#### One Sentence Summary (maximum 100 characters)

Free/ low cost individual and couples counselling service operating in Nelson City.

#### Total Project Cost (per year) (GST inclusive)

\$24,950.00

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

COGS requesting \$6,000.00 application pending & Frimley Foundation \$8,000.00 application approved

**Total NCC funding requested (per year)**

\$6,000.00

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

We are looking for funds to help support the continuation of our Face to Face counselling services for individuals and couples. The demand for our services has shown a 100% increase from 2014 and have currently a 4 week waiting list. We have 6 volunteer Counsellors, 4 who are working with couples as well as individuals. We receive referrals from CYFS, Restorative Justice, NBPH, Nelson Mental Health Team, Barnardo's and of course from the individuals themselves. Currently this is a FREE service to help the people in need in Nelson. All but one of our counsellors are fully qualified, the unqualified one is a NMIT counselling student doing their placement with us. Being able to talk openly with a Counsellor opens a new dimension for the client, and together with the Counsellor they can come up with appropriate and reachable goals for the client, and the counsellor will be there to assist and support on the journey. Each client is entitled to receive up to 10 sessions with one of our volunteer counsellors.

Our Face to face team provide a professional high standard of counselling practice as laid down by NZCA (New Zealand Counsellors Association) and use their skills/knowledge to provide us and our community with a valuable and much needed support service. Some of our counsellors are fully trained to work with couples which is a much needed service in our community. Reachable goals include, clearer and calmer communication, mutual management of mental health issues and improving the family environment for the children, to name but a few.

All prospective clients and their counselling needs are evaluated by the Clinical Manager who then links the clients to the appropriate counsellor. The Clinical Manager also has regular one on one meetings with the Volunteer Face to Face Counsellors where clinical issues are discussed and worked through. She also liaises with the external supervisor over any concerns either of them may have.

In order for us to provide professional and safe counselling to our clients and ensure safe working practices with good boundaries for our counsellors, external monthly supervision from a qualified counsellor is provided to all Volunteer Face to Face counsellors and the Clinical Manager.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

This project has the ability to meet all the Nelson City Council's community outcomes in different ways. We believe that Life Linc Nelson has the skills in the work that they do to support the people of Nelson. In times of stress and difficulties we all need to be listened to in a non-judgemental, respectful way and Life Linc Nelson's aim is to help restore and encourage people to make a positive change through self-awareness. All people need to be valued and all people can change and grow to become actively involved in their community. Once this has been achieved it will naturally create an easy transition that will have benefits for the whole community.

**3. List/detail any partnerships that will exist for successful project delivery.**

We receive referrals from a number of agencies as well as self / family referrals and with the recent changes to Relationship Aotearoa we are receiving more and more requests for couples counselling. We have also fielded phone calls from the Nelson Bays Primary Health and "The Male Room" (DHB funded) on how they can make referrals to our service. Life Linc Nelson have referral processes in place and work alongside these organisations: Women's Refuge, Mobile Community Team, Sexual Abuse Support and Healing (SASH-Nelson), Budget Advice, Local Doctors, Nikau House, Multi Ethnic Council, NMIT, Police, Age Concern, Grey Power, Nelson Rotary Clubs, Churches, and any other organisation that approaches us for resources and support. The Clinical Manager attends various monthly meetings where a whole range of other service providers meet, and



at times consult together on things that are happening in the Community that affects us all. Generally though the meetings are a chance for service providers to meet and discuss what services they can offer the community.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

2015 saw our organisation support 107 clients through our face to face (F2F) counselling service, this was a 100% increase on 2014 figures. To date we have had over 70 (as @ 30.05.) referrals for F2F counselling service this is a mixture of couples and individuals. Due to the increase in demand for our services we now have a 4 week waiting list. On average we receive roughly 5 referrals per week asking for our F2F counselling services as we offer up to 10 sessions. Generally we receive referrals from someone self-recognising that they need some support, family members who are concerned about a loved one, from other support organisations who aren't able to support the client. We support individuals and couples who came from a varied background, our clients fall in the age range of 16+ and come from different ethnicities. We support our clients with grief, anxiety, depression, addictions and with just general day to day pressures of life. With the closing of other relationship services we are now supporting couples, a couple is defined as two people who form an enduring relationship which may be sexual, involve living together and include care for live-in children.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

We operate our counselling service out of the "Centre for Human Potential" building in Nelson City, this room is separate from our administration office. We see clients in this building who reside in the Nelson City limits, last year we applied to TDC to get funds to operate another counselling room in Richmond. We keep this room for Tasman based clients only this allows us to support both communities.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Currently we have 6 Volunteer Counsellors who last year donated 623 hours to our organisation. We also have/had another 8 volunteers who sit on our Governance Board and 8 who supported our Telephone service which we had in partnership with Samaritans of Wellington (over 1000 hours) to help provide a 24/7 service. We have very recently severed our relationship with SAMS Wellington as we believe that this service isn't meeting the needs of our community and there is another phone services available. We don't want to lose the expertise of our volunteer phone counsellors, so we will be looking at how we can utilise them to support Life Linc better i.e. having a phone service where we are holding clients on or waiting list.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes our service will be on going as we feel that there isn't a lot of organisation providing a FREE or low cost counselling service to the Nelson community. We will continue to fundraising, solicit donations and write grant applications to keep this service running. We have started to receive small donations from individuals and couples using the Face to Face counselling services, which of course is feedback into this service. We receive some donations from the Goodwill Shop and Church Link, this money is used for general on-going operational and volunteer costs. We also have various fundraising initiatives during the year. Our budget is set annually and is reviewed quarterly. If need be we may have to look at charging a small fee to help support this service as we are aware of funds are drying up.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

# of referrals, # of counsellor hours, # of actual client sessions

**8b. How well did we do it?**

# of referrals who actual received support, % of counsellors hours that were client sessions, % of Nelson City population supported.

**8c. Is anyone better off?**

Improved communication between couples, Improved self- management, Improved family environment for children

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Budget-for-Face-to-Face-Services.xls - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Annual-Accounts-15.pdf - [Download File](#)

## Lauren Hammond

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**From:** website@ncc.govt.nz  
**Sent:** Saturday, 21 May 2016 8:09 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Gateway-Housing-2015-Trust-Letter-of-Support.pdf; NMDHB-Mobile-Unit-2015-Letter-of-Support.pdf

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Magenta Creative Space Charitable Trust

#### Postal Address

Saint John's Hall, 320 Hardy Street, Nelson 7010

#### Email Address

magentafunding@gmail.com

#### Charities Commission Number

CC38583

#### Legal Status

Charitable Trust

### B. Contact for Application

#### Your Name

Lynne Kohen

#### Role

Funding Manager and Board Member, Magenta Creative Space Charitable Trust

#### Phone

021.311.924

#### Email

magentafunding@gmail.com

### C. Project Details

#### Project Title

Magenta Youth Program

#### One Sentence Summary (maximum 100 characters)

The Magenta Youth Program is Nelson's only after-school program for at-risk mentally ill teenagers.

#### Total Project Cost (GST inclusive)

\$8,500 per year

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

Rata Foundation: applied for \$8,500 on 8/4/16. Status unknown as of this filing.

**Total NCC funding requested (per year)**

\$8,500

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

The Magenta Youth Program is an ongoing, successful community program providing at-risk, mentally ill youths in the Nelson area with an after-school program developed to reduce social isolation, assist with integration into the wider community, and foster a sense of belonging, acceptance and identity. In conjunction with Gateway Housing Trust, in a carefully managed environment, Magenta tutors work alongside vulnerable teenagers who are identified as at-risk by the Child & Adolescent Mental Health Service (CAMHS), Gateway Housing Trust and Nelson area high schools. Magenta provides them with activities that encourage practical skills, e.g., basic mechanics, and allow for safe self-expression without judgment, while engaging with others who share similar challenges. In addition to the usual teenage hurdles, this disadvantaged group suffers from depression, social anxiety, the after-effects of bullying, bi-polar disorder, and self-harming. One of their greatest struggles is to create an identity outside of their mental illness. Magenta tutors work closely and consistently with each teen to give them that opportunity, an important provision for individuals who are frequently misunderstood and struggle to be accepted by peers and by the community. At Magenta's sessions, the teens choose from a wide variety of activities, with tutors creating individual special projects for those who need them. Recently, one male student worked side-by-side with a tutor over a period of weeks to learn how to repair a motor scooter; when the scooter was fixed and functional, his enthusiasm and pride was enormous. For this teenager, this small but important event was life changing. Magenta's Youth Program provides a unique and vital service for mentally ill, at-risk teenagers in the greater Nelson area.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

Magenta Creative Space Charitable Trust's goals partner very well with NCC's community outcomes. With regard to addressing the community's needs to ensure health, safety, inclusion and resilience, funding for Magenta's Youth Program directly benefits a highly vulnerable minority group -- mentally ill, at-risk teenagers. These ethnically diverse youth suffer from social isolation and lack opportunities to socialise and work with others who are similarly disadvantaged. Magenta provides a healthy, warm, therapeutic environment, overseen by tutors who are trained to identify and fulfil individuals' needs. Importantly, Magenta can fill that vital teenage need to belong and feel connected to something greater than oneself.

With regard to fostering a community in which there is access to a range of social, education and recreational facilities and activities, Magenta's Youth Program is unique. There is no other service that fills this need in the greater Nelson area.

With regard to the council providing leadership and fostering partnerships, a regional perspective, and community engagement, Magenta works closely with other mental health services in the Nelson area to ensure a cohesive, collective approach towards a healthier community. Magenta receives regular referrals from these agencies, maximising opportunities to reach those who most need its therapeutic services.

**3. List/detail any partnerships that will exist for successful project delivery.**

Magenta's Youth Program has achieved an early track record of success. Magenta was approached by Gateway Housing Trust in early 2015 with the idea of working cooperatively to help at-risk

mentally ill teens by trialling an after-school program that would help address a gap in our community's mental health services. Gateway, along with Child & Adolescent Mental Health Service (CAMHS), and Nelson area high schools, identify at-risk youth who are then invited to attend the Magenta Youth Program. This collaboration helps both in identifying appropriate clients for the program, and ensuring they receive individualized programs that meet health services goals. The program has been highly successful and is endorsed by Gateway enthusiastically.

Magenta is in its fourteenth year of successfully operating an important and unique community service for the seriously mentally ill. Magenta receives regular referrals from a variety of Nelson-based agencies including the Nelson Mobile Community Team (MCT), the Early Intervention Service, Child and Adolescent Mental Health Services (CAMHS), the Gateway Housing Trust, and the Acute Unit at Nelson Hospital. These referrals offer quantitative and qualitative proof of the ongoing value Magenta brings to the Nelson area. Letters of support and endorsement from the Nelson Marlborough District Health Board, the Gateway Housing Trust, Nikau House, and Arts Council Nelson, as well as testimonials from clients' families and clients themselves, are available for viewing upon request.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Gateway Housing Trust identified a need and a gap in the Nelson mental health services community and came to Magenta to request the two Trusts work collaboratively to create and implement the after-school Youth Program. There is no other program in the greater Nelson area which targets at-risk mentally ill teens in this way. These vulnerable teenagers suffer from depression, social anxiety, the after-effects of bullying, bi-polar disorder, and self-harming. Magenta tutors work closely and consistently with each teen to give them that opportunity, an important provision for individuals who are frequently misunderstood and struggle to be accepted by peers and by the community.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Magenta's Youth Program's participants – at-risk mentally ill teenagers – come from Nelson-area high schools so funding is naturally focussed within the NCC geographic boundaries. Gateway Housing Trust identifies these students with input from other mental health services and from the high schools. Those who benefit from the program include the participants themselves as well as their families, friends and schools. In addition, Magenta's efforts to promote its services and provide assistance and support to this minority group and their families help reduce the stigma of mental illness in our community. This allows for a kinder, more accepting and more compassionate society. These people are disadvantaged in virtually all areas of their lives; acceptance and understanding are among their greatest needs. Magenta's continuing efforts to strengthen relationships with the families of mentally ill clients allows for increased communication and provide vital support; families often struggle to manage this kind of illness in a loved one.

As part of Magenta's programs, the Trust continues to maintain close ties and ongoing cooperation with other Nelson-based mental health services, who regularly refer clients and share information that helps enhance the well-being of its clients. This collective approach is efficient and maximises budgets.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Magenta does not have volunteers, however, all members of the Board of Directors volunteer their time.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Magenta Creative Space Charitable Trust is a long-standing member of Nelson's mental health community, well-known and highly respected. In its fourteenth year of operation, Magenta's business practices are sound, its successes ongoing, and its services ever-expanding to meet evolving community needs. All of its programs are developed for long-term health; funding is sought and garnered every year from a variety of sources and this will continue into the foreseeable future. Magenta's Board of Directors includes a Funding Manager and an Accountant/Treasurer who work to ensure the financial backbone of the Trust remains strong. The Magenta Youth Program has an added element which gives it added sustainability, and that is its collaboration and cooperation with Gateway Housing Trust. This Trust is highly respected in Nelson and its alignment with Magenta in this program indicates its confidence that the program is sustainable, reliable and genuine. The Magenta Youth Program's early success and rapid growth is evidence that this service fills a gap in the mental health services community need.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

1. Attendance numbers at Youth Groups, as recorded by Gateway Housing Trust Representative and Magenta Representative. Numbers will include repeat participants and new participants from each session. 2. Records of each participant's activities and feedback. 3. Implementation of exhibitions of students' work and special projects.

**8b. How well did we do it?**

1. Feedback -- verbal/recorded or written -- from participating students. 2. Feedback -- written -- from Gateway Housing Trust. 3. Feedback -- verbal or written -- from students' parents or caregivers. 4. Ongoing attendance at Youth Program sessions.

**8c. Is anyone better off?**

1. Assessment and measuring of program participant's endorsement of and enthusiasm for the Youth Program, by Gateway Housing Trust representative. 2. Feedback from participating students as collected by Gateway Housing Trust and Magenta tutors.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Gateway-Housing-2015-Trust-Letter-of-Support.pdf - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

NMDHB-Mobile-Unit-2015-Letter-of-Support.pdf - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Tuesday, 31 May 2016 10:49 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** NS-Nelson-Budget-2016-17.xlsx; NS-Nelson-Reviewed-Financials-2014-15.pdf

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Neighbourhood Support Nelson

#### Postal Address

PO Box 2101, Stoke, Nelson 7041

#### Email Address

nsupport@xtra.co.nz

#### Charities Commission Number

CC37056

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Karen Clark

#### Role

Co-ordinator

#### Phone

5464902

#### Email

nsupport@xtra.co.nz

### C. Project Details

#### Project Title

Provision of Neighbourhood Support Nelson services

#### One Sentence Summary (maximum 100 characters)

To set up and support Neighbourhood Support groups and foster community cohesion and resilience.

#### Total Project Cost (per year) (GST inclusive)

\$61,440

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

COGS - \$5170 requested for vehicle and office expenses, resources, volunteer costs and training. Decision pending.

Lottery Grants Board - \$25,000 to be requested for staff salaries and associated employment costs. Application to be submitted in June.

Rata Foundation - \$5000 to be requested for staff salaries. Application to be submitted in July.

**Total NCC funding requested (per year)**

\$20,000

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

We are requesting funding to contribute to staff salaries so we can continue to provide our services. We have two part-time staff - a Co-ordinator and a Junior Neighbourhood Support Co-ordinator - and services include:

- Assist residents to join and set up Neighbourhood Support groups, which encourage neighbours to connect, support each other and make their neighbourhoods safer and nicer places to live in. Respond to inquiries from the public, and follow up referrals from police regarding crime victims who could benefit from belonging to a group. Attend neighbourhood meetings to set up groups, and arrange for community constables to attend these meetings.
- Support Neighbourhood Support groups by providing: information and resources on security, crime prevention and disaster preparedness; crime alerts relevant to their neighbourhood; and contact lists for their group. Assist groups to tackle neighbourhood issues and projects by providing advice and liaison with relevant agencies. Train and support group co-ordinators so they can run their groups effectively, and organise regular workshops to enable them to upskill, share ideas and network.
- Keep Neighbourhood Support groups and the general public informed on issues and events through regular newsletters, website and Facebook posts, articles in the media, and information displays and presentations. Support and promote events and projects which foster community cohesion and resilience, such as Neighbours Day Aotearoa, Tahunanui Connects, Keep Victory Safe, Race Unity Day and the New Zealand ShakeOut.
- Operate the Junior Neighbourhood Support programme in Stoke and Victory primary schools. The programme was launched this year and aims to promote a sense of pride, safety and community spirit in students, their families and the wider community. It educates students about safety and rewards students for positive initiatives, attitudes and behaviour.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

- Outcome: our communities are healthy, safe, inclusive and resilient.

Our Neighbourhood Support groups assist neighbours to connect and support each other. They encourage people to take an interest in their neighbourhood and make it a safer place to live, such as by keeping an eye on neighbours' houses when they're away. Many groups get together socially on a regular basis and we encourage this. We also foster community resilience by providing information on dealing with natural disasters and holding training sessions in conjunction with Civil Defence. Some of our groups have developed emergency plans for their neighbourhood. We encourage groups to be inclusive and are in the process of organising training in cross-cultural communication for group co-ordinators to help them communicate with migrants/refugees. A significant number of our members are elderly and we have groups operating in neighbourhoods where there is community housing for the elderly, such as Toi Toi St, Karaka St, Devon St, Blackwood St and Atawhai Dr. We also have groups in retirement villages.

- Outcome: our communities have opportunities to celebrate and explore their heritage, identity and creativity.

We foster community spirit by encouraging people to take pride in their neighbourhood. Groups organise and take part in neighbourhood projects such as reserve clean-ups and community tree



plantings. We promote Neighbours Day Aotearoa, which encourages people to celebrate their neighbourhood, and we provide incentives for neighbourhoods to take part, in the form of food vouchers. This year at least 50 neighbourhoods took part, which is the highest participation rate of any city in NZ per capita. We also promote and take part in community events such as Race Unity Day and the Positive Ageing Expo.

- Outcome: Our council provides leadership and fosters...community engagement. Our Junior Neighbourhood Support programme promotes a sense of community spirit in children and provides an opportunity for students to show initiative and leadership.

### **3. List/detail any partnerships that will exist for successful project delivery.**

- Police: provide us with office space, resources (e.g. booklets), crime statistics, crime alerts, and attend meetings to set up Neighbourhood Support groups. They also refer crime victims to us and we refer people to them for advice on home security and other issues.
- Nelson Tasman Emergency Management: provide us with resources (booklets) to give to members and assist with running training sessions for group co-ordinators. They also provide training for our staff. The Neighbourhood Support Nelson Co-ordinator takes part in NTEM welfare operational team meetings.
- Neighbourhood Support NZ: provide us with resource materials, policy direction, and organise police vetting of staff and volunteers. They also distribute Ministry of Justice funding to eligible projects. We provide them with operational reports on a bi-monthly basis.
- Nelson City Council: we distribute council information on various issues to our members, and liaise with council on groups' behalf. Council assist us to promote Neighbours Day through the council publication Live Nelson and have provided funding for our Neighbours Day events.
- Tahunanui Connects: we have had discussions with Tahunanui's new community activators on ways we can work together, such as distributing information on each others' events/projects. We supported a community breakfast they organised to mark Neighbours Day this year, by providing a meat pack voucher and attending the event.
- Victory Community Centre: we distribute information on centre events and projects to our members and vice versa. We also use the centre as a venue for neighbourhood meetings. We were involved in the Keep Victory Safe project and while that project has now finished we will still be involved in ongoing meetings of interested parties.
- Neighbours Day Aotearoa: we promote and support Neighbours Day in March. We are currently involved in discussions with Neighbours Day Aotearoa over a community event to mark Nelson's record participation in Neighbours Day this year.
- Stoke and Victory primary schools: we work closely with the principals, staff, and student leaders in the schools in the delivery of the Junior Neighbourhood Support programme.
- Nelson Multicultural Council: have agreed to provide training in cross-cultural communication at a workshop we're planning for our group co-ordinators. We take part in Race Unity Day.
- Te Rito Network: provide information on agencies intervening in family violence to distribute to members. We promote events aimed at stopping family violence, e.g. White Ribbon Day.

### **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

The police initially set up Neighbourhood Support groups in Nelson in the 1990s as a crime prevention initiative. Our organisation was set up in 2007 to take over the service and its formation was supported by police. Nelson Tasman Emergency Management also supported it, as a way of educating residents about disaster preparedness. Burglaries have risen in Nelson in recent years - the number of burglaries rose 12.9 percent in 2014 - so there is a need to reduce burglary rates and support burglary victims. In addition the 2011 Canterbury earthquakes highlighted the need to build community resilience. Furthermore, it is well recognised that social connectedness contributes to people's well-being (New Zealand Social Report 2010). This includes connections with neighbours. We launched our Junior Neighbourhood Support programme this year after discussions with Keep Victory Safe, and Victory and Stoke schools over issues they were wanting to address, e.g. fostering

positive behaviour in students.

Those benefiting from our services include: people wanting to join Neighbourhood Support groups; those already in groups; and students at Stoke and Victory primary schools and their families. The wider community also benefits from the information we disseminate and the development of safer, friendlier neighbourhoods.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

We currently have 4300 households involved in Neighbourhood Support groups, which represents 23 percent of households in Nelson. Our members are diverse: of various ethnicities and socio-economic backgrounds. We assist anyone who wants to join or set up a group. The only proviso for setting up a group is that at least four households want to be involved. We currently have 410 groups spread throughout Nelson, from Hira in the north to Stoke in the south. A map of all groups can be viewed at [www.nselson.org/get-involved/current-groups](http://www.nselson.org/get-involved/current-groups). Approximately 43% of our groups are in Stoke, due in large part to the increasing population in Stoke in recent years. That trend is forecast to continue so we expect that a significant number of new groups will be established in new subdivisions in Stoke in the coming years. Our Junior Neighbourhood Support programme benefits the students of Stoke and Victory schools and their families.

We provide information, resources and advice to both members and the general public. Our website includes resources on crime prevention, personal safety and disaster preparedness. Our Facebook page provides updates on relevant issues and community events. We produce a quarterly e-newsletter which anyone can subscribe to via our website. We promote Neighbours Day Aotearoa widely and any neighbourhood can apply for the vouchers we distribute for that event.

We only operate within the Nelson City Council boundaries, so are able to focus funding on that geographical area.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

The co-ordinator of every Neighbourhood Support group is a volunteer and many groups also have deputy co-ordinators. We have more than 500 co-ordinators and deputy co-ordinators and they contribute an estimated 3500 hours a year.

We also have two office volunteers, who contribute a total of 150 hours a year, and our governance committee members contribute a total of 170 hours a year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes the project will be ongoing and will be funded through grants, sponsorship, donations and fundraising activities. In addition we receive non-monetary assistance from partners in the form of office space and resources.

- Grants: We will continue to apply for operational funding from the Nelson City Council, Lottery Grants Board, Rata Foundation, and COGS. We will also apply to various sources for grants for specific projects such as Neighbours Day Aotearoa.
- Sponsorship: We have three gold sponsors, with whom we have three-year funding agreements, and a handful of silver and bronze sponsors who provide us with smaller amounts of funding on a year-to-year basis. Our aim in the next two years is to gain one more gold sponsor, and 5 more silver/bronze sponsors. We also have sponsors for Neighbours Day Aotearoa, who provide us with discounted vouchers to distribute.
- Donations: We receive donations of goods and services, such as the WOF for our vehicle, and prizes for Junior Neighbourhood Support. We receive a small amount of monetary donations. We have a Givealittle page.
- Fundraising: We sell First Aid kits as a fundraiser, through our website.
- Other assistance: The police provide us with office space, Internet and phone (landline), and

postage.

Yes the project will be ongoing and will be funded through grants, sponsorship, donations and fundraising activities. In addition we receive non-monetary assistance from partners in the form of office space and resources.

- Grants: We will continue to apply for operational funding from the Nelson City Council, Lottery Grants Board, Rata Foundation, and COGS. We will also apply to various sources for grants for specific projects such as Neighbours Day Aotearoa.
- Sponsorship: We have three gold sponsors, with whom we have three-year funding agreements, and a handful of silver and bronze sponsors who provide us with smaller amounts of funding on a year-to-year basis. Our aim in the next two years is to gain one more gold sponsor, and 5 more silver/bronze sponsors. We also have sponsors for Neighbours Day Aotearoa, who provide us with discounted vouchers to distribute.
- Donations: We receive donations of goods and services, such as the WOF for our vehicle, and prizes for Junior Neighbourhood Support. We receive a small amount of monetary donations. We have a Givealittle page.
- Fundraising: We sell First Aid kits as a fundraiser, through our website.
- Other assistance: The police provide us with office space, Internet and phone (landline), and postage.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

- Assist at least 300 new households to join Neighbourhood Support groups or set up new groups
- Support groups with relevant information and resources: update group contact lists when requested; inform groups when there is a burglary in their neighbourhood; produce and distribute 4 newsletters/e-newsletters.
- Train and support group co-ordinators: train 30-40 new group co-ordinators (to replace co-ordinators who have either moved from the neighbourhood or stepped down from the role) and hold at least one workshop for group co-ordinators so they can upskill, share ideas and network.

**8b. How well did we do it?**

- Inquiries from the public about joining/setting up a group are responded to within two working days and referrals from the police are followed up within two working days.
- Group contact lists are updated within a fortnight of relevant details being received; burglary alerts are issued within a week of the weekly police crime report being received.
- Every new group co-ordinator is provided with training within a month of taking on the role.

**8c. Is anyone better off?**

- Households which join or set up Neighbourhood Support groups have been given information on crime prevention and disaster preparedness and have been assisted to meet and/or communicate with neighbours, through neighbourhood meetings and group contact lists.
- Households in Neighbourhood Support groups are kept informed when there is a burglary in their neighbourhood so they can take appropriate measures, and are kept informed of neighbourhood and community events and issues related to crime prevention and emergency preparedness
- Group co-ordinators are well-equipped for their role and are given opportunities to upskill and share ideas with each other.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

NS-Nelson-Budget-2016-17.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

NS-Nelson-Reviewed-Financials-2014-15.pdf - [Download File](#)

## Lauren Hammond

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**From:** website@ncc.govt.nz  
**Sent:** Sunday, 29 May 2016 4:38 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** 2016-2017-Grocery-purchases-budget.xlsx; 2015-16-Nelson-Foodbank-Financial-Accounts.docx

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Nelson Community Foodbank Trust Inc

#### Postal Address

P O Box 1117, Nelson, 7040

#### Email Address

elewis@netspeed.net.nz

#### Charities Commission Number

CC29561

#### Legal Status

Registered Charity

### B. Contact for Application

#### Your Name

Eddie Lewis

#### Role

Funding Officer

#### Phone

022-677-8140 or 03-281-3514

#### Email

elewis@netspeed.net.nz

### C. Project Details

#### Project Title

Funding for Part Grocery purchases during 2016

#### One Sentence Summary (maximum 100 characters)

Funds to assist with grocery purchases – being sought is (\$7,500) -16% of annual purchases.

#### Total Project Cost (per year) (GST inclusive)

\$46,000 p.a. grocery purchases

#### Have you sought funding from another source/s?

Yes

**If yes, outline other funding requests, including status and amount.**

Funding to assist with grocery purchases is sought from 5 or 6 Funders over the course of 12 months. Grants are sought spread through each year. Currently, there are no applications outstanding with other Grant Funders.

Over the last 12 or so months, Grants have been received from Rata Foundation, NZ Lottery Board, Pub Charity Limited, COGS, Red Cross, George Brown Trust as well as from Nelson City Council. Grants sought & received average \$7,500 so that requests are spread over a number of Funders.

**Total NCC funding requested (per year)**

\$7,500 over 1 year

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

To assist with grocery purchases for Foodbank parcels – the amount being sought (\$7,500) is 16% of total annual grocery purchases.

The Nelson Foodbank Trust was formed during the 1980's in collaboration with other local service agencies to provide a central organisation where food was available to families/whanau in the Nelson community facing short term hardship. It was incorporated under the Charitable Trust Act 1957 on 1 September 1993 and registered with Charities Commission on 30 June 2008.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

Nelson Foodbank's efforts fit within the heading "Our communities are healthy, safe, inclusive and resilient" i.e.

"a resilient community, able to cope with disasters or emergencies" – "nurture our young people so Nelson is a safe and healthy place for everyone to grow up and live" - "Everyone is included and involved, .....able to enjoy a good quality of life, wherever they come from and whatever their age, abilities or income."

From time-to-time, individuals/families (incl children) suffer some set-back/hardship which is usually of a temporary nature. In conjunction with its partners, Foodbank supports them for a limited period, by providing food parcels. "Clients" are allowed 3 parcels over 6 months.

Foodbank has never been in a situation where it could not assist with food parcels.

**3. List/detail any partnerships that will exist for successful project delivery.**

Foodbank's partners are Salvation Army, St Vincent De Paul, Family Start, Nelson Budget Services, Te Korowai Trust, Beneficiaries and Unwaged Workers Trust, Te Piki Oranga Trust & Whakatu Marae.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Local social agencies e.g Salvation Army, Family Start etc. authorise applications and check with WINZ to ensure applicants have no existing special needs grants or entitlements. Nutritious food parcels containing food for 5-6 main meals and adequate breakfast and lunch items are packed from food already purchased by Foodbank & are delivered to applicants by volunteers from Foodbank. This work is done 5 days a week.

In the year to December 2015, 4,005 people were assisted with 1,475 food parcels. The demand on Foodbank rose sharply after the 2008 economic downturn. In the last 5 years the figures have remained at much the same level. Foodbank is not seeing any decline with the present slightly better economic climate, with no lessening in demand for food parcels over recent months.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Foodbank boundaries are Saxton Rd to Hira – parcels beyond Clifton Terrace school are delivered by partner agencies.

As a general rule, residents outside this area – e.g. within Tasman – benefit from Foodbank's

activities only on a very exceptional basis. Foodbank's partners do, on occasions, seek support for food parcels for Tasman residents & help is given, but these are in special circumstances.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

29 volunteers contributing approximately 2250 hours per year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Amongst its objectives the Trust exists (i) to provide food parcels to those people in the Nelson area who are in need of assistance & (ii) to accept donations in cash or kind for essential foods, supplies and the general operations of the Trust. It was been in operation for about 30 years & intends to continue as long as a need exists for its services.

Its income is very largely from Grant Funders. Almost \$10,000 p.a. is contributed by the public & by local service clubs. It is hoped that this funding will continue on an on-going basis & will match the need.

The Trust is being well-supported with Grants & by the support of some producers/retailers providing damaged &/or short dated goods.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

• Total number of Food Parcels in year to April 2016 – 1,475 • number of Adults assisted – 2,076 • number of young people – 1,929

**8b. How well did we do it?**

• 100% of delivery requirements met • 100% of Foodparcels delivered within expected timeframe

**8c. Is anyone better off?**

• All genuine need is met.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

2016-2017-Grocery-purchases-budget.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

2015-16-Nelson-Foodbank-Financial-Accounts.docx - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Thursday, 2 June 2016 11:07 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** EH-Budget-for-NCC.xlsx; The-Nelson-Tasman-Housing-Trust-2015-Audited-Accounts.pdf

**Categories:** Tessa

### A. Organisation Details

#### Name of Organisation

Nelson Tasman Housing Trust

#### Postal Address

PO Box 140 Nelson 7040

#### Email Address

info@nelsonhousing.org.nz

#### Charities Commission Number

CC21439

#### Legal Status

Charitable Trust

### B. Contact for Application

#### Your Name

Carrie Mozena

#### Role

Director

#### Phone

546 9568 or 027 375 2053

#### Email

carrie@nelsonhousing.org.nz

### C. Project Details

#### Project Title

Emergency Housing and Housing Advice Services

#### One Sentence Summary (maximum 100 characters)

Emergency Housing and Housing Advice services for people in Nelson in housing need.

#### Total Project Cost (per year) (GST inclusive)

\$148,000

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

We intend to apply to the recently announced, new nation-wide Emergency Housing Fund run by MSD. The criteria and details of that application have just been published 1 June on GETS (Government Electronic Tendering Service). (Decisions to be made by Sept 2016).  
COGS – applied for \$5000; decision due in Sept 2016.  
We will also request client contributions, estimate \$3000.

**Total NCC funding requested (per year)**

\$20,000

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

Provide emergency and affordable housing services and solutions for the Nelson community. This involves two specific, yet interconnected, “service arms”:

1. DEVELOPMENT OF SUPERVISED EMERGENCY HOUSING, focussed on women and families: For over 10 years, NTHT coordinated a very collaborative emergency housing (EH) service based at Tahuna Beach Holiday Park. However, in January 2016 TBHP withdrew its hosting of EH. We are now working hard to develop another EH location, that can be well-supervised. We have discussed with MP Nick Smith a potential contract with the Ministry of Social Development to provide EH, and the government has announced a nation-wide, contestable fund for EH to open 1 June. We intend to apply. We would seek a 4-year MSD contract; funds would arrive in Sept and the new EH facility could open in Oct-Nov 2016. So far, we have identified two options:

Option A) Operating EH from 71 Green St, Tahunanui. (NTHT secured the lease on this property on 25 May.) This is the most complex option as it means leasing a large 6-bedroom house, gaining resource and (perhaps) building consents, and hiring live-in staff to run the facility. It could house 6-12 people at a time, serving up to 120 people per year. NOTE: the biggest cost with this option would be employing staff so that the facility is safe and well-managed.

Option B) We are also exploring the alternative of moving our EH cabin from Tahuna Beach Holiday Park on to land owned by Franklyn Village. This ensuite cabin is small and can sleep a maximum of 3 people per night. Management of the facility would be handled by Franklyn Village. The location is more central, but the one small cabin would serve only approximately 40 people per year. We would also seek to rent 1-2 EH rooms inside Franklyn Village, in order to be able to serve more people.

2. HOUSING ADVICE SERVICES for people seeking affordable housing. Many people contact NTHT not just for emergency housing but also needing help to apply for Social Housing or to find an affordable rental home (because NTHT does not often have vacancies). Helping people with housing takes time, and we need resourcing for this service. We recommend specific steps to find (and keep) a rental, and key places to contact. We also produce an Accommodation Guide to assist people on low-incomes to look for and secure housing.

**2. Provide information on how your project/activity meets NCC’s Community Outcomes and the Community Investment Fund’s focus on social development. (300 words maximum)**

Our project, Emergency Housing and Housing Advice Services, clearly relates to social development because housing/shelter is such a fundamental human need. The Community Outcome that this project addresses are “our communities are healthy, safe, inclusive and resilient.” Delivery of both aspects of this project will help vulnerable people on low incomes have safe, warm and dry temporary accommodation, and assist others to secure appropriate long-term housing. Being well-housed underpins people’s health and safety; enables people to attend school, get work, participate in their community; and enhances their resilience.

**3. List/detail any partnerships that will exist for successful project delivery.**

NTHT have signed a MoU with 6 partner agencies: Salvation Army, St Vincent de Paul, Victory Community Centre, Nelson Women’s Centre, Te Piki Oranga, Women’s Refuge.



Each of these groups commits to their support workers helping the clients they place in the emergency housing to find further long-term housing.

This MoU has been a hallmark of our very collaborative approach to emergency housing, for the past 10 years.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

From 2008-2015, NTHT statistics show that the Emergency Housing served 50-80 people each year; length of average stay in those 7 years varied between 8 and 12 days. (The number of clients served each year fluctuated due to one cabin sometimes being closed for repairs, or needed by TBHP during peak season.) This new EH service will focus on women and women with children, since the Nelson Night Shelter focuses on men. (Note also: Women's Refuge runs a safe house but it is just for women and children escaping current domestic violence.)

The main MoU support agencies report that they routinely have had twice as many people asking for emergency housing than they were able to assist (due to the cabins being full, or a family having more than 2 children).

Every week, NTHT also fields 4-6 requests for help from people (individuals and families) looking for affordable housing. This NTHT Housing Advice service means that we take the time to understand their particular situation, help them think through and identify housing options, and as needed link them with further specific resources.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

The current lack of emergency housing in Nelson has been well-publicised in the media. The benefit of setting up a more robust EH service will extend far beyond the actual 40-120 people served per year. The community will be able to rest more easily knowing that a better safety net is there for some of our most vulnerable citizens.

For all of the EH clients, this EH service will be a respite from homelessness, and give them safe breathing room while they find their next housing step. Our past EH statistics show that: 30% were able, with the help of the MoU support agencies, to secure stable rental accommodation (with Housing NZ, NTHT, or a private rental). 10% moved in with family/friends; 10% left the area; 50% made no further contact with the support agency.

The location of the EH facility will be within NCC geographical boundaries. All of the partner community agencies are based in Nelson, and all of the clients helped will be people looking for housing in Nelson.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Nelson Tasman Housing Trust have 8 volunteer Board Members, who each contribute considerable amounts of time to the running and development of NTHT. Time for each board member varies but the total is approx. 450-500 volunteer hours per year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes, we want this Emergency Housing and Housing Advice project to be ongoing – but it will require significant, multi-year funding support from both local and central government. We will not go ahead with this project without sufficient, long-term resourcing.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

Keep statistics for the number of: 1. Adults and children housed in the Emergency Housing, for how many nights 2. People assisted via our Housing Advice service

**8b. How well did we do it?**

Monthly feedback/evaluations from: 1) Clients 2) Staff

**8c. Is anyone better off?**

1. Track where clients go after staying in the Emergency Housing: Into private rental; Housing NZ; NTHT; Boarding; Family; Left town; Other 2. Check each Housing Advice query: Did you get useful info from us? What was helpful?

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

EH-Budget-for-NCC.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

The-Nelson-Tasman-Housing-Trust-2015-Audited-Accounts.pdf - [Download File](#)

## **Tessa Golding**

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**From:** website@ncc.govt.nz  
**Sent:** Wednesday, 1 June 2016 11:22 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** BudgetCommDevlpNTPCT.pdf

**Categories:** Tessa, Lauren

### **A. Organisation Details**

#### **Name of Organisation**

Nelson Tasman Pasifika Community Trust

#### **Postal Address**

PO Box 319 Motueka 7143

#### **Email Address**

info@nelsonpasifika.org.nz

#### **Charities Commission Number**

Charities Commission Number CC41581

#### **Legal Status**

Charitable Trust

### **B. Contact for Application**

#### **Your Name**

Jennifer Beatson

#### **Role**

General Manager

#### **Phone**

+64210528371

#### **Email**

jennifer@nelsonpasifika.org.nz

### **C. Project Details**

#### **Project Title**

Nelson Pasifika Community Development Project

#### **One Sentence Summary (maximum 100 characters)**

Building the capability of the Pasifika Communities

#### **Total Project Cost (per year) (GST inclusive)**

115,000

#### **Have you sought funding from another source/s?**

Yes

**If yes, outline other funding requests, including status and amount.**

Min. Social Development via the South Island Pacific Providers Collective for \$15,000 for governance training, IT systems, operational support and professional development. It is currently under consideration. We expect a decision at the end of June 2016.

**Total NCC funding requested (per year)**

\$20,000

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

We are requesting support funding for the Nelson Pasifika Community Development Project – a three year project to strategically develop long term pathways for community development of the Nelson Pasifika Community.

This will be done through comprehensive engagement with the Pasifika Community to establish priorities in health, education, social issues, housing, employment and justice, and through engagement with local service providers, private, NGO's and Public – to comprehensively record who is servicing the Pasifika Community and how. Analysis and comparison of this information will allow us to identify community priorities and the gaps around meeting these priorities. We will then be able to develop long term solutions to start closing these gaps.

We have secured funding for the project from the Department of Internal Affairs with the Community Development Scheme and this has allowed us to employ a Community Development Officer for 3 years.

We have a shortfall of \$35,000 per year for operating costs including rent, power, phones etc. We are requesting an investment of \$20,000 per year for two years.

Our first priority for this funding is securing a lease on an office building which will allow us to develop a base of operations, provide a central point for call for our community and other providers. This could be anywhere in the region but our preference for an office is Stoke, as this is where the majority of our community are located.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

Our communities are healthy, safe, inclusive and resilient – our programmes around community development ensure that the Pasifika Community has a voice within the wider community. By developing the capability of the community we can ensure that needs are identified and met in a manner that is culturally appropriate and effective.

Our communities have opportunities to celebrate and explore their heritage, identity and creativity – The Pasifika Community in the Nelson Tasman region is relatively unseen. We want to give our community pride and voice to be able to celebrate their culture with the wider community.

Our communities have access to a range of social, educational and recreational facilities and activities – by being a one point of contact for Pasifika representation we can bridge the gap between mainstream and Pasifika, in a manner that ensures sustainable relationships.

Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement – we can provide a mechanism for engagement with the Pasifika Community and we aim to work with other providers to ensure community outcomes are met.

**3. List/detail any partnerships that will exist for successful project delivery.**

We have a current partnership with Kidpower Fullpower Teenpower Trust for our Faamalosi Aiga (family safety) Project. We have an MOU with the Nelson Bays PHO, we are in discussion with Te Piki Oranga around synergies and the potential for a relationship. We also work with local Iwi, Min

of Education, Nelson Marlborough DHB, Child Youth and Family and our local Pasifika communities. Nationally we are part of the South Island Pacific Providers Collective which is a collaboration of the South Island Pasifika providers and provides support and advocacy on a national level. As a voluntary organisation we were often asked to provide Pasifika representation. Now as Pasifika Provider we have several offers of partnership and/or representation at a governance level.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

The Nelson Tasman Pasifika Community Trust has been around in several forms for over 20 years. Its Board of Trustees is made up of the various Pasifika Communities of the region. Our strategies are community developed and driven, our outcomes are community goals. The Community Development Project is the culmination of a vision of our early members who saw that a life in New Zealand could include the best of Pasifika mixed with the best of New Zealand. This has not always been the case and the development of the Trust into a Service Provider aims to meet this vision. The transition from voluntary to a services provider has been a chicken & egg situation and this funding will ensure that we are able to concentrate on ensuring we are sustainable over the long term. The beneficiaries of our organisation are the Pasifika peoples of the Nelson Tasman Region.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

As a community group we are representative of the Nelson Tasman region. However, the majority of our population reside in the Nelson, Stoke and Tahunanui areas. The Needs Analysis will allow us to be more specific with the Council once we have completed the project as to where and what our community needs are.

We look to both councils to support our people. We also be making a funding application to the Tasman District Council.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Our Board/Trustees are voluntary, also have volunteers supporting and contributing to community events. Approximately 400 hours per year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes – the Community Development Project will be a continuous project. Part of the initial project is to create a sustainable organisation. Further funding options include, grants, membership donations, service contracts and social enterprise services. Organisational Sustainability is a priority strategic goal.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

We will measure Membership numbers, Community Engagements, Mainstream community engagements

**8b. How well did we do it?**

we will measure the number of new relationships formed and the value of data gathered.

**8c. Is anyone better off?**

we will measure the number and effectiveness of new programmes developed to fill gaps identified in data analysis,

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

BudgetCommDevlpNTPCT.pdf - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

2015-Financials.pdf - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Monday, 30 May 2016 2:28 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Budget-for-T-R-programmes-and-CYA.xlsx

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Nelson Women's and Children's Refuge Nga Wahine Tamariki Punanga o Wha

#### Postal Address

PO Box 212, Nelson 7010

#### Email Address

Natalie@whakaturefuge.org.nz

#### Charities Commission Number

CC37742

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Natalie Gousmett

#### Role

Funding and Finance Coordinator

#### Phone

03 548 3353

#### Email

natalie@whakaturefuge.org.nz

### C. Project Details

#### Project Title

Tamariki and Rangatahi programmes and Child Youth Advocacy

#### One Sentence Summary (maximum 100 characters)

Education programmes and advocacy for children/young people who have experienced domestic violence.

#### Total Project Cost (per year) (GST inclusive)

\$59,253.60, this is a little more than in the EOI because we have adjusted our overheads cost

#### Have you sought funding from another source/s?

No

If yes, outline other funding requests, including status and amount.

We are currently part funded by a contract through National Women's Refuge with CYF to provide this service, however we are requesting the proportion of costs not covered which includes a portion of the salary of the Child Youth Advocate and the Tamariki/Rangatahi Programme Coordinator. See the attached budget for a detailed break down.

**Total NCC funding requested (per year)**

\$12000

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

The Tamariki and Rangatahi programmes are peer support educational programmes for children and young people who have witnessed and experienced domestic violence. The programmes cover safety planning, explore supports, reinforce its not their fault, look at anger and other learned behaviour and types of abuse. We provide one of each of the programmes each school term to 30-40 children and young people each year. We work closely with schools, whanau and CYFs to support these children, young people and their families.

Our Child Youth Advocate coordinates and delivers these programmes with a co-facilitator and also provides one-on-one and whanau social work support to children and young people on the programmes or who using our service but not on the programmes as yet.

Some comments from the parents of children and young people on our last programme include;

- "He has learned its okay to show your emotions and to have different feelings. He's starting to express himself". "Watching him learn is making me want to learn. He is sharing a lot with me around how he is feeling." (Parent of boy 9yrs)
- "She talks about feelings more and is more open with this." (Parent of girl 8yrs)
- "They are a lot more aware, are able to talk about stuff and come to me more " (Parent of brothers 9yrs).

Some feedback from children and rangatahi:

- "I liked the friendship and people are kind in the group" ( girl 7yrs)
- "It was good because I learnt how to keep myself safe." (girl 10yrs)
- "How to use anger differently, how to channel anger".(girl 15yrs).
- "Its chill, you get two hours and its safe". "It's about family violence and relationships, how to see it and understand red flags in others and self". (girl aged 14yrs)

These programmes and the advocacy of the Child Youth Advocate are vital in ensuring the safety of children and young people in our community.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

This project relates firstly to the goal that "OUR COMMUNITIES ARE HEALTHY, SAFE, INCLUSIVE AND RESILIENT".

Safety from violence and abuse is an essential need. The outcomes of our Tamariki and Rangatahi programmes and child youth advocacy directly address safety, wellbeing and resilience for children and young people. Outcomes include;

- Children and young people have a safe space to talk about the violence they experienced
- Children and young people develop a safety plan for their future safety
- Children and young people learn about domestic violence and where to go for help
- Children and young people develop peer support connections
- Whanau of the children and young people feel supported
- Schools, CYF and whanau have a place they can refer children and young people to if they are worried about them in relation to domestic violence.

This project also relates to the goal that "OUR COMMUNITIES HAVE ACCESS TO A RANGE OF SOCIAL, EDUCATIONAL AND RECREATIONAL FACILITIES AND ACTIVITIES"



because these programmes provide high quality, specialist education to children and young people in need.

**3. List/detail any partnerships that will exist for successful project delivery.**

Programmes are delivered at Nelson College for Girls and with students from Tahuna School, Hampden Street School and Auckland Point School so we have strong partnerships with these schools. We accept referrals for the programmes from any Nelson primary schools and have provided a programme at Nayland in the past which we hope to do again in the future. We regularly get referrals to our Child Youth Advocate from any school in the Nelson area. We also have strong relationships with the social workers in the schools where we deliver the programmes who also refer many of the young people and children.

More broadly we have partnerships with Police, CYFS, SVS-Living Safe and Corrections where we meet weekly to discuss families at risk. We discuss children's situations regularly with CYF.

We are strong members of the Te Rito Family Violence Network which takes a wider view of raising awareness and prevention of family violence, our Manager is Chair of the Te Rito governance group. Within this group, we collaborate with many community and government agencies including Barnardos, Safeguarding Children, Family Start etc. and we refer to them when appropriate.

We have strong links to Work and Income to assist families in need.

We have a working partnership with The Male Room and SVS-Living Safe to help ensure all parties are engaged with services and to support the safety of children.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Children and young people who have experienced domestic violence and their whanau are the key people who will benefit. More broadly schools, social workers and the community in general will benefit from having a specialist service to refer children and young people to and that is ensuring children and young people in their community are safe from violence.

We have ascertained the need by;

- Knowing that the incidence of DV is high - nationwide last year 16,178 women and children accessed Women's Refuge services.

- Knowing that the incidence of DV in Nelson is high and demand for our services continues to increase - Last year 240 women and 104 children used our services with 54 women and children staying in our Safe House

- Seeing that demand for our Tamariki and Rangatahi Programmes and Child Youth Advocacy is high – Last year 35 children attended our Tamariki or Rangatahi programmes and we continue to get regular referrals to programmes and Child Youth Advocacy.

- Understanding the need for support and education for children and young people who have experienced domestic violence.

- Knowing there are no other services providing these specialist programmes with children and young people in Nelson, as the attendees do not require a court referral to attend our programmes.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Ensuring that children and young people in our community and their families are supported to be free of violence provides a wide and important community benefit. Our services are free and culturally appropriate ensuring that they are accessible. We take referrals from a wide range of agencies, schools and also from individuals and ensure that any child, young person or whanau requesting support is able to access it. The benefits of being safe and violence free reach beyond the whanau to their wider whanau, workplaces, schools, health services and benefit the community as a whole.

The funding will be focussed in NCC geographical boundaries because these programmes currently run in Nelson only and Child Advocacy is based in Nelson though we do get some referrals from Richmond, the majority are Nelson area based.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Our team of 8-12 Crisis Line volunteers are available for women and children in urgent need of support via our free phone 24 hour crisis line. They answer the pager outside of office hours and provide phone support, face-to-face support and can move women and children into our Safe House as needed. They provide over 5000 hours of volunteer time per year.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes, we have been running these programmes for many years and there is still strong and growing demand for the programmes as well as the advocacy. This year we celebrate our 40th birthday and while we have had challenging times financially we are here to stay and are now in a strong financial position. We will sustain this project through our base CYFs funding and if we are unsuccessful with NCC funding will either apply for that funding elsewhere from grant funders or individual donors and as a worst case scenario we would pull back our volume of services, which would mean the project would continue but not all demand would be met.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

Number of children participating in Tamariki programme. Number of young people participating in Rangatahi programme. Number of children and young people accessing the Child Youth Advocacy service. Number of events/groups attended to talk about our Child Youth service and programmes.

**8b. How well did we do it?**

Evaluation feedback from children and young people. Evaluation feedback from caregivers of children and young people – we get this feedback by phoning caregivers. Feedback from facilitators delivering the programmes on the success of the programmes

**8c. Is anyone better off?**

Feedback from schools (teachers, counsellors, social workers) on the child or young person's change from the start to the finish of the programme. Measures in evaluation questions that focus on the change between the start and finish of the programme. Confirmation that outcomes of the programme have been met, especially safety plans in place for each child/young person.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Budget-for-T-R-programmes-and-CYA.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Audited-Accounts-NWR-2014-2015.pdf - [Download File](#)

## Lauren Hammond

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**From:** website@ncc.govt.nz  
**Sent:** Thursday, 2 June 2016 5:15 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Draft-Budget-Nelson-01.07.16-30.06.2017.xlsx

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Open Home Foundation

#### Postal Address

P O Box 2282 Stoke Nelson 7041

#### Email Address

bev.douglas@ohf.org.nz

#### Charities Commission Number

CC26102

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Bev Douglas

#### Role

Practice Manager

#### Phone

035459172

#### Email

bev.douglas@ohf.org.nz

### C. Project Details

#### Project Title

Foster Parent Social Worker Salary and Associated Costs (Recruitment and Training)

#### One Sentence Summary (maximum 100 characters)

Foster Parent Social Worker Salary, for recruitment, training support of Foster Parents.

#### Total Project Cost (per year) (GST inclusive)

\$46500

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

COGS \$6000 - Applied  
Rata Foundation - We will be applying

**Total NCC funding requested (per year)**

15000.00

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

We are seeking funds for our Foster Parent Social Worker Salary, for recruitment and training of Foster Parents and ongoing support. We want to fund this position at 5 days a week to maintain and increase our pool of foster parents. Ongoing training of our foster parents in Trauma informed foster care and working with and managing children with disabilities and mental health issues is planned to meet the changes in demand for children in foster care. This training will better equip our FP's to deal with the challenges of caring for traumatised children who have complex and difficult behaviours. We need to have a focus on recruitment that looks to identify the unique skills or interests of potential foster parents that will enable them to better matched with children needing care. The ongoing support of foster parents by the Foster parent social worker is vital to ensure Foster Parents needs are met, and their understanding of the child's needs and behaviour due to their traumatic background is understood, as this then ensures stability of placement, and minimises breakdown in placements.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

Open Home Foundation wants to help develop families that are healthy, safe, inclusive and resilient. We desire to nurture our young people in Nelson, when they need to live in a foster family for either short or long periods of time. Providing caring and nurturing homes for children in foster care, with foster parents who have developed specialised skills to meet their needs, helps to make Nelson a safe and healthy place for everyone to grow up and live. OHF services in Nelson are about building strong loving families. We are working closely together with families to keep them together but when it is necessary for children to come into care, OHF will ensure that the foster family is a place of love and nurture.

**3. List/detail any partnerships that will exist for successful project delivery.**

Open Home Foundation works with a number of other community organisations, services and professionals to provide a therapeutic environment for a child or young person and to work together to meet the needs of the child or young person. We work with schools, RTLB, social workers in schools, public health nurses, Plunket, Child and Adolescent Mental Health, Family Works, Family Start, Barnardos, GPs, Hospital social workers, preschool educators, Ngati Koata, Explore

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

OHF has seen many requests over the past year to place into care, children with significant behavioural, learning or physical needs. We have been able to meet some of this need but not all of it. This is due to several factors that include Foster Parent availability, need to recruit more foster parents and Foster Parents not having the appropriate training and skills to manage these challenges. Requests for care have come from Child Youth and Family, CAMHS, and community agencies.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Providing short and long term therapeutic foster care for at risk children and young people in the Nelson community provides a wide community benefit of growing healthy young people who are able to contribute to the community as they grow to adulthood. Children who come into foster care with Open Home Foundation can be children who have been abused or neglected with the associated trauma that affects their behaviour and ability to socialise; or children who have mental health difficulties and need therapeutic intervention and specialised care to overcome their difficulties. Our

foster parents are recruited within Nelson City and the children from this area are placed within these foster families.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Our volunteers are our Foster Parents. Currently we have a pool of 25 foster Parents. In the past 11 months we have provided care for 23 children and provided 3248 nights of care. Foster parents are on duty 24/7 when a foster child is living in their home

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

This project is ongoing. We will have some funds to have a Foster Parents Social Worker but their hours will be reduced to 1 to 2 days rather than 5. Our current need is to recruit and train new foster parents and to train existing foster parents in providing therapeutic foster care including trauma informed work to our Nelson foster children. This is to meet the current demand for care in our community

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

We keep monthly statistics of the number of children in care, Foster parents are visited at least monthly by the foster parent social worker when they have children in their care. All Foster parents attend 12 hour initial training and then at least 3 hours ongoing training per year There is a process for approving a foster parent which includes their initial application, a number of checks – CYF, Police medical etc , home visits to complete the foster parent assessment, attendance and participation in 12 hour training, home safety checks etc. A foster parent cannot be approved until this process is completed and signed off by the Practice Manager.

**8b. How well did we do it?**

When a child has been in care for a 28 days, a Placement Care Assessment Plan is completed by the social worker with the foster parents and any other relevant professionals. This covers how we will meet contact with their natural family, educational , social, mental and emotional and cultural needs. This plan is reviewed every 3 months to ensure the child's ongoing needs are being met. The foster parent social worker carries out a yearly review with Foster Parents to discuss what is working well and what areas need development and then they work together to set goals to meet the developmental needs. This review is about the level of support, and training, and foster parents are getting from OHF

**8c. Is anyone better off?**

The Placement Care Assessment Plan shows progress of the child and progress in meeting their needs A client survey is carried out when closing a case with a family OHF social workers will be carrying out CANS assessments on all children in care every 3 months in the next year. This is a holistic assessment tool which looks at all areas of a child's development and current behaviour and emotional and mental health. This assessment tool will show a child's progress every 3 months.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Draft-Budget-Nelson-01.07.16-30.06.2017.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

2015-OHF-Audited-signed-accounts.pdf - [Download File](#)

## **Tessa Golding**

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**From:** website@ncc.govt.nz  
**Sent:** Friday, 3 June 2016 10:39 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Counselling-Budget.xlsx; Final-Accounts-2014-2015.pdf  
**Categories:** Tessa, Lauren

### **A. Organisation Details**

#### **Name of Organisation**

Post Natal Depression Support Network Nelson Inc

#### **Postal Address**

319 Hardy Street, Nelson

#### **Email Address**

postnataldepression@clear.net.nz

#### **Charities Commission Number**

CC21626

#### **Legal Status**

Incorporated Society

### **B. Contact for Application**

#### **Your Name**

Dawn Allan

#### **Role**

Financial Administrator

#### **Phone**

0211 6927 44

#### **Email**

dawn\_e\_a@yahoo.com

### **C. Project Details**

#### **Project Title**

Frontline Counselling Services

#### **One Sentence Summary (maximum 100 characters)**

Provide Free counselling to vulnerable women & their families/whanau who are suffering from pnd.

#### **Total Project Cost (per year) (GST inclusive)**

\$14,116.36

#### **Have you sought funding from another source/s?**

No

#### **If yes, outline other funding requests, including status and amount.**

#### **Total NCC funding requested (per year)**

\$4,000.00

## **D. Project Description**

### **1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

We are requesting funds to help cover the costs associated with our front line Counselling Service here in Nelson. We have four Counsellors available for Mums who are suffering postnatal depression (PND), antenatal and/or Anxiety, who are able to see Mums in our office, or at home when they are unable to travel to us. We provide them with Professional Supervision (after ten client sessions) and pay them a small stipend (\$18 per session) in awareness of the wonderful work that they are doing.

The first three years is such an important time for Mothers, their babies, families/whanau and our Community as whole is affected when Mothers don't receive enough support when needed.

Our clients may access up to 10 sessions with their Counsellor, but this can be increased as the needs of the individual become clearer, as every person and their needs are different.

We believe this is a vital part of our service, especially at the present time when we are receiving an increased number of referrals and, many of those are higher needs clients who need specialised care. As all our Counsellors are qualified and experienced in this specific line of work, they are the best option for many of our clients (as opposed to our volunteer Support Workers, who are Counselling trainees).

All the support levels that we offer can be adjusted to fit the client's specific needs/support. Some may choose to have both one-to-one support, as well as attend one of our groups – this is welcomed and encouraged, especially if the mother is isolated and needs more social interaction. The husbands/partners are also invited to attend an evening workgroup to help them further understand what their wife/partner is experiencing and how they may better support them, themselves and their families/whanau.

We also have an extensive lending library (books and DVD's) for mums and their husbands/partners and have produced a pamphlet aimed at partners to give them a greater understanding of what PND is, and how they can support their wife/partner.

Our services are all FREE so that there is no financial barrier and it makes it easier to access our services.

### **2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

- 1. Everyone is included and involved, can participate in decision-making and is able to enjoy a good quality of life, wherever they come from and whatever their age, abilities or income.
- 2. We nurture our young people so Nelson is a safe and healthy place for everyone to grow up and live.
- 3. We have adequate policing and well-designed public spaces providing a feeling of safety and security in our homes and communities.
- 4. There is more attention to health promotion with quality primary and secondary health care accessible to all.
- 5. We are a resilient community, able to cope with disasters or emergencies.

With the work that our Counsellors/Support Workers are doing with these vulnerable women and their families/whanau we are helping them to re-engage and for the women to improve her self – esteem. We see our service as being an early intervention strategy for children, families and whanau, as the first three years is such an important time for Mothers, their babies, families/whanau, and our Community as whole is affected when mothers don't receive enough support when needed.

By addressing issues at this early stage of a women's parenting journey and a baby's life, we are helping to set families/whanau up with healthy dynamics and behaviours which will impact on both the mother, the baby and the family/whanau as a whole, in the long term.

### **3. List/detail any partnerships that will exist for successful project delivery.**

We receive referrals to our services from Plunket, GP's, Midwives, NBPH, Family Start, Te Piki Oranga and other community based groups. All though these organisations don't actually work alongside our Counsellors in project delivery, the relationship between our organisations is vital to supporting the Nelson/Tasman communities. If we do receive a referral which is outside our scope (we support mild – moderate PND) we would refer the client on to a more appropriate service.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Postnatal Support Network Nelson, has been supporting women and their families experiencing PND for over 25 years. The number of clients referred to our service has increased from 69 in 2011, to 91 in 2013 and in 2014/15 we supported over 100 families. This reflects the number of referrals for the year but not the total family members involved.

So far this year we have seen a huge increase of referrals, with 63 women referred to date (30th May) – up from 33 at the same time last year. Our referrals mainly come from Nelson Bays Primary Health (NBPH), Midwives, G.P's, Plunket, Family Start, family/friends and the woman herself. Through the various services that we provide, we are helping the mother, the baby, the family/whanau unit and the community as a whole. By helping and supporting the mother, we are also improving the relationship with her baby, which means better outcomes for both mother and baby, and of course society as a whole in the future (as latest research shows the importance of a babies' first three years for optimal well-being).

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Through the various services that we provide, we are helping the mother, the baby, the family/whanau unit and the community as a whole. By supporting mums, we help them to get well again, her self-esteem rises, and she re-engages with her baby and other members of her family/whanau.

This is especially important for the relationship with the mum and her baby, as research shows how important the first three years of a baby's life are. The babies' brain is developing at its fastest rate, and the "blueprint" for life is being set. If a baby does not receive the care and attention it needs at this time, the chance of optimum brain development, healthy and secure attachment and positive personal and social outcomes later in life are greatly reduced. Thus, the bond between mother and child is very important as it will affect the child through the rest of its life. As it is very difficult, if not impossible, for a mother suffering from PND to interact with her baby in the optimal way, this is an important part of our work.

Our office, counselling room and group work are all either situated or run within the Nelson City boundaries. If we have a client that would like in home support we try to match up where possible the right Support Worker/ Counsellor to help keep travel costs and time down. To help support families/whanau of clients that are Motueka based we are working with the Motueka Family Centre by setting up and running a support group.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

We have 15 volunteers who provide support to the organisation either working with the clients or are part of the Governance Board. Each Support Worker / Counsellor is expected to have at least 3 clients and well see each client probably once a week at the start. They also attend external supervision once a month as well. On average our volunteers donate over 3000 hours. Our organisation couldn't function as well as we do without these generous people donation their time, passion and belief in our service.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**



Yes our project is ongoing, we will continue to apply to funders to keep it running, looking into corporate sponsorship and to engage and encourage our Community to support this service. We will also continue having discussions with the NMDHB in the hope that they will be able to fund this vital service that provides specialised support to the vulnerable families in Nelson/Tasman community who are effected by pnd. If need be, though not ideal we would look to our clients approaching MSD (WINS) to access funds. We have a “Give a Little” page and encourage clients (only if able) to donate to the organisation, will hosts quiz nights and run sausage sizzles.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

# of referrals, # of actual clients supported by Counselling services, # of Clinical hours

**8b. How well did we do it?**

Client evaluation, analysing assessment tool,

**8c. Is anyone better off?**

Improve family unit, Improved bond between mother & Child, Improved self-management.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Counselling-Budget.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Final-Accounts-2014-2015.pdf - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Tuesday, 31 May 2016 3:19 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Kia-Maia-te-Tu-Tahua.xlsx

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Q-Youth Inc.

#### Postal Address

Level 2, 121 Trafalgar Street

#### Email Address

coordinator.q.youth@gmail.com

#### Charities Commission Number

CC42183

#### Legal Status

Incorporated Society, Registered Charity

### B. Contact for Application

#### Your Name

Marcia Hickmott

#### Role

Coordinator

#### Phone

03 548 4260

#### Email

coordinator.q.youth@gmail.com

### C. Project Details

#### Project Title

Kia Māia te Tū (Stand Tall, Stand Brave)

#### One Sentence Summary (maximum 100 characters)

A peer-led mental health project for LGBT+ rangatahi to promote leadership for all (but esp. Māori).

#### Total Project Cost (per year) (GST inclusive)

\$10,860

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

We have funding from the Grace Memorial Trust to cover most of the difference but need to fundraise a further \$1000. This will be achieved with community fundraising.

**Total NCC funding requested (per year)**

\$6,300

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

This project will foster courage and peer-led mental health support for rangatahi (young people) of gender, sex and sexuality diversity in central Nelson. The majority of this work will take place at Q-Youth for workshop project planning, cultural learning and brainstorming. This planning will culminate in three main youth events over the course of the project at Te Hora Marae (2 day), Onetāhua Marae (2 day) and Whenua Iti (1 day). This project's purpose is to promote rangatahi resilience and will incorporate Māori methodologies. This project will also encourage Young Māori Leadership within Q-Youth and benefit all participants and members from governance level, to service delivery and also community trainings and workshops. Wider community opportunities include providing pathways to maintain cultural connectedness for rangatahi, their friends and whānau here in Nelson.

Q-Youth's vision is that by providing this opportunity to raise cultural awareness and connectedness through local marae, we will enhance and empower the well-being of some of our older youth members and provide confidence for them to stand tall and stand brave beside and for our younger members. This includes being able to link peers with appropriate health care or personal needs for our transgender youth. To be able to support peers through difficult times such as coming out at school or within the whānau. These are just some examples of struggles that our youth face and in these times strong peer-led support is crucial. For this peer-led support initiative it is integral that Q-Youth also provides support and learning for our mentors and ongoing cultural connectedness for our younger members to enhance their sense of belonging in our wider community.

We are aware that this is Nelson City Council funding for the benefit of Nelson City residents. Although there are trips outside of Nelson City the majority of the work will take place at Q-Youth in Trafalgar Street and the vast majority of the young people who will benefit from this project are Nelson residents.

This project is quite distinct from our normal work in that it is the first major kaupapa Māori initiative.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

This project fits the following NCC outcomes:

---We are a tolerant, supportive and diverse community.

While the real focus of this project is developing strong peer-led mental health outcomes another outcome will be a more resilient LGBT+ community. Often, small regional areas lose their LGBT+ young people post college and this is a huge problem for us here in Nelson. This project is no silver bullet but we hope that by running this project, with its focus on leadership and connecting people to our region, we will see more young people stay, and in turn make Nelson a more tolerant, supportive and diverse community.

---Māori culture and tikanga (traditions) are acknowledged as taonga (treasure) that represent our regional uniqueness.

While this is very much a programme for everyone, we have purposely chosen to hold two out of three of the main events on Marae. We have the expertise and the community connections to ensure

that all young people are educated about culture, tikanga and kawa for each wānanga. By holding these main events in Marae, we are creating leadership roles for our young Māori members. We believe that this approach fits well with this Nelson City Council priority.

---We nurture our young people so Nelson is a safe and healthy place for everyone to grow up and live.

Unfortunately our young people tell us that this is often not the case. Although there have been some amazing gains in this area:

<http://www.stuff.co.nz/nelson-mail/news/80193282/pink-shirt-day-celebrated-by-nelson-schools>

there is still a long way to go for our trans youth. Q-Youth is Nelson's only group entirely focused on the wellbeing of LGBT+ youth and as such, this project is one of the few ways that Nelson City Council can directly support this NCC outcome as it relates to LGBT+ people.

### **3. List/detail any partnerships that will exist for successful project delivery.**

One of the key focuses of this project is the further development of our relationships with local iwi and Māori led organisations.

The first event will take place at Te Hora Marae, Canvastown. While this is focussed on peer-led mental health promotion for all, holding this event at Te Hora provides excellent opportunities to develop the leadership capabilities of our Māori youth. We have already had meetings with Iwi community leaders and as an outcome of these meetings we have been fully supported by Iwi to hold this wānanga. It is our expectation that by working with Te Hora Marae we will further develop our Iwi links. It should be noted that the cultural development aspect of this project will be central to its success with young people developing a solid understanding of the kawa of each place visited. We will be able to use our visit to Whenua Iti as a great opportunity to compare and contrast the tikanga and kawa of Māori and non-Māori spaces. We believe that this project will enable young people to create their own connections and partnerships as they transition into adulthood.

Our final event will take place at Onetāhua Marae in Mōhua. This marae sits under Ngāti Rārua, Ngāti Tama and Te Ātiawa, although it also operates as a marae for matawaka. We will use the process of preparing for this visit as an opportunity to further develop links with these iwi.

### **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Our experience shows that LGBT+ young people can face almost daily discrimination and humiliation and that trans young people haven't really benefitted from changes in our society that gay and lesbian people have. Evidence also shows that discrimination is more prevalent if you belong to more than one non-privileged group eg LGBT+, Māori, people with mental health issues.

The reasons for youth suicide and self-harm are many and complex but it is well known that young queer people are committing suicide and self-harming themselves at rates that are alarmingly higher than their straight counterparts. The following quote is from The Health and Wellbeing of New Zealand Secondary School Students in 2012 report published by the Faculty of Medical Health Studies of the University of Auckland:

“Almost half of the same/both-sex attracted students [surveyed] (47.7%) reported seriously thinking about attempting suicide and approximately one-in-five (18.3%) had attempted suicide in the last 12 months”

This project would make a substantial contribution towards helping young people help each other as they negotiate their way to adulthood.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

This project is unashamedly focussing on what are minority groups here in Nelson. We are doing so because the need is great.

That said, every young person we work with is someone's child, someone's sibling, someone's grandchild. By promoting peer-led mental health to these often isolated young people we hope that they become more connected to their families and their community.

We will use our contacts with school QSA's and key teachers within schools. Another key way that we will encourage a wider community benefit is by promoting the principle of whanaungatanga and whānau who support the young people, especially at the marae events, will benefit from seeing their young people take on positions of leadership.

Although the primary benefits for this project will sit with the young people, their friends and their families, board members of Q-Youth will be invited to attend (about 50% of board members are young people themselves) with the idea being that the board itself also benefits from the learning provided by this project.

Although we will take young people to various locations out of Nelson City, the bulk of the work will take place here at Q-Youth (corner of New and Trafalgar Streets) and the vast majority of the people that benefit will be residents of Nelson. As such this project is very much a project by Nelsonians for Nelsonians.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

2,000 hours plus.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

While the project itself will be completed at the end of the funding period we expect the benefits to continue. It should also be stated that this is a new approach for Q-Youth and if it is as successful as we think it will be then we would look to other funders to run a similar project in the future.

With regards to ongoing benefit we see a key benefit being enhanced links with local iwi. We also plan to support and encourage our young people to further develop cultural awareness in order to reduce inequality, discrimination and racism in our community.

The project will also bring out important lessons on what works in developing spaces for peer-led mental health promotion. We hope this work will be just the start of a number of new and successful projects in this direction.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

1. Provide 3 main events 2. Provide workshops on tikanga/kawa for each event 3. Increased opportunities where peer-led support can take place

**8b. How well did we do it?**

1. Seek evaluations after each event 2. Run workshop after each event to gather learning and feed this learning into next event

**8c. Is anyone better off?**

1. Survey young people about how they feel before and after project 2. Audit our connections to iwi before and after project

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Kia-Maia-te-Tu-Tahua.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Signed-accounts-year-ended-31-March-2015.pdf - [Download File](#)

## Lauren Hammond

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**From:** website@ncc.govt.nz  
**Sent:** Thursday, 2 June 2016 2:30 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Budget-Education-Coordinator.xlsx

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Sexual Abuse Support & Healing (SASH-Nelson) Inc.

#### Postal Address

PO Box 830, Nelson

#### Email Address

sash-nelson@ts.co.nz

#### Charities Commission Number

CC24107

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Jemma Omlo

#### Role

Administrator

#### Phone

03 5482407

#### Email

sash-nelson@ts.co.nz

### C. Project Details

#### Project Title

Education Coordinator Wages

#### One Sentence Summary (maximum 100 characters)

Our Education Coordinator facilitates and coordinates sexual abuse education/prevention programmes.

#### Total Project Cost (per year) (GST inclusive)

23649.60

#### Have you sought funding from another source/s?

No

#### If yes, outline other funding requests, including status and amount.

#### Total NCC funding requested (per year)

## **D. Project Description**

### **1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

Our Education Coordinator is responsible for Education and Prevention programmes, which are delivered via our Education Facilitators to schools. She is also responsible for our Collective Member training, our Disclosure Training package (delivered to professionals), Hospitality Training and any other programmes which involve prevention and education to the community. She facilitates training, as well as manages the Education Facilitators. She is in charge of finding new opportunities that fit with our mandate.

### **2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

Our communities are healthy, safe, inclusive and resilient

- We are a tolerant, supportive and diverse community. (We advocate change for women and children and their human rights.)
- We nurture our young people so Nelson is a safe and healthy place for everyone to grow up and live. (Our education programmes are specifically for school-age children and encourages healthy relationships among each other.)
- There is more attention to health promotion with quality primary and secondary health care accessible to all. (We want to support children/teenagers in the area of sexual abuse and healthy relationships and want it to be a free service.)

### **3. List/detail any partnerships that will exist for successful project delivery.**

### **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

We have determined that our service is not totally effective as just a crisis and counselling service. As the only specialist organisation in the Top of the South we believe that we need to be the total service of sexual abuse support, which includes prevention and education. There has been a push from the Government in recent years for sexual abuse prevention and through ACC have been running the ACC Mates & Dates programme since last year.

We have also been approached by various organisations to provide Disclosure Training, including the New Zealand Defence Force, and have also been running this since last year. We are about to run our own Hospitality Training in Nelson, which enable hospitality staff to recognise violence/sexual violence and what processes they need to follow to help/prevent this from happening.

### **5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Our Education Coordinator is based in Nelson and the majority of programmes are run in this area. We are in a good, central location in Nelson.

### **6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Around 1,000 hours per year.

### **7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes, our Education Coordinator is a permanent staff member.

### **8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

#### **8a. How much did we do?**



1. How many programmes were delivered during the year? 2. How many programmes were developed during the year?

**8b. How well did we do it?**

1. Did we get asked to come back and deliver for the next period? 2. Feedback received from training is to be evaluated.

**8c. Is anyone better off?**

1. Feedback received from any training will ascertain whether they are better off. 2. Feedback from the public may filter through regarding newly trained bar staff in Nelson.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Budget-Education-Coordinator.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

SASH-2015-Audited-Accounts.pdf - [Download File](#)

## **Tessa Golding**

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**From:** website@ncc.govt.nz  
**Sent:** Tuesday, 17 May 2016 11:25 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** under8teen-youth-budget.xlsx; SVS-June15-Annual-Accounts.pdf

**Categories:** Tessa, Lauren

### **A. Organisation Details**

#### **Name of Organisation**

SVS-Living Safe

#### **Postal Address**

P O Box 896, Nelson 7040

#### **Email Address**

manager@svs.org.nz

#### **Charities Commission Number**

CC24151

#### **Legal Status**

Incorporated Society/Charitable Trust

### **B. Contact for Application**

#### **Your Name**

Dee Cresswell

#### **Role**

General Manager

#### **Phone**

03 548 3850

#### **Email**

manager@svs.org.nz

### **C. Project Details**

#### **Project Title**

Under8teen youth project

#### **One Sentence Summary (maximum 100 characters)**

Work with youth 10-17 years old to increase safety for young people addressing youth violence/anger

#### **Total Project Cost (GST inclusive)**

\$15,000

#### **Have you sought funding from another source/s?**

Yes

**If yes, outline other funding requests, including status and amount.**

Will be applying to Tasman District Council for similar support for youth in the Tasman District

**Total NCC funding requested (per year)**

\$5,000.00

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

A project aim is to create a safe supportive environment for the young person to explore why they use violence and develop safer smarter alternative

To work with a minimum of 10 youth and their extend whanau to address youth violence and anti-social behaviour. The under 18 program is designed to work with individually with the young person and significant adult/caregiver in their life to develop ways to deal with stressful situations in a healthy and safe way. Alongside this is to work with the significant adult to provide strategies and support to safely manage a young persons challenging behaviour. Through the use of a timeout plan one of the tools taught the young person will be encouraged to look at their thoughts and feelings – and how to manage stressful or conflict situations in a calm and respectful way. Whanau are included to provide additional support to support the young person and manage their own anger in a respectful way.

The programme has been designed to work within the Te Whare Tapa Wha health model (Mason Durie 1985) – the four sided house. The sessions will encompass aspects of the four cornerstones:

Taha tinana – physical wellbeing, what we put into our bodies, activities.

Taha hinengaro – awareness, thoughts and feelings

Wairua – reflection, spirituality, a person's passion for life

Whanau – where do I come from.

All four walls are mutually supporting and interdependent; if one is weak the other three become weak. The house is built on the land which sustains our existence-whanau.

Over the 10-week period the young person will look at , who am I, thoughts=feelings=actions, Time-out and keeping safe, things I like about me, physical wellbeing, dreams for the future, and gathering strengths and where to form here including safety planning.

**2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

Community Outcome – our communities are healthy, safe, inclusive and resilient:

To have safe healthy resilient communities must have healthy, safe and resilient individuals and families. The family is an essential unit for this to happen. Where young people are brought up in a family where family violence is the norm, they often use violence in family and other relationships. This has a detrimental impact on all of our services (police, Health, Social) and our community as a whole. Through exploring the difference between anger and violence, and why they use violence – young people are taught to respond differently in stressful or violent situations. Young people who can relate in a healthy way are more likely to develop healthy relationships with the outcome being a safer, healthier inclusive and more resilient community.

**3. List/detail any partnerships that will exist for successful project delivery.**

SVS-Living Safe works closely with Snapshot, Police Youth Aid, Social Workers in Schools, CYF, Whakatu Marae and school counsellors to support the young people who are engaged in the service.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

SVS-Living Safe (formerly Stopping Violence Services Nelson) – responded in 2011 to a need in the community to work with young people to address violence/anger issues. As the reputation of the programme has grown – so has the age and range of referrals . Originally targeting 12-16 year-olds

we have had a number of requests to work with young people as young as 9 through primary schools – we continue to work with this age group.

Our referrals over the past five years are evidence of the need and demand for support for youth who are angry and exhibiting anti-social behaviour

To be most effective we need to work with the young person and a significant other. A positive outcome results in benefits to the family unit and wider community

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Referrals will be monitored from within the NCC geographical boundary with additional funding sought through TDC for referrals to this service through our Motueka based service.

The wider community benefit is a cohort of youth who are contributing to community well-being through positive pro-social behaviour.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Our Board of Trustees is made up of volunteers and contributes over 100 hours per year. due to the nature of our work we are unable to recruit volunteers to work with clients.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes – the project is on-going (refer question 4 for the history of the project/service). The Manager is working to acc source funding from other grant making and philanthropic agencies. We do get partial funding from MSD for youth perpetrators primarily referred through CYF/Police Youth Aid (28 2015/16). We hope to focus on early intervention and with a broader range of ages.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

A minimum of 10-young people have attended and completed the an under8teen programme. A minimum of 3 different organisations/individuals refer onto the programme

**8b. How well did we do it?**

75% of clients are contacted within 48 hours of first referral 100% staff delivering the programme are skilled facilitators/educators.

**8c. Is anyone better off?**

75% of young people indicate they have improved relationships within the homes. 75% of young people indicate they understand and have used the time-out technique and can indicate their use of safer strategies

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

under8teen-youth-budget.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

SVS-June15-Annual-Accounts.pdf - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Thursday, 2 June 2016 3:11 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Budget-summary-for-Community-Investment-Fund-Agreement.doc; Tahunanui-Community-Centre-Inc.-Profit-Loss-March-16.pdf

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Tahunanui Community Centre Inc

#### Postal Address

61 Muritai Street, Tahunanui, Nelson 7011

#### Email Address

manager@tahunanui.org

#### Charities Commission Number

CC36240

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Judy Robinson

#### Role

Centre Manager

#### Phone

03 548 6036

#### Email

manager@tahunanui.org

### C. Project Details

#### Project Title

Tahunanui Connections

#### One Sentence Summary (maximum 100 characters)

Expanding community hub to host a wider range of programs, activities & community-building events

#### Total Project Cost (per year) (GST inclusive)

\$20,000.00 (operating of a total \$100,00 p.a project)

#### Have you sought funding from another source/s?

No

#### If yes, outline other funding requests, including status and amount.

Funding for this component of the Tahunanui Connects project not sought from other sources. However, the funding sought complements the three year DIA grant to leverage and deliver the greatest value for Tahunanui. The DIA grant only covers some wages and administration, leaving the balance of \$20,000 needed to cover other wages and operating costs in order to deliver the project.

**Total NCC funding requested (per year)**

\$20,000.00

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

The Tahunanui Connects project is a coordinated response to the complex issues facing Tahunanui, which is a diverse suburb of 5,300 people, and is home to Nelson’s wealthiest and poorest communities. With changing demographics and increasing social and economic needs, there is a strong sense from those working in this community that Tahunanui has become disconnected, and that vulnerable local families are not effectively supported to thrive. Despite goodwill locally, groups and institutions have tended to work in isolation from each other. Local residents have told us that, while they love the beach environment here, a connected community heart is needed. They have shared with us that they seek more activities, events, and opportunities to meet and ‘be’ together.

Little is really known about all the needs and dreams of current local residents or how they could be more actively involved in making Tahunanui an even better place to live. There is a strong belief, however, that with some focused capacity building investment and intentional relationship building, this could improve significantly. Initial stakeholder meetings at the end of 2014 recorded energy for and interest in growing collaborative, community-led action for Tahunanui, with a desire to build community pride, contribution and leadership for positive, long-term local change.

The Tahunanui Community Centre (TCC) is recognised as a key community connector, supporter and advocate for Tahunanui residents. While space and resources have historically limited the scope and breadth of community development activities and outreach provided by TCC, Nelson City Council is in the process of acquiring an adjoining building for the Centre’s use. The additional space will significantly increase the potential to achieve our vision of being “a vibrant community hub that assists Tahunanui to thrive.” Activating a new facility also provides a fantastic platform for community engagement and involvement in broader community strengthening conversations and action.

TCC seeks to expand its community development activities, functions and facilities, and proposes a strengths-based approach to:

- creatively engage local people, organisations and institutions to learn more about their assets, dreams, and aspirations for Tahunanui
- enable and support local people and organisations to actively contribute to a new programme of locally-led action
- create and support new processes and mechanisms for everyone in Tahunanui to connect, communicate and collaborate
- create and develop a local hub that is driven, owned and activated by the interests, passions, contributions and needs of local Tahunanui residents.

**2. Provide information on how your project/activity meets NCC’s Community Outcomes and the Community Investment Fund’s focus on social development. (300 words maximum)**

While this project contributes towards achieving all eight community outcomes, its primary focus is on delivering social development outcomes for Tahunanui. The project is most strongly aligned with:

Our communities are healthy, safe, inclusive and resilient

Our communities have opportunities to celebrate and explore their heritage, identity and creativity

Our communities have access to a range of social, educational, and recreational facilities and activities

Project Outcomes are expected at the individual, community and organisation level, and are directly linked to Council's social development outcomes, as follows:

Tahunanui Community (resident level)

- Stronger relationships within and across Tahunanui's diverse neighbourhoods – people knowing each other, feeling more supported and connected
- Identification of new resident leaders and new pathways for 'active citizenship'
- More resident-led activities, projects and events happening
- Improved services/supports available for local residents
- New resources and contributions unlocked
- Stronger sense of local pride, belonging and optimism about Tahunanui and its future

Tahunanui Community Stakeholders (local organisations, institutions, networks, service providers)

- Increased information flows and communication between key stakeholders
- Stronger relationships, trust and more cross sector collaboration
- New co-investment in local activities events and projects
- More tailored services and activities matching identified family/community aspirations and needs.

Tahunanui Community Centre

- Multiple community contributions enable the creation and activation of an exciting and vibrant new 'community hub' space at TCC
- An expanded range of spaces, activities, events and supports are provided that match community aspirations and needs
- New collaborative relationships enable resident and volunteer-led activities and projects at the centre to be fostered and grown
- Greater community development focus integrated into existing TCC activities including the playgroup, and preschool.

### **3. List/detail any partnerships that will exist for successful project delivery.**

We will focus on promoting Tahunanui Connection within the broader community and setting up multiple opportunities for engagement, including street cluster meetings, meeting with existing local groups and organisations, door knocking, street BBQs and gatherings, local events/meetings in local parks, and focus groups. The initial partnership phase is the key to the project's overall success. Collaboration is a project outcome, with the need to establish sustainable collaboration infrastructure - from a regular network forums, to continuing the recently established community newsletter and establishing a community-led projects fund.

We will host a forum that brings together a range of government and NGO community funders to engage with the Tahunanui Connection vision and explore opportunities for collaboration and support. Key stakeholders include:

- St Stephens
- Nelson City Council, staff, Councillors and Nellie Nightingale Library staff
- NM DHB
- Ministry of Social Development
- Nelson Tasman Pasifika Community Trust
- NZ Red Cross, including Refugee Services
- Bicycle Nelson Bays
- Tahunanui Business Association and several local businesses
- Wakatu Incorporation
- Tahunanui Primary School
- Tahunanui Kindergarten
- Tahunanui Medical Centre
- Department of Internal Affairs
- Tahunanui Motor Camp

Other key stakeholders are being identified, contacted and involved as the project develops.

### **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Our Strategic Plan Review included a 2014 stakeholders meeting that explored community strengths, issues and future directions for the Centre and the wider community. Representatives from the local school, church, business association, and the community participated. They were vocal in supporting the Centre to expand its community development functions and reach into the Tahunanui Community. The Centre is viewed as trusted, inclusive, welcoming and well-positioned to take on more proactive coordinating, convening and leadership roles within the community.

Everyone is excited by the potential that new community space adjoining the Centre will offer, acknowledging that whatever happens needs to be driven by ideas, aspirations and needs of local people. Stakeholders have talked about the importance of building collaboration between local groups and organisations, developing a long term community driven plan for Tahunanui and wanting to see stronger connections in streets/neighbourhoods within Tahunanui.

TCC hosted a community 'wishing tree' at the 2015 Christmas Market. Around 45 residents participated, with the majority of ideas focusing on activities to connect local people – from events in parks, to community gardens, regular markets, and a community newsletter.

We continue to seek feedback and input, including through focus groups and the newsletter.

##### **5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

The project is solely delivered in Tahunanui, aiming primarily at those who live here, and also anyone with a connection here such as through work or recreation. Outcomes from the funding are therefore delivered within and aimed to benefit Nelson City.

We aim to catalyse and collaboratively implement a focused programme of community building activities, and benefits/outcomes are expected at a number of levels, as detailed in the section on contribution to community outcomes. All are focused on Tahunanui.

##### **6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Yes, volunteers have a key role in the delivery of this project – we estimate currently at least 3,090 hours per year, as follows.

As at June 2016, volunteers are involved in the community gardens (approximately 750+ hours per year). We also have volunteers assisting with the delivery of newsletters, which is at least 200 hours per year. Other current volunteers include:

- Committee – 10 meetings, seven people, upward of 5 hours a month each = 350+ hours per year
- Story Gran – 100 hours per year
- Preschool assistance – over 100 hours per year
- Playgroup volunteer – occasional
- Centre support volunteer – 150 hours per year
- Event volunteers – 108+ hours per year
- Sewing session volunteer – 2-6 hrs/week, 300 per year
- Odd jobs volunteer – 12 hours / year
- Maintenance person – 120 hours / year
- Counselling , currently 18 client hrs/months - 900 hours per year
- Volunteer contribution as part of paid work, for example 40 hours / year of IT work.
- Project mentor – 30-40 hours/year

This gives a minimum conservative total of 3,090 hours of volunteering each year. Volunteer opportunities are an important way for the community to be involved and to foster a sense of belonging and contribution. Expanding the project would build on this already significant amount of time that is freely given within and to benefit the Tahunanui community.

Once the project is fully under way, the range of volunteer opportunities would expand considerably, including:

- Gardening – new building, number of hours to be confirmed
- Running activities and workshops – likely to be significant
- Architect – yet to be estimated, but also likely to be a significant number of hours over several



months

These are under-estimates as there is a number of other one-off volunteers who assist at the centre.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes, the project will be ongoing as we engage, connect, empower and support local residents, businesses, community groups and organisations to work together to ensure both current and future needs and aspirations of Tahunanui are known and planned for.

New collaborative relationships will enable resident and volunteer-led activities and projects at the centre to be fostered and grown. Once established, the resulting activities and events are planned to be fully self-sustaining.

Our long term intention is to engage local funders in the Tahunanui community's action. We aim to bring together a range of government and non-governmental community funders to engage them in the Tahunanui Connections vision and to explore opportunities for collaboration and support. The aim is to unlock potential development of new co-investment in local activities events and projects, new resources and contributions.

Our community has huge potential to lead its own development – we just need to be supported to nurture and activate that potential.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

We have established an RBA framework with measureable outcomes for each of the main project activities. How many regular garden volunteers. Number of Newsletter issues and copies per year. Numbers of events and attendees.

**8b. How well did we do it?**

% of area in productive garden, % of positive feedback, % of content from community per issue, photos of event, RAMs complete.

**8c. Is anyone better off?**

% increase in produce supplied to those in need, increase in skills from participation, monitoring responses to specific items in newsletter for example the increased number of referrals to the Warm/Healthy Homes programme (from 0 to 9 in June 2016), results of survey asking how newsletter information has benefited residents, number involved in activities, % of participants engaged in building connections and in discussions with staff. One early example of the sort of measurable results we anticipate is the nine households that were referred in May 2016 to the Warm Up Healthy Homes insulation programme. The DHB had not been able to engage with residents in a way that led to referrals. Through our newsletter reaching Tahunanui households, there will be at least nine more homes that are warmer, drier and healthier, leading to reduced health costs, and increased wellbeing for those residents.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Budget-summary-for-Community-Investment-Fund-Agreement.doc - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Tahunanui-Community-Centre-Inc.-Profit-Loss-March-16.pdf - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Thursday, 2 June 2016 11:25 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Dec-2014-audited-Accounts.pdf; Budget-Breakdown-NCC-Application-June-2016.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

The Nelson ARK

#### Postal Address

PO BOX 3768, Richmond 7050

#### Email Address

admin@thenelsonark.co.nz

#### Charities Commission Number

CC30937

#### Legal Status

Charitable Trust

### B. Contact for Application

#### Your Name

Karen Howieson

#### Role

Coordianator

#### Phone

035423866

#### Email

co-ordiantor@thenelsonark.co.nz

### C. Project Details

#### Project Title

ARK rehabilitative programmes for Young People

#### One Sentence Summary (maximum 100 characters)

A-PART & Healing Species takes young people on journey of self-discovery with animals .

#### Total Project Cost (per year) (GST inclusive)

\$153,396.20

#### Have you sought funding from another source/s?

Yes

**If yes, outline other funding requests, including status and amount.**

Received at 01 June 2106

Crawshaw Trust \$5000 ( April 2016) for animal costs only

Survivor Scooter \$11400 donation

Private Benefactor \$11,000 ( tagged for students from one school in Tasman)

Good in the hood share of \$4000 TBC june

Over the year

Referral fees:

A~PART Referrer fees -contribution from referrer per student minimum \$200 per student x 6 x 4

Total \$4800 over year

Healing Species contribution from school \$500 -\$1440 per class x 8 per year \$5600

Contracts –renegotiating contract with Maori Mental health for 4 students per year @\$3600 each \$14400 ( July 2016)

Ministry of education IWS contract for individual students \$3000 per student contracted for

Applied to :

Pub Charity declined

Port Nelson- advised reapply July 2016

ANZ declined

COGS \$5000 towards volunteer and admin costs

Applying for

Lotteries \$45,000 towards contractor and programme costs June 2016

Charis \$5000 towards programme costs July 2016

Rata Foundation \$20,000 for programme and operating costs 05 Aug 2016

**Total NCC funding requested (per year)**

11520

**D. Project Description**

**1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

Support young people in need from Nelson Area to attend Animals People and Rehabilitative Training (A-PART) dog training & Healing Species (HS) on site (8 week course 4 x yearly and 5 follow ups) & delivery of HS (Violence prevention and Compassion education) in schools (7-9 sessions per class per term, 2 schools minimum per term) (Reaching 168 people on and 240 people off site) A -PART is an educational initiative, 6 isolated at risk young people train a rescue dog, learning about and developing their own emotional intelligence. For each course the dog trainer specially selects 6 dogs from the pound or SPCA. Under the trainer, together with educational facilitators and volunteer supporters, students (average age 15) give their dog a chance in life, training it for 8 weeks, 3 mornings a week. Training classes are interspersed with “chalk and talk” sessions, discussing empathy, reputation, personal responsibility and other basics of emotional intelligence.. Students are monitored for a year and remain involved, helping on subsequent courses, youth advisory group and fundraising..

Healing Species(HS) —Eight 60 minute weekly classroom lessons. NZ statistics on violence and abuse are of great concern. It is increasingly urgent that young people gain skills dealing with issues of neglect, abandonment, grief and abuse. This is only too apparent as increasing numbers of students exhibit patterns of withdrawal, poor anger management, bullying and other anti-social behaviours. HS benefits all students (and teachers!) on many levels with empathy a primary focus. Lessons include ‘healing our hearts’, setting boundaries, keeping your power, self-control, reputation, bullies, choices and consequences, diversity and tolerance, responsibility, citizenship. HS has been instrumental in creating closer bonds and reducing behaviour problems within the classroom. Unique to this violence intervention programme is the presence of a rescued dog ‘assistant teacher’ each lesson (dogs coming into classrooms have been rescued from various

circumstances and completed the A-PART programme.). The dogs serve to reawaken trust and empathy and are living proof that it is possible to heal and go on and live happy and useful lives – a very positive approach to these serious issues.

These programmes encourage caring for self, others & the environment through animal assisted therapy & group work while addressing abuse/violence.

ARK's philosophy "compassion in action", nurturing and supporting people to build skills and resilience. Thus helping council meet regional outcomes -communities that are healthy, safe, resilient and offer opportunities to disengaged people through social and educational programmes

## **2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

The project helps meet the following outcomes :

Provision of different educational and rehabilitative activities which complement other agencies and education

We accept a wide range of young people and volunteers to the project and teach concepts of tolerance and diversity through healing species as well as building resilience in our participants ( helping meet communities that are healthy ,safe, inclusive and resilient)

The young people are involved at all levels as participants, volunteers and as advisors to the trust through Youth Advisory Group. This group are peer mentors, youth leaders who are supported to continue to build skills and have a say. Thus helping councils outcome on leadership, and community engagement

Social development is integral to the ARK way of working. The programmes help develop emotional intelligence assisting by assisting with developing connection, relationships and identity. The Healing Species component of both programmes assist young people to develop life skills including empathy ,respect and responsibility for actions

## **3. List/detail any partnerships that will exist for successful project delivery.**

Agreements with referrer including Schools

Town and Country Vets offer discounted vet fees and support for our dogs assisting with reduced costs for programme

4 ARK graduates completing Level 3 Youth leadership project through Volunteer nelson to upskill and support previous students returning as peer mentors.

Partnership with Youth and community works who provide supervision for volunteer and staff team to ensure safety and support.

Site- Stonehurst Farm we share facilities with agistment clients which reduces our costs.This extends to shared responsibility with regard to Health and Safety under the new legislation

Local business Orange Dog is supporting the ARK with a health and safety needs review

Transport -we share a van for transporting students and dogs to attend programme thus reducing costs and sharing a pool of young people to help with programmes (holiday) and fundraising

Salisbury School partnership with shared clients and developing a shared professional development schedule

Process began to partner with Te Pika Oranga to provide cultural training and updates to the volunteer and staff team

## **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Through demand for places on A-PART and Healing Species As of requests and feedback from the community including referrers and other stakeholders.52%from nelson in last 2 years and further 4 on waiting list for upcoming course 23 .

A local case study through Strengthening families identified the following issues child's health and disability; isolation from family/whanau; parenting/child management : parent/caregivers health. .

"Most young people have the resilience required to thrive during their adolescent years, but a significant proportion -20% struggle to deal with behaviours, emotions or experiences that could put

their wellbeing at risk. (ERO for 2015 conference) The ARK project supports young people and their families to build resilience, skills, wellbeing over an extended period of time  
Young people 12-24 and their families (who are struggling to find their way and need support to develop skills and resilience);

Those wishing to get back into employment through the ARK training and support for volunteers;  
Healing species teaches respect tolerance and diversity to young people through creation of a positive culture to address abuse and bullying

The wider community benefits from up skilled individuals but also gaining life skills and new ways of addressing abuse in our community

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

The Nelson ARK has worked with 244 people of which 84 were onsite and a further 160 offsite (through schools and in day care programmes).

As part of our assessment process we gather statistics and this includes area where the student is from. The funds allocated would be tagged for students within NCC boundaries. We collect pre and post course surveys. In one survey demonstrating empathy and respect 89% of students last year showed a marked improvement. Graduates post course are involved as peer mentors, on youth advisory group (becoming role models and leaders), with displays and fundraising. This ensures ongoing connection while supporting skill development and career pathways.

The benefits are to individuals, their families and the wider community and include:

helping build resilience and life skills in vulnerable and at-risk young people

helps reduce the impacts of bullying and abuse for people who have been bullied or abused or have been bullies or abusers themselves

addresses violence within systems, including schools and the family

helps people learn alternative positive coping strategies

helps with student pathways to further education, training and employment, including organising work experience through ARK or at other organisations

supports our volunteers into training and employment, for example by providing placements for volunteers to complete youth leadership training.

improves retention in education and further training

reduces risk taking behaviour, including violence and offending.

A-PART increases students' self-esteem and confidence

Previous A-PART students have developed long term connections with the ARK and its members thus improving wellbeing and reducing costs in other areas (eg: public health).

Previous A-PART students have become leaders and role models for other young people by positively contributing not only to ARK but also through community volunteering.

A-PART graduate dogs are well-trained socialised dogs available for the community to adopt.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

The Nelson ARK 5990 volunteer hours per year Approximately 2000 relate to programmes

A-PART The A-PART course is supported by trained volunteers who work with the students at least one morning a week for 3hrs and also assist with dog transport. For each course we have a minimum of 3 volunteers a day with a lead volunteer overseeing 3 student helpers per day who are ARK graduates who return as peer mentors. This is a total of 432 hours over a course.

The dogs are all fostered by volunteer foster families who take on an ARK dog for 12 weeks and help with their care and socialization. These families contribute a large number of hours

(approximately 12 hrs a week) in working with the dog and helping with transport to the programme 3 x a week. A rough estimate of those involved is 6 families per programme thus approximately

864hrs over the period of a programme.

Supporting those families is the Dog Advisory Welfare Group (DAWG) chaired by our dog trainers and a group of dedicated volunteers who meet to assess and then support the dogs and families

through the programme until they find their forever homes. The group meets a number of times to assess dogs before a course and bimonthly at other times. The group has volunteer roles of vet council liaison, foster co-ordinator and adoptions co-ordinator as well as dog's best friends following them from assessment to adoption. The group met 12 times in the last year with others giving a minimum of 2-4 hours per week.

The ARK structure is supported by a volunteer trust board (6 members with allocated roles) who meet monthly (144hrs over the year) and then assist with another committee like fundraising or with tasks related to their skills e.g. accounting, human resources or systems. The chair does approximately 4hrs weekly meeting with the co-ordinator while the others do approximately 1.5hrs helping with newsletters, accounts and other areas.

The Youth Advisory Group (YAG) run by a previous graduate has met 6 times (with 5-8 graduates attending regularly and up to 15) with guest speakers assisting the group to continue to support the ARK by sharing their stories and helping at presentations. The group have also begun to fundraise doing market stalls and boot-sales. Three YAG members are doing units from Level 3 Youth Leadership in May 2016. Total hours- 30 hrs in meetings and more in fundraising and displays. Displays by ARK graduates at White Ribbon day, SPCA Dogs day out involved 5 ex- students and dogs and 6 volunteers for 4 hrs each time.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

Yes .Project has been running for 8years to date

As a trust, we rely on a number of streams of income including grants, contracts,donations, sponsorship and referrer fees as well as trust fundraising.

Contracts We currently hold contracts with Maori Mental Health covering 4 students a year and Ministry of Education contract for individual students approx. 4 -6 per year. This is an area we are looking to extend .

Business Sponsorship Extending a base of local businesses to support costs through sponsorship of a student or dog(target 10 per year currently have 6

We are building our online database where people donate small amounts monthly. Local is 200 people and national 2000 people. Targets to expand numbers who contribute monthly to build a secure income .

Referrer fees – contributions from referrers to each student or course and continuing to develop this base

Fundraising events As part of our fundraising schedule we continue to run 4 events a year with a target income. We also have merchandise for sale including the Nelson ARK cards ,calendars and Nelson ARK wine.

Grants apply for grants via a grant schedule annually

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

Number of young people from Nelson city attending A~PART No of young people from Nelson City completing Healing Species course ;No of schools from Nelson city receiving Healing Species

**8b. How well did we do it?**

Feedback from each school on Healing Species No of young people engaged post course in ARK activities Feedback Form for all participants re what done well and areas to improve

**8c. Is anyone better off?**

Achievement of goals set by referrer and participant for A~PART participants at 3mth and 6mths Feedback on changes in attitude and behaviour ( qualitative) Changes in scores on Healing Species for APART (quantitative) Changes in scores on SDQ and self -esteem (quantitative) Feedback on changes in behaviour for Healing Species in classroom

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Dec-2014-audited-Accounts.pdf - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Budget-Breakdown-NCC-Application-June-2016.docx - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Wednesday, 8 June 2016 8:28 a.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** KVS-PB4L-Budget-jun16xlsx.xlsx; VCH-signed-Review-jun2014-jul15.pdf  
**Categories:** Lauren, Tessa

### A. Organisation Details

#### Name of Organisation

Victory Community Centre

#### Postal Address

Totara St

#### Email Address

communityhealth@victory.school.nz

#### Charities Commission Number

CC20652

#### Legal Status

Incorporated Society

### B. Contact for Application

#### Your Name

Kindra Douglas

#### Role

Director

#### Phone

546 8381

#### Email

kindra@victory.school.nz

### C. Project Details

#### Project Title

Keep Victory Safe

#### One Sentence Summary (maximum 100 characters)

Positive behaviour can be learnt - families can foster well-being, safe, healthy communities.

#### Total Project Cost (per year) (GST inclusive)

\$20,000

#### Have you sought funding from another source/s?

No

#### If yes, outline other funding requests, including status and amount.

#### Total NCC funding requested (per year)



20,000

## **D. Project Description**

### **1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

Positive Behaviour for Learning (PB4L) is an educational framework used by schools to consciously teach behaviours. It has resulted in inclusive learning environments that enable all students

- to participate
- to be engaged
- to achieve

• to belong. These achievements have been also shown to extend to the school community - parents and families of those engaged with this framework. This project has been established throughout NZ with evidence base from schools in many countries. Min of Education strongly supports schools that establish this framework to contribute to stronger and more stable learning and community environments. Please see <http://pb4l.tki.org.nz/>

Keep Victory Safe was a project funded over the last 2 years and it resulted in reduced crime in a wide range of categories, increased community cohesion and responses to unsafe activity; plus improved perceptions and experience of safety in Victory areas previously identified as unsafe. What KVS was unable to achieve was a reduction in the incidence of family violence and perceptions of some families as generally anti-social and sometimes unsafe.

PB4L takes up to 5 years to embed in school culture and to achieve the subsequent "reach" into its parent community. We believe that with the support of a part time paid worker under the guidance of our Director, that some of this "reach" could be achieved more quickly if we support and partner the schools (2) to embed this framework. The timing is important as KVS still has credibility in our community, PB4L is currently being undertaken in its first year at Victory Primary and Intermediate schools and VCC is an ideal partner to contribute to the achievements.

### **2. Provide information on how your project/activity meets NCC's Community Outcomes and the Community Investment Fund's focus on social development. (300 words maximum)**

This project aligns mostly closely with a range of NCC outcomes

We are a tolerant, supportive and diverse community.

Everyone is included and involved, can participate in decision-making and is able to enjoy a good quality of life, wherever they come from and whatever their age, abilities or income.

We nurture our young people so Nelson is a safe and healthy place for everyone to grow up and live.

We have adequate policing and well-designed public spaces providing a feeling of safety and security in our homes and communities.

We have high quality and accessible recreation, education, health and community facilities.

We invest in skills development and our people so we can enjoy balanced and healthy lives.

We recognise, support and celebrate innovation and achievement.

All sectors of the community and region work effectively together.

We support and mentor our youth to become the leaders of the future.

We invest in skills development and our people so we can enjoy balanced and healthy lives.

We recognise, support and celebrate innovation and achievement.

This is an innovative approach to responding to community safety and wellbeing. Our unique partnership with Victory Primary and our linkages to Intermediate and all the agencies around our neighbourhood working together for community outcomes, we hope will continue to provide a "game change" in behaviours and reduce crime as well. We welcome the opportunity for NCC to partner with us again in the Keep Victory Safe mahi. While PB4L is the official name, it is being developed as Kia Toa (be victorious) in the school here. We have decided to keep the KVS name as a way to leverage ongoing support in the wider community for it. However it is following the principles of PB4L as identified in all the literature provided by Min of Education.

### **3. List/detail any partnerships that will exist for successful project delivery.**

Victory Primary School and Nelson Intermediate School, Victory business community.

**4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

Ongoing conversations with community members, businesses, schools  
The whole community will continue to get to benefit of this project.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

Victory is a selected geographical boundary within the wider city. VCC has reach into all the households of Victory, Washington and older Bishopdale - 2500 homes through our usual promotional networks.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

VCC has a wide range of volunteers which support specialist areas such as counselling (over 500 hours annually) plus the reception/admin area through to regular activities and special events. 2165 hours total for 2015.

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

We envisage a 2 year project at this stage, and then the schools investment will be ready to begin to extend and pick up where this project finishes.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

How many people did we engage in the framework to change the culture of Victory

**8b. How well did we do it?**

What has been established of the PB4L principles

**8c. Is anyone better off?**

Who has noticed changes and what are they (ie teachers, parents, business owners) and what behaviours are occurring which support a kinder, respectful community.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

KVS-PB4L-Budget-jun16xlsx.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

VCH-signed-Review-jun2014-jul15.pdf - [Download File](#)

## Tessa Golding

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**From:** website@ncc.govt.nz  
**Sent:** Wednesday, 1 June 2016 3:13 p.m.  
**To:** Administration Support  
**Subject:** Community Investment Fund Agreement  
**Attachments:** Budget-community-services-senior-volunteering-hub-supported-volunteering.xlsx  
**Categories:** Tessa, Lauren

### A. Organisation Details

#### Name of Organisation

Volunteer Nelson

#### Postal Address

PO Box 270, Nelson 7040

#### Email Address

admin@volunteernelson.org.nz

#### Charities Commission Number

Cc25063

#### Legal Status

Charitable Trust

### B. Contact for Application

#### Your Name

Gordon Oldfield

#### Role

Assistant Manager currently acting manager

#### Phone

(03) 546 7681

#### Email

gordon@volunteernelson.org.nz

### C. Project Details

#### Project Title

Community Engagement Programme And Targeted Volunteering Programme

#### One Sentence Summary (maximum 100 characters)

To provide a community service, a seniors' volunteering hub and a supported volunteering programme.

#### Total Project Cost (per year) (GST inclusive)

\$64680

#### Have you sought funding from another source/s?

Yes

If yes, outline other funding requests, including status and amount.

1. Once a month the Community News and Views e-newsletter includes a component The Networker. The Networker has a health focus and is funded by the Nelson Marlborough District Health Board. The value of this funding is \$2000 and has been secured.
2. Volunteer Nelson as assigned funding to the development of the targeted volunteering for seniors and disabled people from several sources as outlined below:

Lotteries Grant \$7500 (funding secured).

MSD Mainstream Programme \$9984 (funding secured).

Support for Volunteering Fund \$7196 (funding application pending)

Summary of funding from other sources

Total funding secured \$19 484

Total funding pending \$ 7196

#### **Total NCC funding requested (per year)**

\$38 000

#### **D. Project Description**

##### **1. Briefly summarise the project/service you are requesting funding for. (400 words maximum)**

Community News & Views (CN&V) is a fortnightly electronic newsletter. It is the go-to place for the community sector for news, events, training, job vacancies and public health events. It is circulated to 800 contacts. Copies of CN&V are also posted on the VN website.

Nelson Community & Whanau Network monthly meetings are attended by an average of 40 people. It is an opportunity for staff (paid and volunteers) to understand the bigger picture relating to the sector, and for them to become informed about relevant services and issues from a local to national level. It also provides a networking opportunity for people who often work in a part-time capacity and who may focus on their own service delivery, thereby becoming isolated.

By 2031 Statistics NZ predicts over a quarter of people in Nelson will be aged 65 or older, and the region has the fastest growth of seniors in the country. Social isolation is a significant threat to positive aging for seniors. The Office for Seniors estimates that 10% of seniors are socially isolated with a further 12 % at risk of becoming isolated. Discussions with regional stakeholders in the sector indicates a need for a cohesive programme, similar to Napier Connects, which will act as a hub for the development and implementation of volunteer connector activities to address social isolation, particularly those older seniors who often receive services in their homes and are at most risk of social isolation. Additionally, VN proposes to engage with “younger” seniors, people moving towards retirement or in the first decade of retirement. VN would like to introduce an innovative approach by assisting them to compile a volunteering CV and then to promote them to its 156 member organisations. This will allow seniors to still feel valued postretirement and is consistent with the Positive Aging Strategy.

Another group of people who are frequently socially isolated or have a high risk of becoming socially isolated are those living with a disability. The Office for Disability Issues estimates that 24% of the population have some form of disability. VN is often approached by disabled people looking for volunteering opportunities. However they frequently encounter barriers to finding such an opportunity. VN will recruit and train a group of support volunteers who will partner with the disabled volunteers and help remove barriers as far as possible. This will allow the disabled person to pursue their interests in their choice of their volunteering role and enhance their participation in the community.

##### **2. Provide information on how your project/activity meets NCC’s Community Outcomes and the Community Investment Fund’s focus on social development. (300 words maximum)**

Community organisations contribute to the social development of the region in that their services are often directed to the vulnerable and in so doing add to the resilience of the Nelson community. They endeavour to provide high quality services even though they are frequently resource poor. The Nelson Community & Whanau Network monthly meetings provide an opportunity for members of community organisations to meet and network. This contributes to a more robust community sector in that attendees become better informed on the issues in the region. They can develop collaborative approaches to dealing with them. It also allows Councillors and NCC staff to interact with the community organisations and to become better informed about the sector. The fortnightly Community News and Views provides a platform for community organisations to reach a wider audience to advertise events or make requests. This is a free service to community organisations. The Networker which is part of Community News and Views allows the Public Health Service to provide public health information that is aimed at enhancing the health of the community.

The overarching theme of the Positive Aging Strategy and the Disability Strategy is to enhance the wellbeing of seniors and disabled people. Both strategies endeavour to ensure that both older and disabled people are valued while also remaining an integral part of family and community life. The development of a seniors' volunteering hub will be focused on providing volunteering opportunities that will increase the participation of seniors in connector activities. This will reduce social isolation amongst seniors which has been shown to be a threat to positive aging and can even reduce lifespan. Socially isolated seniors have been shown to have poorer mental and physical health than those who are not socially isolated. Equally disabled people experience the same damaging effects of social isolation. The seniors' volunteering hub and the supported volunteering programme will contribute to greater community participation that will result in a more inclusive community.

### **3. List/detail any partnerships that will exist for successful project delivery.**

The Community & Whanau Network meeting adopts a collaborative approach to agenda setting; any participant can suggest a topic to be covered at meetings. Participants are representatives from 20 to 30 community organisations and also include representatives from local government. CWTAS, a local voluntary organisation organises an annual forum as part of these meetings.

The Community News and Views has approximately 800 subscribers who receive this newsletter fortnightly. VN partners with NMDHB Public Health Service to produce The Networker which forms part of the Community News and Views once a month. Community organisations are responsible for the contents of the newsletter and the number of postings is increasing.

VN will partner with stakeholders to develop the seniors' volunteering hub. These stakeholders include, but is not limited to the following organisations, Age Concern, Grey Power, Meals on Wheels, Ministry of Social Development, The Office for Seniors, NMDHB, Stoke Seniors, Health Action Trust, EDA, NCC. VN will use the Positive Aging Forum to find any additional partners who may be interested in participating in the project.

VN currently works with several agencies which provide services to disabled people who wish to re-enter the workforce. These agencies include Workbridge, Workstar and Work and Income. VN has consulted with disabled peoples organisations like the Blind Foundation and CCS Action and they have expressed their willingness to collaborate with VN in the supported volunteering programme.

### **4. How have you ascertained the need of your project and who will benefit? Please describe. (200 words maximum)**

The Community & Whanau Network meeting is the only open forum in Nelson at which representatives from community organisations, local and central government, as well as any member of the public can attend. VN surveys the participants once a year and the majority of responses indicate that they are very satisfied with the meetings. Meetings are attended by 30 to 50 attendees and does not show any decline.

Subscriptions to Community News and Views are on a steady incline as are the postings to the e-newsletter.

VN has noted the growing number of retired people enquiring about volunteering opportunities. Frequently these potential volunteers are new comers to the region who wish to participate in the community. VN has also consulted with stakeholders who have advised that social isolation is a growing threat to the wellbeing of seniors, especially those who receive services in their homes. The need for a programme to address social isolation is often raised at the Positive Aging Forum. Letters of support have been obtained from the chairperson of the Positive Aging Forum, Age Concern, Health Action Trust and EDA.

Similarly, there are a growing number of disabled people contacting VN who are looking for volunteering opportunities. Volunteering is often seen as a potential first step back into paid work and supported employment agencies refer clients to VN. Health practitioners and disabled peoples organisations also refer clients as volunteering is an effective way of addressing social isolation.

**5. How will this project demonstrate wide community benefit and how will you focus the funding within the NCC geographical boundaries?**

The Community & Whanau Network meeting is an open forum that includes representatives from community organisations, local and central government and members of the public. It provides a platform for relationship building between participants through face to face conversations, which is essential for the development of collaborative action. In addition, participants come away from meetings better informed on local and national issues as well as been able to identify training needs. The overall impact is that community organisations, many of which provide social services in the community, are more effective.

The Community News and Views newsletter is a widely distributed medium for community organisations to communicate to a larger audience at no cost. They are able to advertise events and make requests. The Networker allows the Public Health Service to disseminate public health information to a wide audience.

The seniors volunteering hub will reduce social isolation amongst seniors in the Nelson region. This will be a significant contribution to the positive aging for the region's seniors and enhance their wellbeing. Similarly the supported volunteering programme will enhance community participation amongst disabled people who, like seniors, are at high risk of social isolation. The participation of disabled people in volunteering will also increase their visibility in the community and enhance the public perception of disabled people.

The Community & Whanau Network meeting is held in central Nelson and is therefore easily accessible to all participants from Nelson. The connector activities which will be part of the seniors volunteering hub will take place within the NCC geographical area and therefore be available to seniors living in that area. The supported volunteering programme will be available to all disabled people in the NCC area.

**6. Does your organisation have volunteers, if so how many hours do they contribute per year? Please note this question is to gain an understanding of volunteer input and will have no impact on the funding decision.**

Yes

The total number of hours volunteers contribute each year is approximately 390

**7. Will the project be ongoing? If yes, briefly indicate how the project will be sustained in the long-term. (200 words maximum)**

The projects will be ongoing, but will only be sustained long term if external funding is secured. It is highly unlikely that these services will be self-funding, for several reasons:

- The purpose of the Community & Whanau Network meeting is to maximise engagement both within the community sector and also to external stakeholders, such as Nelson City Council. The aim therefore is to reach and engage with as many people as possible across the sector, and any fee charged would limit the level of engagement by community organisations, many of whom are voluntary ones. The sector has such limited resources that any fee would need to be so low that the transaction cost would most likely exceed the fee.
- The need for both a seniors volunteering hub and a supported volunteering programme is anticipated to grow in the coming years. These programmes will require extensive co-ordination and administration which will be performed by VN staff to ensure continuity and accountability. Volunteers will be an integral part of the programmes and there are costs associated with their management. Volunteers will also be reimbursed for the direct cost they incur to retain their services. Fees will not be collected from seniors or disabled people as this would hinder their participation.

**8. How would you measure your performance (on an annual basis) under the following Results Based Accountability (RBA) questions? Please provide 2-3 measureable outcomes for each one.**

**8a. How much did we do?**

Organise 11 monthly meetings for the Community & Whanau network. Produce the Community News and Views e-newsletter every fortnight. Increase the number of volunteers over the age of 65 years registering with Volunteer Nelson Recruit and train 20 or more support volunteers to work with disabled people.

**8b. How well did we do it?**

Survey the participants of the Community & Whanau meetings for their level of satisfaction with the meetings Monitor the number of subscribers to Community News and Views. Survey the registered volunteers over 65 years to establish if they are actively volunteering or participating in a connector activity. Survey the support volunteers to ascertain how they are able to remove barriers to volunteering for

**8c. Is anyone better off?**

Record the names of attendees at Community & Whanau meetings and the organisations that they represent. This will indicate the community service they provide and the beneficiaries of their service. Organisation representatives attend the meeting to improve their practice and therefore the recipients of their services will be better off The benefits of volunteering to the volunteer have been well established which is why Volunteer Nelson receives referrals from health practitioners and other agencies. An increase in volunteering amongst those 65 years and older will indicate that Nelson's seniors are better off. Likewise, an increase in volunteering amongst disabled people would indicate that they are better off The volunteer referral software used by Volunteer Nelson allows VN to monitor the number of registrations of volunteers over 65 as well as those participating in the supported volunteering programme.

**9. Attach a copy of your budget for the project/service (using Microsoft Excel or Word) that indicates what NCC would be contributing to.**

Budget-community-services-senior-volunteering-hub-supported-volunteering.xlsx - [Download File](#)

**10. Attach a copy of your most recently reviewed or audited set of accounts.**

Auditors-Report-2014-15.pdf - [Download File](#)

<b>Kia Māia te Tū - Tahua</b>			
	NCC	Other	Total
<b>Income</b>	6300	4560	<b>10860</b>
<b>Expenditure</b>			
Wages	2100	2200	<b>4300</b>
Materials for workshops	300	290	<b>590</b>
Printing	0	200	<b>200</b>
Instructor Costs for Whenua Iti	600	500	<b>1100</b>
Travel	300	300	<b>600</b>
Koha for workshop facilitators	200	100	<b>300</b>
Koha Marae	0	120	<b>120</b>
Food for all events	600	200	<b>800</b>
Onetāhua (3 days, two nights)	1400	400	<b>1800</b>
Te Hora (2 days one night)	800	250	<b>1050</b>
<b>TOTALS</b>	<b>6300</b>	<b>4560</b>	<b>10860</b>



2016/17  
Community  
Investment  
Fund  
Agreement  
Application  
Budgets

## Beneficiaries and Unwaged Workers Trsut (BUWT)

### Appendix 1

#### BUWT Expenditure / Funding Forecast 2016 -2017

Year Ending May 31 2017

#### 1.0 Expenditure Forecast GST Exclusive

2016 / 2017

Wages	95180
ACC	200
Training	2,000
Supervision	2,000

**Total Staff** **99,380**

#### Other Expenses

Rent	12,670
Power	1,000
Telephone & Internet	2,400
Insurance	650
AGM Expenses	150
Audit	1,000
Community Awareness & Networking	500
Volunteers' Expenses	300
Travel	1500
Advertising & Signage	200
Stationery and Photocopying	500
Postage and Post Box	220
Subscription	50
Bank Fees	50
Housekeeping	200
Computer equipment	500
Miscellaneous	300
<b>Total Other Expenses</b>	<b>22,190</b>

**Total Expenditure** **121,570**

#### 2.0 Funding

2016 / 2017

RATA	\$25,000
Lottery	\$25,000
RG & EF MacDonald Trust	\$1,000
<b>Nelson City Council</b>	<b>\$9,000</b>
Tasman District Council	\$1,000
George Brown Trust	\$2,000
COGS	\$7,800
Citizens Support Funding	\$25,435
Other funding to be found and applications made	\$25,335

**Total Funding** **\$121,570**

**BIG BROTHERS BIG SISTER NELSON  
BUDGET/CASH FLOW PROJECTION 2015/16**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>Income</b>													
Mainland Foundation		6,000											6,000
C.O.G.S.					5,000								5,000
Grant TDC				2,000									2,000
Nelson City Council		-			2,500								2,500
Other Cornerstones	416	416	416	416	416	416	416	4,416	5,416	5,416	416	416	18,992
Port Nelson Limited			7,000		10,000			-					17,000
	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
United Way	-	-	-	-	-	-	-	-	-	-	-	-	-
AP Donor	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Local Fundraising		-	15,000			6,000	-	4,000	1,800	4,000	4,000	4,000	38,800
Canterbury Community Trust												30,000	30,000
Lottery Grants Board				35,000									35,000
N Z Police Funding (RS)	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	82,404
Wages Transfer Mot	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	24,996
	<b>11,366</b>	<b>17,366</b>	<b>33,366</b>	<b>48,366</b>	<b>28,866</b>	<b>17,366</b>	<b>11,366</b>	<b>19,366</b>	<b>18,166</b>	<b>20,366</b>	<b>15,366</b>	<b>45,366</b>	<b>286,692</b>

286,692

<b>Less Expenses</b>													
<b>Operating Expenses</b>													
Advertising/Signage		350	350	350	350	350	350	350	350	350	350		3,500
Fundraising Costs	500	500	500	500	500	-		500	500	500	500	500	5,000
Mentor Training	75	75	75	75	75	75	75	75	75	75	75	75	750
Mentee & Family Support	20	20	20	20	20	20	20	20	20	20	20	20	240
Mentor & Mentee Events	250	100	100	100	200	1,200	200	200	200	200	200		2,350
Resource Materials		100	100	100				100	100	100			600
Employee Training & Travel				250				250			200		700
Motor Vehicle expenses	175	50	50	50	50	50	50	175	50	290	550	50	1,590
Rachel	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	6,867	82,404
Wages - Jacqui	2,860	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	39,160
- Jannine	3,656	3,740	3,740	3,740	3,740	3,740	3,740	3,740	3,740	3,740	3,740	3,740	44,796
- Michelle	1,560	1,610	1,610	1,610	1,610	1,610	1,610	1,610	1,610	1,610	1,610	1,610	19,270
- Lisa	3,250	3,325	3,325	3,325	3,325	3,325	3,325	3,325	3,325	3,325	3,325	3,325	39,825
Volunteer Expenses						750							750
	<b>19,213</b>	<b>19,937</b>	<b>20,037</b>	<b>20,187</b>	<b>20,037</b>	<b>21,212</b>	<b>19,462</b>	<b>20,512</b>	<b>19,937</b>	<b>20,177</b>	<b>20,737</b>	<b>19,487</b>	<b>240,935</b>

240,935

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<u>Administration Expenses</u>						600							600
ACC Levies			250					250				250	750
Computer Costs			100	100	100	100	100	100	100	100	100	100	1,200
General Expenses									1,100				1,100
Insurance			75			75			75			75	300
Printing & Stationery	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Telephone/internet					2,000						2,000		4,000
Travel and conference	200	200	525	200	2,200	875	200	450	275	1,300	2,200	525	9,150

5,125

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<u>Financial Expenses</u>													
Bank Fees	15	15	15	15	15	15	15	15	15	15	15	15	180
Total Expenses	19,428	20,152	20,577	20,402	22,252	22,102	19,677	20,977	20,227	21,492	22,952	20,027	250,265
Net Cash Surplus	- 8,062	- 2,786	12,789	27,964	6,614	4,736	8,311	1,611	2,061	1,126	7,586	25,339	36,427
Add Other Income	100	100	100	100	100	100	100	100	100	100	100	100	2,100
Interest	- 7,962	- 2,686	12,889	28,064	6,714	4,636	8,211	1,511	1,961	1,026	7,486	25,439	37,627
<b>Final Result</b>													

## Nelson Social Coordinator Project 2016/2017



### **IHC New Zealand Incorporated**

IHC NZ Incorporated (IHC) advocates for the rights, inclusion and welfare of all people with an intellectual disability and supports them to lead satisfying lives in the community. Through IDEA Services, IHC provides support services for approximately 4,500 adults with an intellectual disability nationally. IDEA Services is the service arm of IHC, and is wholly owned, governed and administered by IHC.

### **Nelson Social Coordinator Project Proposal**

To request \$8,900 funding from the Nelson City Council Community Investment Fund to contribute towards the salary costs for a part time Social Coordinator to continue to assist people with an intellectual disability to participate in social and recreational opportunities in the Nelson area.

### **Project Budget**

The Social Coordinator role is outside of the core services that IHC/IDEA Services is contracted to provide and therefore not funded by revenue received through government contracts. With grant funding in 2014, we were able to employ a staff member in this position and have appreciated further grant funding to continue this work.

The Social Coordinator role is currently paid 10 hours per week, at the hourly rate for a Support Worker, Level 3. The person employed in this role is also working as a Support Worker and overall is employed full time.

The hourly rate for a Support Worker, Level 3, has recently increased from \$17.27 per hour to \$17.68 per hour.

The project cost of \$8980, as submitted in the Expression of Interest for the Community Investment Fund, was based on the lower hourly rate:

Social Coordinator, 10 hours per week @ \$17.27 x 52 weeks \$8,980.40 per annum

At the increased hourly rate, the project cost for 12 months is now:

Social Coordinator, 10 hours per week @ \$17.68 x 52 weeks \$9,193.60 per annum

Additional costs, including transport, ACC levy, administration and any resources required, are being covered by IDEA Services.

### **Proposed Funding**

Proposed funding to continue this project is:

Nelson City Council Community Investment Fund, request	\$8,900.00
IHC/IDEA Services (e.g. fundraising, donations)	\$ 293.60
(plus additional costs e.g. ACC levy, administration)	

We request funding from the Nelson City Council Community Investment Fund to contribute to salary costs for the part time Social Coordinator position so the Coordinator can continue to support people with an intellectual disability in the Nelson area, with increasing their participation in community activities and opportunities for personal development, and promote a more inclusive community.

**Request to Nelson City Council Community Investment Fund \$8,900**

**Life Linc Nelson Inc**  
**Budget for Counselling Services 1st April 2015-31st March 2016**

<b>Item</b>	<b>Monthly</b>		<b>Annual</b>	
External Training (for 6 people)	\$	300.00	\$	3,600.00
Room Rental (Nelson City)	\$	498.33	\$	5,979.95
Room Rental (Richmond)	\$	60.00	\$	720.00
Supervision F2F (for 6 people)	\$	380.00	\$	4,560.00
Supervision for Couples Counselling	\$	240.00	\$	2,880.00
Travel reimbursement	\$	160.00	\$	1,920.00
Advertising/Promotion	\$	50.00	\$	600.00
General Expenses (Tissues, Coffee, etc)	\$	10.00	\$	120.00
<b>Total Expenses</b>	<b>\$</b>	<b>1,698.33</b>	<b>\$</b>	<b>20,379.95</b>
Clinical Managers Wages 60hrs x \$23.50	\$	1,410.00	\$	16,920.00
Administrator Wages 20hrs x \$20.00	\$	400.00	\$	4,800.00
<b>Total Project Expenditure</b>	<b>\$</b>	<b>3,508.33</b>	<b>\$</b>	<b>42,099.95</b>
All figure work excluding GST				

**Magenta Creative Space Charitable Trust**  
**Youth Programme Budgeted Cash Flow Statement**  
**For 10 Months Ending 31st March 2017**

	June	July	Aug	Sept	Oct	Nov	Dec	January	February	March	Totals
NCC			8500								8500
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>8500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8500</b>
<b>Less Expenditure</b>											
<b>Operating Expenses</b>											
Art Supplies	50	50	63	50	63	50	38	50	50	50	513
Youth Programme Tutors	775	775	967	775	965	775	583	775	775	775	7936
Office Costs	5	5	6	5	6	5	4	5	5	5	51
<b>Total Expenses</b>	<b>830</b>	<b>830</b>	<b>1035</b>	<b>830</b>	<b>1033</b>	<b>830</b>	<b>624</b>	<b>830</b>	<b>830</b>	<b>830</b>	<b>8500</b>
<b>Net Surplus/Deficit</b>	<b>-830</b>	<b>-830</b>	<b>7465</b>	<b>-830</b>	<b>-1033</b>	<b>-830</b>	<b>-624</b>	<b>-830</b>	<b>-830</b>	<b>-830</b>	
<b>Balance at end of Period</b>	<b>-830</b>	<b>-1659</b>	<b>5806</b>	<b>4976</b>	<b>3943</b>	<b>3113</b>	<b>2489</b>	<b>1660</b>	<b>830</b>	<b>0</b>	

Neighbourhood Support Nelson Inc  
Draft Budget for Year Ended 30/6/2017

	Est Actual 2016	Budget 2016	Budget 2017
<b>Opening Balance</b>			
Rata Foundation	5,000	5,000	5,000
NZ Lotteries	10,000	10,000	25,000
Mainland Foundation	8,000	8,000	
Other	4,466	4,300	13,000
	<b>27,466</b>	<b>27,300</b>	<b>43,000</b>
<b>Income</b>			
NCC Contract	9,900	5,000	20,000
NCC-One off Grant-Neighbours Day	1,000	2,000	1,500
COGs	2,609	5,176	3,000
Junior Assistant Grant	8,010	13,700	
Network Tasman	500		500
Diversion Grants		500	
Fundraising	136	2,000	1,000
Donations	2,510	100	100
Sponsorship	6,175	7,000	6,000
Interest	270	200	200
	<b>31,110</b>	<b>35,676</b>	<b>32,300</b>
Total Funds Available for Year	<b>58,576</b>	<b>62,976</b>	<b>75,300</b>
<b>Expenditure</b>			
<b>Coordinators</b>			
Salary Coord.	35,750	35,000	35,000
Salary Junior NS Coord	3,220	12,480	12,500
ACC	241	400	400
Kiwisaver	411	1,374	1,100
Recruitment	196		
Supervision		300	300
Training	242	500	500
	<b>40,060</b>	<b>50,054</b>	<b>49,800</b>
<b>Administration Costs</b>			
Treasurer Honorarium	180	180	180
Char Comm Fee	44	80	50
Cell Phone Exp	104	180	240
Meeting Exp		300	100
Toner		180	180
Postage		20	20
Equipment	294	700	700
AGM	70	0	100
1st Aid Packages	446		
Junior Resources			500
Sundry	150	100	100
	<b>1,288</b>	<b>1,740</b>	<b>2,170</b>
<b>Volunteer Costs</b>			
Set Up		60	60
Street Groups	74	140	140
Training		400	400
	<b>74</b>	<b>600</b>	<b>600</b>
<b>Newsletter Development</b>	<b>471</b>	<b>500</b>	<b>500</b>
<b>Vehicle Costs</b>			
Insurance	241	280	280
Rego	242	250	250
Service	234	200	200
Fuel	892	800	1,000
Replacement Contribution		0	2,000
	<b>1,609</b>	<b>1,530</b>	<b>3,730</b>
<b>Advertising</b>			
Website Domain	135	150	500
Street Signs: Materials	85	350	350
Banner		150	150
Public Boards		100	
Community Boards Booking	61	140	140
Hall Hire		200	200
Publicity		100	
Newspaper Adds (AGM)		100	100
	<b>281</b>	<b>1,290</b>	<b>1,440</b>
<b>Events</b>			
Community events	115	200	200
Neighbours Day	1,235	3,500	3,000
	<b>1,350</b>	<b>3,700</b>	<b>3,200</b>
<b>Total Costs</b>	<b>45,133</b>	<b>59,414</b>	<b>61,440</b>
<b>Closing Balance</b>	<b>13,443</b>	<b>3,562</b>	<b>13,860</b>
Represented By:			
Chq A/C	18,933		
Card A/C	1,000		
Rata Grant in Advance	(5,000)		
Owing to Others	(1,500)		
Owed by/(To IRD) for GST			
	<b>13,433</b>		



indicates what we are seeking funding for

**Foodbank Nelson 2016 2017 Grocery purchases budget  
(After GST refunds)**

Month	Spent on Grocery purchases		Budget	
	2015	2016	2016	2017
May-15		incl in Aug	\$	2,100.00
June		incl in Aug	\$	2,100.00
July		incl in Aug	\$	2,100.00
August	\$	8,396.00	\$	2,100.00
September	\$	2,526.00	\$	2,500.00
October	\$	3,615.00	\$	3,600.00
November	\$	4,960.00	\$	5,000.00
December	\$	2,699.00	\$	2,700.00
Jan-16	\$	368.00	\$	500.00
February	\$	4,190.00	\$	4,200.00
March	\$	4,598.00	\$	4,600.00
April	\$	2,052.00	\$	2,000.00
	\$	<b>33,404.00</b>	\$	<b>33,500.00</b>

**DRAFT Emergency Housing Budget -NTHT**

<b>Projected Annual Expenses:</b>		<b>Projected Income:</b>
On-site EH staff	\$ 87,360	\$ 120,000 MSD Contract for Emergency Housing (\$150/day x 10 days x 80 clients;
Lease of 71 Green St (owned by MSD)	\$ 17,940	\$ 20,000 NCC Community Investment Fund contract (application pending)
Cleaning service	\$ 3,120	\$ 5,000 COGS grant (application pending)
Power & water	\$ 4,000	\$ 3,000 EH Client contributions
Telephone/internet	\$ 1,200	
Repairs & maintenance	\$ 3,120	
Insurance	\$ 1,000	
NTHT EH Management & Housing Advice	\$ 6,240	
Contribution to NTHT overheads	\$ 4,000	
<b>Subtotal:</b>	<b>\$ 127,980</b>	

**One-off EH project set-up costs:**

Transport EH cabin from TBHP	\$ 1,000
Installation (piles, electrics, plumbing)	\$ 5,000
Resource & building consents	\$ 2,500
Extra works re fire-proofing	\$ 6,500
Furniture & beds	\$ 5,000
<b>Subtotal:</b>	<b>\$ 20,000</b>

**TOTAL First Year EH Project: \$ 147,980      \$ 148,000 Projected Income**

**Assumptions:**

EH Project managed by NTHT  
 Based at 71 Green St Tahunanui, property owned by MSD and leased to NTH1  
 1-2 staff hired to work total of 12hrs x 7 days x 52 wks at the EH site - focus on property management and security  
 Remuneration includes housing for them in upstairs apartment  
 Project requires substantial government contract funds from MSC  
 Further funds need to be contributed by NCC and others  
 Option to move EH cabin there from TBHP  
 EH would focus on women and families in urgent housing need

Maximum capacity 10-12 clients per night  
Maximum stay of 14 days, average stay 10 days  
MoU support agencies work closely with clients to find next housing solution  
(Salvation Army, SVDP, Nelson Women's Centre, Victory Community Centre, Women's Refuge)

**Nelson Tasman Pasifika Community Trust: Budget YEAR ONE: Pasifika Community Development Project**

<b>INCOME</b>		<b>\$</b>	<b>\$</b>
Community Development Scheme			80000
<hr/>			
<b>EXPENDITURE</b>			
Staff	CDO	40000	
	Manager	20000	
	Administration Support	10000	
	Advisors	5000	75000
			<hr/>
Travel	Mileage	2400	
	Flights	1500	3900
			<hr/>
Community Engagement	Catering	8100	
	Venue Hire	1500	9600
Equipment	Furniture	1000	
	Computers	2000	3000
			<hr/>
Operational Support	Power	2000	
	Rent	15000	
	Phone & Internet	2400	
	IT Support	2400	
	Stationary	2400	24200
			<hr/>
		<b>TOTAL</b>	<b>115700</b>
	<b>Shortfall</b>		<b>(35700)</b>

**Whakatu Women's and Children's Refuge Tamariki and Rangatahi Programme and CYA annual budget 2016-2017**

<b>Role/item</b>	<b>Hours</b>	<b>Rate</b>	<b>Weekly gross</b>	<b>Annually</b>
Tamariki/Rangatahi Programme coordinator	16	\$21.00	\$336.00	\$17,472.00
Child Youth Advocate	18	\$21.00	\$378.00	\$19,656.00
Programme Co-Facilitator	16	\$22.00	\$352.00	\$18,304.00
Tamariki/Rangatahi Programme Resources				\$1,000.00
Overheads (fuel, power, phone, internet, office space) 5%				\$2,821.60
<b>Total cost</b>				<b>\$59,253.60</b>
Minus annual CYF contract programme funding (confirmed)				\$37,592.00
Minus Nelson Anglican Care grant funding (confirmed)				\$4,000.00
Minus Funding applied for from Infinity Foundation (to be confirmed)				\$5,661.60
<b>Total currently unfunded that we are requesting from NCC</b>				<b>\$12,000.00</b>

FOR THE PERIOD ENDED 01/07/2016 - 30/06/2017

Branch: 70 - Nelson

Department: Consolidated for all Departments

Draft Budget

Account Name	Year Budget
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**INCOME****CYF INCOME**

CYF - Shared Care (Bd/Ch Exp)	\$2,984.28
CYF - Stat Care (Brd/Ch Exp)	\$112,697.88
CYF - Shared Care (SW/Admin)	\$3,510.84
CYF - Stat Care (SW/Admin)	\$159,891.60
CYF - Social Work Service Units	\$3,225.00
CYF - PES/FGCP/Services Orders	\$80,000.04
CYF - NDOE Original	\$5,856.24
CYF - Home for Life	\$19,599.96
CYF - NDOE New	\$151,455.12
<b>TOTAL CYF INCOME</b>	<b>\$539,220.96</b>

**MOH INCOME****OTHER GOVT AGENCIES INCOME**

Other Government Agencies	-
<b>TOTAL OTHER GOVT AGENCIES INCOME</b>	<b>-</b>

**DONATIONS, GRANTS, TRUST FUNDS**

VIP Teddy	\$2,000.04
COGS Income	\$5,000.00
Trusts Income - Nelson City Council	\$15,000.00
Grant Income - Rata F	\$25,000.00
<b>TOTAL DONATIONS, GRANTS, TRUST FUNDS</b>	<b>\$47,000.04</b>

**OTHER INCOME**

Other Income	\$6,720.00
<b>TOTAL OTHER INCOME</b>	<b>\$6,720.00</b>
<b>TOTAL INCOME</b>	<b>\$592,941.00</b>

**EXPENSES****SOCIAL WORK EXPENSES**

Salaries & Wages	\$156,101.52
PES Social Work Hours	\$41,086.56
Professional Development	\$4,464.96
Supervision	\$999.96
<b>TOTAL SOCIAL WORK EXPENSES</b>	<b>\$202,653.00</b>

**FOSTER CARE**

Board Payments - Shared Care	\$2,617.56
Board Payments - Stat Care	\$98,651.76
Board Payments - Post FGC	-
Board Payments - NDOE	\$2,325.00
Board Payments - Other	-
Child Expenses - Shared Care	\$541.56
Child Expenses - Stat Care	\$19,182.12

Child Expenses - Outside Contract	-	
Child Expenses - NDOE	-	
Trust/Grant Related Salaries	-	
PES Expenses	\$24,000.00	
Services Order Exp (Post Permanency)	\$9,000.00	
FGCP Expenses	\$5,100.00	
FP Recruitment & Training	\$3,000.00	
Foster Care Support	\$1,000.00	
Foster Parent Social Worker Salary	\$43,500.00	4650
Legal Fees (Foster Parents Lawyers)	\$3,000.00	
VIP Expenses	\$2,000.04	
<b>TOTAL FOSTER CARE EXPENSES</b>	<b>\$213,918.04</b>	

## ADMINISTRATION EXPENSES

ACC/Workers Compensation Levy	\$535.20
Advertising	\$200.04
Asset Expenses	\$500.04
Bank Charges	-
Computer Software & Support	\$120.00
Koha	-
Insurance	\$2,029.44
General Expenses	\$3,500.04
Legal Fees (General)	\$3,999.96
Motor Vehicle Expenses	\$4,599.96
Motor Vehicle - Fuel	\$6,999.96
Postage	\$350.04
Power	\$3,999.96
Printing & Stationery	\$3,200.04
Rent & Rates	\$34,550.04
Repairs & Maintenance	\$2,499.96
Resource Materials	\$200.04
Subscriptions	-
Regional/National Allocation	\$80,883.12
Salaries & Wages	\$10,533.96
KiwiSaver-Employer Portion	\$7,299.96
Telephone, Tolls, Mobiles	\$20,000.04
Travel & Accommodation	\$399.96
Nelson Family Home Expenses	-
<b>TOTAL ADMINISTRATION</b>	<b>\$186,401.76</b>
<b>TOTAL EXPENSES</b>	<b>\$602,972.80</b>
<b>OPERATING SURPLUS/DEFICIT BEFORE DEPRECIATION</b>	<b>(\$10,031.80)</b>

## DEPRECIATION

Depreciation	\$5,000.04
<b>TOTAL DEPRECIATION</b>	<b>\$5,000.04</b>
<b>OPERATING SURPLUS/DEFICIT</b>	<b>-15031.84</b>

## NON OPERATIONAL ACTIVITIES

Disposal Asset (Loss/Profit)	-
<b>TOTAL NON OPERATIONAL ACTIVITIES</b>	<b>-</b>
<b>NET SURPLUS/DEFICIT</b>	<b>(\$15,031.84)</b>



**Post Natal Depression Support Network Nelson Inc**  
**Budget for Counsellor Expenses 1st April 2016-31st March 2017**

<b>Item</b>	<b>Monthly</b>		<b>Annual</b>	
Counsellor Stypend	\$	216.00	\$	2,592.00
Supervision Counsellors	\$	320.00	\$	3,840.00
Coordinators Wages Wages 24hrs x \$22	\$	528.00	\$	6,336.00
Admin Costs (rent, Stationery)	\$	62.36	\$	748.36
Mileage Reimbursement	\$	50.00	\$	600.00
<b>Total Expenditure</b>	<b>\$</b>	<b>1,176.36</b>	<b>\$</b>	<b>14,116.36</b>

All figure work including GST

<b>Kia Māia te Tū - Tahua</b>			
	NCC	Other	Total
<b>Income</b>	<b>6300</b>	<b>4560</b>	<b>10860</b>
<b>Expenditure</b>			
Wages	2100	2200	<b>4300</b>
Materials for workshops	300	290	<b>590</b>
Printing	0	200	<b>200</b>
Instructor Costs for Whenua Iti	600	500	<b>1100</b>
Travel	300	300	<b>600</b>
Koha for workshop facilitators	200	100	<b>300</b>
Koha Marae	0	120	<b>120</b>
Food for all events	600	200	<b>800</b>
Onetāhua (3 days, two nights)	1400	400	<b>1800</b>
Te Hora (2 days one night)	800	250	<b>1050</b>
<b>TOTALS</b>	<b>6300</b>	<b>4560</b>	<b>10860</b>

Sexual Abuse Support and Healing (SASH-Nelson) Inc

Education Coordinator Salary

Per hour	Per week (20 hrs)	Per year	NCC contribution
\$ 22.74	\$ 454.80	\$ 23,649.60	\$ 7,000.00

**Under8teen youth budget**  
2016-17

Wages/Staffing to deliver programme	\$10,000.00
Resources	\$4,000.00
Outreach - travel to environment where youn person feels comfortable	\$1,000.00
<b>Total</b>	<b>\$15,000.00</b>

SVS-Living Safe

<b>Budget summary</b>	<b>Amount</b>
Activity costs	5,000.00
Wages (other staff)	12,480.00
Costs of delivery/overheads	2,520.00
<b>NCC Investment - total</b>	<b>20,000.00</b>

Budget Breakdown 2016								
	cost	Hours		Breakdown	Total per course	Total Per Year	Funder see Con NCC application	NCC Contribution
Dog trainer 1(jobshare)	\$25	8hrs per week and 2.5 hrs DAWG(+ up to 6hrs consultation)	10hrs prep time	Course delivery 6hrs x 8weeks	\$ 2,350.00	\$ 8,400.00	have received contribution from lotteries, Canterbury community trust 2015 and reapplying 2016	v
Education facilitator/ dog trainer r(1 job share)	\$21	13 hrs per week	10 hrs prep time	Course delivery 6hrs plus per week	\$ 2,184.00	\$ 8,736.00	have received contribution from lotteries, Canterbury community trust 2015 and reapplying 2016	v
Education Facilitator (job share)	\$18 + Gst	9hrs per week	10hrs prep time	Course delivery 9hrs x 8weeks	\$ 720.00	\$ 2,880.00	have received contribution from lotteries, Canterbury community trust 2015 and reapplying 2016	v
Education Facilitator Schools	\$21	4hrs per session per school	4 hrs prep time	Course 4hrs x 8 weeks	\$ 672.00	\$ 5,376.00	have received contribution from lotteries, Canterbury community trust 2015 and reapplying 2016	v
Volunteer expenses		5990 estimate		Petrol and gift	\$ 800.00	\$ 3,200.00	Trust fundrais	

The Nelson ARK

		based on spreadsheet		vouchers			g and donations	
Travel for participants (Partnership with Yikes aftercare)	Van	6- participants		Lease \$90 +gst per week and disiel	\$ 720.00	\$ 2,880.00	Applying to Rotary and Lions for support	
Admin support ncc	From June 2015	Max 15hrs a week			\$ 2,520.00	\$ 17,160.00	Contribution from contracts from July 2016	v
Co-ordinator	\$25	33hrs per week				\$ 42,900.00	Lotteries and CCT in part and contribution from contracts from July 2016	
Lease of building	\$250 + gst per week	Office/classroom and outdoor area			\$ 3,737.50	\$ 14,950.00	Trust and business sponsorship	
Training and supervision	\$4,000	Supervision 1 hr per month for coordinator				\$ 720.00	have received contribution from lotteries,	
		1 session per course (2mths)for contractor team and volunteer staff				\$ 1,620.00	Canterbury community trust 2015 and reapplying 2016	v
Programme costs- including Animal costs NCC	Foster care/vet fees and animal costs	Food/meeting and vet costs and activity costs		Discounts from Town and Country Vets		\$ 8,900.00	recieved \$5000 Crawshaw	
Overheads power/phone		\$275 per month				\$ 4,180.00	Trust contribution and part off DHB contract from June	
Marketing and Media coordinator	Website media and social media	5hrs per week				\$ 6,486.00	Trust contribution	

Marketing and Consultancy	Accounts and other				\$ 5,000.00	Robertson accountant contribution	
totals					\$ 13,703.50	\$ 133,388.00	\$11,520
				GST	\$ 2,055.53	\$ 20,008.20	
				Grand Total	\$ 15,759.03	\$ 153,396.20	27400



Keep Victory Safe - PB4Living project			
<b>EXPENSES</b>	<b>INCOME</b>		
Set up and establish ongoing meetings with all stakeholders - individual and groups; Coordination with other agencies; Set up and establishment of incentive scheme across community - VPS, NI, businesses, ECE centres; Be Well Nurse; other local social agencies and	20,700	Nelson City Council	20,000
Project cost - promotional & support materials; events	5000	In-kind contribution - VPS	2000
Management costs - strategic planning; supervision of worker; implementation of plan; evaluation etc.	4000	In-kind contribution - businesses	2000
Liaison with Te Rito - Nelson Tasman Violence Free Network	300	In-kind contribution - NI	1000
		In-kind contribution - agencies	3000
		In-kind contribution - BWCN	2000
<b>TOTAL</b>	<b>30,000</b>		<b>30,000</b>

## Budget

### Volunteer Nelson Community Services, Senior Volunteering Hub and Supported Volunteering 2016 -2017

<b>Income</b>	<b>\$</b>
<b>Community Services:</b>	
NCC	8000
NMDHB	2000
<b>Sub-total:</b>	<b>10000</b>

<b>Senior Hub: and supported volunteering</b>	
NCC - tbc	30000
MSD Mainstream	9984
Lottery	7500
SVF - tbc	7196
<b>Sub-total:</b>	<b>54680</b>

**Total: 64680**

<b>Expenditure</b>	<b>\$</b>
<b>Community Services</b>	<b>10000</b>

<b>Senior volunteering hub</b>	
Wages (32 x 12hrs per wee	19968
Project Overheads	6372
Promotion	1000

<b>Supported volunteering</b>	
Wages (32 x 12hrs per wee	19968
Project Overheads	6372
Promotion	1000
<b>Subtotal</b>	<b>54680</b>

**Total: 64680**

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## **Youth Funding Allocation**

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### **1. Purpose of Report**

- 1.1 To decide on the allocation and process for youth funding for 2016/17.

### **2. Recommendation**

***THAT the report Youth Funding Allocation (A1563208) and its attachment (A1469230) be received;***

***AND THAT up to \$20,000 be allocated towards youth emergency housing and youth transition services, with any unspent funds being distributed through the youth funding allocation;***

***AND THAT Officers engage with possible providers to contract these services;***

***AND THAT the Community Investment Funding Panel allocate the remaining amount as youth funding as per the priorities outlined in this report (A1563208) through a funding round in alignment with the community investment grant process and timeline.***

### **3. Background**

- 3.1 In May 2016 the Youth and Community Facility Trust (YCT) informed Council of its intention to wind up the Trust and cease operations of its services. Council had allocated \$100,000 to the Trust for 2016/17. On 26 May 2016 Council resolved:

***THAT the \$100,000 allocated to the Youth and Community Facilities Trust in the 2016/17 draft Annual Plan be reallocated to youth activities for 2016/17 only, in alignment with Community Investment Fund processes;***

***AND THAT the funding be allocated in line with the Youth section of Council's Social Wellbeing Policy 2011 and the Community Assistance Policy 2015 with consideration given***

*to resulting gaps in the services provided by Youth and Community Facilities Trust;*

#### **4. Discussion**

- 4.1 The Community Investment Funding (CIF) Panel is responsible for the allocation of funding of \$100,000 towards youth services for 2016/17. It is recommended that organisations apply for the funding in line with the timing for the community investment grant allocation process.

##### **Priorities for funding**

- 4.2 Council identified the need to ensure that gaps in services provided by the Youth and Community Facilities Trust (YCT) were considered with funding allocation. In alignment with the criteria and requirements of the Community Assistance Policy and Youth section of the Social Wellbeing Policy 2011 it is recommended the following are priorities for funding:

- **Leisure, recreation and events** - provide and support recreation and leisure opportunities and events for youth in Nelson - addition of Nelson to the skate park tour, youth after school and school holiday events and activities, provision of recreation activities in support of existing events – e.g. Little Day Out, Tahuna Rocks, support for development of music and performing arts amongst the youth sector.
- **Social connectedness** – activities that encourage and assist youth to participate in the community, promote the value of young people in the community, recognise and celebrate achievements of youth in our community
- **Youth employment initiatives** – support and strengthen links between employers/businesses/school and young people.

##### **Addressing immediate gaps in service**

- 4.3 YCT have been providing youth emergency housing and youth transition services. These are two key priority areas that need to be addressed immediately so that there is no gap in the provision of these critical services.
- 4.4 Youth emergency housing – this was provided as a service where young people urgently required housing, basic needs and ongoing support if required. This was provided to these high need young people to support them. The contract was for a minimum of 20 young people to be assisted.
- 4.5 Youth mentoring – to provide youth mentoring services for 18-20 year olds to help the most vulnerable young people become healthy, happy and contributing members of our community through an employment, education and training mentoring programme.

- 4.6 YCT was funded \$8,090 towards emergency housing and \$5,000 towards the youth mentoring service. This was not the full amount required to run the services and YCT contributed Manager time and administration which are not factored into these amounts. A minimum of \$13,090 will be required to contract these services and it the final cost is unknown until officers are able to ask potential service providers for proposals.
- 4.7 Therefore, it is recommended that the CIF Panel allocate up to \$20,000 of the \$100,000 of youth funding and for Officers to contract a provider to undertake these services effective as soon as possible.
- 4.8 Any unspent funds would be available for allocation through the full application process for youth funding.

## **5. Options**

- 5.1 The CIF Panel could decide to allocate all of the funding through a full application process. The advantage of this is that full applications can be assessed by the Panel, however this would result in a gap in service for youth emergency housing and youth transition which are critical services and of concern to the community if not provided. Furthermore there are not likely to be a high number of agencies that would submit an application to provide this service.
- 5.2 The recommended option is to allocate \$20,000 towards youth emergency housing and transition service and to allocate the remaining \$80,000 to youth services through the Community Investment Fund process with a full application process in line with allocations for community investment grant funding. This option means it is more likely that there will be no gap in critical services provided by YCT.

## **6. Conclusion**

- 6.1 Council resolved to reallocate its funding of \$100,000 towards YCT for 2016/17 through the community investment fund process.
- 6.2 Recommended priorities for funding are around leisure and recreation, social connectedness and youth employment.
- 6.3 It is recommended to allocated \$20,000 to address immediate gaps in service and to allocate the remainder of funding in line with community investment grant process.

Shanine Hermsen  
**Manager Community Partnerships**

## **Attachments**

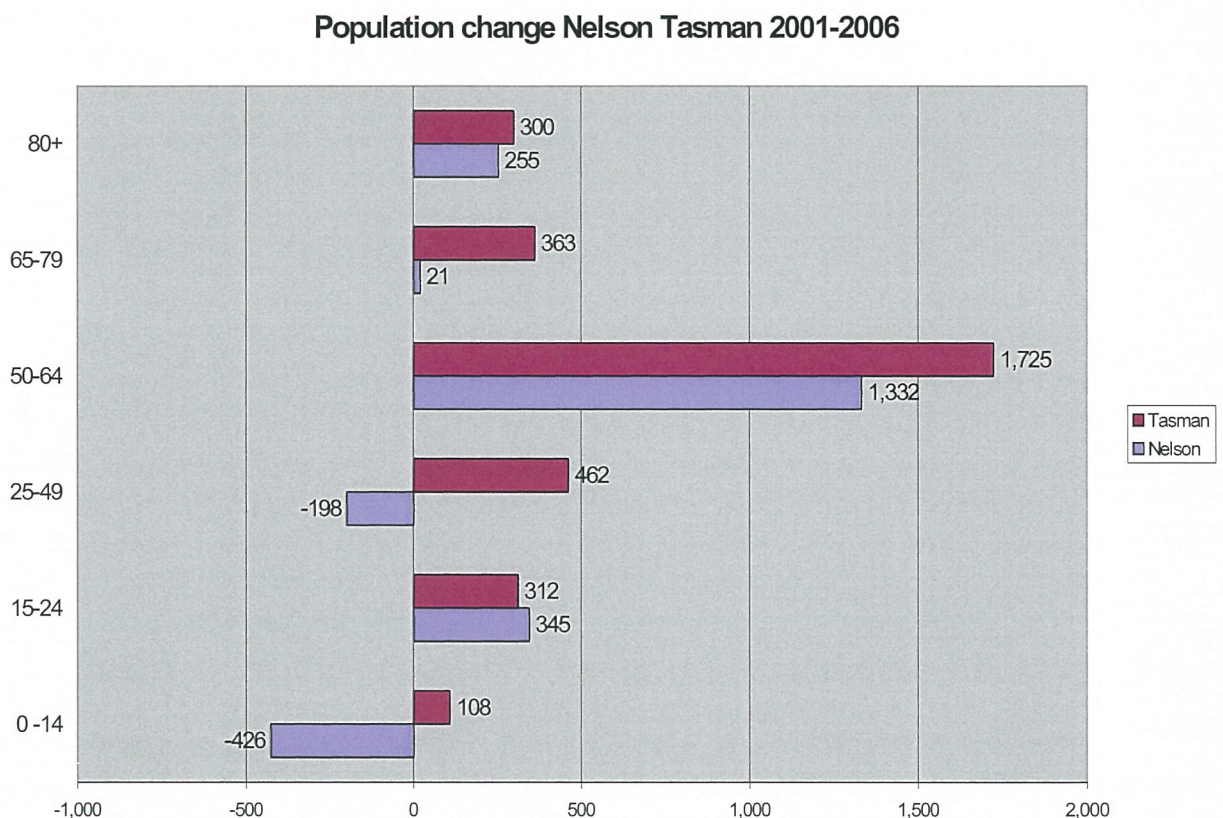
A1469230 - Youth section of Social Wellbeing Policy 2011

## Youth

### Introduction

This section of the policy covers young people from ages 12 to 24, based on the definition used in the Youth Development Strategy Aotearoa. While the actual number of young people in Nelson is predicted to decline only slowly over time, with an ageing demographic the proportion of young people as a percentage of the total population will decline significantly (Fig 2 shows 2006 population changes by age group). The challenge for Council is to retain and attract young people recognising their energy, talents and potential are of great value to our community.

Fig 2



There were 7,380 persons aged 12 to 24 in Nelson in 2006<sup>4</sup> or 17% of residents. The majority (approximately 76.5%) of young people in Nelson were classified as European New Zealanders and approximately 13% of Maori descent. In 2006 the Asian youth population made up approximately 3.5% of the youth population in Nelson, and Pacific youth accounted for approximately 2.5%.

A 2009 survey of 879 young people in Nelson, undertaken by the Nelson Youth Council, showed that 82% were proud to live here. The main issues

<sup>4</sup> 2006 Census figures

for youth raised by those surveyed were a lack of things to do and places to go, poor public transport, graffiti and the transition from school into work.

Older youth tend to be relatively mobile and statistics from Nelson Tasman Connections show that 30% of 16 to 19 year olds leave Nelson to study and work in other places when they have completed secondary education. Attracting and retaining young people to live and work in Nelson is flagged as an important issue in the Economic Development Agency's Regional Work Force Development Strategy.

Council receives advice on youth-related issues from many sources including the Nelson Youth Council, established in 1998, and funded and supported by Council.

### **Vision and outcomes to be achieved for youth**

Council's vision is that Nelson's youth will be supported to be optimistic, connected, respected, healthy and resilient.

Council will ensure that the specific needs of youth are taken into account in the way it:

- Plans community facilities and infrastructure
- Delivers services and activities to the community
- Communicates with the community

The desired outcomes that this policy can contribute to are that youth:

- Feel that they are an important, valued and respected part of the Nelson community
- Contribute to and participate in the Nelson lifestyle
- Feel that Nelson is a safe place to live and develop
- Are recognised as a diverse group physically, culturally and economically
- Have access to Council services and resources
- Have their views listened to and respected when Council makes decisions
- Have economic opportunities within the region

### **Structure of this section**

This section of the Social Wellbeing Policy deals with issues which impact more on young people's sense of wellbeing. However the general policies above also address issues of importance to youth.

Council recognises that other government agencies and community organisations have an important part to play in contributing towards the social wellbeing of young people. The Council is committed to working in

partnership with these organisations to promote positive youth development in Nelson.

This policy focuses on those areas where Council can take an active role in improving youth wellbeing, and therefore does not consider issues that are more effectively addressed through other agencies or at a national level. Similarly, issues that have relevance to a wider section of the community than youth are dealt with in the general policies.

### Civil and Political Rights

Young people can be marginalised from the political system. Making it easy for young people to participate in community decision making and providing young people and organisations representing them with access to people in positions of authority can help young people feel connected and empowered.

Issue	Objective	Policy
Youth often do not participate in decision making about issues that affect them.	Ensure youth have access to information about decisions that affect them, opportunities to easily provide input to the decision making process, and feel their input is listened to and respected.	Ensure that information relevant to young people is provided in ways that are youth-friendly Actively seek young people's views on issues that affect them. Council will act as an advocate to represent the views and needs of Nelson's youth to decision makers in key issues affecting our young people.

### Leisure and Recreation

The Council has a role in providing safe recreation and leisure opportunities for youth. It is important to have suitable facilities and opportunities to attract and retain youth in the region. The provision of recreation and leisure opportunities has links with social connectedness through facilitating connections between youth and between youth and older generations.

Issue	Objective	Policy
Youth report a lack of 'things to do' and 'places to hang out'.	Youth have a variety of recreation and leisure opportunities	Provide and support recreation and leisure opportunities and events for youth in Nelson

### Physical Environment

Transport is a prerequisite for participation in community activities, and young Nelsonians ranked transport as the third most important issue for youth in Nelson (Youth Council Survey 2009). Council can support walking



and cycling as transport choices through continuing to develop its network of cycle/walkways and this is covered in other sections of this policy.

Young people need their own spaces but also need to feel at home in a range of settings within the community. The more environments within the community which welcome and value young people, the more young people can be involved and have positive connections. Council has a role in developing facilities, spaces and events which encourage positive interactions between generations.

<b>Issue</b>	<b>Objective</b>	<b>Policy</b>
Youth need to feel comfortable in public spaces and areas dedicated to young people.	Ensure the design and development of facilities and public spaces in the city create youth friendly environments	Develop facilities and spaces that are youth-friendly and encourage positive interactions between generations.

### **Safety**

Safety was a key issue for residents in the 2009 Residents Survey. While Nelson generally provides a safe environment for young people to grow into adulthood Council recognises that is not always so and that it has a role in improving youth safety.

Transport related injuries are the leading cause of death and a major cause of hospital admissions in young people under 25 years of age in Nelson Marlborough. These crashes have significant associated social costs. Council partners in a number of initiatives that aim to make young people safer on our roads.

Young people, particularly young adult males, have a greater chance of being involved in alcohol related accidents, disorderly conduct and criminal activities. Young people also report that there are times when they do not feel safe in the central city at night. In particular young people who display signs of being different from mainstream youth can be at risk of anti-social behaviour such as bullying or racist attacks. Council has a range of initiatives working to make the city a safe place for all residents.

<b>Issue</b>	<b>Objective</b>	<b>Policy</b>
Youth are disproportionately represented in road crash statistics.	Provide youth with access to information and support to make safe choices on the road.	Support the provision of road safety education targeted at youth.

The city centre is not perceived to be a safe place for youth at night.	Improve safety for young people in the inner city at night.	Support initiatives that improve safety in the city.
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### **Social Connectedness**

A small minority of youth are not well integrated into the community and are at risk of becoming disenfranchised. Council has partnerships with agencies that can work with such youth and help them integrate successfully into society. Some current partners include the New Hub, which provides recreational and social services for young people, and Connections, a programme which focuses on the transition from schooling to further training or employment. In addition, to be socially connected youth need to feel respected by the community.

<b>Issue</b>	<b>Objective</b>	<b>Policy</b>
Some young people are not well integrated into the community	Youth have access to a range of environments, activities and facilities that encourage positive social interaction amongst youth and with the wider community.	Support activities that encourage and assist youth to participate in the community
Some people in the community have a poor opinion of young people.	The wider community values young people	Recognise and celebrate the achievements of youth in our community. Promote the value of young people to the community.