



AGENDA

Ordinary meeting of the

Community Services Committee

Thursday 30 October 2014
Commencing at the conclusion of the meeting
of Nelson City Council
Council Chamber
Civic House
110 Trafalgar Street

Membership: Councillor Pete Rainey (Chairperson) Her Worship the Mayor Rachel Reese, Councillors Ruth Copeland, Matt Lawrey, Paul Matheson, Gaile Noonan (Deputy Chairperson), Tim Skinner, and Mike Ward

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)
- It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items.

Apologies

1. Confirmation of Order of Business

2. Interests

- 2.1 Updates to the Interests Register
- 2.2 Identify any conflicts of interest in the agenda

3. Public Forum

3.1 Placing CCTV cameras in Victory Square

Gayle Petch of Keep Victory Safe will discuss placing CCTV cameras in Victory Square.

3.2 Removal of dead pine trees from Haulashore Island

Mike Rodwell will discuss removing eight dead pine trees from Haulashore Island.

3.3 Upgrading coal fire boilers at Tahuna Beach Holiday Park

3.4 Geoff Barnes, Seddon Marshall and Colin Reeves will discuss upgrading coal fire burners at Tahuna Beach Holiday Park.

4. Confirmation of Minutes

4.1 Community Services Committee – Community Assistance Funding 8 and 9 September 2014

8-32

Document number A1247085

Recommendation

THAT the minutes of the meeting of the Nelson City Council – Community Services Committee – Community Assistance Funding 2014/15, held on 8 and 9 September 2014, be confirmed as a true and correct record.

4.2 Community Services Committee 11 September 2014 **33-41**

Document number A1247833

Recommendation

THAT the minutes of the meeting of the Nelson City Council – Community Services Committee, held on 11 September 2014, be confirmed as a true and correct record.

5. **Status Report – Community Services 30 October 2014** **41**

Document number A1157454

Recommendation

THAT the Status Report – Community Services 30 October (A1157454) be received.

6. **Chairperson’s Report**

RECREATION AND LEISURE

7. **Gondola Feasibility Study** **42-109**

Document number A1194716

Recommendation

THAT the report Gondola Feasibility Study (A1194716) and its attachments (A546630, A1174391 and A1251452) be received;

AND THAT the Nelson Cycle Lift Society be thanked for their work to date but be informed that Council cannot agree to support the project at this stage due to the uncertainties and risks around ownership and future costs to Council;

AND THAT the desirability of a gondola serving Fringed Hill be considered as part of the development of the Brook Recreation Reserve Management Plan.

8. Arts Activity Management Plan 110-157

Document number A1255556

Recommendation

THAT the report Arts Activity Management Plan (A1255556) and its attachment (A1126659) be received.

Recommendation to Council

THAT the Draft Arts Activity Management Plan 2015-2025 (A1126659) be approved as the version that will inform the Long Term Plan 2015-2025.

9. Tahuna Beach Incorporated Annual Report 158-181

Document number A1264122

Recommendation

THAT the report Tahuna Beach Camp Incorporated Annual Report (A1264122) and its attachments (A1250020) be received.

COMMUNITY DEVELOPMENT

10. Community Partnerships Activity Management Plan 182-201

Document number A1258364

Recommendation

THAT the report Community Partnerships Activity Management Plan (A1258364) and its attachment (A1236577) be received.

Recommendation to Council

THAT the Draft Community Partnerships Activity Management Plan 2015-2025 (A1236577) be approved as the version that will inform the Long Term Plan 2015-25.

REPORTS FROM COMMITTEES

11. Youth Council

11.1 Youth Council Minutes 12 August 2014 **202-208**

Document number A1231448

Recommendation

THAT the minutes of a meeting of the Nelson Youth Council, held on 12 August 2014, be received.

11.2 Youth Council Minutes 17 September 2014 **209-213**

Document number A11255379

Recommendation

THAT the unconfirmed minutes of a meeting of the Nelson Youth Council, held on 17 September 2014, be received.

PUBLIC EXCLUDED BUSINESS

12. Exclusion of the Public

Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Community Services Committee – Public Excluded – 11 September 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
2	Status Report Public Excluded – 30 October 2014 This report contains information regarding: Stoke Community and Sports Facility Property Purchase	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations

13. Re-admittance of the public

Recommendation

THAT the public be re-admitted to the meeting.

Note:

- **This meeting is expected to continue beyond lunchtime.**
- **Lunch will be provided at 12.30pm.**
- **Youth Councillors Samantha Stephens and Hannah Malpas will be in attendance at this meeting.**

**Minutes of a meeting of the Community Services Committee –
Community Assistance Funding 2014/15**

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Monday 8 September 2014, commencing at 9.04am

Present: Councillor P Rainey (Chairperson), Councillors R Copeland, M Lawrey, G Noonan (Deputy Chairperson), T Skinner, and M Ward

In Attendance: Councillors I Barker and E Davy, Group Manager Community Services (C Ward), Manager Community Partnerships (S Hermsen), Social Development Adviser (N Mercer) and Administration Advisers (L Laird, E-J Ruthven and E Farrell)

Apologies: Her Worship the Mayor (R Reese), and Councillor P Matheson

1. Confirmation of Order of Business

There were no changes to the order of business.

2. Interests

No updates to the Interest Register were made, and no conflicts with items on the agenda were declared, however councillors were encouraged to declare interests as they arose during the meeting.

3. Apologies

Resolved

***THAT apologies be received and accepted from
Her Worship the Mayor and Councillor
Matheson.***

Ward/Copeland

Carried

4. Hearing Schedule

4.1 Adult Learning Support Nelson Inc

Cameron Forbes presented the application and discussed the key functions of the organisation.

He noted the importance of encouraging a functional and critically literate community.

Attendance: Councillor Skinner joined the meeting at 9.08am.

Mr Forbes said the goals of the organisation were consistent with Council's community outcomes.

In response to questions, he said the sector of the community that required their service was underfunded by the government, and that the Tertiary Education Commission covered only 75% of their operational expenses.

4.2 Alzheimers Society Nelson Inc

Heather Lakner spoke to the application and said the organisation offered support to many groups affected by dementia. She said the funding sought was to continue to run a cafe for people with dementia, and their families.

In response to questions, she said social functions were often hard for people suffering from dementia, and the environment they created at the cafe was suitable for people with this condition.

4.3 Annesbrook Trust

Josiah Burton presented the application on behalf of the Annesbrook Trust.

Mr Burton talked about the 24/7 programme in Nelson high schools and other independent programmes for young people run by the Trust.

In response to questions, the submitter said the funding application was predominantly for the 24/7 programme. The submitter further added that about 180 – 200 young people attended their Wednesday night programme, and the one-on-one mentoring in schools reached roughly 10 young people a week.

4.4 Big Brothers Big Sisters of Nelson

Attendance: Councillor Noonan declared an interest and left the room for the duration of the item.

Rachel Saunders presented the application on behalf of Big Brothers Big Sisters of Nelson. She outlined the benefits of mentoring for young people and that the service offered wrap around care and support for vulnerable young people. She said that this was an identified area of need in the community.

Ms Saunders said the mentoring was particularly successful in maintaining connections between the young person and the community.

In response to a question, Ms Saunders said the organisation worked with young people aged between 6 and 18 years old, and that they saw the best results when working with younger children. She added that referrals were mainly through schools and social agencies.

4.5 CCS Disability Action Network Nelson Marlborough Inc

Barbara Gould spoke to the application and said the organisation provided support services for people with disabilities by maintaining connections to professional specialists. She said they worked with the family of a person with a disability and provided support for that family from childhood into adult life.

In response to a question, Ms Gould said the organisation worked with many groups in the community on access issues, and footpath conditions were an access issue faced by those with disabilities. With regards to the magazine, she said readership numbers were low yet feedback was that not all people wanted to read their news online.

4.6 Citizens Advice Bureau

Duncan Fuller presented the application on behalf of the organisation. He said the organisation was mostly run by volunteers and the major financial cost was for the position of co-ordinator.

Mr Fuller said the organisation received about 3000 website enquiries per year, and received many requests for assistance through Council's Customer Services Centre from people wanting to find out information about the services on offer in Nelson.

4.7 English Language Partners Nelson/Marlborough

Doug Adam spoke to the application, and outlined the services offered by the organisation. He said that the organisation sought to provide settlement support for refugees and migrants to Nelson.

Mr Adam said the organisation had helped 186 refugees and migrants this year. He added that the funding for which they had applied was earmarked for their literacy programme.

4.8 Family Education Network Inc - Nelson

Lynda Rae presented the application on behalf of the organisation and gave a Power Point presentation (A1255520). She said the organisation worked in Nelson College for Boys to deliver a unique sexual education programme centred around avoiding unintended pregnancies.

4.9 Loaves and Fishes, All Saints Church Nelson

Simon Martin and Alison Mountfort presented the application and spoke about the organisation's provision of food and community for vulnerable people in Nelson.

In response to questions, they explained that there was an increasing need for the provision of the organisation's services, and that they added activities on Thursday lunchtimes to ensure the experience was more than just receiving a free meal. They emphasised the community nature of the organisation's activities.

In response to further questions, they explained that the Anglican Church provided facilities and services rent-free, and that funding was required in order to provide food, salary, and other costs associated with the provision of services.

Attendance: the meeting adjourned for morning tea from 10.25am to 10.45am.

4.10 Nelson Civic Choir

Attendance: Councillor Rainey declared an interest and withdrew from the meeting. Councillor Noonan assumed the Chair for the duration of this item.

Wim Oosterhoff presented the application and spoke about the history and activities of the Nelson Civic Choir. He said that funding was required to assist with the on-going running costs of the Choir, and with staging concerts.

He said that the Choir had applied for community grants, but that the level of support available through these means had dropped since the Christchurch earthquakes. He added that choir membership fees had been raised from \$85 to \$150 in order to assist with the Choir's running costs.

In response to a question, Mr Oosterhoff said that, on average, choir members were older, but that the choir was actively attempting to engage younger members.

4.11 Nelson Environment Centre

Attendance: Councillor Rainey resumed the Chair.

Karen Driver, Sarah Langi and Shiner Kelly presented the application, and displayed photos of the Kids Edible Gardens in Schools Programme (A1255528).

They explained the focus of the Kids Edible Gardens in Schools programme and how the programme supported the academic curriculum and classroom learning.

Ms Langi said that, due to funding constraints, the programme was currently available in four Nelson primary schools, but that there was a large demand for the programme in a greater number of schools.

In response to a question, Ms Langi and Ms Kelly explained that Ministry of Education funding was currently unavailable to fund the programme. They emphasised that empowering school students was a

tool for educating the wider community, and that the programme helped to build a resilient Nelson community.

In response to further questions, Ms Driver said that the programme was a priority, and in the past year other projects had been dropped to keep the programme going. They added that any profits from the Recycle Centre were fed into other projects such as the Kids Edible Gardens in Schools programme.

4.12 Nelson Male Voice Choir

John White spoke about the Nelson Male Voice Choir, and outlined its activities. He noted that the choir had relied on funding from the Canterbury Community Trust for the past three years for this purpose, but had missed the application this year.

Mr White explained the choir's aim of having a paying audience of approximately 200 at each event. He added that the choir regularly sang for free at events around Nelson, such as the Blessing of the Fleet and Anzac Day celebrations. He added that the choir sponsored visiting choirs from overseas, and had a focus on the development of young performers.

In response to questions, Mr White explained that the costs associated with hosting rehearsals, storage of materials and performances at the Nelson School of Music, were approximately \$3000 per year. He said that, with the closure of the School of Music, the choir was currently based at Old St Johns, and had bought a shipping container for the storage of materials. He explained that Council funding over the next four years would provide stability for the choir.

4.13 Nelson Multicultural Council

Attendance: Councillor Lawrey declared an interest and left the room for the duration of this item.

Evey McAuliffe and Marie Johnston presented the application.

Ms McAuliffe explained that the Multicultural Council promoted positive race relations and the celebration of cultural diversity, and noted how this met Council's Community Outcomes. She said that the application was to cover three projects: Race Unity Day, a coordinator for the Speak Out Nelson-Tasman reporting system for racist incidents and a coordinator for the Nelson Newcomers' Network, with both coordinators' positions at five hours per week.

In response to questions, Ms Johnston explained how the Multicultural Council's projects aligned with Council's Nelson 2060 strategy. She added that the Nelson Multicultural Council was seen as a leading model for multicultural councils around New Zealand.

Attendance: Councillor Lawrey returned to the meeting.

4.14 Nelson Symphony Orchestra Inc.

Pamela Seymour and Richard Wells spoke to the application and explained the Nelson Symphony Orchestra's membership and activities. Ms Seymour explained how the Orchestra's activities fit with Council's Community Outcomes.

Mr Wells explained that the Orchestra was completely dependent on fundraising. He said that the Canterbury Community Trust had provided funds in past years, but that there were increasing demands on the Trust's funds. He said that Tasman District Council had started to support the Orchestra, and that Council funding would assist with conductors' costs and putting on concerts.

Representatives of the Nelson Symphony Orchestra played a short String Quartet.

In response to a question, Mr Wells explained that the costs involved with being based at the Nelson School of Music were approximately \$7200 each year, with the addition of an annual free concert. He said that since the closure of the School of Music, the Orchestra had rehearsed at Old St Johns and NMIT, and noted difficulties with the movement and storage of large instruments.

4.15 Nelson Tasman Youth Workers Collective

Deanne Kilpatrick and Jenna Baxter presented the application, and spoke about the activities of the Nelson Tasman Youth Workers Collective.

They explained that the application was partly to support Youth Week, and they tabled a copy of the 2014 brochure to illustrate the types of activities and events incorporated into Youth Week (A1247085). They added that the balance of the application was to assist with running a Youth Workers Award ceremony.

Attendance: Councillor Skinner left the meeting at 11.35am.

In response to questions, Ms Kilpatrick and Ms Baxter spoke about the increasing level of collaboration between youth agencies and other agencies, and noted that the Youth Workers Collective played an important lead role in such collaboration. They noted the success of the '4youth' website, and tabled materials relating to this (A1255549).

Attendance: The meeting adjourned from 11.41am to 11.43am.

4.16 Nelson Womens Support Inc

Carrie Mozena presented the application and spoke about the activities of Nelson Women's Support Inc, and how the application met Nelson City Council's Community Outcomes.

In response to questions, Ms Mozena explained that the activities of local community centres tended to be focused on families, and that there were no other service providers targeting the needs of vulnerable women, particularly those aged over 45. She said that, anecdotally, there were higher numbers of women living alone and that affordable housing presented a major issue to older single women without resources.

In response to further questions, she said that referrals to Nelson Women’s Support Inc were largely via health related agencies, word of mouth, or through the website. She also clarified that the Canterbury Community Trust application for \$10,000 had subsequently been approved.

4.17 Open Home Foundation

Christine Ford presented the application. She explained that the residential Family Home operated by the Foundation was the only family home in the top of the South Island, and outlined the complex needs of children placed in the home. She spoke about the work undertaken by the Foundation and the family home parents with children placed in the home, and the positive outcomes of this work.

In response to a question, Ms Ford explained that, without successfully sourcing funding, children with complex needs would have to be accommodated outside the top of the South Island.

4.18 Post Natal Depression Support Network Nelson Inc

Gwen Daly Dover presented the application. She outlined the incidence of post natal depression, and explained how the group assisted women suffering from post natal depression. She added that the group received no government funding.

She explained that the application was to assist with the activities of the ‘Good Grief, I’m a Mum’ support group.

Attendance: Councillor Skinner returned to the meeting at 12.05pm.

4.19 Q-Youth Inc

Clare Fairbrother and Ruby O’Sullivan presented the application.

Ms Fairbrother spoke about the need for Queer/Straight Alliance groups in Nelson high schools, and how such groups supported young people suffering from bullying, and a lack of support and/or information relating to their sexuality. She explained that queer youth presented much higher statistics for depression, self-harm and suicide, and emphasised the need for safe spaces within schools, as not all queer youth were able to participate in Q-Youth support activities outside of school.

In response to questions, Ms Fairbrother explained that Queer/Straight Alliance Groups provided a means for sharing information and embracing diversity, and were open to all students interested in learning and supporting queer youth, regardless of their sexuality.

In response to further questions, Ms O'Sullivan explained other activities of Q-Youth, including providing education programmes for other organisations outside of schools.

4.20 Special Olympics Nelson

Margaret Robb and Lois Aitkenhead presented the application, and spoke about the activities of Special Olympics Nelson.

They said that the application was to cover the costs of hiring Ngawhatu Pool for Special Olympics swimming athletes, and gave a power point presentation of photos illustrating the athletes' activities and successes (A1255557).

They also noted the opportunities that Special Olympics provided for participating athletes, including attending courses and being role models for other athletes.

4.21 Sport Tasman

Lesley McIntosh and Sarah Hodgson spoke about the application, and tabled a copy of the brochure for the 'Give it a Go' programme (A1255559). Ms McIntosh said that the programme aimed to encourage more women to be active, and that a social, group setting allowed women the freedom to try new activities.

Ms Hodgson explained that the programme concentrated on a holistic approach to health and well-being. She said that the programme would be run on a 'first come, first served' basis, although demand for the programme had largely come from women aged over 60.

In response to questions, Ms McIntosh and Ms Hodgson outlined potential venues for the programme, and explained that the programme would enable women to transition into different sporting codes following the introductory sessions.

4.22 SVS – Living Safe

Dee Cresswell presented the application, and noted the current gap in programmes working with youth to prevent violent behaviour. She said that the application was to support a programme to assist young people with appropriate strategies to avoid resorting to violence. She said that the group received many referrals through the Police, Youth Court, Schools and other organisations. She tabled information relating to the programme (A1255567).

In response to questions, Ms Cresswell explained that positive feedback had been received from programme participants, as well as youth workers and alcohol and drugs counsellors who often worked alongside programme participants. She clarified that the application was to support Nelson youth only through the programme.

Attendance: The meeting adjourned for lunch from 12.37pm to 1.11pm.

4.23 Tahunanui Community Centre

Jo Lavington and Judy Robinson presented the application, and spoke about the services provided by the Community Centre to assist residents to be socially engaged and active. They added that the Community Centre had started a food for families programme, and was experiencing increasing demand.

In response to questions they explained that, without funding, a decreased service would be provided. They said that they had only applied for a one-year contract, given uncertainties regarding the Community Centre's accommodation, which had since been resolved.

4.24 The Nelson Ark

Karen Howieson presented the application and gave a power point presentation A1255580.

She explained that the Nelson Ark provided animal assisted therapy, to promote compassion and empathy and develop life skills. She said that the Nelson Ark provided an eight week course and continued to work with clients for up to one year.

In response to a question she said that \$4,000 had been received from Tasman District Council last year.

4.25 The Parenting Place

Denise Adams presented the application, and explained that the Parenting Place provided small group parenting courses. She said that the course was provided using 100% New Zealand written and filmed material, and added that a new course was developed specifically for Maori families.

She explained further that the Parenting Place organised courses for parents of 0-6 year olds, 6-12 year olds, and teenagers, as well as providing a course for grandparents raising grandchildren.

4.26 Victory Boxing Charitable Trust

Paul Hampton presented the application and tabled information about the Trust (A1255584). He outlined the development of the organisation and noted that it promoted the values of exercise, hard work, caring for others and respect, and resulted in the increased self-

esteem of the participants. Mr Hampton explained that the Trust received referrals from the police and schools from around the region.

In response to a question, Mr Hampton said that the Fight for Victory had been a major source of fundraising revenue, but that it had been unable to be held since the closure of the Trafalgar Centre.

In response to a further question, Mr Hampton said that the Trust was currently operating out of premises owned by the Gibbons Group, paying outgoings only, but that a bigger space was needed to cater for the number of participants.

4.27 Victory Community Health

Penny Molnar presented the application for the Victory Health Centre. She said that Victory Community Health worked in conjunction with other volunteers and professionals in order to help whanau/families to reduce challenges faced by parents.

In response to a question, Ms Molnar explained that she was unaware of the \$2400 error in the accounts, but that this information could be sought and provided if necessary.

4.28 Volunteer Nelson

Jacqui Irwin and Gordon Oldfield presented the application for Volunteer Nelson, and gave a power point presentation (A1255602).

They explained that Volunteer Nelson worked with community organisations by training and coordinating volunteers, with over 800 registered volunteers working with 156 organisations. It was noted to that volunteering benefitted both the organisations and individuals.

It was explained to the Committee that the organisation had reviewed its policies and had approved and implemented new ones.

In reply to a question it was explained that there had been an increase in the number of volunteers, with many being under 30 years old or new to Nelson.

4.29 YMCA Nelson

Members of the Senior Raise Up Crew presented the application on behalf of the YMCA Nelson, and spoke about the benefits of the Raise Up Crew experience. In particular, the YMCA youth leadership camp and fortnightly meetings provide leadership training, confidence and team building skills to young people were noted.

In response to a question, the Committee was informed about groups's involvement in Victory's Got Talent, and their efforts to organise a Lorde concert in Nelson.

4.30 Youth and Community Trust

Attendance: Councillor Rainey declared an interest and left the room for the duration of this item.

David Atoa and Jacinda Nurse and presented the application on behalf of Youth and Community Trust, and explained that the Trust provided emergency housing to young people aged 15-20, who had 'drifted' through other services.

They said that the Trust aimed to provide a safe and secure environment for young people, in order to assist with transitioning into permanent accommodation and work or training, and noted that these aims met Council's Community Outcomes.

In response to a question Ms Nurse explained that with increased funding, the Trust would be able to increase the level of service. She outlined recent success stories regarding young people assisted by the Trust.

The meeting adjourned at 2.18pm, to resume on Tuesday 8 September, at 9.00am.

Minutes of a meeting of the Community Services Committee – Community Assistance Funding 2014/15

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Tuesday 8 September 2014, commencing at 9.07am

- Present:** Councillor P Rainey (Chairperson), Her Worship the Mayor (R Reese), Councillors R Copeland, M Lawrey, G Noonan (Deputy Chairperson), T Skinner, and M Ward
- In Attendance:** Councillor I Barker, Group Manager Community Services (C Ward), Manager Community Partnerships (S Hermsen), Social Development Adviser (N Mercer) and Administration Advisers (E-J Ruthven and L Laird)
- Apologies:** Councillor P Matheson

5. Allocation of Community Assistance Funding 2014/15

Document number A1236719, agenda pages 7-14 refer.

Committee members discussed the breadth of applications to the Community Assistance fund, and Social Development Adviser, Nicola Mercer, tabled a document outlining organisations currently holding Community Assistance contracts (A1240640).

In response to a question, Manager Community Partnerships, Shanine Hermsen, explained that there were a number of applications from community organisations that did not necessarily have 'charitable' status, but who were closely aligned to and operated under 'umbrella' community groups that did have 'charitable' status.

Committee members discussed the Policy criteria for one-off grant applications. In response to questions, Ms Hermsen explained that some applications for one-off grants were for organisations' on-going expenses, which was against the criteria of the Policy. She acknowledged that in previous years, one-off grant applications for on-going expenses had been approved, and that, as a result, some community groups may have had an expectation that it was appropriate to apply for one-off grants in this manner.

Following discussion, there was general agreement amongst committee members that the criteria in the Policy should be adhered to, unless exceptional circumstances suggested that a recommendation to Council for a different course of action was warranted.

Community Services Committee – to hear and deliberate on Applications for Community Assistance Funding 2014/15 – 8 and 9 September 2014

During discussion, committee members indicated a desire to review the Community Assistance Policy in the near future.

The Chairperson reminded committee members of the preference that applicants leveraged additional funding for projects from alternative sources. He added that the committee would need to decide an appropriate percentage of funding, between 10% and 20%, to allocate to one-off grants.

The committee agreed to consider one-off grant applications in the first instance, prior to considering the appropriate percentage funding split for one-off and contract applications.

6. One-Off Grant Applications

6.1 Age Concern Nelson

Committee members discussed the application. It was suggested that the organisation may be able to apply a small charge to off-set costs of the project, and that a partial grant was appropriate in the circumstances.

It was agreed that a partial grant of \$1500 be made.

6.2 Aqua'Lite

In response to a question, Ms Hermsen explained that the group did not have charitable status, but came under the umbrella of Diabetes Nelson, which did have charitable status.

During discussion, it was noted that the application was for on-going expenses, and it was agreed that the application be declined on this basis.

6.3 Arthritis Foundation of New Zealand Inc

During discussion, it was noted that the application was for on-going expenses, and it was agreed that the application be declined on this basis.

6.4 Bhutanese Society of Nelson, New Zealand Inc.

During discussion, it was noted that the application was for on-going expenses, and it was agreed that the application be declined on this basis.

6.5 Bridge Valley Adventure Centre

The committee discussed the application, and noted that the event was more likely to attract families from the Tasman region than the Nelson region.

It was further noted that the event was an annual event and on-going in nature. It was agreed that the application be declined.

6.6 Celtic Pipe Band Inc.

The committee discussed the application. It was noted that Nelson's hosting of the National Pipe Band Championships would bring a large number of people to Nelson.

During discussion, it was suggested that the application would be better directed to the Events Fund administered by the Economic Development Agency.

It was agreed that the application be declined, that the group be directed to apply to the Events Fund, and that the committee indicate to the Economic Development Agency its support of this event.

6.7 Chin Community of Nelson

The committee discussed the application. It was noted that the organisation provided a valuable service to a former refugee community, however it was also noted that it was to cover on-going expenses. The committee agreed that in future years the organisation should be encouraged to apply for contract funding rather than for a one-off grant.

The committee agreed that it may be desirable to consider a recommendation to Council to award a grant outside the terms of the Policy, and to return to consider this application further later in the meeting.

6.8 Community Workers Training and Support

Committee members discussed the application, and noted that it was for the development of a potential public arts project.

A variety of views were expressed regarding whether it was appropriate for Community Assistance funding to be applied to the planning stages of potential projects. It was suggested that this application could be better directed towards the Arts Fund.

Following discussion, it was agreed that the application be declined, but that the Arts Fund be brought to the applicant's attention.

6.9 Epilepsy New Zealand Nelson/Marlborough Branch

During discussion, it was noted that the application was for on-going expenses, and it was agreed that the application be declined on this basis.

6.10 Forest and Bird (Nelson/Tasman)

The committee discussed the application and agreed that a grant of \$2500 be made.

6.11 Hearing Association Nelson Inc

The committee discussed the application and agreed that a grant of \$1560 be made.

6.12 Kopuawai Te Kohanga

Committee members discussed the application, and noted that it was for the provision of uniforms. A variety of views were expressed regarding whether the provision of uniforms was an appropriate use for Community Assistance funding.

During discussion, it was noted that the organisation was not currently sourcing any other funding for the uniforms, and several committee members suggested that the organisation could undertake fundraising activities towards the cost of uniforms.

Following discussion, it was agreed that a partial grant of \$1367.35 be made.

6.13 Loaves and Fishes

It was agreed that a grant of \$1000 be made.

6.14 Marsden Valley Trapping Group

In response to a question, Ms Mercer explained that the group did not have charitable status, but came under the umbrella of the Brook Waimarama Sanctuary, which did have charitable status.

Following discussion, it was agreed that a grant of \$1500 be made.

6.15 Neighbourhood Connections (Tautoko Services)

The committee discussed the application, and agreed that a grant of \$2500 be made.

6.16 Neighbourhood Support

The committee discussed the application, and noted that the proposal was a trial to grow Neighbours' Day into Neighbours' Month.

Attendance: Councillor Copeland left the meeting at 10.24am

Following discussion, it was agreed that a grant of \$2500 be made.

6.17 Nelson Community Christian Night Shelter

The committee discussed the application. It was noted that the organisation provided a valuable service, however it was also noted that the application was for on-going expenses.

The committee indicated their desire to provide a grant of \$1500, however it was agreed that a recommendation to Council to do so would be required, as the application fell outside the terms of the Policy.

It was agreed to return to this application later in the meeting.

6.18 Nelson Community Toy Library

Following discussion it was agreed that a grant of \$2500 be made.

6.19 Nelson Cricket Association

Committee members discussed the application. It was noted that the organisation was unable to prove its charitable status, and concern was expressed at the small number of children that may benefit from the coaching clinic.

Following discussion, it was agreed that the application be declined.

Attendance: The meeting adjourned for morning tea from 10.43am to 11.00am

6.20 Nelson Grey Power Association Inc

Attendance: Councillor Noonan declared an interest and left the meeting for the duration of this item.

Following discussion, it was agreed that a grant of \$2300 be made.

6.21 Nelson Multicultural Council

The committee discussed the application. It was noted that the application was to support an event that occurred annually, and was therefore on-going in nature.

A suggestion was made that it would be more appropriate for the organisation to include this event in its application for a Community Assistance contract.

The committee indicated their desire to provide a grant of \$2500 towards the event, however it was agreed that a recommendation to Council to do so would be required, as the application fell outside the terms of the Policy.

It was agreed to return to this application later in the meeting.

6.22 Nelson Musical Theatre Incorporated

The Committee discussed the application, during which questions were raised regarding whether any compliance issues were raised with regards to the use of flued heaters.

Following discussion, it was agreed that a grant of \$974 be made, subject to consultation with Council’s Eco Building Design Adviser and the installation of the heaters meeting building compliance.

6.23 Nelson Railway Society

Following discussion, it was agreed that a grant of \$2000 be made.

6.24 Nelson Tasman Cycle Trails Trust

Committee members discussed the application, and whether Community Assistance funding was appropriately directed towards marketing materials. It was further noted that the application was partly to promote the Great Taste Trail, which was of benefit to the Nelson-Tasman region, rather than to Nelson residents.

Following discussion, it was agreed that the application be declined, but that further discussions take place with the applicant and Tasman District Council to consider how best to support the organisation going forward.

6.25 Nelson Tasman Region Hospice Trust

Following discussion, it was agreed that a grant of \$2500 be made.

6.26 Nelson Returned and Services Association Inc

The Committee discussed the application. It was noted that provision had been made within the Annual Plan 2014/15 for events associated with the centenary commemorations of World War I.

It was agreed that the application should be declined, and the applicant directed to apply to the Annual Plan budget for assistance with this project.

6.27 New Zealand Centre for Gifted Education Limited

The Committee discussed the application. Several committee members noted a concern regarding the number of children that would benefit, and the proportion that were Nelson-based, given that the programme was based in Richmond.

Following discussion, it was agreed that the application be declined.

Attendance: Her Worship the Mayor left the meeting at 11.31am.

6.28 New Zealand Chinese Association – Nelson Branch Incorporated (NZCA-NB)

The committee discussed the application. It was noted that the application was to cover the Chinese New Year Festival, and while this potentially could be an annual, on-going event, this was the first time that the organisation had applied for such funding.

Attendance: Councillor Copeland returned to the meeting at 11.34am.

Following discussion, it was agreed that a grant of \$2500 be made.

6.29 New Zealand Zomilnkuan (Nelson) Inc

The committee noted that the application was for a festival for a significant former refugee community in Nelson, which also potentially could become an annual event. It was also noted that the application would benefit from greater clarity in the budget for the event.

Following discussion, it was agreed that a grant of \$2500 be made.

6.30 Nga Tamariki Toa o Te Pouahi

Committee members discussed the application, and noted that the organisation had not identified any further sources of funding towards the kapa haka uniforms.

Following discussion, it was agreed that a grant of \$2500 be made.

6.31 Richmond Group Riding for the Disabled Inc

During discussion, several committee members noted concerns regarding the number of Nelson residents that would benefit from the application.

Following discussion, it was agreed that the application be declined.

6.32 Rutherford Street Kindergarten

Following discussion, it was agreed that a grant of \$2500 be made.

6.33 Sport Tasman

Committee members discussed the application. A variety of views were expressed regarding holding a free adult activity day on a weekday, and the need to provide a free bus when a large number of attendees would be Super Gold card holders, and already entitled to receive free public transport.

Following discussion, it was agreed that the application be declined.

6.34 The Order of St John

Following discussion, it was agreed that a grant of \$1396.63 be made.

6.35 Victory Community Health

Following discussion, it was agreed that a grant of \$2500 be made.

6.36 Victory School

Following discussion, it was agreed that a grant of \$1500 be made.

6.37 Waimarama Community Gardens

Following discussion, it was agreed that a grant of \$1000 be made.

6.38 Chin Community

Following discussion it was agreed that this application would need to go to Council as it sat outside the criteria of the Policy, given it related to the ongoing costs of the programme.

6.39 Community Workers Training and Support

During discussion, concern was expressed that the application did not fit within the criteria of the Community Assistance Policy, and that there were more appropriate funds for the project, including the Public Art Fund.

Attendance: Her Worship the Mayor joined the meeting at 12.16pm

Following discussion, it was agreed that the application be declined.

It was further agreed the response to the organisation should include endorsement of the project.

Attendance: the meeting adjourned for lunch from 12.19pm – 12.45pm

The Committee discussed a recommendation to Council. Group Manager, Chris Ward, said officers would bring a report back to the Committee should the Council agree to not fund these organisations.

Recommendation to Council

THAT the following one-off contracts be approved because the benefits to the community outweigh the individual reasons as to why they have not met the individual criteria of the policy as they stand:

- ***Nelson Community Christian Night Shelter***
- ***Nelson Multicultural Council***
- ***Chin Community of Nelson.***

Ward/Noonan

Carried

7. Contract Applications

The Committee then considered contract applications. Officers clarified that if contracts were approved in excess of the total available amount, it would be open to the Committee to consider applying a pro rata system, resulting in a reduction in the amounts available for each organisations.

7.1 Adult Learning Support

Committee members noted the unmet outcomes, and officers advised that the organisation had returned the funds that had been allocated for the parts of the programme that were not delivered.

Following discussion, it was agreed that the full contract be awarded.

7.2 Alzheimers Society Nelson Inc

Following discussion, it was agreed that the full contract be awarded.

7.3 Annesbrook Trust

Following discussion, it was agreed that the contract be awarded to 75% of the amount applied for.

7.4 Big Brothers Big Sisters of Nelson

Attendance: Councillor Noonan declared an interest and left the room for the duration of this item.

Following discussion, it was agreed that the full contract be awarded.

7.5 Blind Foundation

Following discussion, it was agreed that the full contract be awarded.

7.6 CCS Disability Action Nelson Marlborough Incorporated

There was discussion regarding the effects of applying a pro rata system to contract applications. Several committee members suggested that some organisations should be awarded the full application amount, and to achieve this some applications should be fully declined.

Following discussion, it was agreed that the full contract be awarded.

7.7 Citizens Advice Bureau

Committee members noted the value of the organisation's databases. Following discussion, it was agreed that the full contract be awarded.

7.8 English Language Partners Nelson-Marlborough

Following discussion, it was agreed that the full contract be awarded.

7.9 Family Education Network Inc - Nelson

Following discussion, it was agreed to come back to this application later in the meeting.

7.10 Hearing Association Nelson Inc

Following discussion, it was agreed that the full contract be awarded.

7.11 Kidpower Teenpower Fullpower Trust

Following discussion, it was agreed that the full contract be awarded.

7.12 Loaves and Fishes

Following discussion, it was agreed that the full contract be awarded.

7.13 Nelson Civic Choir, Nelson Symphony Orchestra and Nelson Male Voice Choir

There was a discussion about the applications from the Nelson Civic Choir, the Nelson Symphony Orchestra and the Nelson Male Voice Choir. It was mentioned that the Council had previously resolved to provide additional funding in the Annual Plan 2013/14 to the Nelson School of Music to assist the organisation to deliver its core services whilst the building remained closed due to earthquake-prone issues.

The Group Manager Community Services, Chris Ward, advised that the outcomes for this funding had not yet been decided, and were due to be the subject of a report to the Community Services Committee for decision.

The Chairperson raised that providing funding to the three organisations mentioned above could be included in the outcomes

sought for the allocation of the Annual Plan 2013/14 funding, noting that this would require approval by Council. It was suggested that these organisations are affiliated to the Nelson School of Music and that this may be an appropriate place for this funding to be allocated from.

Concern was expressed that Council may not agree to fund these organisations from this Annual Plan budget. It was acknowledged by most committee members that this was a risk, however most expressed a preference for the Annual Plan budget to be used for these organisations. It was re-iterated that the delegation to decide on the outcomes for this budget was with the Community Service Committee, however the Committee would need agreement from Council to alter how the budget was to be allocated.

Following discussion, it was agreed to come back to the applications from the Nelson Civic Choir, the Nelson Symphony Orchestra and the Nelson Male Voice Choir.

7.14 Nelson Environment Centre

Following discussion, it was agreed that the full contract be awarded.

7.15 Nelson Multicultural Council

Following discussion, it was agreed that the full contract be awarded.

7.16 Nelson Tasman Youth Workers Collective

Following discussion, it was agreed that the full contract be awarded.

7.17 Nelson Women's Support Inc

Following discussion, it was agreed that the full contract be awarded.

7.18 New Zealand Centre for Gifted Education Limited

Committee members discussed the applications and agreed that the wider community benefit in this programme was limited, and that there were more appropriate places for funding.

Following discussion, it was agreed that the application be declined.

7.19 Open Home Foundation – Nelson

Upon discussion it was noted that the organisation had not met the outcomes associated with its previous contract. Officers advised that the organisation had not catered for the targeted number of children owing to some children staying for longer periods.

The Committee agreed the outcomes should be changed to reflect bed nights as opposed to number of children.

In response to questions, Mr Ward said the organisation did receive funding from Child Youth and Family, yet sought additional support to provide a certain level of care for children who struggled to find appropriate foster care. He said the organisation offered a transitional service in the family home whilst dealing with behavioural issues, and added that they focussed on providing a high level of need for a small number of children.

Following discussion, it was agreed that the contract be awarded to 70% of the amount applied for.

7.20 Post Natal Depression Support Network Nelson Inc

Following discussion, it was agreed that the full contract be awarded.

7.21 Q Youth

It was noted that the organisation was not currently achieving its outcomes, and that this should be encouraged in any further contract. Following discussion, it was agreed that the full contract be awarded.

7.22 Special Olympics

Following discussion, it was agreed that the full contract be awarded.

7.23 Sport Tasman

Following discussion, it was agreed that the application be declined.

The Committee noted that in terms of the priorities of the Community Assistance Policy, the services offered by this organisation were a low priority, and that there was no evidence the organisation was seeking to leverage additional funding from other sources.

7.24 SVS – Living Safe

Following discussion, it was agreed that the full contract be awarded.

7.25 Tahunanui Community Centre

The need for a well developed plan was noted. Following discussion, it was agreed that the full contract be awarded.

7.26 Nelson Ark

Following discussion, it was agreed that the full contract be awarded.

7.27 The Parenting Place

Following discussion, it was agreed that the full contract be awarded.

7.28 Victory Boxing Trust

Following discussion, it was agreed that the full contract be awarded.

7.29 Victory Community Health

Following discussion, it was agreed that the full contract be awarded.

7.30 Volunteer Nelson

Following discussion, it was agreed that the full contract be awarded.

7.31 YMCA Nelson

Following discussion, it was agreed that the full contract be awarded.

7.32 Youth and Community Trust

Attendance: Councillor Rainey declared an interest and left the room for the duration of the item. During this time Councillor Noonan assumed the Chair.

It was noted that previous contracts had unmet outcomes, in that fewer young people were supported than contracted for.

Following discussion, it was agreed that the full contract be awarded.

7.33 Family Education Network Inc – Nelson

Following discussion, it was agreed that the full contract be awarded.

Attendance: Her Worship the Mayor joined the meeting at 2.16pm.

The Committee discussed the effects of the pro rata system on contracts, and that the lower level of funding received would limit the ability of some organisations to achieve their outcomes. The Chairperson encouraged committee members to consider this during the review of the Community Assistance Policy.

It was agreed that the review would need to be wide reaching also considering the role and position of the Community Assistance Fund by Council.

The Committee considered the recommendation to Council regarding the Annual Plan budget for the Nelson School of Music discussed previously in the meeting.

It was agreed that the preferable approach for consider the allocation of this budget should be through a recommendation to Council that sought approval for these organisations to be included in the outcomes sought for this funding.

Mr Ward advised at that point an officer report could be brought to the Community Services Committee detailing the appropriate distribution

of that budget. There was agreement that this would add value to that budget line.

Resolved

THAT 12.25% of the total funds available for Community Assistance be allocated to one-off grant applications.

Ward/Lawrey

Carried

Recommendation to Council

THAT Council give consideration to the sum of up to \$15,000 being allocated amongst the following organisations from the budget allocated to the Nelson School of Music through the Annual Plan 2014/15:

- ***Nelson Civic Choir***
- ***Nelson Male Voice Choir***
- ***Nelson Symphony Orchestra***

Copeland/Noonan

Carried

There being no further business the meeting ended at 2.45pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Community Services Committee – to hear and deliberate on Applications for Community Assistance Funding 2014/15 – 8 and 9 September 2014

Minutes of a meeting of the Community Services Committee

Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson

On Thursday 11 September 2014, commencing at 9.05am

Present: Councillor P Rainey (Chairperson), Her Worship the Mayor, R Reese, Councillors R Copeland, G Noonan (Deputy Chairperson), T Skinner and M Ward

In Attendance: Councillor I Barker, Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Senior Strategic Adviser (N McDonald), Property and Facilities Asset Manager (M Homan), Administration Manager (P Langley) Administration Adviser (G Brown), and Youth Councillors (E James and D Leaper)

Apologies: Councillors P Matheson and M Lawrey

1. Apologies

Resolved

THAT apologies be received and accepted from Councillors Matheson and Lawrey.

Ward/Noonan

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

The Chair welcomed Youth Councillors Emily James and Daniel Leaper to the meeting.

3. Interests

There were no updates to the Interests Register, and no conflicts of interest with agenda items were declared.

Attendance: Councillor Skinner joined the meeting at 9.07am.

4. Public Forum

4.1 Community Art Works

Faye Wulff spoke about Community Art Works and advised that an alternative location was required for this organisation with the impending development of Rutherford Park. She advised that the organisation currently paid minimum rent.

Ms Wulff said that the organisation was nationally and internationally recognised, with 400 people visiting weekly. She said that the Community Art Works was accessible by all, including individuals with disabilities, and the organisation supported local community groups with events.

In response to a question, Ms Wulff said that the organisation was open Monday to Friday along with some weekends and there was no fee charged to visitors. She said of the 400 visitors, many participated in art, others were tourists and many volunteered.

In response to further questions, Ms Wulff informed councillors that the organisation was not opposed to moving as the current building where Community Art Works was situated was too small and a larger location with office space and storage in the CBD would be ideal.

It was noted that the Community Art Works organisation would fall under Council's Community Lease Policy.

4.2 Nelson Petanque Club Inc

Phil Spencer spoke to a document (A1241369), and discussed the grounds the Club used, which were directly next to Community Art Works and the Highland Pipe Band Hall.

Mr Spencer raised his concerns for the future of where the Nelson Petanque Club would be situated with the impending Rutherford Park development. He advised councillors that the Club had been approached to hold the South Island Master Games in 2015 however he felt that due to the uncertainty of the Club's location this was not able to come to fruition.

In response to a question, Mr Spencer advised that an area the size of a bowling green would be ideal for the Club, however he indicated that the Club would be happy with an area half this size, and it would not need to be a specific shape.

In response to a further question, Mr Spencer said that approximately 24 members attended meetings and that the four courts at Tahunanui could be used if the courts were extended and a facility erected. He indicated that the Club would be supportive of returning to the Maitai Club.

4.3 Nellie Nightingale Library

Ian Barker, Chairperson of the Guardians of the Nellie Nightingale Library, outlined the background to the creation of the Guardians of the Nellie Nightingale Library. He advised that the creation of this group was due to a proposal to relocate the library in 2001.

Mr Barker advised that user numbers had been maintained and the meeting room was well utilised. He said that a bequest was made to upgrade the library and plans had been compiled, however the tender price was greater than the funds available and since this time no progress had been made. He indicated that Council should meet this shortfall or adjust the plans accordingly for the upgrade.

Sylvia Shand added that over one year ago a plan was drawn up by a Council engineer, which included a ramp to make the library more user friendly. She advised that the existing footprint of the library could remain the same as there was not a need to extend. She indicated that \$127,000 was now available.

David Braithwaite said that building met 50% of the National Building Standard.

In response to a question, Mr Barker said his understanding was that access to the bequest was achieved through Annual Plans, as it had been consulted on, and that the shortfall was \$64,000.

It was discussed that \$150,000 was originally available from the bequest, however this was now \$127,000 due to a \$23,000 spend on the building. It was noted that clarification was required on this expenditure.

5. Confirmation of Minutes – 7 August 2014

Document number A1229717, agenda pages 7-15 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council – Community Services Committee, held on 7 August 2014, be confirmed as a true and correct record.

Copeland/Skinner

Carried

6. Status Report – Community Services Committee 11 September 2014

Document number A1157454, agenda pages 16-17 refer.

Resolved

***THAT the Status Report – Community Services
11 September 2014 (A1157454) be received.***

Copeland/Ward

Carried

7. Chairperson's Report

The Chairperson provided a verbal update to councillors. He advised that the Community Assistance funding hearings had taken place, and had been a great opportunity to engage with the community. He discussed that a review was required for Community Assistance funding, and indicated that the review should be brought forward and discussed at a workshop while the process was still fresh in participants' minds.

Strategic Advisor, Nicky McDonald advised that it was almost 3 years since the last full review and that a review was due in 2015. She suggested that a workshop could be organised in 2014 with a working group established in the 2015 New Year.

There was a general discussion around the alignment of Community Assistance funding with the Nelson 2060 policy and the need to seek feedback from community organisations in relation to the Community Assistance funding process.

RECREATION AND LEISURE

8. Wakapuaka Sandflats Reserve – Carpark and Access Road

Document number A1226291, agenda pages 18-30 refer.

Properties and Facilities Asset Manager, Michael Homan joined the meeting and introduced the report.

In response to a question, Mr Homan said that the proposal for a carpark and access road had been discussed at Council over a number of years and that the Nelson Model Aero Club had been utilising this area for over 20 years. He indicated that alternative areas were not being considered due to the size of the aircraft, along with health and safety issues.

Senior Planning Adviser, Lisa Gibellini joined the meeting and in response to a question advised that she had not seen a detailed development plan for this area, however all issues would be taken into consideration within the structure plan for the Wakapuaka Sandflats.

Ms Gibellini advised that the stakeholders would be consulted with in relation to the structure plan and that a report back to Council with options would be considered before the end of 2014. She said that the process would then follow the Nelson Plan notification in 2016.

In response to a question, Mr Homan advised that the Nelson Aero Club would continue to use this area and that in the past the Club had carried out minor road repairs with Council assistance. He advised that that there were no formal agreements in place for this maintenance and discussions had not been had with the Club as to whether this should continue. He informed councillors that the difference between minor and major road repairs were that minor repairs did not require resource consent and were not permanent structures.

There were discussions around sea level rise and the likelihood of Wakapuaka Sandflats being unusable in the future due to inundation. It was suggested that it was unsuitable to build infrastructure, however walking to this area was still an option.

In response to a further question, Mr Homan advised that there was no budget allocated for the proposed work, however the Club would contribute \$5,000 towards the quote from Fulton Hogan.

Ms Gibellini advised that the reference to the New Zealand Coastal Policy Statement 2010 was to illustrate that even if permission was given from Council to approve an access road and carpark, these would still need to go through the resource consent process due to the ecological value and sea level rise of this area of land.

Resolved

THAT the report Wakapuaka Sandflats Reserve –Carpark and Access Road (A1226291) and its attachments (A1228326 and A1227020) be received;

AND THAT the Nelson Model Aero Club be advised that their request for the Council to construct a carpark and access road into the Wakapuaka Sandflats Reserve is declined.

Noonan/Copeland

Carried

Attendance: The meeting adjourned for morning tea at 10.38am and resumed at 10.52am. During this time Her Worship the Mayor left the meeting.

ARTS, FESTIVALS AND EVENTS

9. Arts Council Nelson Contract – Service and Performance Outcomes

Document number A1236140, agenda pages 31-34 refer.

Manager Community Partnerships, Shanine Hermsen joined the meeting and presented the report.

There were discussions that the Arts Council supported a number of activities in Nelson and that it had a small number of members. It was also discussed that Tasman District Council funded a small portion, however most activities were held in Nelson.

In response to a question, Ms Hermsen advised that the Arts Policy and Strategy were considered for the Arts Council service and performance outcomes, and confirmed that the Arts Council had the capacity to coordinate four public arts events per year.

Resolved

THAT the report Arts Council Nelson – Service and Performance Outcomes (A1236140) be received;

AND THAT the service and performance outcomes to be delivered by Arts Council Nelson as set out in report A1236140 be approved.

Copeland/Ward

Carried

REPORTS FROM COMMITTEES

10. Youth Council – 4 July 2014

Document number A1215195, agenda pages 35-40 refer.

Youth Councillor Emily James provided councillors with an update. She advised that the Youth Council year was coming to an end, and applications had been received for the coming year. She advised that Youth Council was also involved in the masked parade and would be participating in the judging panel. She said that the heritage project had been progressing well and that the theme was medicine.

Youth Councillor Daniel Leaper talked about the WW1 commemorative parade which Youth Council attended and advised councillors that Youth Council would be writing a submission in relation to the urban environment bylaw.

Resolved

THAT the minutes of a meeting of the Nelson Youth Council, held on 4 July 2014, be received.

Ward/Noonan

Carried

11. Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Stoke Community and Sports Facility</p> <p>This report contains information about a way forward for construction of a community facility in Stoke, including information in relation to a potential property purchase.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
2	<p>Property Purchase</p> <p>This report contains information about a proposed property purchase.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations

Skinner/Ward

Carried

The meeting went into public excluded session at 11.05am and resumed in public session at 11.57am. During this time youth councillors Emily James and Daniel Leaper left the meeting.

12. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Skinner/Copeland

Carried

There being no further business the meeting ended at 11.57am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Status Report – Community Services 30 October 2014

Date of meeting/Item	Action Resolution	Officer	Status
17 April 2014 Council meeting	<u>THAT</u> Council directs officers to provide a summary of Council's biodiversity output with a particular focus on opportunities to leverage the work undertaken in the Sanctuary.	Clare Barton	30/10/14 Specialist meeting held on 8/8/14 followed by a full Council workshop on 14/8/14 to discuss programme to be advanced to LTP. Specific budgets will be attached to the projects discussed at the workshop and will be provided as part of the LTP process. UNDERWAY

Gondola Feasibility Study

1. Purpose of Report

- 1.1 To receive the gondola feasibility study report and to decide next steps.

2. Delegations

- 2.1 The provision and operation of recreation and leisure facilities and services falls within the area of responsibility of the Community Services Committee.

3. Recommendation

THAT the report Gondola Feasibility Study (A1194716) and its attachments (A546630, A1174391 and A1251452) be received;

AND THAT the Nelson Cycle Lift Society be thanked for their work to date but be informed that Council cannot agree to support the project at this stage due to the uncertainties and risks around ownership and future costs to Council;

AND THAT the desirability of a gondola serving Fringed Hill be considered as part of the development of the Brook Recreation Reserve Management Plan.

4. Background

- 4.1 Council was initially approached by the Nelson Cycle Lift Society (NCLS) in 2011, seeking a licence to occupy land on Fringed Hill. The Council requested further information to be provided at that time. NCLS then provided an overview of the project (attachment 1). The focus of the concept is to create an adventure hub primarily aimed at mountain bike users, with a gondola bringing riders to the top of Fringed Hill from where they could access a number of tracks.
- 4.2 NCLS then approached Council in February 2013 seeking funding for a feasibility study to answer three questions:
- Is the geological structure sound for the proposed gondola towers, and top and bottom station structures?

- Is the overall proposal to erect a gondola feasible from a technical and engineering point of view?
- Does the business plan stack up – including visitor numbers, income and cost projections? Peer review to include comparison with other similar operations.

4.3 On 2 April 2013, Council resolved

THAT the Nelson Cycle Lift Society Incorporated be granted \$15,000 towards a feasibility study for the establishment of a gondola and adventure park, subject to the Cycle Lift Society:

- *funding the remaining costs of the feasibility study;*
- *undertaking to provide Council with the results of the feasibility study by 31 December 2013;*

AND THAT it be noted that Council has neither considered nor taken a position on, the proposal for a gondola and adventure park in either of its roles as landowner and/or regulator.

4.4 Council received a copy of the finalised feasibility study from The Nelson Cycle Lift Society (NCLS) in April 2014 (attachment 2). Officers then asked NCLS to engage someone to peer review the report. David Miller of Vantage Group Consulting was contracted to provide the peer review, which was received in September 2014. (attachment 3). This reviewer was selected as the company had worked on the review of the Brook Sanctuary fence and officers saw synergies with that project.

4.5 The feasibility study deals with five aspects in relation to feasibility, dealing with technical and financial issues;

- Geotechnical engineering
- Engineering
- Capital Cost
- Visitor numbers
- Business case

4.6 The peer review identifies risks with the project, based on the information contained within the peer review and compared with other similar operations in other parts of the country.

4.7 NCLS are seeking two things from Council:

- Approval in principle for the project (as landowner)

- Active support to drive the project forward as a regional tourism initiative.

5. Discussion

Feasibility report findings

- 5.1 A preliminary geotechnical appraisal was carried out by Nelson Consulting Engineers Ltd. Their report concludes: 'The proposed route and tower locations appear feasible from a geotechnical perspective', although notes that some of the proposed tower locations are on steep/very steep ground.
- 5.2 The proposed site was inspected by staff from Lyttleton Engineering Ltd. who have experience in the design and construction of gondolas. Their preliminary assessment is that the site is suitable for a gondola, and provided two estimates of cost - \$8.7m for a fully detachable gondola and \$6.7m for a 'pulsed' system.
- 5.3 Visitor number analysis was carried out by Martin Mongan, a member of the NCLS committee and an experienced tourism operator. He proposes two visitor number models, based on correlating visitor numbers and gondola usage in Queenstown and Rotorua with visitor numbers in Nelson.
- 5.3.1 Model 1 assumes visitor numbers of 33,893 in the first year, and forecasts growth (in visitor numbers) of 10% per annum.
- 5.3.2 Model 2 assumes visitor numbers of 67,786 in the first year, with 10% growth in subsequent years.
- 5.4 Gilbert Robertson (Director at Robertson Chartered Accountants Limited) used these projections to build two financial models. Operating costs and product pricing is based on similar operating gondola operations.
- 5.5 Both models show a profit from year one, although the return on investment from the conservative model is not deemed sufficient for the entity to be fully commercially funded.

Peer review

- 5.6 The peer review identifies that whilst the project is still at a formative stage, the financial projections are well constructed and the projected visitor numbers appear reasonable.
- 5.7 The review raises the issue of uncertainty in relation to final ownership of the cycle lift. NCLS has indicated that it will not own the development – its role is only to develop the model, business case and secure the necessary consents and leases. This leaves Council not knowing who the final owner of the facility would be. Council's exposure to risk will be somewhat determined by the competencies and financial resources of the operator.

- 5.8 The review also notes that the cost estimate of \$8.5 Million is a 'first cut'. The costs do not include those associated with ancillary development including: car parking, a restaurant, additional mountain bike track development. It is also noted that cost over-runs can be associated with this type of project.
- 5.9 The peer review makes 18 recommendations to Council. A key caveat is that:
- "Nelson City and region will require significant international track development and marketing expenditure to achieve a profile as a national and international mountain biking destination, and thus to underpin the gondola revenue forecasts."
- 5.10 The reviewer also notes that Council cannot do this by itself – a comprehensive plan and commitment of key stakeholders to this marketing thrust would be required.

Community support

- 5.11 NCLS has received qualified support for the proposed development from representatives of a number of organisations in the community, including The Chamber of Commerce and Nelson Tasman Tourism.
- 5.12 There is a general belief that a gondola would attract new visitors to the area and encourage visitors to spend an extra day in Nelson. The question marks are over the cost (to the city) and whether or not that funding would be better spent on other tourism initiatives.

Current Council policy

- 5.13 Through the Parks and Reserves Asset Management Plan, Council is committed to a modest mountain bike track building programme. Approximately \$25,000 per year is allocated to new tracks; this translates to one track per year. This level of construction is considered appropriate because of the increasing maintenance costs associated with the tracks – both general maintenance and recovery from extreme rainfall events.
- 5.14 Council's focus is currently on the provision of entry level tracks to expand the facilities to meet the needs of younger/less experienced riders.
- 5.15 There is an expectation that if a gondola was to be constructed that a network of mountain bike tracks would need to be developed associated with the Gondola. Potentially this would require significant additional expenditure from Council in this activity area. Council has not developed a strategic plan for mountain biking and has not previously signalled this as a priority outcome for Nelson.
- 5.16 Council has begun work on a Reserve Management Plan for the Brook Recreation Reserve. That will set out Council's strategic objectives for the area and is the appropriate place to consider if a gondola and its

associated infrastructure is an appropriate use for the reserve and surrounding area.

Next steps

- 5.17 NCLS is seeking approval in principle from Council as landowner in order to allow NCLS to begin to approach funders with a view to employing a project manager, lodging a resource consent application and preparing a detailed business case.
- 5.18 The NCLS committee believe that they have a viable business proposition, and are confident that they can raise the estimated \$250,000 required for the next steps.
- 5.19 NCLS has put a considerable amount of volunteer time into developing the concept thus far. The committee now intend to embark on a significant fundraising effort. Council now has to decide whether or not it wants to encourage NCLS to continue with the development of the project.
- 5.20 The feasibility study has not identified any insurmountable issues. It has also given a good first indication of the likely costs of the project. However, the feasibility report does identify that it is not a business plan for the complete project, and that the economic impact has not been analysed.
- 5.21 The peer review has similarly found that the project appears viable, based on the information to hand. Officers acknowledge that and note the efforts that NCLS has put into this project thus far. However the peer review also notes the wider implications of the project for Council.
- 5.22 Whilst the decision at hand is around agreement in principle, Council's decision should take into consideration likely future scenarios. These include:
- The nature of the entity that builds/operates the gondola; what its capacity to deliver might be and its expectations of Council in relation to leases
 - Expectations on Council in relation to funding associated Mountain Bike Trails and supporting infrastructure in the area (and potentially part funding the development)
 - The risk that a privately funded asset might revert to Council ownership if the entity faced financial difficulties
 - Infrastructure requirements (e.g. roading and car parking) and potential impacts on the amenity of local residents.
- 5.23 Some of these scenarios pose risk to Council which is unquantifiable at present. For example if the builder/operator of the gondola was a multinational operator, the risk of Council inheriting a half built project

would conceivably be less than if the builder/operator was a smaller company, with less experience and with limited resources.

- 5.24 Council also has to consider if it is likely to significantly increase its budget for new mountain bike trails in the future (both capital and operating expenditure) and for any additional supporting infrastructure. This would mark a significant change from that currently being implemented.
- 5.25 NCLS have also asked that Council actively engage with the project. This engagement might involve providing members to a working party, providing resources in support of fundraising and making approaches to would be investors.
- 5.26 This, again, would be a significant shift for Council and would further raise expectations that this was a Council project.

6. Options

- 6.1 Council could actively engage with the project. This would require resourcing (there is no resourcing within the Annual Plan for this) and commitment to the wider vision of Nelson as a mountain bike destination. Council has not previously signalled this as a priority to the community and officers cannot recommend that level of support be given without consideration through an LTP or Annual Plan.
- 6.2 Council could signal its support in principle for the project as landowner. This would enable NCLS to proceed with fundraising for the resource consent. This decision could raise expectations that financial and other support for the project may be forthcoming (e.g. support for roading upgrades, additional parking facilities, and regional marketing of mountain biking). It would also mean that future Council recreation and parks management policy would be driven by this project.
- 6.3 Given that the Council has not identified large scale development of mountain biking as a priority, and that there is significant risks and uncertainties associated with the project, officers cannot recommend that Council supports the proposal at this point in time.
- 6.4 Council could decide that there is no value in progressing with the project, either because of the levels of uncertainty and future risk around the project or because strategically the level of Mountain Bike Track development and investment likely to be required is not a high priority at this time. Whilst considerable effort has been spent in getting the proposal this far, if Council is not supportive of the project, it would be better to stop the project at this stage before significant sums of money require to be raised/spent. This is the preferred option based on current Council policy.
- 6.5 Council could consider the principle of a gondola serving Fringed Hill within the development of the Brook Recreation Reserve Management Plan. This would provide a platform for discussion of some of the strategic issues that have been raised, and could then guide future

decisions on this specific proposal. It should be noted that the Reserve Management Plan will not be finalised until next year.

7. Assessment of Significance against the Council's Significance Policy

7.1 This is not a significant decision.

8. Consultation

8.1 Consultation has not been carried out on this proposal.

9. Alignment with relevant Council Policy

9.1 The gondola project has not been considered as a Council project and there is no financial provision for it. The project outcomes are aligned with council outcomes of 'People-friendly places' and 'A strong economy'. The importance of tourism is highlighted in the Regional Economic Development Strategy

9.2 Council does not have a strategic document covering mountain bike track development, and the Brook Recreation Reserve Management Plan is only under development.

10. Inclusion of Māori in the decision making process

10.1 Maori have not been consulted on the proposal at this stage.

11. Conclusion

11.1 The Nelson Cycle Lift Society has developed the concept of a Gondola for Fringed Hill. This potentially would bring economic benefits to the region, but there is considerable uncertainty around the project and Council's likely role.

11.2 Council needs to give a clear signal to NCLS to allow the Society to consider what its next steps might be. Officers recommend that Council receives the Gondola Feasibility Study Report and that the Nelson Cycle Lift Society be thanked for their work to date but be informed that Council cannot agree to support the project at this stage due to the uncertainties and risks around ownership and future costs to Council.

11.3 Officers recommend that the desirability of a gondola serving Fringed Hill be considered as part of the development of the Brook Recreation Reserve Management Plan.

Chris Ward
Group Manager Community Services

Attachments

Attachment 1: Nelson Gondola and Adventure Park Concept Overview ([A546630](#))

Attachment 2: Feasibility of Fringed Hill Gondola April 2014 ([A1174391](#))

Attachment 3: Peer review of feasibility study ([A1251542](#))

Nelson Gondola and Adventure Park

Concept Overview

Who Are We?

Promoted by the Nelson Cyclelift Society Incorporated. The Society is a small group of dedicated enthusiasts with a management committee of 5.

Our Vision

To establish a world class gondola lift and adventure park in Nelson, New Zealand which:

- a. Provides a quality, sustainable and unique visitor experience.*
- b. Compliments, integrates with, and promotes existing recreational activities.*
- b. Opens up new recreational opportunities and facilities close to Nelson.*
- c. Contributes to improved health and enhanced recreation for residents and visitors.*
- d. Provides sustained and sustainable economic and employment benefits for investors and the People of Nelson and Tasman.*



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Progress So Far

- Project commenced 2010
- Site feasibility completed
- Initial economic feasibility completed
- Gondola route selected
- Key stakeholder consultation on-going
- Nelson City Council resolution to support
- Discussion with funding partners on-going
- Gondola resource consent application 80% complete
- Turn-key gondolas sourced (cable, cars, towers, electrics and drives)

Proposed Indicative Timeline

- 2012/13 obtain resource consents
- 2013 install facilities
- 2014 commission and commence operation of Gondola

Gondola Visitor Forecasts

2014	363,000
2020	388,000
2025	410,000



Sites Considered

- Jenkins Hill
- Centre of New Zealand
- Barnicoat Range
- Fringed Hill
- Sharlands Hill

Site Criteria

- Land Ownership
- Parking
- Technically feasible routes
- Ease of access / proximity
- Proximity to other complimentary activities
- Future opportunities
- Sites for base / top terminals
- Servicing and power
- Economic feasibility
- Planning and zoning constraints

Proposed Location

Stage 1 Gondola: Fringed Hill. Brook motorcamp (base) to Fringed Hill (top)

Stage 2

Adventure Park: Fringed Hill “front face”. Future attractions and activities to compliment the existing Bike Park, Brook Sanctuary and the proposed Gondola.



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Gondola Components

Design principles: *Minimal impact on motorcamp and existing activities (camp can continue to either operate or redevelop); complimentary to existing activities; use of shared space where possible; no impact on protected trees; new construction / access tracks become grade 3 MTB tracks / connectors after construction.*

Base terminal :

- gondola infrastructure (idle)
- ticketing facilities
- gift shop
- ablution facilities

Top terminal:

- gondola infrastructure (drive)
- ablution facilities
- café / restaurant
- viewing platform

Monocable Detachable Gondola comprising

- 7 tower locations, 14 towers up to 20m in height
- 50mm steel cableway
- Design capacity for 100 plus gondola cars

Earthworks associated with the tower, building construction and tracks

Vegetation clearance associated with the installation of the cableway and tracks

Parking for near base station, existing unoccupied land. No buildings removed.



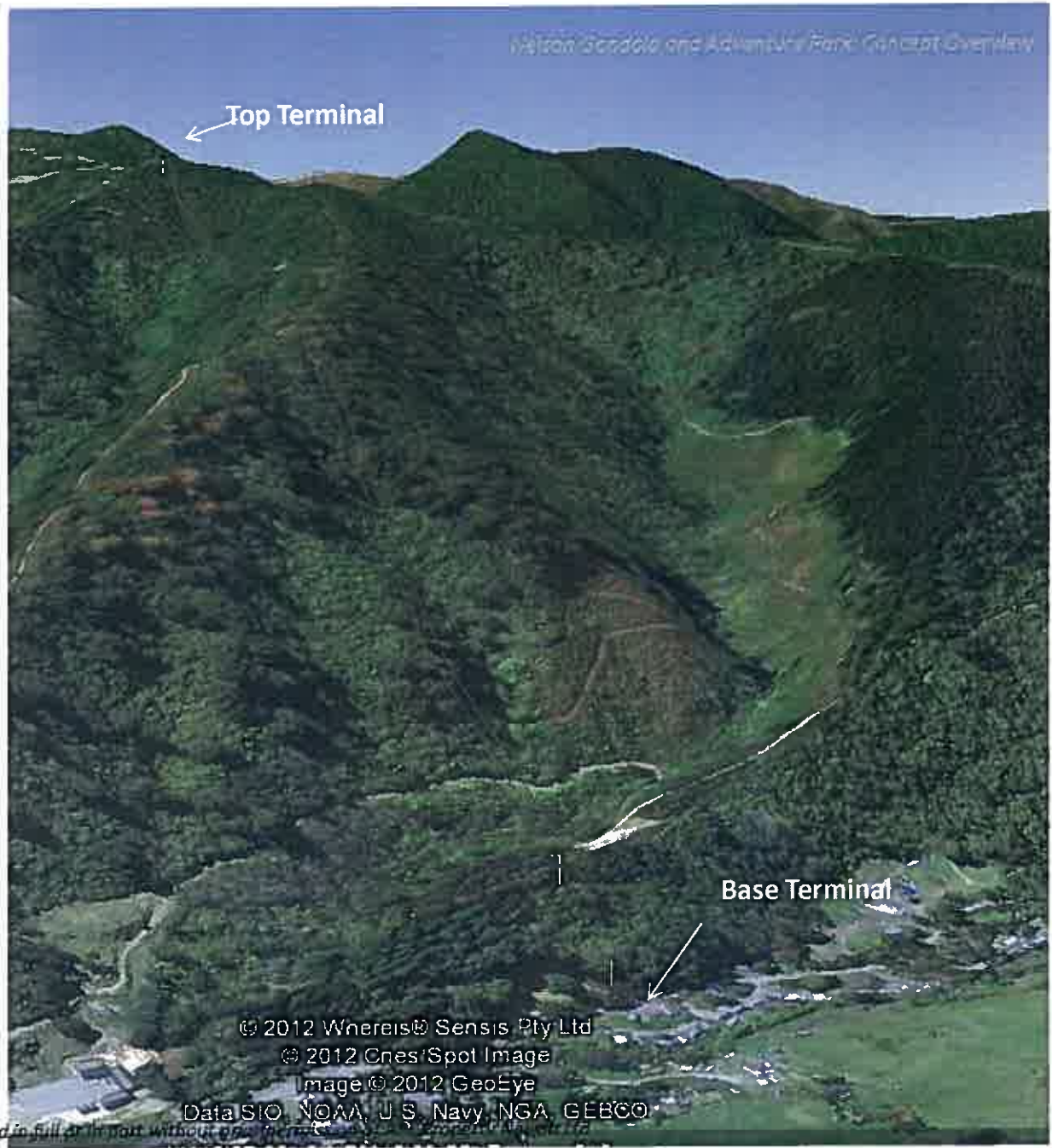
Nelson Gondola and Adventure Park - Site

Nelson Gondola and Adventure Park: Concept Overview



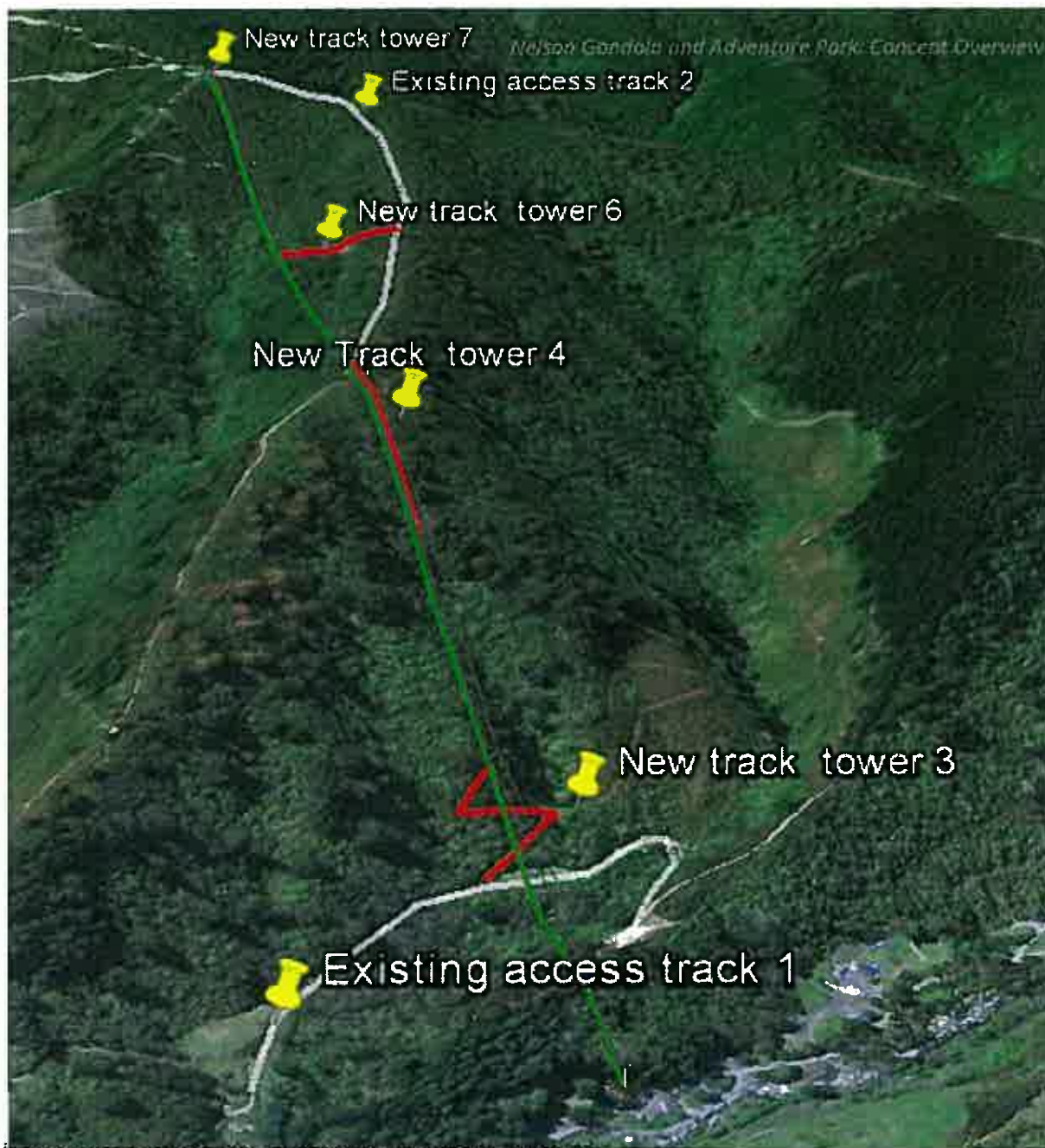
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**Figure 1:
Proposed Gondola
Route**



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**Figure 2:
Indicative Tracking**



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**Figure 3:
Parking 1**

Parking Overview

- 160 parks
- 4 coaches
- No buildings removed
- 14 tent sites



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Figure 4:
Parking Layout

Nelson Gondola Site Plan 3

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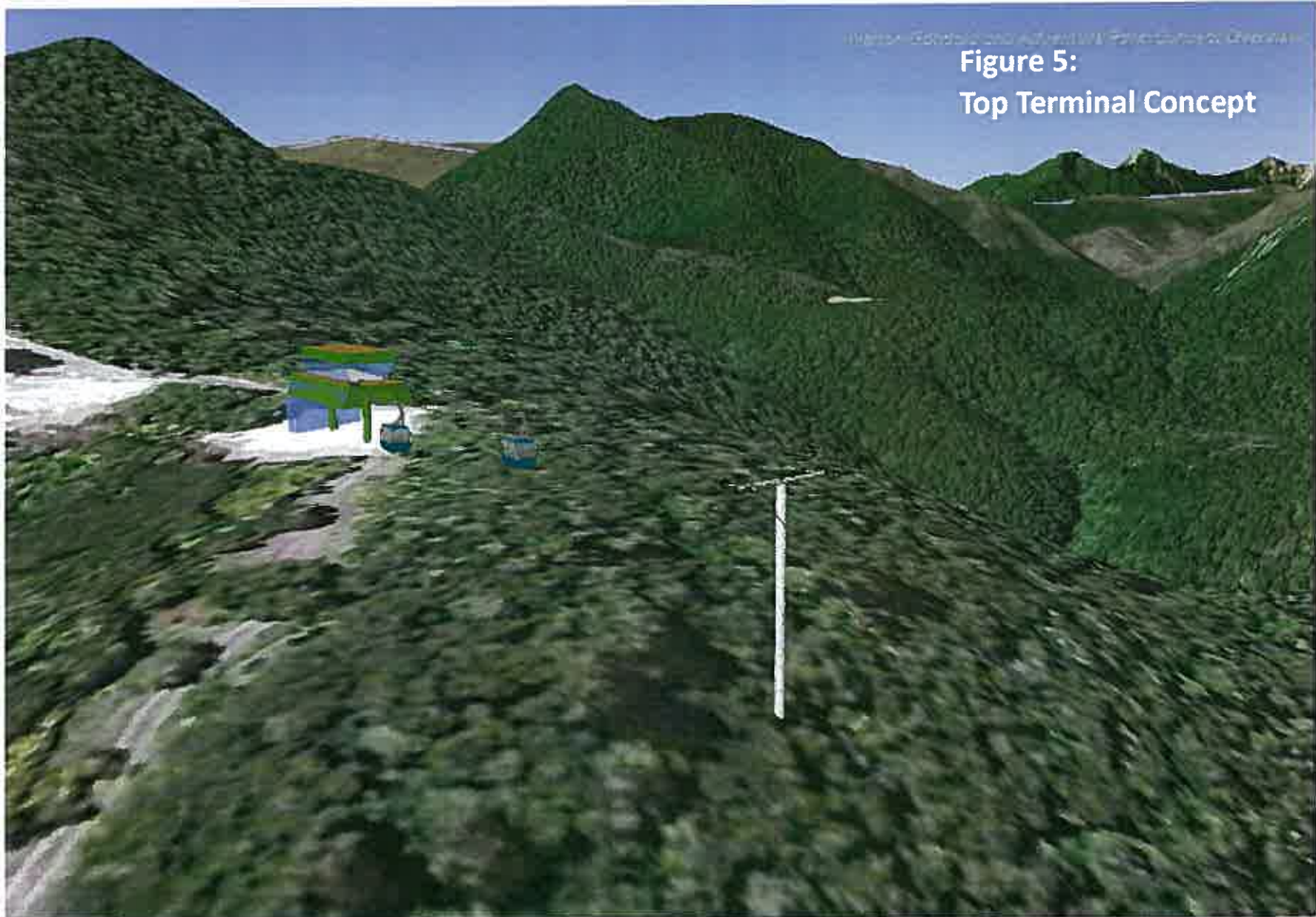
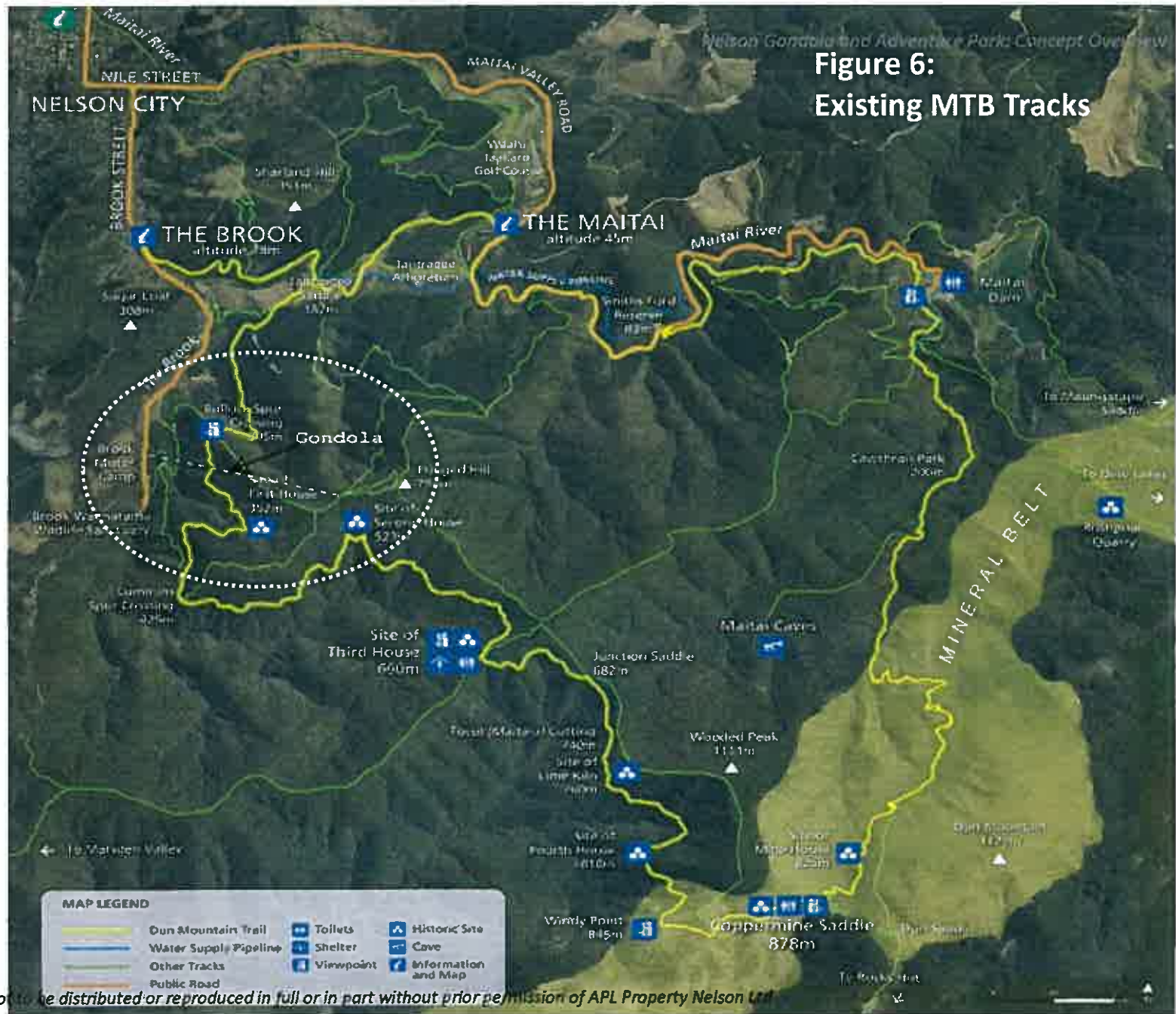


Figure 5:
Top Terminal Concept



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Figure 6:
Existing MTB Tracks



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Gondola Simulation

Animation and Modelling by APL



fringe gondola tour 3.kmz



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**Feasibility of Fringed Hill Gondola
April 2014**

Nelson Cycle Lift Society Inc

CONTENTS

1. Executive Summary
2. Geotechnical engineering
3. Engineering
4. Visitor numbers
5. Business Case

Appendices

1. Geotechnical report (Nelson Consulting Engineers)
2. Lyttelton Engineering letter
3. LPOA Proposal
4. NCLS committee

1. Executive Summary

Purpose:

The purpose of this report is to analyse and communicate the technical and financial feasibility of the Fringed Hill Gondola proposed by Nelson Cycle Lift Society (NCLS). The NCLS committee has prepared the report, with external expert advice.

The intended audience is the Mayor and CEO of Nelson City Council.

The information contained is provided as Commercial-in-Confidence, and Nelson Cycle Lift Society reserves all rights.

Scope

The report presents findings relating to the gondola operation, specifically geotechnical engineering, lift engineering, visitor numbers, and preliminary business case; to gain support for the next steps leading to a resource consent application.

This report is not a business plan for the complete project, and does not analyse economic impact; further analysis will be required to determine the viability of the proposed adventure park and café-restaurant at the top station.

The report does not analyse the recreational or well-being benefits resulting from growth in mountain biking or walking activity as a result of the proposal.

Background

NCLS comprises a group of Nelson business people with a management committee of 5. The group's objective is to gain resource consent for an all-weather gondola and adventure park on Nelson City Council land on the north-west face of Fringed Hill, north of Brook Waimarama Sanctuary (refer site plan page 20).

The proposed gondola line will lift 600m from the Brook Camp to a road-accessed point near the top of Fringed Hill where a café-restaurant-viewing deck can be located, affording 270° views from Mt Owen to D'Urville Island. The gondola lift height will be 58% greater than Queenstown gondola, and will be the highest passenger lift in New Zealand.

Visitors will experience the panorama from 720m above Nelson City. Walking access through Brook Waimarama Reserve could be offered if biosecurity criteria can be achieved.

Graded mountain bike tracks to international standard could be added to the existing network on NCC and adjacent land to cater for all ages and skill levels. A network of international standard downhill race tracks should attract national and international events. A new access track could offer bikers connection to the Coppermine Saddle and Dun Mountain trail .

Target markets will be local walkers and bikers, NZ, Australian and international tourists and family groups including recreational and serious mountain bikers.

The gondola / café restaurant / mountain bike park facility will require between \$12-14m to complete. The indicative timeline shows opening of the gondola component and mountain bike park in the summer of 2015/16.

Progress to date

- Project commenced 2010
- Site feasibility completed looking at multiple sites
- Initial economic feasibility completed
- Gondola route selected
- Key stakeholder consultation (on-going)
- Nelson City Council resolution to support May 2011
- Discussion with funding partners (on-going)
- Draft resource consent application is being prepared for gondola incorporating base building, mountain bike transport & hill-top café/restaurant
- Feasibility study funding approved by NCC June 2013 (\$15,000)

Timeline

2014	Obtain resource consent, form commercial entity, raise investment for Stage 1
2015	Planning, purchase gondola machinery, installation. Track building Café-restaurant build
2015/16	Commission and commence operation of Gondola, café-restaurant
2016>	On-going development of tracks, alpine activities, walking tracks, and Alpine Coaster



View north overlooking gondola site



View south showing gondola line, Fringed Hill and Brook Valley



View showing possible tower locations and access tracks (Brook Camp entrance bottom centre)



Gondola location in relation to existing tracks

Summary Conclusions

Geotech

Initial investigation of the proposed route and tower locations appear feasible from a geotechnical perspective. Further geotechnical assessment will be required to confirm access routes during the design of specific tower locations, which will also require more detailed survey information.

Engineering

A preliminary assessment is that the proposed station locations and lift line look suitable for installation of gondola. Equipment access to the top station during installation may require some upgrading of the access track. There will need to be a further survey undertaken to obtain an accurate ground profile so that a full engineering study can be completed. Ground pressure tests will be required for detailed design and construction. Poorer than expected conditions would result in additional foundation costs.

Capital Cost

NCLS has concluded that a second-hand gondola system is not cost-effective in comparison to new equipment.

Leitner-Poma of America (through agents Lyttelton Engineering) has estimated cost of \$8.7m for manufacturing and installing an 8 passenger detachable gondola on the site (subject to full site investigation and quotation).

The costs of café restaurant and mountain bike track network has not been analysed in detail, but for the purpose of this report the following estimates are used:

- Café-restaurant: \$2-2.5m
- Track network: \$500k - \$1m

Visitor numbers (Domestic and International)

Visitor data from Queenstown, Rotorua and Christchurch has been used for comparison with Nelson regional visitor data, to derive a gondola visitor projection. Two models have been analysed:

- Model 1 shows 33,893 in the first year of operation with a growth rate of 10% per year.
- Model 2 shows 67,786 in the first year of operation with a growth rate of 10% per year.

These numbers represent to 6% or 12% of visitors to the region, plus local visitors of 6300 and 11,000 respectively. By comparison over 40% of visitors to Rotorua and Queenstown use the gondolas in those centres.

Business case

Using the two models, the visitor numbers have been segmented into the different types of services to be offered, with take-up varying depending on whether the customers are Local, Domestic, or International users.

- Service pricing is based on competing Queenstown, Rotorua and Christchurch gondola operations.

- Operating costs have been derived from similar gondola operations, taking into account the projected local operation scale
- Depreciation is over 20 years, the projected life of the equipment.

The resulting analysis shows that with extremely conservative visitor numbers (model 1) a gondola operation can achieve a positive EBITDA result in the first year of operation, but would not give sufficient return on investment for a fully commercially funded entity.

Model 2 shows that after-tax profit should sustain a 20% return on a \$10m commercial investment.

Growth in visitor numbers to 20% of total visitors would result in a very profitable, growing business with sufficient resources to actively market nationally and internationally. At this level, the penetration is only 1/3 of that achieved by similar gondola operations in Queenstown and Rotorua.

2. Geotechnical Investigation

Refer report Appendix 1.

Nelson Consulting Engineers Ltd (NCE) was commissioned to undertake a preliminary geotechnical appraisal for the proposed gondola lift. The work comprised an assessment of the proposed route, top and bottom gondola stations and the intermediate cable support towers, to provide an opinion as to the geotechnical constraints with respect to general stability of land and seismic risk relating to nearby fault locations. In addition, NCE provided comment about existing access to the top station and tower locations and / or feasibility of providing new access to the proposed tower locations.

The report assessed the preferred concept, with a possible alternate route.

Summary findings

General Slope Stability and Ground Conditions

Based on review of the stereo aerial photographs and site walkover, no evidence of significant deep-seated instability was observed within the vicinity of the lift route.

During the walkover of the proposed cycle lift route, exposed bedrock was observed at numerous locations in the near level area of the proposed top station and within sections of the existing access tracks. These are general observations, however they suggest foundation ground conditions for tower construction are likely to be within bedrock at or near the ground surface, but will need to be confirmed prior to design.

Access

Vehicle access to the top station is currently provided via the Tantragee Saddle – Fringed Hill four wheel drive track. With the exception of the main access track from Tantragee Saddle, current four wheel drive tracks have moderately steep sections up to 27°, suitable only for experienced four wheel drive users and specifically equipped off road vehicles. The tracks are suitable for track-mounted diggers.

Further geotechnical assessment and topographic survey is required to determine feasible vehicle access to off track tower locations exists.

Conclusion

The proposed gondola as shown comprises of the top and base stations and seven intermediate towers. The proposed route and tower locations appears feasible from a geotechnical perspective. Given the constraints of a single cable gondola and straight-line route, the exact tower locations are mainly influenced by maximum cable span and the required ground clearance provided by the proposed maximum 20m tower height. The cableway route is generally steep, however no evidence of deep-seated instability within bedrock was observed.

Some tower locations are on relatively level ground (top and bottom stations, tower 1 and tower 4, however five proposed tower locations are on steep to very steep ground where construction of access will be more difficult and require specific engineered design. Further geotechnical assessment will be required to confirm access routes during the design of specific tower locations, which will also require more detailed survey information.

3. Engineering

Refer Lyttelton Engineering Ltd letter, Appendix 2.

Lyttelton Engineering Ltd is experienced in the design and construction of aerial ropeways, chairlifts and gondolas. They are New Zealand representatives of Leitner-Poma of America (LPOA), a subsidiary of the Italian/French Leitner Group that manufactures ski lifts, gondolas, aerial trams and industrial ropeways. Recent projects have included two 4-seater detachable chair lifts at Cardrona and two 6-seater detachable chair lifts at Coronet Peak and Mt Hutt. In 2013 they were awarded the contract to supply a 6-seater detachable grip Leitner-Poma chair lift to the Remarkables ski field.

Scope

Lyttelton Engineering inspected the site in September 2013. The key factors to be considered were:

1. Physical factors:
 - a. Road access, electricity supply, wind
2. Feasibility of proposed line for gondola
3. Feasibility of purchasing a used or new machine
4. Cost estimates

The geotech feasibility report including proposed line profiles was provided to Lyttelton Engineering, and LPOA.

Physical factors

Road access is provided to both top and bottom stations of the proposed gondola line, to facilitate construction. Tower location has not yet been finalised, but access exists to likely tower sites, and is not seen as being difficult.

Electricity is available at both top and bottom sites. Upgrading capacity to the top site would be required.

According to LPOA, the proposed gondola will operate in wind speeds of up to 55kph, and at 80kph, the lift speed must be reduced. These figures are based on crosswind to the system. If wind is coming from the top/bottom and flowing along the line, then wind speed is not as much of an issue. The proposed line is aligned to one of the two main prevailing wind directions (SW), but may be closed in northerly winds (which typically coincide with low cloud conditions). Analysis during the summer of 2014 showed 2 closed days in the period January 1-April 1.

Feasibility of purchasing a used or new machine

NCLS at first considered used machinery options ex Europe. A preferred 8-person machine has a total installed cost of \$6.0m. This price would not include warranty backup.

LPOA do not recommend a used lift, and after consideration, the NCLS committee supports this view. The LPOA Design Engineer advised:

When a lift is designed, it is very specific to the location in which it is to be placed. Horsepower and motor requirements follow this same point and more/less may be necessary for the new location. Transportation is major issue. When all components are disassembled (by another party), shipped,

and reassembled, there can be many items missing or broken. Certification is another primary concern because an engineer would be much more hesitant to stamp and certify a used, relocated lift system rather than a new one that was designed and built for its specific location. When all is said and done, a purchaser will get to around 65-80% of the cost of a new lift system and significantly less lifespan as well.

Cost estimates

NCLS submitted a Request for Proposal to LPOA, via Lyttelton Engineering. The line data was based on the NCE report, with a lift specification agreed by discussion with Lyttelton Engineering. A full proposal was received from LPOA, and is summarized in Appendix 3.

The estimated cost of designing, building and installing the proposed fully detachable gondola is NZ\$8.7m.

A more economical "pulsed" system is also proposed, with an estimated cost of \$6.7m. This will have reduced uphill capacity, and slightly longer lift duration.

4. Visitor numbers (from outside region)

Analysis prepared by Martin Mongan (refer Appendix 4), from information provided by Nelson Tasman Tourism, NZ Govt Accommodation Monitor, and Skyline Enterprises Ltd Annual reports.

Nelson Region: 12-month period 2012/13 (NZ Govt, Accommodation Monitor):

- Nelson region total guest nights were 1,188,556
- The average length of stay was 2.17 nights, equals 547,721 visitors
- International visitor numbers were 186,642 (34%)
- Domestic visitor numbers were 361,079 (66%)

Queenstown: 12-month period 2012/13:

- Total guest nights were 2,790,774
- The average length of stay was 2.59 nights, equals 1,077,518 visitors
- International visitor numbers were 708,632 (66%)
- Domestic visitor numbers were 368,886 (34%)

Rotorua: 12-month period 2012/13:

- Total guest nights were 1,750,662
- The average length of stay was 1.73 nights, equals 1,011,943 visitors
- International visitor numbers were 275,989 (27%)
- Domestic visitor numbers were 735,954 (73%)

The Gondola operations in Queenstown and Rotorua (both owned by Skyline Enterprises Ltd) had average cableway passengers over the period 2009–2013 of 519,257 and 402,884 per annum respectively. As such, 48% of visitors to Queenstown and 40% of visitors to Rotorua used the Gondolas.

Historically, the Christchurch Gondola averaged just over 100,000 passengers per annum, with the absence of a luge / mountain bike/walking trails being the point of difference.

Two financial models are proposed in this report. Model 1 shows visitor numbers of 33,893 (including local users) in the first year of operation with a growth rate of 10% per year. Model 2 shows visitor numbers of 67,786 (including local users) in the first of operation with a growth rate of 10% per year. This equates to just over 5% or 11% of visitors to the region.

Region	Total Guest Nights	Average length of stay	International Visitors	%	Domestic Visitors	%	Total Visitors	Cableway Passengers (visitors to region only)	% of visitors to the regions
Nelson	1,188,556	2.17	186,642	34%	361,079	66%	547,721	28417	5%
								56834	11%
Rotorua	1,750,662	1.73	275,989	27%	735,954	73%	1,011,943	402,884	40%
Queenstown	2,790,774	2.59	708,632	66%	368,886	34%	1,077,518	519,257	48%

5. Business case

Prepared by Gilbert Robertson, Robertson CA, reviewed by John Rollston, Crowe Horwath.

Two financial models have been prepared projecting cash flow to March 2020 for a gondola operation offering various personal and bike lift options.

The visitor numbers have been based on various sources supplied by Nelson Tasman Tourism and others, then segmented into different types of products to be offered, with take-up varying depending on whether the customers are Local, Domestic, or International users.

Product pricing is based on competing Queenstown, Rotorua and Christchurch gondola operations.

Operating costs have been derived from similar gondola operations, with information supplied by Leitner Poma, Lyttelton Engineering, and reviewed by Martin Mongan (former part-owner Christchurch Gondola).

The model does not analyse the mountain bike park operation (but does include a contribution for track maintenance), café-restaurant, or other associated facilities, which will be stand-alone profit centres deriving additional revenue from the customer base.

Conclusions

The resulting analysis shows that with extremely conservative visitor numbers (Model 1), a gondola operation should be profitable from the first year of operation, but would not give sufficient return on investment for a fully commercially funded entity. To achieve this model, about 50% of the equity would need to be non-commercial (i.e. not seeking a financial return).

Model 2 shows that after-tax profit should sustain a 20% return on a \$10m commercial investment.

Growth in visitor numbers to 20% of total visitors would result in a very profitable, growing business with sufficient resources to actively market nationally and internationally. At this level, the penetration is only ½ of that achieved by similar gondola operations in Queenstown and Rotorua.

This model does not factor in any local or national government funding, and will be subject to a more in-depth analysis.

Model One: Visitor numbers starting at 33,893 in year one of operation

Model Two: Visitor numbers starting at 67,898 in year one of operation

Income Scenarios	Assumption	Model One		Model Two	
		Local	Local	Local	Local
		Visitors	Income	Visitors	Income
Trip ticket (Ride only)	20%	1,106	21,486	2,213	42,972
Family Trip Ticket (Ride only)	5%	277	18,039	553	36,077
Day Pass (incl bike)	15%	830	51,711	1,660	103,422
1/2 Day Pass (incl bike)	45%	2,489	111,840	4,979	223,679
Season Ticket (incl bike)	7%	387	193,839	774	387,678
1/2 Season Ticket (incl bike)	7%	387	156,800	774	313,600
Total	100%	5,477	553,714	10,953	1,107,428
Possible Income Scenarios		Domestic		Domestic	
	Assumption	Visitors	Income	Visitors	Income
Trip ticket (Ride only)	20%	3,694	71,742	7,388	143,483
Family Trip Ticket (Ride only)	5%	924	60,231	1,847	120,462
Day Pass (incl bike)	15%	2,771	172,662	5,541	345,324
1/2 Day Pass (incl bike)	60%	11,082	497,909	22,165	995,817
Season Ticket (incl bike)	0%	0	0	0	0
1/2 Season Ticket (MTB)	0%	0	0	0	0
Total	100%	18,471	802,543	36,942	1,605,086
Possible Income Scenarios		International		International	
	Assumption	Visitors	Income	Visitors	Income
Trip ticket (Ride only)	20%	1,989	38,630	3,978	77,261
Family Trip Ticket (Ride only)	5%	497	32,432	995	64,864
Day Pass (incl bike)	15%	1,492	92,972	2,984	185,944
1/2 Day Pass (incl bike)	60%	5,968	268,106	11,935	536,211
Season Ticket (incl bike)	0%	0	0	0	0
1/2 Season Ticket (incl bike)	0%	0	0	0	0
Total	100%	9,946	432,140	19,892	864,280
Total		33,893	1,788,397	67,786	3,576,794

Summary of the financial forecasts:

Model One: Visitor numbers starting at 33,893 in year one of operation

Low Visitor Scenario	Year 1	Year 2	Year 3	Year 4	Year 5
Visitor numbers	33,893	37,282	41,011	45,111	49,662
Turnover	1,782,979	1,961,177	2,157,407	2,373,156	2,610,515
Operating expenses	1,331,927	1,380,816	1,451,294	1,516,528	1,595,376
Operating profit/(loss)	451,052	580,361	706,113	856,628	1,015,139
Depreciation	428,400	428,401	428,402	428,403	428,404
Net Profit before tax	22,652	151,960	277,711	428,225	586,735

Model Two: Visitor numbers starting at 67,898 in year one of operation

Expected Visitor Scenario	Year 1	Year 2	Year 3	Year 4	Year 5
Visitor numbers	67,898	74,687	82,156	90,371	99,408
Turnover	3,576,970	3,628,201	3,990,990	4,390,115	4,829,101
Operating expenses	1,401,932	1,578,700	1,533,856	1,615,941	1,702,787
Operating profit/(loss)	2,175,038	2,049,501	2,457,134	2,774,174	3,126,314
Depreciation	428,400	428,401	428,402	428,403	428,404
Net Profit before tax	1,746,638	1,621,100	2,028,732	2,345,771	2,697,910

Appendix 1 Geotech report



5 July 2013

Job No: 12437

Nelson Cycle Lift Society
Box 4049
South Nelson
NELSON 7045

Attention: Jo Rainey

Dear Jo,

Re: Preliminary Geotechnical Appraisal for Proposed Cycle Lift, Fringed Hill to Brook Valley, Nelson

1. Introduction

You have requested Nelson Consulting Engineers Ltd (NCE) to undertake a preliminary geotechnical appraisal for the proposed cycle lift shown on concept plans to run from the Brook Valley Motor Camp to a location just below the summit of Fringed Hill. Our work comprises an assessment of the proposed route, top and bottom gondola stations and the intermediate cable support towers, to provide an opinion as to the geotechnical constraints with respect to general stability of land and seismic risk relating to nearby fault locations. In addition, we also provide general comment as to the existing access to the top station and tower locations and / or feasibility of providing new access to the proposed tower locations.

Other route options exist, however this report assesses the preferred concept, with a possible alternate route shown on the *Geotechnical Site Plan*, dated 5 July 2013, which is appended to this report.

We have reviewed the *Nelson Gondola and Adventure Park Concept Overview* and the *Nelson Gondola Proposal – Summary Overview* provided by the client. Based on the conceptual specifications for the single cable gondola system provided in these overviews, we have illustrated the proposed conceptual location of top and bottom stations and the intermediate tower locations on the site plan. The elevation contours shown on the site plan are derived from the currently available NCC GIS, which are adequate for this preliminary geotechnical appraisal, however, we have no knowledge of the vegetation height or the height of existing power transmission lines in the area which may influence the cycle lift design.

2. Scope

Our agreed scope covered on this assessment is as follows:

- Review Nelson City Council (NCC) GIS aerial photograph of the cycle lift route and vicinity as well as the topographic elevation contours and stream locations.

140 Collingwood Street, Nelson, New Zealand phone: 64-3-539-4145 fax: 64-3-539-4146
cellular: 0274-555-720 email: john@nce.co.nz web: www.nce.co.nz

Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson

- Review the NCC Resource Management Plan (RMP) Area Map 55, which shows the proposed base station location is within a heritage woodland area and is overlain by a fault hazard overlay.
- Review the available stereo-aerial photographs of the cycle lift route and vicinity, which provides a brief history of the area and information relating to stability of the general area.
- Review of the map *Geology of Dun Mountain* (Johnston, 1981) which shows the proximity of active faults relating to the RMP fault hazard overlay, and the underlying geology of the area.
- Walkover assessment of the proposed cycle lift route and sections of existing access tracks providing current access to the possible tower locations, as accessed in a top - down manner.
- Consult with the client.
- Prepare this report.

3. Site Description

Our understanding of a single cable gondola as proposed is that the cable must span in a straight line between top and base stations. Intermediate cable support is provided by towers of maximum 300m spacing and up to 20m tower height.

The proposed cycle lift route ascends from the base station within the Brook Motor Camp at approximately 90m elevation, to the top station on a cut / fill platform located on a west trending spur from Fringed Hill at approximately 710m. Both sites are currently level areas with four wheel drive access. The land underlying the proposed lift route is currently owned by Council.

The numerous four wheel drive, mountain bike and walking tracks in the vicinity, are used both for recreation and as specific access to infrastructure, such as power pole locations. The proposed cycle lift crosses power lines leading to Fringed Hill at two locations.

From the top station platform area, a steep roughly formed four wheel drive track leads down a northwest trending spur at slopes up to 18° to 20°. This track appears to be for forestry use and/or access to two power pole locations, and may provide the basis for access to proposed Tower 5.

From the top station area, a second four wheel drive track leads down a ridgeline to the southwest, which is known as Cummins Spur (also known as the Classic route). Approximately 150m down the track, a second rougher track commonly sloping 20° to 22°, with sections up to 27°, heads down Bullock Spur towards the northwest. This track provides access to proposed Tower 4 and Tower 5 locations, and continues down to intersect with the Dun Mountain Walkway. In the vicinity of proposed Tower 2 and Tower 3 the ground slope is steep, approximately 42° to 45°. Proposed Tower 1 is located along side an existing track leading up from the Brook Valley of moderate ground slope.

Generally the vegetation covering the slopes is regenerating native vegetation within scrub, with either mature wilding pines or remnants of former exotic forestry. The upper gully area of the Glen Stream catchment is generally mature native vegetation, which extends up slope to the top station and the area of an access track leading from the top station down to the start of Bullock Spur.

Status- Final
Project Number - 12437
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2

5 July 13
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4. Local Geology

The geology underlying the cycle lift area is shown on the geology map *Dun Mountain* (Johnston, 1981) as generally underlain by reasonably competent inter-bedded sandstone and siltstone of the Waiua Formation and Greville Formation bedrocks belonging to the Maitai Group. The exception to this is at the base station location which is shown to be underlain by a slither of the Marsden Coal Measures formation (jm), with lithological boundaries defined by the east and west branches of the Waimea Fault. The approximate distance between the faults at this location is about 80m. NCC requires a 5m fault setback distance where the location of active faults can be determined. At this stage we do not know if the proposed base station has the required fault setback. Our initial observations of the site indicate the east branch of the Waimea Fault is likely to sub-parallel the toe of the hill slopes rising to Fringed Hill. This being the case, adequate setback of the base station from the fault trace appears feasible, but needs to be confirmed.

An earthquake originating from this fault is estimated to have a return period of over 6000 years. However, earthquakes originating from the more distant Alpine, Wairau, Marlborough, Northern Buller and Wellington Fault systems, are believed to present the majority of seismic hazard risk to the region. The Nelson area has been affected by five damage-causing earthquakes since European settlement in the region, and is considered to have a high to very high seismic hazard risk.

5. General Slope Stability and Ground Conditions

Based on our review of the stereo aerial photographs and our site walkover, no evidence of significant deep seated instability was observed within the vicinity of the lift route. The steep slopes bounding the south side of Glen Creek contain areas of scree slope, which are covered by loose angular gravel of unknown depth. Generally, shallow instability was observed within limited sections of access track cut batters which expose the overlying soils and closely fractured bedrock. Some relatively minor, shallow slips within the overlying soil horizons exist.

During our walkover of the proposed cycle lift route, we observed exposed bedrock at numerous locations in the near level area of the proposed top station and within sections of the existing access tracks. These are general observations, however they suggest foundation ground conditions for tower construction are likely to be within bedrock at or near the ground surface, but will need to be confirmed prior to design.

While the *Geotechnical Cross Section* attached to this report indicates some relatively level sections of the lift route, which is misleading as in the case of the crossing of Glen Creek, where the route parallels contour lines with a cross slope up to 45°. Generally, ground slopes at tower locations and along potential access routes are moderately steep (18° to 30°) to steep (30° to 45°). Where significant depths of overlying soil or highly weathered bedrock exist, proposed track cut batters will require more conservative design and may require regular maintenance.

6. Access to Proposed Tower Locations

Vehicle access to the top station is currently provided via the Tantragee Saddle – Fringed Hill four wheel drive track. With the exception of the main access track from Tantragee Saddle, current four wheel drive tracks have moderately steep sections up to 27°, suitable only for experienced four wheel drive users and specifically equipped off road vehicles. The tracks are suitable for track mounted diggers.

**Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson**

Further geotechnical assessment and topographic survey is required to determine feasible vehicle access to off track tower locations exists.

7. Alternate Cycle Lift Route

An alternate cycle lift route is shown on *Geotechnical Site Plan* which we have not assessed. Other routes are likely to exist, and may be feasible from a geotechnical perspective.

8. Conclusion

The proposed cycle gondola as shown comprises of the top and base stations and seven intermediate towers. The proposed route and tower locations appears feasible from a geotechnical perspective. Given the constraints of a single cable gondola and straight line route, the exact tower locations are mainly influenced by maximum cable span and the required ground clearance provided by the proposed maximum 20m tower height. The cableway route is generally steep, however no evidence of deep seated instability within bedrock was observed.

Some tower locations are on relatively level ground (top and bottom stations, tower 1 and tower 4, however five proposed tower locations are on steep to very steep ground where construction of access will be more difficult and require specific engineered design. Further geotechnical assessment will be required to confirm access routes during the design of specific tower locations which will also require more detailed survey information.

9. References

JOHNSTON, M R 1981: Dun Mountain, Map Sheet Q27AC. Institute of Geological & Nuclear Sciences Limited, Lower Hutt.

Status- Final 4 5 July 13
Project Number - 12437 P:\PROJECT FILES\12437 Nelson Cycle Lift Society - Cycle Lift -
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**Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson**

10. Limitation

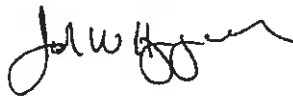
This report is confidential and has been prepared solely for the benefit of the Nelson Cycle Lift Society and Nelson City Council. No liability is accepted by Nelson Consulting Engineers Ltd or by any principal, director, employee or agent of this firm, in respect of its use by any other person. Any other person who relies upon any matter contained in this report without consultation and agreement with Nelson Consulting Engineers Ltd does so entirely at their own risk.

This report must be reviewed for its applicability in the event that any substantial modifications are made to the site or adjacent properties, such that site conditions are changed substantially from the conditions at the time of the investigations.

If conditions are observed that are not as indicated in this report, please contact this office immediately. Unusual conditions may include signs of seepage, subsidence, cracking or slumping.

Yours faithfully,

NELSON CONSULTING ENGINEERS LTD

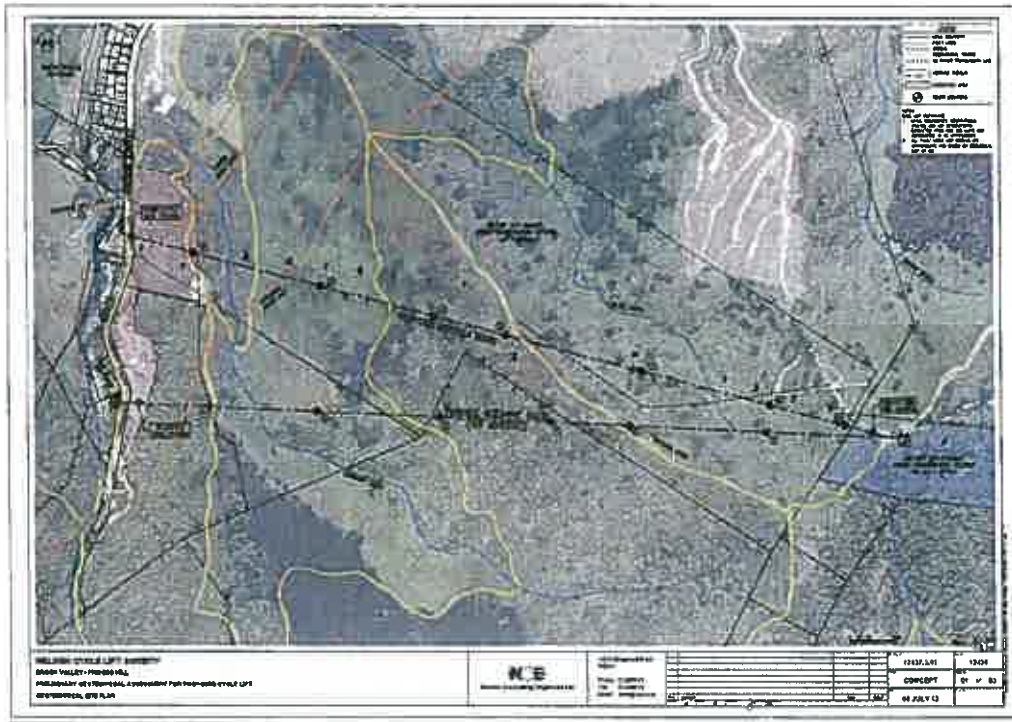


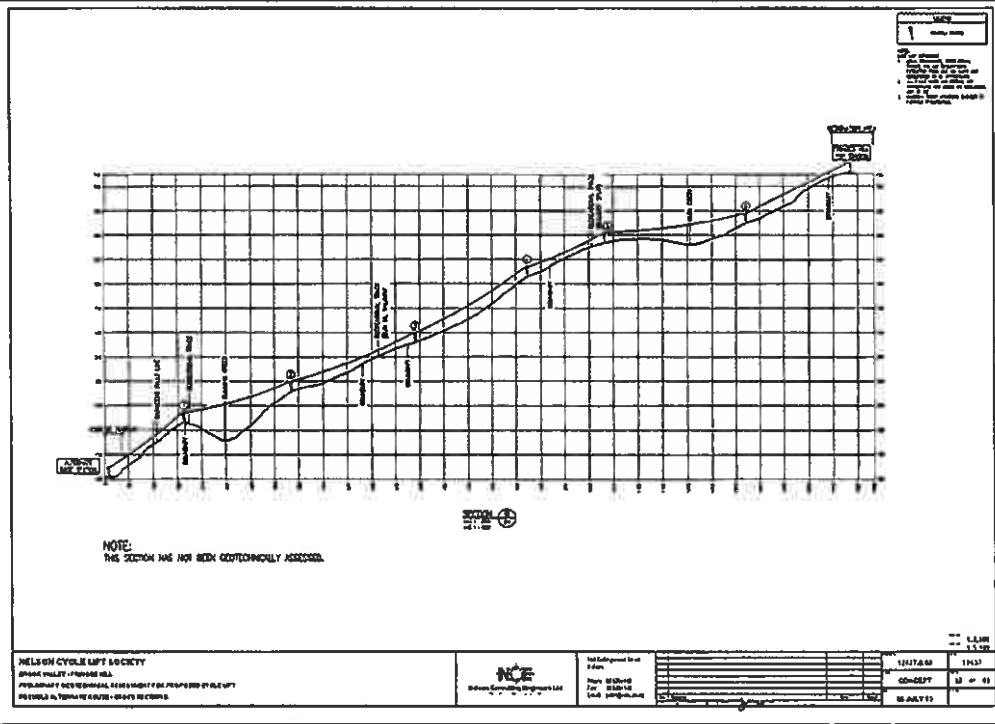
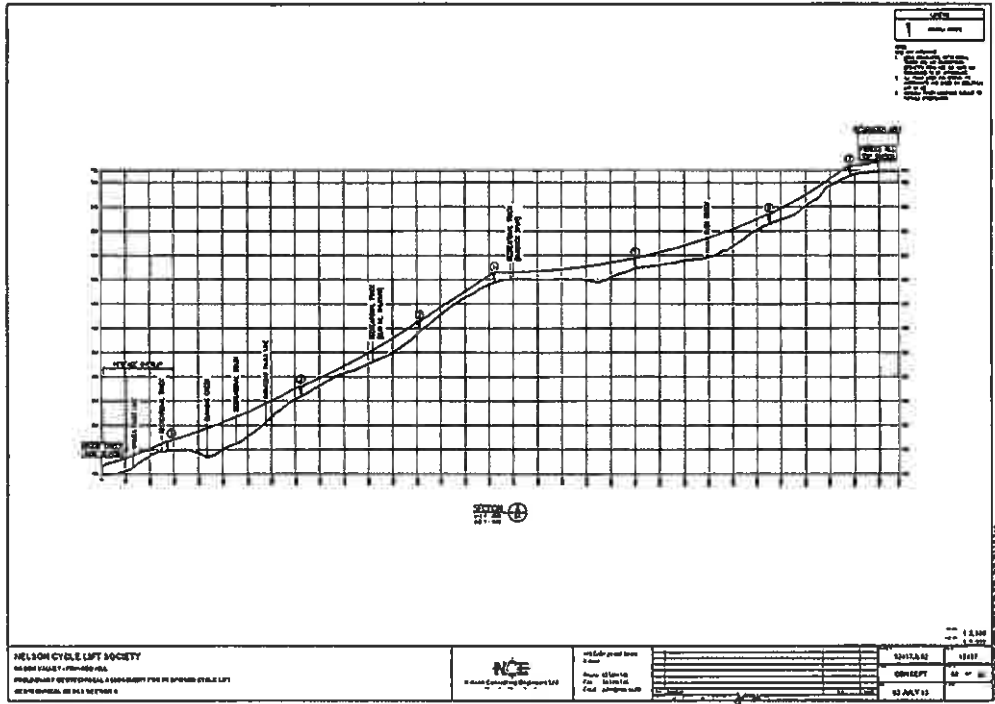
John Higginbotham, CPEng, MIPENZ (Geotechnical, Structural)
Principal Civil Engineer

Attachments: Geotechnical Site Plan (5 July 2013), Geotechnical Cross Section A (5 July 2013), Alternate Route Cross Section B (5 July 2013).

Status- Final
Project Number - 12437
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5
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Appendix 2 Lyttelton Engineering report



21st March 2014

Nelson Cycle Lift Society
Box 4049
South Nelson
Nelson 7045

Attention: Jo Rainey

Dear Jo

Re: Proposed Mountain Bike Gondola, Fringed Hill to Brook Valley, Nelson

Further to your correspondence in regards to the Fringe Gondola concept, we confirm discussion and preliminary investigation into the installation of a gondola on Fringe Hill as per the proposed line that was completed by Nelson Consulting Engineers.

A site inspection of the proposed bottom (x 2 locations) and top (Drive/Return) station locations has been undertaken. The proposed lift line was also reviewed.

A preliminary assessment is that the proposed station locations and lift line look suitable for installation of gondola. Equipment access to the top station during installation may require some upgrading of the access track. There will need to be a further survey undertaken to obtain an accurate ground profile so that a full engineering study can be completed. Ground pressure tests will be required for detailed design and construction. Lower than expected conditions would result in additional foundation costs.

A budget proposal has been provided based on the information received to date. This proposal provides the technical specification of the lift but it should be noted that this has been prepared for budget purposes based on limited information. This proposal has the drive station at the top and return being the bottom. This would require 415V 3 phase power at the drive (top) and 230V(bottom) at the return. The lift can be configured with the drive at the bottom but this will increase the drive power.

If you require any further information please do not hesitate to contact me or Damian Blackmur.

Yours Faithfully
LYTTELTON ENGINEERING LTD

A handwritten signature in black ink, appearing to read "P G Judd".

P G Judd
ENGINEERING MANAGER



Appendix 3 LPOA Proposal Summary



Fringe Gondola – Mtn Bike Gondola Lift

- 8 place Gondola Lift

Budgetary Profile Data

Slope Length:	1,600 m	Speed:	Initial	Final
Vertical Rise:	610 m	Capacity Up:	5.08 m/sec	5.08 m/sec
Average Grade:	41%	Capacity Down:	500 pph	1000 pph
Rotation:	Clockwise	Spacing:	100%	100%
Carrier Type:	Gondola	Interval:	234m	117m
Carrier Size:	8 Place	Carriers #:	57.6 sec	28.8 sec
Drive Location:	Top	Travel Time:	18	31
Active Tension:	Bottom		5.2min	5.2min
Line Gauge:	4.8 m	Towers	18	
Cable Diameter:	45.0 mm			
Cable Length:	3,325m			
Carrier Parking:	Bottom			

2013 Budgetary Equipment Only	\$6,020,000	US Dollars	
2013 Budgetary Installation	\$1,620,000	NZ Dollars	Exchange Rate 1.181

Appendix 4 Nelson Cycle Lift Society Committee

Chairman and founder Jo Rainey is a manager for NZ Trade & Enterprise. Chairman of Rainbow Sports Club, operator of Rainbow Ski Area. Deputy Chair Nelson College Board of Trustees.

Gilbert Robertson is director of Robertson Chartered Accountants. He is experienced in guiding new businesses through the initial start-up phase and mentoring them as they grow and succeed. Keen mountain-biker.

John Rollston is a chartered accountant and joined Crowe Horwath in February 2001 after working in the Australian and New Zealand commercial accounting sector for five and a half years. Chairman Nelson Bays Community Foundation. Keen mountain biker, and member of the Nelson MTB Club.

Martin Mongan and wife Glenda have recently moved from Christchurch to Nelson region. Director - Regional Economic Development and Business Relationships for NMIT. Martin has over 30-years experience in the tourism sector, encompassing airline, wholesale, and retail. Previously part owner of the Christchurch Tramway Ltd and Christchurch Gondola Ltd.

Alan Winwood is a civil engineer with over 40 years experience in NZ and overseas commercial and civil construction. He specializes in project costing, tender preparation, and project management. Is an active supporter and participant in the Nelson MTB scene since 1990, and long-standing member of the Nelson MTB club.

Contact:

Chairman
NCLS
Jo Rainey
Box 4049,
Nelson

jo.rainey@xtra.co.nz
027 2749972

PEER REVIEW OF FEASIBILITY STUDY OF FRINGED HILL GONDOLA (NELSON CYCLE LIFT SOCIETY INC)

DISCLAIMER

In executing this peer review, we have relied upon and assumed, without independent verification, the accuracy and completeness of all information provided to us by Nelson Regional Development Agency, the Nelson Cycle Lift Society Inc, Nelson Tasman Tourism organisation, augmented by information from other sources, notably internet studies or reports on domestic or overseas gondolas and information from an insurance broker. We have evaluated that information through examination and analysis for the purposes of forming our report. We have not carried out any form of due diligence or audit beyond this limited Peer Review. Accordingly, neither VCG Services Ltd (trading as Vantage Consulting Group) nor its directors or employees warrant that our enquiries have identified or revealed any matter that an audit, due diligence review or extensive examination might disclose. Our report has been prepared with care and diligence and the statements and conclusions in our report are given in good faith and in the belief, on reasonable grounds, that such statements and conclusions are not false or misleading. We assume no responsibility arising in any way whatsoever for errors or omissions (including responsibility to any person for negligence) for the preparation of our report to the extent that such errors or omissions result from our reasonable reliance on information provided by others or assumptions disclosed in our report or assumptions reasonably taken as implicit.

EXECUTIVE SUMMARY AND CONCLUSIONS

The Nelson Cycle Lift Society Incorporated has commissioned a feasibility study of a gondola project to operate between Brook Camp and Fringe(d)¹ Hill, including financial forecasts that have already been peer reviewed, and technical and geotechnical advice.

We have reviewed this information, along with additional information from the promoters, Nelson Regional Tourism and insurance specialists. We have also reviewed related mostly online information on international gondola operations and on other New Zealand based gondolas. Much of the international information relates to mass transit or other transport focused rather than tourism orientated systems and is therefore of very limited use.

This is an innovative initiative proposing what could be a major attraction for Nelson City and the wider region. Discussion with the promoters indicates that their thinking about ownership, strategic context and establishment of linked facilities is still developing. The project is therefore still at a very formative stage which means that there are major uncertainties attached to many aspects. This makes it very difficult to provide a meaningful peer review – there is insufficient “hard data” to review. Rather, it implies that the best value that can be extracted for Nelson City Council is to note the primary uncertainties and associated risks, the seriousness of those risks and – where possible – how they might be mitigated. The most important of these arise from revenue forecasts and issues at the periphery of the core feasibility study. Importantly, the feasibility study is restricted to the base gondola project. The success of the project is likely to require additional capital and other expenditure on new tracks, planting, car parking at the bottom of the facility and a café/restaurant at the top end. These are not factored into the feasibility study.

The financial projections have been well constructed, as confirmed by Crowe Horwarth, and include a “reduced” revenue model. Both models predict viability, one providing a good commercial return on investment, the other requiring about 50% of the finance to be provided in a form that does not receive a commercial return but then still breaking even and eventually providing a modest return on investment. The projections are limited by the early stage of the proposal preventing the accountants from projecting accurate figures for important elements, particularly capital expenditure. The capital cost estimate is only a “first cut” and could be greater than the \$8.5 million indicated. Cost over-runs in these types of projects are the rule rather than the exception.

The critical assumptions about revenues – both original and “reduced” - are predicated on keeping the proportions of visitors – local, domestic and international – low relative to the proportions of such visitors that patronise the Queenstown and Rotorua gondolas. We have assessed this assumption, and find the assumed proportions, especially the “reduced” proportion of 5%, to be reasonable. However, there is a need to confirm the logic behind the projections with specific market research into Nelson visitors first, because their characteristics, origins and rationales for visiting the city and region will inevitably differ from visitors to other tourist centres, and second, because there are significantly greater attractions at the top of the Queenstown and Rotorua gondolas than is presently the case for Nelson. Nevertheless, subject to some important caveats, we think the projections are reasonable because

¹ Although the feasibility study title refers to “Fringed” Hill, most references describe the location as Fringe Hill, so we have followed the latter convention.

- They are projected at much lower levels than achieved by their Queenstown and Rotorua counterparts.
- The number of annual visitors projected is similar to those visiting Souter Art Gallery and Natureland, which we understand each attract some 30,000 visitors a year.
- Unlike other gondolas, the proposed Nelson gondola will be able to transport four bikers and four bikes in each pod.
- There are many more competing man-made and natural tourist attractions in and around Queenstown and Rotorua, reflecting their well-established and diverse tourism bases.
- While regional visitor growth over recent years appears modest at best, cruise ship numbers are increasing and will increase further. Cruise ship visitors are highly likely to use the gondola.
- The Skyline Enterprises 2013 Annual Report cited an 18% annual increase in visitor numbers to the Queenstown gondola.
- The project is heavily orientated towards mountain biking, and internationally and nationally, mountain biking is a fast growing sport.
- International mountain bike tourism is also growing rapidly.
- The quality and character of the Nelson mountain bike tracks accessible from the top of the proposed gondola are good and open to further substantial development. With strong and co-ordinated marketing and ongoing track development, they have the potential to be attractive to mountain bike visitors to New Zealand and to New Zealand based mountain bike enthusiasts.
- The Christchurch gondola does not include a luge or mountain biking tracks but still operated profitably up until the earthquakes and should return to profitability once visitor numbers to the city approach previous levels.
- There are many successful tourist gondolas internationally, and they (and similar people-moving facilities) tend to rank highly as tourist attractions in tourist destinations.

The most important caveat to the forecasts is that **Nelson City and region will require significant international track development and marketing expenditure to achieve a profile as a national and international mountain biking destination, and thus to underpin the gondola revenue forecasts.**

The credibility of the revenue forecasts will be enhanced by Nelson Region RTO collaborating with other regions, notably Rotorua and Queenstown, to develop a combined mountain biking attraction package, especially for overseas tourists, to take advantage of the growth in international mountain biking tourism. It will also be highly desirable for this collaboration to extend to a strategic push to position Nelson City and the region more prominently as a mountain biking destination. At least online, it does not appear to be as prominent as several other New Zealand cities and regions. Even New Zealand has some distance to go to be rated as a top country for mountain biking.

The Skyline ownership of both the Queenstown and Rotorua gondolas, and the long-established and presumably successful Rotorua to Queenstown flight route could make it particularly difficult to achieve collaboration with Queenstown and Rotorua. The route will be well entrenched with inbound tour companies and other tourism operators. Careful analysis and early discussions with Air New Zealand on the sensitivities of this issue will be essential, along with development of a strong value proposition centred on mountain bike tourism in Nelson City and region.

It will also be necessary for the overall proposal to encompass ongoing growth of attractions in and around Fringe Hill, particularly a restaurant/café and ongoing improvements to and expansion of available biking tracks. Over time, to be competitive for example with Rotorua – promoting itself as “mountain bike capital of the world” – it is also likely to be necessary to add other attractions, eg Wine tasting, SkySwing, Zipline. It appears that a luge – anecdotally an important revenue contributor in Rotorua and Queenstown – is not an option for Nelson.

If these caveats are addressed effectively with strong commercial, Council and community support, there is significant upside to the gondola revenue forecasts that could outweigh capital or operating cost over-runs.

A critical issue for Nelson City Council is the party that will establish, own, fund and operate the gondola and linked facilities. This is not discussed in the feasibility study. However, discussions with the proponents have elicited the fact that they propose to seek a resource consent for the project, then to sell the consent along with the feasibility study, financial projections and any other information of use to a third party. *They do not propose to form a commercial entity to establish and operate the gondola facility themselves.* They will shortly seek additional finance to cover the acquisition of a resource consent, with the financing and resource consent process likely to take some 12 months.

This means that Nelson City Council does not know the party that will be the principal in establishing, owning, funding and operating the gondola, including their reputation and track record, financial strength, operational competencies, sense of collaboration and overall level of commitment to the project. The eventual owners, financiers and operators may or may not accept the forecasts of revenue, operating costs or capital expenditure developed to date. This implies that if the proponents are successful in obtaining a resource consent and selling it along with their proposal to a third party, Nelson City Council will need to again review the proposal and its new financial backers, owners and operators. The financiers and operators may not of course necessarily be the same party. Skyline Enterprises is the pre-eminent operator of gondolas in New Zealand and even if not the owner/operator of the Nelson gondola, will be a crucial partner for joint international marketing initiatives.

The promoters have a strong focus on retaining ownership of the gondola within the Nelson Region. This is only acceptable if the operators are highly competent. There must be no trade-off of competence for parochial ownership. Further, even with external ownership, substantial cash flows generated from the project are likely to be captured by interests within the region (eg salaries and wages, supplier payments).

A further question relates to the fixed assets that would be established as key physical elements of the gondola operation, and the environmental repercussions of its failure.

The probability of gondolas’ technical failure and accidents appears to be very low, based on available international statistics. Several of the causes of the rare accidents that have occurred would not be relevant to the Nelson gondola.

There also seem to be few examples of business failures amongst commercial gondolas internationally. Many are mass transit vehicles and not comparable with the Nelson proposal. However, there is a strong trend in both Europe and North America to use ski lifts for skiers in winter and mountain bikers outside the ski season.

Nelson City could be adversely affected by the failure of the gondola located on its land. However, the options of taking out insurance to cover cost of removal of residual assets, or of requiring of an owner that sufficient funds be deposited and held in escrow for this cost do not appear to be realistic.

The feasibility study does not encompass (i) car parking, (ii) the cost of establishing and operating a restaurant at the top of the gondola, (iii) the full cost of development of additional tracks and (iv) the cost of planting trees etc to make the view from the gondola and Fringe Hill more attractive. The Council would be advised to seek information on these costs (and revenues achievable from them) and consider them in toto.

In summary, the gondola project makes the greatest strategic sense as part of a parallel City/regional push to develop Nelson City and region's national and international profile as a mountain biking destination. There is a great deal of development and marketing work required to achieve this, implying long term commitment from Nelson City and Tasman District Councils, Nelson Regional Tourism, Nelson EDA, Chamber of Commerce, private sector tourism and travel interests, iwi within the region, the Nelson Mountain Biking Club and especially the Mountain Bike Trails Trust. Support is also needed from Air New Zealand, government via the Tourism Growth Partnership Fund and Skyline Enterprises through collaboration with their Rotorua and Queenstown gondolas.

A thrust to develop the City and region's national and international profile as a mountain biking destination would require the preparation of a comprehensive plan and certain commitment of key stakeholders.

RECOMMENDATIONS

That Nelson City Council:

1. Note that the feasibility study and revenue and other financial forecasts have been prepared on a conservative basis.
2. Await details of the ownership of the gondola operation if and when a resource consent is obtained, and if and when the consent is transferred to a commercial party that will establish and operate the gondola. At that point, NCC will need to reconsider feasibility issues, because the new owner will have different capabilities, risk perceptions and possibly even intentions from the project proponents.
3. Note that Skyline Enterprises successfully operates the gondolas at Rotorua and Queenstown, and that its operating professionalism could be attractive and less risky for Nelson City, certainly relative to any unproven entrepreneurs or enthusiasts, within the region or otherwise.
4. Note that gondolas domestically and internationally overall have a good success rate, including those providing services for tourists as distinct from mass transit.
5. Note that internationally, serious accidents with gondolas are very rare.
6. Note that in the event of the operational or financial failure of the gondola, NCC could be left with a set of towers, cables and related physical assets that would be difficult and expensive to remove. Gondolas are typically purpose built and not sold on a second hand market.
7. Note that obtaining insurance against such an eventuality to cover removal costs would not be a practical proposition.
8. Note that requiring a lump sum to be held in escrow to cover such an event could materially damage the viability of the gondola.
9. Note that the feasibility study does not encompass (i) car parking, (ii) the cost of establishing and operating a restaurant at the top of the gondola, (iii) the full cost of development of additional tracks, and (iv) the cost of planting trees etc to make the view from the gondola and Fringe Hill more attractive.
10. Seek information on these costs (and revenues achievable from them) and consider them in toto.
11. Note that neither New Zealand as a national mountain biking tourist destination, nor Nelson as a city or regional mountain biking destination appear to rate highly in relevant online searches vis a vis other national and regional New Zealand destinations.
12. Note that the success of the project could be significantly dependent upon strong and sustained regional collaboration to promote Nelson City and the wider region as a mountain biking destination, including seeking of support from Air New Zealand and the government's Tourism partnership Fund.
13. Note that it would also be highly desirable for Nelson Airport to build an operational relationship with Auckland Airport/Air New Zealand to develop a greater flow of domestic tourists from Auckland City and adjacent regions.
14. Note that it would be further be desirable to underpin the proposed project's success by ensuring collaboration between the operator and comparable facilities in Rotorua, Queenstown and possibly Christchurch, in order to create a national set of mountain biking attractions centred on gondola facilities. These are likely to appeal to the increasing numbers of mountain bike focused tourists.
15. Note that inserting Nelson into the existing Rotorua-Queenstown travel nexus could be problematical.

16. Note that ideally, recommendations 12 – 14 should be precursors to a decision to proceed with the gondola project, or at least be implemented in parallel with the project's establishment.
17. Note that the gondola project makes the greatest strategic sense as part of a parallel City/regional push to develop Nelson City and region's national and international profile as a mountain biking destination.
18. Note that a regional thrust to develop the City and region's national and international profile as a mountain biking destination would require the preparation of a comprehensive plan and certain commitment of key stakeholders.

1. INTRODUCTION

The Nelson Cycle Lift Society Incorporated (NCLSI) proposes the construction of a gondola from Brook Camp up to an old skid site just before the top of what we understand is known as Fringe or Fringed Hill. The gondola will be the longest such facility in New Zealand. It is especially focused on providing mountain-bikers with access to tracks extending into bush-clad areas from around the top of the gondola and to ride down towards sea level, and wide views of the surrounding hills and countryside. The proposal also envisages that other facilities such as a restaurant at the top would be added over time.

The promoters of the project are a group of mainly mountain bike enthusiasts who also possess important financial and business skills and with one member of the group a pioneer of the well-established Christchurch gondola.

The Nelson Cycle Lift Society Incorporated has commissioned a feasibility study of a gondola project to operate between Brook Camp and Fringe(d) Hill, including financial forecasts prepared by Robertson Chartered Accountants that have already been peer reviewed by Crowe Horwarth. Technical material in the feasibility study on the gondola has been contributed by Lyttelton Engineering, agents for Leitner-Poma, one of the world's two major gondola suppliers, and suppliers of the Christchurch gondola, and preliminary geotechnical information by Nelson Consulting Engineers Ltd. The technical information on the gondola has in turn been derived by leading supplier Leitner-Poma from their extensive North American industry experience.

Vantage Consulting Group has been asked by Nelson City Council to review this information. We have also sought additional information from the promoters, Nelson Regional Tourism and insurance specialists. We have also reviewed a considerable range of related mostly online information on international gondola operations and on other New Zealand based gondolas. Much of the international information relates to mass transit or other transport focused rather than tourism orientated systems and is therefore of very limited use.

We have undertaken the review from the perspective of assessing risks and other impacts of the project on Nelson City Council. We point out at this stage that the major risks identified largely extend beyond the parameters of the feasibility study and the other information provided to us. We hope that this does not imply that we have exceeded our mandate, but we believe that to ignore these aspects would be to do a disservice to NCC.

2. OUR FINDINGS

a. Limitations, constraints

The project is still at a very formative stage which implies that there are major uncertainties attached to many aspects of it. Some feasibility studies are able to take advantage of detailed studies that have been undertaken, eg of capex, geotechnical investigations, market research, or added value extensions to the base project. This is not the case for the gondola project. This makes it very difficult to provide a meaningful peer review – there is insufficient “hard data” to review.

There are also gaps in the material relating particularly to ownership and to inter-regional and international marketing. We have deliberately focused on these critical areas of risk to the project and to Nelson City Council and the wider region.

b. Promoters

The promoters combine a good balance of expertise and experience, especially financial, along with a key player in the establishment of the Christchurch gondola – now operating for well over a decade and proving to be both popular with visitors and successful, notwithstanding adverse effects from the successive earthquakes. The promoters have also obtained appropriate technical and financial advice, recognising that one of the promoters is an owner of the accounting firm that prepared the financial forecasts, and the technical advice has come from a potential supplier of gondola equipment. To the best of our knowledge, this has in no way adversely affected the objectivity or the quality of the work that has gone into Robertson’s preparation of the financial projections or of the technical advice received. The uncertainties cited earlier however remain major constraints on determination of whether or not the gondola is feasible.

The promoters are all committed to full-time employment or running their businesses, which limits the time they can allocate to the project.

c. Ownership

A critical factor in our assessment of the gondola project is that the promoters do not propose to form a commercial entity to establish and operate the gondola facility themselves. Rather, they propose to obtain a resource consent for the project and then to transfer ownership of the consent along with the feasibility study, financial projections and any other information of use to a third party. This creates consequent major unknowns and additional risks for NCC. At this stage, it is not known:

- What is the legal entity with which NCC will be contracting?
- What are the promoters’ price expectations in selling the resource consent?
- What conditions might attach to the sale?
- What might constitute an acceptable bid?
- Will the same party establish, own, fund and operate the gondola and linked facilities, or will multiple parties be involved?
- What is their reputation and track record, financial strength, operational competencies, sense of collaboration and overall level of commitment to the project? (The promoters have indicated they would prefer ownership to be held within the Nelson/Tasman region).
- How might they want to vary the project materially from that envisaged in the feasibility study, eg route, type, scale?

These matters are not discussed in the feasibility study, but have been discussed in broad terms with the promoters. It is clear that they are still developing their thinking about ownership.

They will shortly seek additional finance of \$120,000 to \$150,000 to cover the acquisition of a resource consent, with the financing (3 -6- months) and resource consent process (up to 6 months) likely to take about a year. Beyond that, they recognise the need to develop more comprehensive information for investors.

This means that Nelson City Council does not know the party that will be the principal in establishing, owning, funding and operating the gondola. The eventual owners, financiers and operators may or may not accept the forecasts of revenue, capital expenditure developed to date.

This requires that if the promoters are successful in obtaining a resource consent and selling it along with their proposal to a third party, Nelson City Council will need to again review the proposal and its new financial backers, owners and operators. As indicated above, the financiers, owners and operators may not necessarily be the same party.

NCC will need to reopen many of the matters covered in the feasibility study and commentaries again once an owner/operator is known. If no such party eventuates, the question arises as to whether the project will proceed, and whether NCC might want to be proactive in inviting potential interested parties to develop it – particularly if a resource consent has been issued. This possibility and its implications need careful consideration but extend beyond the mandate of this review.

d. General comments on financial models

The financial models have been professionally prepared by Robertson Chartered Accountants Ltd and reviewed by Crowe Horwarth. Robertson have prepared full five year profit and loss, balance sheet and cash flow forecasts for the gondola project, using two sets of customer numbers, a base case and another which assumes 50% of the customer numbers in the base case.

Robertson have been careful to consider, select and comment on the range of assumptions necessary for their projections. Their projections are based on data provided to the promoters by Leitner Poma and Lyttelton Engineering (the former drawing especially on its substantial North American experience), and reviewed by Martin Mongan, based on his experience with the Christchurch gondola. While we have not been in a position to access costs of these other gondolas, drawing on our experience and wider economic knowledge, we have reviewed assumptions relating to matters such as salaries, terms of trade, administrative and other costs, interest rate, depreciation and future inflation. We conclude that, subject to the comments below, they are appropriately and reasonably conservative and accurate to the extent that is possible given the inevitable uncertainties.

The total capital cost of the gondola is estimated at \$8.5 million, drawing upon the advice of Leitner-Poma's North American experience. We understand the estimate was a great deal lower than an alternative estimate from Doppelmayr. We have queried the risk of project cost-over-runs. The promoters advise that USA has become very competitive as a supplier compared with Europe (eg Doppelmayr), but that the cost is only an estimate. Favourable cost indicators include the absence of snow and ice and hurricane level winds in Nelson, meaning that engineering loads and material stresses are much less than in alpine environments that freeze over and experience severe winds. However, the promoters confirm that the capital cost estimate is only a 'first cut'.

It is also critical to note that the feasibility study ONLY covers the capital and operating cost of the gondola. It does not include car parking. The promoters anticipate collaboration with the Brook Waimarama Sanctuary Trust over car parking (and marketing), but clearly, a financial contribution either by the gondola operators or a collaborating party (eg Council?) would be expected. Similarly, a separate business plan is required for the restaurant assumed to be established at the top of the gondola at Fringe Hill.

As stressed in more detail elsewhere in this report, it seems to us that the gondola project cannot be considered by Council in isolation from these closely linked facilities. They in turn need to be subject to business plans and risk analyses.

Depreciation has been calculated at 5%², reflecting the fact that the major components of the gondola system should have a life greater than 20 years, and that a 5% depreciation rate is therefore justifiable.

Future inflation at 5% is higher than recent inflation but a very reasonable assumption taking into account longer term past inflation levels in New Zealand.

It is worth referring to the situation of an experienced owner/operator confident of achieving revenues similar to those implied by Robertson's projections that rely upon the higher customer numbers scenario. In such a case, the owner/operator may well (eg after the first year or two of operation) take on some debt at a significantly lower interest rate than the forecast return on investment under this scenario. Assuming all went well, the owner/operator should achieve a substantially higher return on investment than projected, although we have not been able to rerun the model on this particular assumption.

This could have implications for any lease amount that NCC demands of the owner/operator, noting that the facility would almost certainly be a local monopoly (a factor that is usually very attractive to investors).

We note in passing that Queenstown District Council obtains a percentage of the revenues from the Queenstown gondola, essentially a royalty.

The likely revenues, based on customer numbers and pricing achievable, are especially critical risk factors in the likely success of the project and we deal with them separately and in some detail in the next section.

While the accountants have been exemplary in developing the financial projections, the inevitable problem they have faced is the level of important unknowns associated with the project. Especially significant are the capital cost of the gondola,

² The assumptions in the financial projections refer to 10% depreciation in the text. This is the maximum allowable by the Inland Revenue Department for depreciation of assets such as gondolas. This is common practice on the part of accountants and used by Skyline Enterprises for its gondolas and cableways. This initial assumption was changed to 5% in the actual projections to reflect the likely life of the assets involved. If the gondola was highly financially successful, there is flexibility to adopt the higher figure for tax purposes.

the ground conditions that will significantly determine the foundations required for the gondola towers, the required levels of contribution to track development and maintenance, the level of marketing that will prove necessary and the level of any royalty payable to the Council over and above the land rental and rates payable (none assumed at this stage).

Electricity is a major cost, and the estimated cost draws upon both the experiences of both the Christchurch gondola and the Rainbow Skifield. Any dramatic changes would impact on project economics. However, electricity is inflated at 5% along with other such costs, and we think this is especially conservative, with competitive energy industry pressures likely to result in electricity costs tracking at a lower rate.

Finally, we note that cost over-runs in these types of projects are the rule rather than the exception. If planning and construction is not undertaken prudently and carefully, the over-runs can be large – the Portland Aerial Tram system cost four times the original estimate.

e. Market demand assumptions, pricing assumptions, comparisons with other NZ gondolas and mountain biking regions

Robertson have relied for revenue forecasts on data obtained from Nelson Regional Tourism. The gondola user number projections have been discussed with and the lower set of revenue forecasts accepted by the CEO of Nelson Regional Tourism. There is no question that the anticipated customer base calculated as proportions of aggregate visitor segments (local, domestic and international) are much lower than the equivalent proportions in Rotorua and Queenstown. This is a positive feature of the projections, allowing scope for increased customer numbers which would further improve the economics of the proposal.

However, other important factors are at play, and we analyse these below.

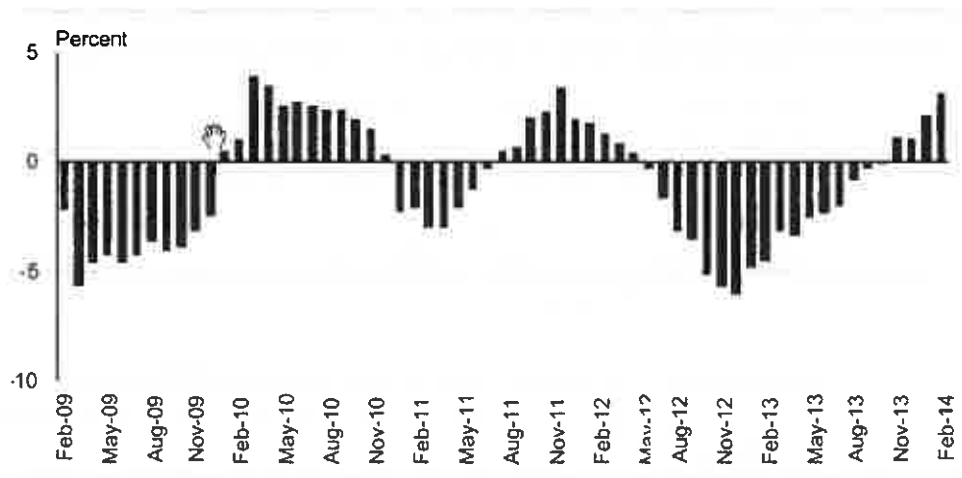
i. Rate of growth of Nelson City and regional tourism.

Nelson City and the region continues to achieve higher than national average population growth – Nelson City and Tasman District increased their populations between the 2006 and 2013 censuses by about 8% and 6% respectively. The Nelson figure was the second highest in New Zealand.

Nelson tourism numbers are not easy to interpret, with considerable fluctuations relative to national tourism comparators. For example growth in both domestic and international visitors lagged national data over the latter half of 2013 but international visitor numbers for the year ending February 2014 showed growth 10% ahead of the same months for the previous year. Since 2009, visitor volume numbers have changed by fluctuating positive and negative numbers.³

³ Nelson Tasman Tourism CEO Update 1 May 2014

Commercial Accommodation Monitor - Guest Nights⁴ (Ministry of Business innovation and Employment)



It may be that Abel Tasman National Park, the number one visitor attraction, is approaching its limits in terms of growth, as evident in the turnaround in numbers since 2010⁵:

Visitors to Abel Tasman National Park

Calendar year	Abel Tasman
1997	28,800
1998	31,100
1999	31,700
2000	54,400
2001	48,200
2002	57,900
2003	93,000
2004	94,400
2005	95,800
2006	96,700
2007	110,700
2008	119,300
2009	106,800
2010	120,800
2011	110,500
2012	95,300

⁴ Excludes tourist lodges, B&Bs and holiday homes which Nelson-Tasman Tourism advises experienced strong growth during the 2013-14 summer period.

⁵ DOC Report: International Visitors to Selected National Parks - <http://www.doc.govt.nz/about-doc/role/visitor-statistics-and-research/national-parks-visitor-statistics/>

The visitor number trends suggest that the gondola should not rely upon natural growth in domestic and international visitor numbers. The gondola user projections factor in an annual 10% growth rate, which at first sight – on the basis of historical visitor number trends⁶ – does not appear to be warranted. However, there is also the question of the gondola itself attracting visitors to the City and region. The 10% increase in gondola user numbers translates to only 0.5% and 1.1% increases in total visitor numbers, and we think that both of these are reasonable assumptions – particularly over the first few years when the gondola will have significant novelty attractiveness and will still be becoming more widely known amongst domestic and international tourists.

Cruise ship visits are increasing and will increase to Nelson based on RTO information. Cruise ship visitors are perfect target customers for a facility such as the gondola.

ii. Intention to focus especially on mountain-bikers.

Given the focus on mountain bike tourism, an important driver of customer number will be the rate of growth of this class of tourism in Nelson, in NZ and internationally – especially as it ties into gondola facilities.

We have no comprehensive figures on growth in mountain bike tourism. Anecdotally, we understand there is a strong trend in both Europe and North America to use ski lifts for skiers in winter and mountain bikers outside the ski season. There are international examples of quite rapid growth (eg in the resort of Squamish in Canada, there was dramatic increase in rider numbers between 2007 and 2014, averaging 56% per annum, albeit off a low base number. On the other hand the well-known Canadian ski resort of Whistler, with longstanding heavy patronage, reported static number of trail rider numbers between 2008 and 2012. Significantly, a study showed less than 10% “crossover” between valley trails and the much more demanding mountain bike park visitors, suggesting that even the mountain bike tourism market can be quite markedly segmented according to ability and interest.

iii. Proportion of local residents and domestic/international visitors projected to use the gondola

The critical assumptions about revenues – both original and “reduced” - are also predicated on keeping the proportions of visitors – local, domestic and international – low relative to the proportions of such visitors that patronise the Queenstown and Rotorua gondolas. The higher and lower sets of projections have used 5% and 11% of total visitors compared with 40% and 48% in Rotorua and Queenstown. We have assessed this assumption, and find them both, especially the “reduced” 5% visitor proportion, to be reasonable.

⁶ Visitor numbers since 2009 may have been adversely affected by the Global Financial Crisis starting in 2008.

However, there is a need to confirm the logic behind the numbers with specific market research into Nelson visitors first, because their characteristics (more Free Independent Travellers, younger age profile), origins and rationales for visiting the city and region will inevitably differ from visitors to other tourist centres, and second, because there are significantly greater attractions at the top of the Queenstown and Rotorua gondolas than is presently the case for Nelson. It will be important to determine their level of interest in the gondola and in associated mountain bike tourism offerings, eg their abilities, the level of difficulty of trails they would prefer to ride.

Nevertheless, subject to some important caveats, we think the projections are reasonable because of the following factors.

- They are projected at much lower proportions of total visitors than achieved by their Queenstown and Rotorua counterparts.
- The number of annual visitors projected is similar to those visiting Souter Art Gallery and Natureland, which we understand each attract around 30,000 visitors annually.
- Unlike other gondolas, the proposed Nelson gondola will be able to transport four bikers and four bikes in each pod. This is a major structural competitive advantage, eg in attracting groups of mountain bikers.
- There are many more competing man-made and natural tourist attractions in and around Queenstown and Rotorua, reflecting their well-established and diverse tourism bases (eg trout springs, farm demonstrations, mazes, lake/boat rides, geothermal activity and hot springs, outstanding skiing).
- Queenstown has in fact recently increased its prices over and above those assumed in the NCLS feasibility study.
- While regional visitor growth over recent years appears modest at best, cruise ship numbers are increasing and will increase further. Cruise ship visitors are highly likely to use the gondola.
- The Skyline Enterprises 2013 Annual Report cited an 18% annual increase in visitor numbers to the Queenstown gondola. This was evidently primarily driven by expanded air connections between Queenstown and Australia.
- The project is heavily orientated towards mountain biking, and internationally and nationally, mountain biking is a fast growing sport.
- International mountain bike tourism is also growing rapidly. However, there is strong national and regional competition for New Zealand and Nelson respectively, and this is a key area of risk for the gondola project.
- The quality and character of the Nelson mountain bike tracks accessible from the top of the proposed gondola are good and open to further substantial development. With strong and co-ordinated marketing and ongoing track development, they have the potential to be attractive to mountain bike visitors to New Zealand and to New Zealand based mountain bike enthusiasts.
- The Christchurch gondola does not include a luge or mountain biking tracks but still operated profitably up until the earthquakes and should return to profitability once visitor numbers to the city approach previous levels⁷.

⁷ The 2013 Skyline Annual Report indicates improving numbers attending the Christchurch casino as the city recovers.

- There are many successful tourist gondolas internationally, and they (and similar people-moving facilities) tend to rank highly as tourist attractions in tourist destinations. Ski resorts in particular are increasingly turning to summer use of their facilities, in conjunction with mountain biking, to reduce seasonality of revenue.

e. Caveats to the projections - Regional competition and the major task of positioning Nelson City and region as a mountain bike tourism destination

The evidence available to us indicates that Nelson City and region is “well behind the eight ball” in promoting itself as a mountain bike tourism destination.

At least online, Nelson does not appear to be as prominent as several other New Zealand cities and regions. Even New Zealand has some distance to go to be rated as a top country for mountain biking. Annex 1 indicates the results of a Google search on “the best downhill mountain bike tracks OR trails in New Zealand”. It is evident that Nelson does not rate compared with other regions. Rotorua, Queenstown, Taupo and other regions are much more prominent – even including areas such as Auckland, Wellington, Hanmer Springs and Central Otago.

We have discussed this concern with the promoters and they acknowledge the pre-eminence of Rotorua, which has for some years positioned itself as the mountain bike capital of the Southern Hemisphere. Rotorua has two major international mountain biking related events planned for 2015, one a World Championship. The city received some \$225,000 from the Tourism Growth Partnership Fund for the recent establishment of the Skyline Gravity Bike Park, likely to be a major attractant to mountain bike enthusiasts⁸. Mt Ngongotaha, the location of the Rotorua gondola, offers multiple trails graded from 2 – 5, ie fairly easy to very challenging. Various forms of cycling are estimated to contribute \$15 million to the Rotorua economy⁹, and the Whakarewarewa mountain bike trails have a high profile nationally and increasingly internationally.

It is important to understand that there are different levels of “mountain bikers”, from elite championship riders (specialising in downhill and other types of riding), serious and less serious mountain bike enthusiasts, right through to children and elderly trail riders. These all demand quite different tracks – many not yet available from Fringe Hill although the promoters advise that some existing tracks can be accessed from there with only modest work. New tracks will need to be built to cover the wide range of abilities if the gondola is to be a serious attraction to a substantial mountain bikers.

Given that international mountain bike tourists coming to New Zealand – a long haul destination for most – it seems logical to us that the credibility of the revenue forecasts will be enhanced by Nelson Region RTO collaborating with other regions, notably Rotorua and Queenstown. The aim should be to develop a combined

⁸ TV3 on 9 August 2014 described the Skyline Gravity Park as “the world’s first year-round gondola-accessed mountain bike park”.

⁹ However, there may still be deficiencies in the extent of integration of Skyline’s activities with those of Rotorua’s overall tourism development. Skyline and its attractions receive virtually no mention in Rotorua’s Tourism Business Plan.

mountain biking attraction package, especially for overseas tourists, to take advantage of the growth in international mountain biking tourism. It will also be highly desirable for this collaboration to extend to a strategic push to position Nelson City and the region more prominently as a mountain biking destination. Such a strategic thrust could be led by the RTO, and seek the support (for example) of Nelson City and Tasman District Councils, Nelson EDA, the Nelson Mountain Biking Club¹⁰ and the Mountain Bike Trails Trust, private sector tourism and travel interests, iwi within the region, Brook Waimarama Sanctuary Trust, the Chamber of Commerce, Tourism New Zealand and NZTE.

The single most important caveat to the forecasts is that **Nelson City and region will require significant track development and international marketing expenditure to achieve a profile as a national and international mountain biking destination, and thus to underpin the gondola revenue forecasts.**

A particularly difficult element in achieving collaboration with Queenstown and Rotorua could be the combination of

- The Skyline ownership of both the Queenstown and Rotorua gondolas,
- The fact that Queenstown and Rotorua co-operate now, but not with Christchurch and
- The long-established and presumably successful Rotorua to Queenstown flight route.

It could be difficult to “crack” this existing tourist flow configuration, as it will be well entrenched with inbound tour operators, accommodation providers and other participants in the Rotorua-Queenstown tourism value chain. Careful analysis and early discussions with Air New Zealand on the sensitivities of this issue will be essential, along with development of a strong value proposition centred on mountain bike tourism in Nelson City and region.

Other matters that came up in discussion, and which can enhance Nelson City and region’s competitive position are:

- Working with Air New Zealand and Auckland Airport to attract more Auckland visitors to Nelson
- Encouraging a close working relationship between the promoters and ultimate owners of the gondola and the local mountain bike club, including the Mountain Bike Trails Trust. We understand that the mountain bike fraternity has received some \$300,000 for track development, and it is important that there is co-ordination with the planning of the gondola. There can be a tendency for commercial and recreational objectives to differ, and in Nelson’s case, improving the mountain bike profile of the area requires them to be meshed.
- Supporting private sector applications for funding from the government’s Tourism Partnership Growth Fund, eg for the gondola or the important associated developments required (eg restaurant, car parking, further track development).

¹⁰ We understand that the Nelson Mountain Bike Club is very active and has excellent leadership. Its website is first-class.

- Supporting the Resource Consent application, and encouraging stakeholders and affected parties to get behind it.
- Liaising with iwi, especially Ngati Koata who have land near the proposed gondola route, about increasing Nelson’s prominence as a mountain biking destination. They may have land suitable for additional tracks, or even be prepared to use their Treaty Settlement funds to contribute financially towards the establishment of the gondola or support facilities.
- Leveraging Nelson region’s component of the national Big Cycle Trails which we understand is to be a three day circuit around the region and encouraging joint marketing of the circuit and the gondola.
- Leveraging and integrating other leading mountain biking tracks within the region, eg Heaphy Track, Canaan Downs, Dun Track, Kaiteriteri Track and the Rameka Track.
- Maximising synergies between Brook Waimarama Sanctuary (assuming it proceeds) and the gondola, eg car parking, access, joint ticketing, marketing.

Over and beyond mountain biking, we have some concerns about the limited attractions and quality of the view from the gondola and from Fringe Hill, notwithstanding that the excellent vista extending over some 270° and extending to d’Urville Island. As we have not been able to visit the proposed site, we are uncertain of the impact, but we understand that visible landforms include felled pine trees and dead wilding pines. It may be important for the Council and to initiate replanting in selected areas to improve the quality of views from the gondola and from Fringe Hill. It may also be desirable to encourage or assist some other landowners (eg Ngati Katoa) to do likewise.

A development plan that supports and leverages off the gondola would need to take account of and compete with Queenstown and Rotorua. For example, in addition to mountain biking, multiple levels of luges, the Zipline and the SkySwing, attractions at the top of the Rotorua gondola include a restaurant, wine tasting, nature walks, a “jelly belly” gallery, function facility, interactive information panels, a “weta world” and a wind up bird noise simulator. Various combo tickets encourage visitors to utilise two or more of these. These are in addition to the numerous tourist attractions in and around the centres, as described earlier.

If these caveats and issues are addressed effectively with strong commercial, Council and community support, there is significant upside to the gondola revenue forecasts that could outweigh capital or operating cost over-runs. As noted in the feasibility study, a significant increase in the proportion of visitors utilising the gondola, eg say 20% - still much less than is the case in Rotorua and Queenstown – would produce a very good return on investment, even with modest capital or operating cost over-runs.

f. Technical issues

While we do not have engineering or technical expertise, we make the following superficial observations about some technical aspects or assumptions in the feasibility study.

- While gondolas break down from time to time, they typically have failsafe backup systems and well-defined operational procedures for dealing with these.
- Accidents appear to be very rare. One international study suggested about a one in a billion probability of a fatality on a per ride basis. Several accidents noted had one-off causes that would not apply in Nelson.
- Based on discussions with the promoters, we understand that a gondola in the area proposed is unlikely to be badly affected by strong winds. However, there could be an argument that some adjustment to the forecast number of users should be made if there are weather related reasons for the gondola being closed for a few days each year.
- The geotechnical report emphasises that it is limited to ground-based observation of likely gondola tower sites. We presume that more in-depth analysis of the terrain will be required prior to construction of tower foundations. There is a risk that the ground could be less favourable than indicated and that capital costs could rise as a result.
- The promoters have observed that the Nelson Port Company operates cranes not basically dissimilar to the gondola. They could have an interest in the gondola facility, although in our view, the other business commonalities might not prove sufficient to attract the company's involvement.

Annex 1

First few hits from Google search on “best downhill mountain bike trails OR tracks in New Zealand”

Note: the search appears to have mostly overridden the term “downhill” and produced more generic MTB information.

1. Singeltracker.com

- a. List the “top 100” tracks.
- b. Three are in Nelson, the highest at no. 33 (Tucker’s Trails)
- c. Top 6 (and largely the top 10) are in top tourist centres or the leading inbound tourism conduit (ie Auckland)
- d. Top 2 are Whakarewarewa Forest Network and Queenstown (7 Mile)

2. PlanitNZ

- a. Top 5 mountain bike areas:
 - i. Rotorua
 - ii. Taupo
 - iii. Hanmer Springs
 - iv. Queenstown
 - v. Central Otago

3. nzbybike.com (explores rides)

- a. mentions 42nd Traverse and Queen Charlotte only in the first instance
- b. comprehensive and numerous pages of regions /tracks throughout new Zealand - includes Nelson

4. NewZealand.com (mountain-biking)

- a. Whakarewarewa Forest
- b. Bridge to Nowhere Track
- c. Kaiteriteri mountain Bike Park
- d. Queenstown Bike Park
- e. Comment: “Popular mountain biking regions include Rotorua, Taupo, Queenstown and Wellington, with a mountain bike park near most town and cities”.

Other notes of interest;

1. Wikipaedia on mountain biking: Lists 20 leading countries – New Zealand is not included.
2. From 1990 – 2012, 138 medals were awarded for men’s and women’s downhill mountain biking. New Zealand has won only two medals over that period - one bronze in the men’s section in 2011 and one gold in the women’s section in 2004. Other medals have been won in the junior sections.

Arts Activity Management Plan

1. Purpose of Report

- 1.1 To seek Council's agreement to adopt the Arts Activity Management Plan 2015-2025 (AMP), refer Attachment 1, as the version that will inform the Long Term Plan 2015-2025 (LTP).

2. Delegations

- 2.1 The Community Services Committee has delegated responsibility to review and make recommendations on Activity Management Plans falling within its areas of responsibility. These functions and delegations are outlined in the Nelson City Council Delegations Register (section 6.3).

3. Recommendation

THAT the report Arts Activity Management Plan (A1255556) and its attachment (A1126659) be received.

Recommendation to Council

THAT the Draft Arts Activity Management Plan 2015-2025 (A1126659) be approved as the version that will inform the Long Term Plan 2015-2025.

4. Background

- 4.1 The Arts Activity Management Plan 2015-2025 (AMP) sets out Council's strategic direction for arts activity for the next ten years. It replaces what was formerly the Arts Activity Management Plan 2012-2022 and includes physical assets Nelson School of Music, Theatre Royal and The Suter. Other community assets supported by Council for the arts will be covered in the new Council Property and Facilities Management Plan.
- 4.2 This plan is one of the documents that form the basis of meeting Council's obligations under section 93 and Schedule 10 of the Local Government Act 2002.
- 4.3 A draft of the AMP was considered at a Community Services Council workshop on 27 March 2014. As a result of that workshop further

information was sought about Festivals and a report is scheduled to go before council on a later date. Decisions made at this time will affect input on this subject in the LTP.

- 4.4 An Arts Fund Focus report was considered by Community Services on 7 August 2014 (A1222176) and recommendations have been included into this AMP.

5. Discussion

- 5.1 The Arts Activity Management Plan 2015-2025 sets out the background to the Council's arts activity and includes details of the following:

- Areas of focus for the activity during 2015-2025;
- Levels of Service;
- The budgets for operations and maintenance, renewals and capital expenditure.

- 5.2 The following areas of arts activity are considered to be the focus for this plan:

- The future of Council funded festivals, both internally and externally managed, and their impact on Nelson;
- Delivery of outcomes for the Arts Fund by Arts Council Nelson;
- The reliance of The Suter, Theatre Royal and Nelson School of Music on Council financial support. This funding supports community use of these facilities giving more benefit to ratepayers. Closure of arts facilities for earthquake strengthening and redevelopment affects the ability to deliver arts activities.

6. Options

- 6.1 Options will be considered as part of the LTP process and the Arts AMP will be amended accordingly.

7. Assessment of Significance against the Council's Significance Policy

- 7.1 This is not a significant decision in terms of Council's significance policy.

8. Alignment with relevant Council Policy

- 8.1 The Arts AMP aligns with the Nelson Regional Policy Statement, Nelson Resource Management Plan, Nelson Tasman Regional Arts Strategy, Arts Policy, Sustainability Policy, Social Wellbeing Policy.

9. Consultation

- 9.1 Consultation on funding and key levels of service will occur throughout the LTP process.

10. Inclusion of Māori in the decision making process

- 10.1 An overview of the Arts AMP was presented to a workshop with Iwi on 27 August 2014.
- 10.2 Te Tau Ihu Iwi partners will be invited to submit on any issues of interest through the LTP. There will also be further opportunities to work with Iwi partners on the various projects that are outlined in the AMP.

11. Conclusion

- 11.1 The Arts AMP 2015-2025 has been prepared as a document that can inform the LTP 2015-2025 and will support Council in meeting its obligations under Section 93 and Schedule 10 of the Local Government Act 2002.

Debbie Daniell-Smith
Arts and Heritage Adviser

Attachments

Attachment 1: The Arts Activity Management Plan 2015-2025 ([A1126659](#))



**Draft Arts Activity Management Plan
2015 – 2025**

DRAFT

CONTENTS

EXECUTIVE SUMMARY

1.	Introduction	3
	Purpose	3
	Structure.....	3
	Legislative, Policy and Strategy Context	3
	Finance	4
	Stakeholders.....	5
2.	Trends	6
	Demographics	6
	Economic Impact	7
	Technology	9
	Fundraising.....	9
3.	Levels of Service.....	11
4.	Festivals.....	13
	Description of Activity.....	13
	Customer Feedback.....	14
	Future Demand	15
	Financial Issues.....	15
	Key Issues.....	17
	Maori Art.....	18
	Masked Parade.....	18
	Location of the Arts Festival	19
	Issues/Future Work.....	20
5.	The Bishop Suter Art Gallery – Te Aratoi O Whakatu	21
	Past Performance.....	21
	Collections	22
	Financial Issues	22
	Issues/ Future Work.....	23
6.	General Infrastructure	24
	The Activity	24
7.	Public Art.....	25
	The Activity	25
	Issues.....	26
	Satisfaction Levels	27
	Future Work.....	27

8.	Arts Partnerships.....	28
	Creative New Zealand (CNZ)	28
	Arts Council Nelson	28
	Nelson Regional Economic Development Agency (EDA)	28
	The Regional Arts Development Initiative (RADI)	29
	Nelson Marlborough Institute of Technology	29
	Community Artworks and Other Specialty Groups	29
	Nelson School of Music	30
	The Theatre Royal.....	30
9.	Asset Systems and Finances.....	31
	Financial Forecast	31
	Arts Assets	31
	Contracts and Maintenance	32
	Maintenance	33
	Street Art.....	33
	Service Standards.....	33
	Condition Assessment	33
	Renewals, Capital and Disposal	34
	Risk Management	34
	Valuation and Depreciation.....	34
	Funding Strategy	35
	Ten Year Financial Projections.....	36
10.	Appendices.....	40
	Appendix 1	40
	Arts List	40

Executive Summary

This plan updates the 2015-2025 Arts Activity Management Plan. It covers the performing and visual arts either produced¹ by Council, or significantly supported by Council.

The Festival team at Council produces several high-profile community events such as the Nelson Arts Festival, the Masked Parade, the Summer Festival and Opera in the Park. Many New Zealand councils support this type of arts activity which receives good attendance numbers and positive stakeholder feedback in Nelson. As indicated in the previous Arts Activity Management plan, a strategic issue to be considered is whether the Nelson Arts Festival should be outsourced or continue to operate within Council. A report is to be considered by Council prior to the Long Term Plan deliberations which will clarify the direction Festivals will take in the period 2015-2025.

The commissioning of public art by local bodies is often controversial; the Council has identified priority sites for public art in the city and uses the Arts Policy 2010 guidelines. Of the 64 artworks owned by Council listed in Appendix 1, 55 were by artists of the Nelson Region, 4 were overseas artists and the rest of them were from other parts of New Zealand.

Participation in the arts is stimulated by promotional activity and information. The Council provides information through, for example, signage and arts mapping. In 2014/15 a closer working relationship has been established with organisations the Arts Council Nelson to support community involvement and manage the allocation of the Council Arts fund. Other significant arts partnerships are listed in this plan as they provide opportunities for leverage for Council, which has limited resources for arts activity.

One of the most successful Nelson events is the Adam Chamber Music Festival, presented by the Nelson Music Festival Trust every two years. Through the Economic Development Agency the Council funds arts activity in the winter and shoulder seasons which have an economic impact such as the Art Expo, which started in 2012, and an outdoor light-themed exhibition, Light Nelson.

The Bishop Suter Art Gallery (Suter), Theatre Royal (Theatre) and Nelson School of Music (NSOM) facilities are all reliant on Council funding, even though they are not Council assets. An ongoing challenge for Council is to adequately influence the delivery of outcomes from this funding through contracts and Statements of Intent. NSOM has the added challenge of costs of earthquake strengthening.

For local and visiting performers there is a shortage of venues due to the closure of the NSOM and the Trafalgar Centre. Other factors such as population growth, new technology, an ageing population, partnerships with iwi, and changing fund sources present both challenges and opportunities for arts activity in Nelson.

¹ A producer creates events, or contracts artist/shows to create events, then promotes them and takes on the financial risk. Sometimes the word 'presenter' is used, but this generally implies less, or a shared, financial responsibility.

Some non-Council funded visual art projects and facilities have emerged recently. For example, an international graffiti artist's work now features on three city sites, and St John's (a decommissioned church building) has been established as a venue. These activities extend the range of arts to participate in, and alongside Council initiatives, add value to the Nelson identity.

1. Introduction

Purpose

- 1.1. The purpose of this plan is to guide Nelson City Council in its provision and management of arts facilities and activities to achieve the following objectives:
- To provide arts facilities and activities for the city at a level and of a quality which meets the needs of the community;
 - To provide arts facilities and activities in the most cost effective manner and to ensure standards of provision are sustainable over time;
 - To assist Council in achieving its community objectives.
- 1.2. This plan updates the 2012-22 Arts Activity Management Plan. It is influenced by the Local Government Act, Social Wellbeing Policy, the Arts Policy and the Nelson Tasman Regional Arts Strategy which was adopted by Council in 2010 with the vision:
- 'arts access, participation and excellence are an essential expression of the Nelson Tasman region'.*
- 1.3. The Council supports arts activities, to encourage broad participation, enhance Nelson's reputation and achieve economic, cultural and social outcomes.

Structure

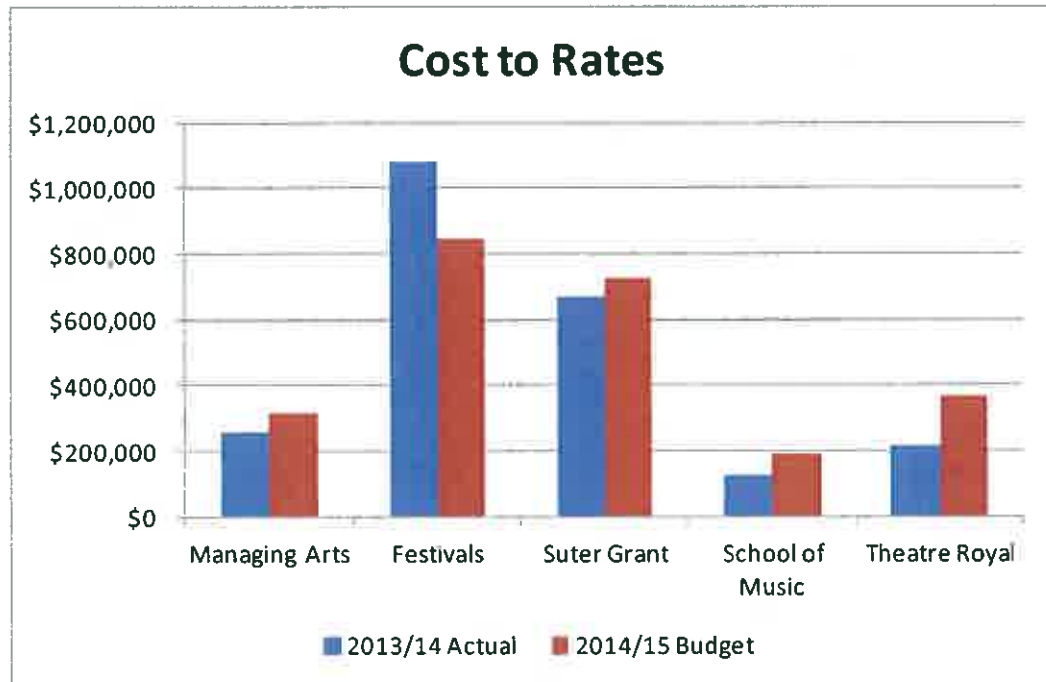
- 1.4. This Plan covers the current Council funded activities: the Suter, all the events and concerts produced by the festival team, and public art. There is a section on trends and suggested amended service levels.

Legislative, Policy and Strategy Context

- 1.5. Section 14 of the Local Government Act 2002 requires councils to pursue a sustainable development approach, taking into account the social, economic, and cultural interests of people and communities; and the reasonably foreseeable needs of future generations.
- 1.6. This Activity Management Plan both shapes and is shaped by the Nelson Long Term Plan (Council's 10 year plan as required under the Local Government Act). Every three years, the current AMPs are one of the main documents on which the ten year spending programme for Council is based.
- 1.7. This plan interacts with a number of Council policies and plans:
- Nelson's Long Term Plan 2012-22: the importance of the creative sector for Nelson's reputation as an 'arts and cultural centre' and Council's investment to help nurture and grow these activities;
 - The Nelson Tasman Regional Arts Strategy 2007, which has five objectives relating to identity, economic development, support of infrastructure, provision of resources and facilitating community participation;
 - Nelson City Council Arts Policy 2010, which provides guidance on implementing aspects of the strategy;

- Social Wellbeing Policy 2011, in relation to arts activity making a contribution to the Cultural Identity objectives;
- The Nelson 2060 vision was adopted by Council in 2012, and the Nelson 2060 Strategy in 2013. It envisages a city that has purposefully implemented sustainable development principles and technologies to create a beautiful city and, amongst other things, recognises, reflects and values our cultural heritage.

Finance



- 1.8. The reason for the higher cost to rates for Festivals in 2013/14 was bad debts of \$230,000. School of Music increases in 2014/15 due to budgeted maintenance costs of \$80,000. Increases to the Theatre Royal are due to budgeted maintenance costs of \$80,000 and depreciation of \$61,000.

2013/14 Capital Expenditure

Maitai Murals	\$51,896
Maitai/Rutherford Artwork	\$1,130
Art Works Programme	\$478
CDB Artwork & Sculptures	\$204
School of Music	\$1,418
Theatre Royal	\$11,867
(NB: \$125,000 earmarked for public art works annually from 2014/15)	

Stakeholders

1.9. Stakeholders identified in this plan are:

- The whole community including Tangata Whenua;
- Local businesses, trusts and sponsors;
- Primary and secondary school students;
- Economic Development Agency;
- Nelson Marlborough Institute of Technology;
- Trusts and other organisations involved in presenting, exhibiting and producing art, including:
 - The Bishop Suter Trust;
 - The NSOM Trust;
 - The Theatre Royal Trust;
 - Nelson Arts Council
 - Nelson Jazz Club Inc (Jazz and Blues Festival);
 - Regional Art Development Initiative (The Art Expo);
 - Adam Chamber Festival Trust;
- Audience members;
- Artists.

2. Trends

Demographics

- 2.1. Nelson's population was 46,800 in June 2013 and is expected to reach almost 50,000 by 2025. Development is expected to continue in parts of Stoke, and to a lesser extent in other areas through development of vacant land.
The proportion of older adults in Nelson is already higher than the national average (17% compared to 14%) and this trend is expected to continue. The 2013 census showed a 30% increase in the population aged 65 and over (since 2006). By 2025, almost a quarter of Nelson's population is expected to be 65 years or older: that will rise to 30 percent by 2045, with 17% of these expected to experience some kind of disability.²
- 2.2. Arts activities that are physically accessible, and easily viewed and heard in comfort, may be of appeal to older residents.
- 2.3. The number of children aged under 15 years of age in Nelson is expected to keep increasing until around 2020, then it will start to decrease. However, over the next ten years, the number of children is expected to keep increasing slightly in Stoke and north Nelson but decline in central Nelson.
- 2.4. Whilst Council must consider Nelson's ageing population, predominantly as audience members and supporters, there is a need for spaces/events for youth to engage in different art forms, bearing in mind that they will become the artists and audience members of the future. These activities range from Youth Council led initiatives such as murals and urban art works, to participation in The Masked Parade and Carnivale.
- 2.5. CNZ surveys show significantly higher participation among 15 to 24 year olds over the past five years. Young New Zealanders (aged 10-14 years) generally feel even more positive about the arts than in 2008. Nearly half (46%) feel 'brilliant' and a further third (38%) feel 'really good' when they are being creative. Four out of five young New Zealanders like to do at least one creative arts activity in their spare time. This is an increase since 2008, and it puts the creative arts alongside other popular pastimes, such as playing video games (77%) or watching TV and DVDs (80%).³
- 2.6. Nelson Youth Council (NYC) reported that one of the most valuable experiences undertaken by Youth Council in 2013 was the development and creation of the Collingwood Bridge mural. They advocated in the past for art in Tahunanui Youth Park resulting in four notable art works and minor art included in capital works, which has been ongoing since 2007. NYC has recently asked for urban art boards following the popular 'Oi You' exhibition. Schools involvement in The Masked Parade has resulted in this family event being attended by approximately 3000-4000 young people each year; a highlight in the youth calendar. The Carnivale

² Health of Older People in Nelson Tasman Research Project 2014

³ CNZ 2011 Survey

event is supported by all primary schools and many community groups throughout the region.

- 2.7. Audience stakeholders: A Creative New Zealand (CNZ) study shows that most New Zealanders (85%) have engaged with the arts either by attending a performance or being actively involved creating art in the past 12 months. Nelson data taken from Nelson Arts Festival surveys indicate high attendance levels by women (75%); the largest group of ticket buyers (70%) were between 30 and 60 years, with \$40,000 - \$80,000 household income range.
- 2.8. Artist stakeholders: CNZ data indicates that participants in the arts show an increase in the 15-24 year age category, and those with low household incomes under \$30,000. Participant data in Nelson confirms national trends. The Nelson Arts Festival schools' programme engages with large numbers of young people attending festival performances. In 2013 850 pre-school, primary and secondary students participated in events.

Economic Impact

- 2.9. The New Zealand creative industries contribute to economic growth, representing 3.3% of New Zealand's total GDP. Creative industry skills are used in many occupations such as graphic design, furniture design, architecture, jewellery, web design, industrial design, as well as film, television, and event management.⁴ Nelson Marlborough Institute of Technology has increased creative industry courses offered in response to demand, such as the Certificate in Maori Visual Arts - a potential resource for partnership projects with Council.
- 2.10. CNZ has calculated a total arts spend of \$2.31 billion a year in New Zealand, or \$690 a head, based on an average monthly spend of \$53 per person (admissions, food and drink, souvenirs or programmes). Arts activities provide opportunities to earn income for those who manage facilities, produce or exhibit art/performances, and run box office services. Art, dance and drama tutors, secondary and tertiary arts course tutors, graphic designers and arts suppliers such as picture framers have businesses reliant on the arts. There are economic spin offs for the hospitality sectors in particular who report increased trade when shows are on at Nelson School of Music and Theatre Royal.
- 2.11. CNZ reports that the majority of New Zealanders agree that the arts contribute positively to the economy (73%). They agree that their community would be poorer without the arts (69%) and support public funding of the arts (76%). Performing arts, particularly concerts and music events, are the arts activity most attended.
- 2.12. CNZ and the Ministry for Arts & Culture created a survey tool called Get Smart as a way to accurately measure audience feedback specific to festivals. The Nelson Arts Festival uses this, as do all the regional arts festivals in New Zealand, so benchmarking is possible. The survey provides data of audience demographics,

⁴ reference: <http://www.nzqa.govt.nz/assets/qualifications-and-standards/qualifications/Creative-arts-quals-review/Creative-Arts-Needs-Analysis-Sept-2013.pdf>

numbers of visitors to the region, economic impact from visitors and general response and feedback on the annual festival programme and events.

- 2.13. In 2013 8% of those attending the Nelson Arts Festival were from outside the region. Of these 55% reported that the festival was the main reason for their visit. Based on these calculations the Get Smart survey estimates a total economic impact of \$320,661 from visitors alone - with an average spend of \$323.85 on accommodation, transport, tickets, food and drinks.
- 2.14. The Tauranga Festival attracted 9% of its audience from out of town visitors. The Wanaka Festival attracted 32% of its audience from out of town visitors; however most of these are people who own holiday homes in the area and are therefore semi-permanent residents. What is not shown in these results is the economic impact generated from Nelson locals attending Festival events – the remaining 92% of the audience⁵.
- 2.15. Attendance and sponsorship revenue is influenced by programming, advertising, price, location and knowledge of the art form. The biennial Adam Chamber Music Festival in 2013 attracted 63% of its audience from outside Nelson, and 9% from overseas; 6515 people attended 27 events held over 10 days. All but two concerts of the festival were recorded for broadcast by Concert FM reaching at least 40,000 listeners, and receiving critical acclaim in reviews. This unique festival, run by an independent charitable trust, comfortably dominates a fine music niche in the marketplace, and receives substantial funding from Wellington arts philanthropists Denis and Verna Adam, whose charitable foundation has been the main benefactor for many years. The Nelson City Council contributed \$75,000 to this high profile festival in 2013, through the EDA. Estimated impact on the Nelson economy is \$2.3 million with the bulk of spending generated from outside of the region.
- 2.16. Light Nelson combined marketing with the Winter Festival and Arts Expo. During the final evening of Light Nelson, which attracted 30,000 people, spending in the CBD increased by over 48%⁶. The festival was held 11-13 July and \$3.6 million was spent in the city over the 3 day festival.
- 2.17. The previous Arts Activity Management Plan 2012 – 2022 contained analysis of Council's support for sports compared to arts operational and capital contributions. In summary the data showed:
- About seven times as much participation in sports as in arts;
 - There had been about 20 times as much investment by Council in sports infrastructure compared to arts infrastructure;
 - The Council subsidy per user for sport/recreation was similar to the subsidy per user for arts/culture.

⁵ Getsmart survey "Nelson Arts Festival 2013 Economic Contribution" (A1151013) from Objective <https://objapp.nelson-city.ncc.govt.nz/id:A1151013/document/versions/latest>

⁶ Light Nelson Topline Economic Review by independent market research company Marketview reviewed 2013 and 2014 Light Nelson festivals

Technology

- 2.18. Technological advances are making devices more powerful, faster, lighter, cheaper, more mobile, interactive and capable of greater connectivity; this has an impact on the arts, particularly in relation to information, fundraising and marketing. While new technology is transforming sections of the market for arts products (making art less place-specific, more global, more consumer-led), traditional forms such as live performance or viewing paintings/craft/installations are expected to be an "essential part of the arts environment for many decades to come".⁷
- 2.19. CNZ reports that online engagement with the arts has increased significantly. Since 2008 there has been a dramatic increase in the number of people viewing the arts online, and also a greater flow-on effect for attendance at live events as a result. In 2011, 23% of those who viewed the arts online went on to attend a live event, compared with just 15% in 2008. Use of smart phone applications that map public art sites, performing art venues and artists themselves raises awareness and are useful tools to encourage engagement. Good quality interactive websites influence decisions. For example, all festivals in New Zealand now have mobile applications to connect with their audiences. Increasingly this is how tickets are bought, and the way people make decisions on what they attend. Nelson Arts Festival does not have this technology available through the Council website.
- 2.20. Light Nelson 2014 installed smart phone applications, testing new technology on the STQRY website, to enhance ongoing visitor experiences, and the light show "Pikimai" in 2010 is still highly regarded as an arts event in Nelson. A light show at Founders Heritage Park will be featured as part of the 2014 Nelson Arts Festival.

Fundraising

- 2.21. Funding sources have changed dramatically in the last five years. Philanthropic funding such as bequests have increased in line with the median age of the population. New Zealanders are estimated to have given \$2.67 billion to charitable and community causes in 2011, double the level estimated in a 2006 study. The most common activity funded was culture and recreation (31%). A substantial change in personal giving followed the removal of the tax rebate cap.⁸ The New Zealand philanthropic sector appears to have coped reasonably well with the effects of the 2008 Global Financial Crisis (GFC) with New Zealand grant makers continuing to maintain their grant award levels. However, as longer term capital investments reach maturity at previously higher rates of return than are available now, many foundations may yet see reductions in the real funds available for grant making purposes. Interest rates are expected to

⁷ Media Arts and Digital Platforms, Arts Council of new Zealand discussion paper, 2011

⁸ Giving New Zealand 2011, study updates BERL study 2006

start to increase in 2014, bringing with them a more buoyant economic climate which may well offset or negate any long-term GFC consequences⁹.

- 2.22. There has been a noticeable shift in the way the arts producers are obtaining financial support. Crowd funding through social media has become popular in the past five years through sites such as 'Boosted' run through the Arts Foundation. Most crowd funding initiatives are for art making projects such as films or art installations, not for presenting festivals, or for Council run or controlled activities.

Community fundraising is a labour intensive but rewarding way to engage with businesses and individuals who either are interested in the particular art form, or can see marketing/profiling benefits for their business through association with that art form.

- 2.23. A good example of local success in fundraising for a large-scale capital project was for the Suter Art Gallery redevelopment. Council's contribution of \$6m was matched by the Suter fundraisers in a 50/50% commitment. The \$6m raised by the Suter was from other sources including private donors, grants, the Ministry of Culture and Heritage, and fundraising events. Secondly, a group of people enthusiastic about creating a new event for Nelson, the Light Nelson Festival, formed a Charitable Trust and raised \$15,000 in 2013 from public donations towards their operating budget of \$100,000. This is a free public event held during winter in Queen's Gardens.

- 2.24. Most national and regional festivals fundraise for towards specific festival projects or components of their programme. As the Nelson Arts & Summer Festivals sit within a local body they are not eligible for donation status, and therefore contributions are not tax deductible. Sponsorship of Council produced or presented events is not always an attractive option for businesses which are motivated by marketing objectives, and may prefer partnerships directly with arts organisations, rather than local government. Grants from pub charities and the Canterbury Community Trust have been forthcoming for the Nelson Arts Festival.

⁹ 'Grantmaking in New Zealand: Giving That Works' National Survey of New Zealand Grantmaking Practice – 2013, Dr Richard Greatbanks University of Otago in collaboration with Philanthropy New Zealand

3. Levels of Service

3.1. The future levels of service and performance indicators for Council funded arts activity are summarised below. They describe the outputs and objectives Council intends to deliver for customers.

Festival

Level of Service	Target	Measure
<p>Deliver high quality, popular and accessible arts events that showcase local, national and international excellence in the arts.</p> <p>To support social connectedness and encourage participation in the arts by a wide cross-section of the local community.</p> <p>Build on the success and popularity of the Masked Parade with visitor numbers and community participation in mind.</p>	<p>Produce the Nelson Arts Festival, Summer Programme and Opera in the Park that is well-supported by the local community measured by Council survey every 3 years.</p> <p>Satisfaction levels of attendees is measured at events each year.</p>	<p>All festivals to meet or exceed benchmarks set in 2013: Council resident survey attendance levels maintained or exceeded from;</p> <p>53% Summer festival 44% Masked Parade 31% attend arts fest event 30% attend Opera in the Park</p> <p>Nelson Arts Festival and Opera in the Park:</p> <p>Ticket purchasers satisfaction levels meet or exceed the national benchmark for satisfaction in 2013 set at 8.8 out of 10.</p> <p>Number of tickets sold remains constant in relationship to total tickets available.</p> <p>Nelson Summer Programme: Resident satisfaction surveys conducted at events gives same or increased satisfaction levels and. attendance at events maintained or exceeded.</p>
<p>Cost effective delivery of festival/community arts activity ensuring best use of Council resources.</p>	<p>Seek alternative funding sources to support the Nelson Arts Festival and Summer Programme so that the rates contribution does not exceed 47% for the Festival and 80% for the combination of the Summer Programme and Opera in the Park event.</p> <p>Measurable economic benefit in retail sector during Festival period.</p>	<p>Arts festival rates contribution to total operation costs of the Nelson Arts Festival, Summer Programme and Opera in the Park and the ratio does not exceed the 2013 benchmark.</p> <p>Measurable economic benefit maintained or exceeded in retail sector during Festival period.</p>

Suter

Level of Service	Target	Measure
<p>A regional art gallery that engages, educates and entertains the community with a diverse and stimulating programme of visual arts' exhibitions.</p>	<p>80% resident satisfaction with facilities once re-opened.</p> <p>Once reopened at least 30,000 visits to the galleries per year.</p>	<p>Three yearly satisfaction survey and visitor counts.</p>

Theatre Royal

Level of Service	Target	Measure
A regional theatre that is widely used by the community for a diverse and stimulating range of performance art.	44% of resident use or visit the facility and 93% of those are satisfied or very satisfied with facilities	The Theatre Royal meets or exceeds 2013 benchmark of 274 performance days (75%) occupancy Three yearly satisfaction survey and event user and attendance counts.

Public Art

Level of Service	Target	Measure
Provide public art works in public places that add visual interest and enhance the experience of visitors and residents.	Commission, install and maintain public art, particularly at priority sites identified in the Council Art Policy 2010. Use of public art is consistent with Nelson's branding as an arts destination.	All public art works listed in Council's inventory are celebrated and promoted to the public. Listed priority sites in the Arts Policy have art installed upon them. Three yearly public satisfaction with Culture, Heritage and Arts activity is exceeded or maintained (72% in 2014, 65% in 2012).

4. Festivals

4.1. Art Policy 2010

Vision:

The high quality and accessible festivals and events that Council delivers encourage participation in the arts by a wide cross-section of the community and contribute to a sense of belonging.

Objective:

Provision of a range of festivals and events that are inclusive, celebrate Nelson and encourage wide participation in and enjoyment of the arts.

Description of Activity

- 4.2. As the main purpose for the festival activity is social and cultural wellbeing the Festival Office sits within Community Partnerships at Council. However, this activity has economic impact, with approximately 40% (\$1,003,474 in 2013/14) of Council total operational spending on the Arts dedicated to Festival activity, even in a year that does not include the opera in the Park concert. The majority of that money is spent in the local economy each year, for example on contracts with local production crew and suppliers, artist accommodation, advertising, ticketing expenses, staff salaries and overheads. In addition to this 8% of those surveyed at the 2014 Arts Festival were from outside the region.
- 4.3. The main arts activities produced by the Festival team for Council are:
- Nelson Arts Festival (NAF), including the Readers and Writers programme annually in October;
 - The Masked Parade, Carnivale, part of the NAF;
 - The Nelson Summer Programme, predominantly free events produced annually from December to March;
 - Opera in the Park, produced every two years from 2015/16;
 - Other events such as Broadgreen/Isel, citizenship. (While not arts events they have arts content).
- 4.4. The Nelson Arts Festival was developed in 1995 to complement the World of Wearable Arts (WOW) and at that time had an economic objective, to encourage visitors to WOW to extend their stay in Nelson. Since the sale of WOW to Wellington, the Arts Festival has continued to develop as a community event.
- 4.5. The Arts Festival is held annually in October and presents a full programme of music, theatre, dance, comedy, cabaret, readers and writers' sessions and visual and interactive arts experiences to the community. It has developed a close relationship with other regional festivals and collaborates on some shared programming with the Tauranga and Otago Arts Festivals to keep costs down. This arrangement results in some programming that is not particularly unique to Nelson, however it helps attract broad audience participation through a mix of

local, national and international works. Between 10,500 – 12,500 tickets are sold to the festival annually.

- 4.6. Nelson's is the only festival in New Zealand, other than Southland's, that runs annually. Other major centres, Auckland and Wellington, are considering adopting an annual programme rather than the biennial programme as at present.
- 4.7. Approximately 30,000 participants and spectators take part in the free community events - The Masked Parade and Carnivale, held during the Festival and produced by Council with a high level of input from the local community.
- 4.8. The Summer Programme is a series of events (including some produced by others) including Opera in the Park (biennial), Christmas and New Year's Eve events, outdoor movies, and a four day Buskers Festival. The purpose is to provide free entertainment to the local community and visitors over the busy summer period. Around 40,000 people attend an event as part of the Summer in Nelson programme.

Customer Feedback

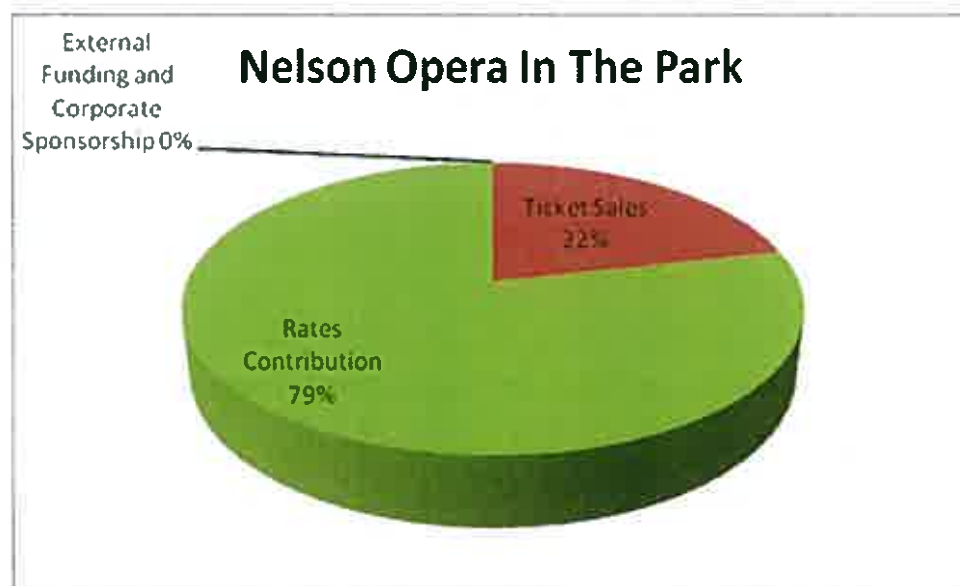
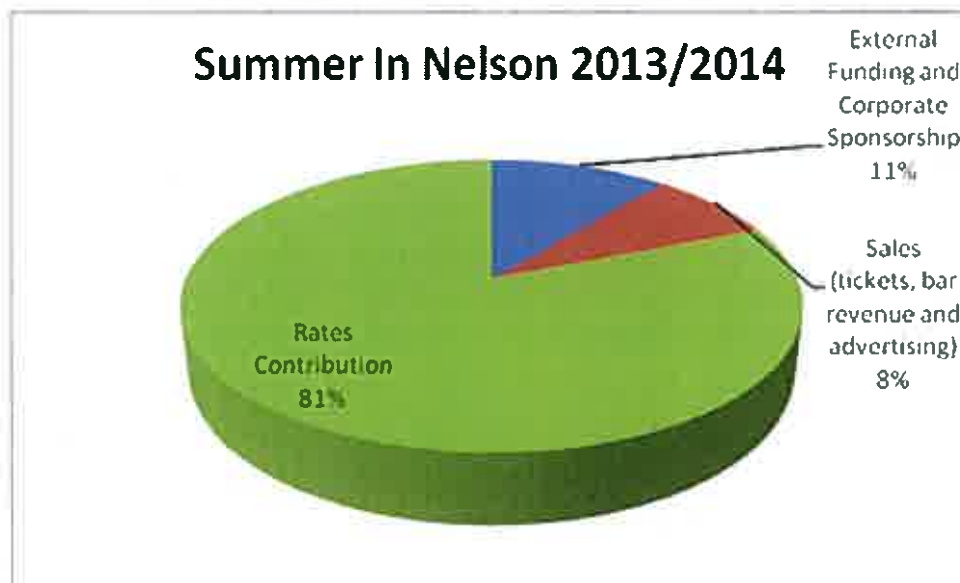
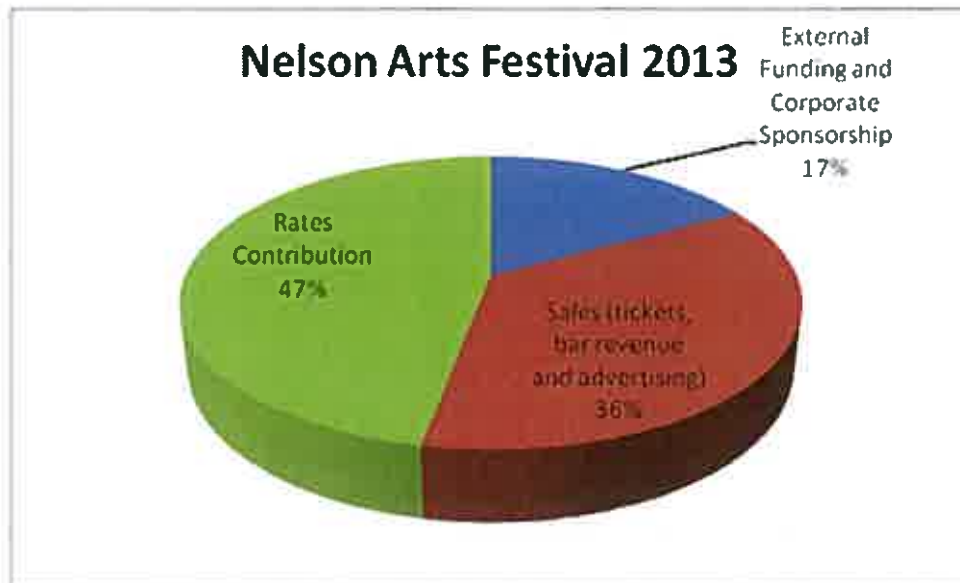
- 4.9. Surveys of Arts Festival ticket buyers show a high level of satisfaction. Overall those who attended in 2014 gave a rating of 8.9 compared to a national benchmark of 8.8.
- 4.10. Agreement with the following statements was above the national benchmark:
 - Makes the region a better place to live (91% of respondents);
 - Brings people together;
 - Gives a greater sense of belonging;
 - Encourages local people to get involved;
 - Instils a sense of pride in the community.
- 4.11. 12,700 tickets were sold to the 2013 Arts festival. 1532 attendees completed the Get Smart Audience survey. These attendees all went to multiple events and overall satisfaction level was 8.9 out of 10, indicating likely return attendances.
- 4.12. Council's Residents Satisfaction Survey 2014 found almost three quarters (73%) of those surveyed had attended a Nelson event in the last year, with only 27% not attending any. Attendance levels of Nelson residents were as follows:
 - summer festival 53%;
 - Masked Parade 44%;
 - arts festival event 31%;
 - Opera in the Park 30%;
 - New Year's Eve celebrations 16%.

Future Demand

- 4.13. It is expected that the demand for arts events of the sort provided by Council will continue. 73% of respondents to the 2008 CNZ survey agreed 'my local council should give money to support the arts' (a slight rise from 71% in 2005).
- 4.14. A high number of children attend festival performances. In 2013, 864 primary and secondary school students attended ticketed schools performances. Over 2,000 students from 25 schools took part in The Youth performance space 'Stage One' in 2013. This activity is meeting a need for young people to participate in the arts and to encourage their future participation as adults.

Financial Issues

- 4.15. Revenue sources for the Arts Festival activity are as follows:
- 17% by external funding and corporate sponsorship;
 - 36% from sales (tickets and revenue from advertising & bar sales);
 - 47% was rates funded;
- 4.16. One quarter of the total cost of the Nelson Arts Festival each year is the staff time and overheads (\$174,000). By comparison, the Tauranga Festival (produced every two years) spends a total of \$154,874 on its Festival Director, Sponsor Manager, Producer and Publicist/marketing plus overheads such as office space.
- 4.17. The difference in cost to the Nelson Arts Festival is because staff are only employed as needed in Tauranga, for the duration of the festival and preceding preparation period. This festival does not deliver the other outputs that Nelson's Festival team does such as the Summer Programme, Opera in the Park and other Council events.
- 4.18. Revenue sources for the Summer Programme (mostly free) activity are as follows:
- 11% by external funding and corporate sponsorship;
 - 8% from sales (tickets and revenue from advertising and bar sales);
 - 81% was rates funded;
 - Approximately one quarter of the cost was for staff time and overheads.
- 4.19. Revenue sources for the Opera in the Park Concert activity are as follows:
- 22% from sales (tickets and revenue from advertising and bar sales);
 - 79% was rates funded;
 - Approximately one fifth of the cost was for staff time and overheads.



- 4.20. Creative New Zealand (CNZ) has contributed a significant amount, between \$30,000 - \$60,000, towards previous Nelson arts festivals. They have indicated that they may no longer be able to support the festival whilst it remains council owned and operated as it does not necessarily fit with their eligibility criteria:

People and organisations that Creative New Zealand does not support – organisations funded by a government agency, tertiary institution or local authority (for example a public gallery) unless the proposed activity goes beyond the core activity for which they receive funding”¹⁰.

- 4.21. CNZ has expressed a desire to see festivals adopt models which will lead them to be more financially sustainable. One approach which is likely to improve competitiveness for funding is to develop unique events which give a distinct brand to a festival, distinguishing it from the other regional festivals. The Masked Parade stands out as such as an opportunity, but will require further investment to support development, market research and wider promotion. Council has applied for CNZ funding for the 2014 festival and awaits an outcome at the end of May 2014.
- 4.22. Seeking and maintaining sponsorship has associated activity costs. It consumes a great deal of staff time, particularly as there are many cash and contra (in kind support), low-level (less than \$10,000) sponsorships which require a disproportionate amount of time and attention to maintain. Supporting a Council-run activity which already has substantial local authority financial backing is not always attractive to commercial sponsors.

Key Issues

- 4.23. The performance of Nelson City Council’s Festival Office is acknowledged to be consistently high, as demonstrated by participant surveys and feedback from arts professionals outside Nelson. However, the following issues need to be considered:
- The Nelson Arts Festival is the only Arts Festival in New Zealand (other than Southland) not run by a Festival Trust. This delivers advantages for Council in terms of control of the product and outcomes, and strong Council branding. However the current arrangement, as part of a Council, creates some challenges for the festival’s development. For example, other national and regional festivals benefit from having Trustees to support delivery and fundraising, who are knowledgeable about the arts industry and well connected to the business sector and community groups.
 - Cost savings for Council, and a better informed and connected professional delivery, could come from separation of the Nelson Arts Festival function from the Council. A separate Trust, funded by Council for agreed deliverables, or a separate but Council controlled Trust, for production, promotion and delivery of the Nelson Arts Festival could be considered.

¹⁰ 1.2 funding guide for CNZ Arts Grants

- There is question as to how sustainable it is to continue producing a Nelson Arts Festival on an annual basis. Since it began twenty years ago there has been an increase in the number of regional festivals throughout New Zealand. In the 1990s there was less theatre, dance or music entertainment shows touring through Nelson so the festival was a calendar highlight for arts enthusiasts. Audiences now have the opportunity to experience high calibre national and international touring work on a reasonably regular basis. An annual Winter Music Festival, produced by the Nelson School of Music, a biennial Chamber Music Festival, presented by The Adam Chamber Music Trust, and a raft of other community events and concerts are all staged by independent promoters and more significantly have grown their audiences over the years.
- 4.24. Given the small population base of Nelson/Tasman, the relatively full calendar of events throughout the year, and proximity to a thriving Wellington arts scene the potential for audience development is limited. Consideration must be given to producing the Nelson Arts Festival every second year as part of a more strategically planned event calendar overall.
- 4.25. A high level of investment is required from Council to keep producing the Nelson Arts Festival itself. The Festival's capacity to draw and secure adequate sponsorship and funding each year, and its need to continue to attract revenue from ticket sales in a competitive market place, coupled with the Council set staffing and overheads, is becoming challenging for both the Festival team and the Council itself. It is recommended that other separate forms of delivery be investigated and assessed.

Maori Art

- 4.26. The Nelson Arts Festival has a commitment to include components of Maori and Pacific arts within its programme. There is opportunity for further collaboration with local iwi and a need to develop relationships with key iwi stakeholders for growth in this area.
- 4.27. In 2012 the Festival included 'Toi Ora' in its programme which provided a number of Maori visual and craft artists exhibitions and workshops. In 2013, collaboration with The Suter allowed the Festival to present Puehu: Cultural Dust a performance art project that included an exhibition, performance based art project and street theatre across a number of venues.
- 4.28. Subject to artistic merit and suitability, the Festival programmes at least two Maori or Pacific Island performances within its overall programme. In 2023 Nelson will host the National Kapa Haka Competitions, an event which generally attracts over 30,000 visitors to the host city – the Festival Office will need to consider how to maximise this opportunity within the overall calendar.

Masked Parade

- 4.29. There may be potential to increase the profile of the Masked Parade as a unique Nelson event to attract visitors from outside the region. In 2011 based on a

recommendation from a festivals review¹¹ a further \$50,000 was proposed in festival budgets to support this investment. It did not receive support from Council at that time due to concerns that raising the profile nationally would jeopardise the local community elements which made it so popular.

- 4.30. However, staff consider that some additional effort on developing and marketing the Masked Parade outside Nelson could enhance local pride and ownership of the event and broaden participation within our community. Consideration could be given to increasing the publicity about the event in a way that does not adversely impact on the integrity for local community but attracts visitors to the region. Staff would like to raise the possibility of funding being added for this purpose.

Location of the Arts Festival

- 4.31. The Arts Festival uses many performance venues including the Theatre Royal, The Suter Theatre, the Nelson School of Music auditorium and also regional venues that reflect the contribution by Tasman District Council, such as Neudorf Vineyards and Takaka Village Theatre. For the past five years the festival has based its Festival Café and purpose built cabaret venue 'The TSB Bank Mainstage' at Founders Heritage Park which has allowed the festival team to create an 'Arts Precinct' throughout the festival.
- 4.32. Feedback from Council during development of the last Arts Activity Management Plan, while recognising the success of the Founders base, was strongly in favour of making the heart of the Festival in Nelson's central business district (CBD). While the Founders location worked very well for the Festival, the broader objective of invigorating the central city and supporting local businesses was seen as the higher priority.
- 4.33. To support Council decision making on this issue consultation with hospitality businesses in the CBD has been undertaken. 31 businesses were surveyed in November/December 2013, immediately after the end of the Arts Festival
- 4.34. The findings of the survey were that 52% of businesses consulted believe that the Nelson Arts Festival had a positive impact on their business with 74% saying that the Masked Parade and Carnivale had a positive impact. The majority (68%) felt that it would have a more positive impact if all the festival events were based in town. Two businesses did, however, support keeping the Festival at Founders and supported it as a unique destination with a great atmosphere.
- 4.35. About half (48%) said that having bar and catering facilities in an inner-city festival hub would adversely affect their business. When asked about a suitable location for such a hub there were a range of suggestions.
- 4.36. In 2012, 87% of respondents in the Nelson Arts Festival Getsmart Benchmark survey were in favour of retaining the Festival centre at Founders, and 13% were in favour of it moving to Nelson Central.

¹¹ Brink report 'Nelson Festivals Review' September 2011

- 4.37. It should be noted that having the Festival base at Founders allows a range of economies which impact on the cost of the Festival. Founders also delivers a great village atmosphere which festival-goers have commented on positively. There has also been an initiative by Uniquely Nelson during the last Festival to help businesses to maximise leverage from arts events held in the CBD for example with as dinner and show packages.
- 4.38. The question has been raised as to whether Council should provide a Festival Café in competition to local businesses. The revenue from food and drink sales currently does offset the cost to rates. Most performing arts producers rely on revenue from bar sales wherever they are performed, whether it is in temporary outlets, their own premises or through local providers. In the case of Festivals the Spiegel tent/festival hub atmosphere created generates a gathering point for the activity generally and raises the profile for the short-lived Festival period as a whole.
- 4.39. Present and imminent closure of the Suter and Nelson School of Music for at least two years may necessitate more use of Founders Heritage Park although St Johns Church has already proved to be a good alternative.

Issues/Future Work

- 4.40. Future work is dependant on Council decisions made after consideration of the commissioned review report to be presented at a Council workshop in November 2014.
- Investigating options and the cost and benefit implications of the Nelson Arts Festival being produced by Council, or outsourced, and to the Nelson Arts Festival being presented biennially, not annually;
 - Consider developing and marketing the Masked Parade to test the potential of this unique event to attract more visitors from outside the region;
 - Strengthen links with key iwi stakeholders to support the development and growth of Maori arts within the Arts Festival and Summer Programme context;
 - Continue annual Nelson Arts Festival surveys using Get Smart, Uniquely Nelson and Residents' Surveys; consider using surveys for the Summer Programme and the Opera in the Park event;
 - Include a survey, as advised by Nelson Tasman Tourism, to measure the overall economic impact on the city of the Arts festival during its current time slot;
 - Consideration of improving the resourcing for online technologies, such as mobile apps.

5. The Bishop Suter Art Gallery – Te Aratoi O Whakatu

- 5.1. The Suter is the oldest purpose-built art gallery in New Zealand and the oldest gallery in continuous use in New Zealand. In 2007 it was registered as a Category II Historic Place by the New Zealand Historic Places Trust. It has an art collection valued at approximately \$7m which is of national significance. Since 2008 it has operated as a Council Controlled Organisation (CCO); the Suter Board owns the buildings, land and art collection.
- 5.2. A \$12 million redevelopment is underway which will preserve the heritage building, deal with earthquake strengthening requirements and provide expanded gallery and storage spaces and a new café and educational facilities, alongside the existing theatre. Half the funds for this major project have been contributed by the Nelson City Council and half the funds have been raised by the Suter. Work will start mid 2014 when the facility will close and staff and the collection will move offsite to a location yet to be determined.
- 5.3. The service the Suter provides to Council is covered by its Strategic Plan and the Statement of Intent. The Local Government Act 2002 requires CCOs, as part of their accountability regime, to prepare a Statement of Intent:
- A public statement of the activities and intentions of the CCO for the year, and the objectives to which those activities will contribute;
 - An opportunity for the Council to influence the direction of the entity;
 - A basis for the entity's governing body to be accountable to the Council for the entity's performance.
- 5.4. To assist CCO's in preparing their Statements of Intent (SOI), Council provides a Statement of Expectation which outlines what outcomes are expected and what performance measures should be used. Should Council wish to change any of the Levels of Service in the development of this Plan or as part of feedback from the Long Term Plan, those changes would be expressed in the next Statement of Expectation that Council provides.

Past Performance

- 5.5. The current performance measure for the Suter is that "a high level of satisfaction is achieved from Suter Art Gallery visitors" with a target of 80%.
- 5.6. The Council's Residents Satisfaction Survey 2014 found that 63% of Nelson residents had visited the Suter Art Gallery in the last two years. Fifty five per cent of Nelson Residents were either satisfied, (31%) or very satisfied (24%) with the Suter Art Gallery. An increase was seen in those who were very satisfied (24% in 2014, 16% in 2011) and neither nor (20% in 2014, 26% in 2011). Only small levels of dissatisfaction were evident with four per cent dissatisfied, and one per cent very dissatisfied.
- 5.7. Satisfaction Levels from those responding were:
- Nelson Central residents were more likely to be very satisfied with the Suter Art Gallery (28%) corresponding to higher levels of usage displayed in this area;

- Residents aged 40 to 64 were more likely to be very satisfied with the Suter Art gallery (29%);
 - Residents aged 25 to 39 and male residents were more likely to give this a neutral rating (38% and 31% respectively of those responding).
- 5.8. In the past year there were 15 Suter organised exhibitions, of which nine were curated in house. These exhibitions included two versions of the Jane Evans Commemorative Survey exhibition and two NSAS (Nelson Suter Art Society) Spring and Autumn exhibitions. There was one collaborative exhibition with the Nelson Arts Festival, and there were six touring exhibitions.
- 5.9. The proposed redevelopment is expected to contribute to an increase in visitor numbers as the refurbished facility includes an extra gallery and a dedicated education room, likely to increase the Suter's appeal as a destination. Targets and measures will continue to be reviewed annually in the Statement of Intent process and will be subject to significant change during the redevelopment period.

Collections

- 5.10. The size of the collection (currently around 1,000 works) and the rate of its growth (currently around 15 artworks per year) has implications for storage/operating costs of the facility. The collection policy was reviewed in 2012. The most recent valuation of The Suter collection calculates its worth at \$7 million, out of The Suter's \$9.8 million capital value, and this value continues to appreciate.
- 5.11. The storage facilities have been only 80-90% compliant in collection store room due to the HVAC (heating, ventilation and air conditioning) systems not functioning optimally. Galleries presently do not meet the standards in summer months. These factors will be addressed in the redevelopment.

Financial Issues

- 5.12. Nelson City Council and Tasman District Council provide annual operational funding to The Suter. In 2014/15 the cost to rates of the Suter is \$726,516 to be adjusted during closure of the facility for redevelopment. Costs are budgeted to lower to \$506,000 in 15/16 as no maintenance is required during closure. In 2016/17 onwards a set amount will be provided by Council, allowing for increases by inflation. Tasman District Council has budgeted a grant of \$87,813 in 14/15 to The Suter.
- 5.13. Council do not currently fund the Suter depreciation and the Suter therefore runs a deficit after depreciation. Council could consider rate funding the equivalent of the depreciation charge on the new Suter building and provide half that amount in a renewals reserve (held within council) for the Suter to access as needed and the other half would be used to repay the Council debt.

- 5.14. Using an average asset life of 50 years, Council will rate fund an additional \$240,000 per annum (\$12m / 50 years). Once the project is complete and the assets are recorded on the Suter's fixed asset register, these numbers will be finalised as the final costings and accounting life of the assets will determine the quantum Council will rate fund.

Issues/ Future Work

- 5.15. The major work involving the Suter is the redevelopment project is the redevelopment. Building work for The Suter redevelopment is expected to start in July 2014. The facility will close and all staff and the art collection will move offsite to a location yet to be determined.

6. General Infrastructure

6.1. Arts Policy 2010

- *Council will consider accessibility in the design and management of venues and in how events are planned so that the arts are accessible to the community.*
- *Council will continue to prioritise art in its facilities and services and will actively collaborate with partners to ensure adequate resourcing for the arts in Nelson.*
- *As Council facilities are developed or renovated their potential to provide spaces for arts activities will be considered and catered for in the design.*
- *Council will explore formalising relationships with some key independent arts facilities to ensure sustainable services for the community.*

The Activity

- 6.2. Council owns and supports several venues for a range of arts activities in the community. Seismic considerations have led to, or will lead to, the closure of some key buildings where arts occur including the Suter, the Trafalgar Centre and NSOM. The Suter will close from July 2014 for approximately two years, the future of the Trafalgar Centre is currently under urgent consideration by Council, and the NSOM is closed indefinitely.
- 6.3. Activities including the community run Arts Expo have been successfully relocated to the Saxton Pavilion (with increased attendance and sales of artists work).
- 6.4. The Refinery Gallery, a Council leased building run by the Kahurangi Employment Trust, will be used by the Nelson Suter Art Society during the two year closure period. There is a possibility of The Refinery providing gallery space when The Suter is closed and such space is limited.
- 6.5. Closures create pressure on other facilities such as Founders Heritage Park. Community halls are possible venues and Council owns three community halls available to the public: Stoke, Trafalgar Street (Age Concern) and Wakapuaka.
- 6.6. All others where Council owns land or building are leases for exclusive use; and managed by the various organisations including Community Art Works, The Refinery Gallery and the Maitai Club.
- 6.7. Council owned/managed facilities such as Founders Heritage Park and libraries may play a stronger role for community arts activities in future for workshops, tuition space, and storage.
- 6.8. Non-Council owned/managed sites with potential capacity for more arts activities include St John's Church, NMIT, the Rutherford Hotel conference space, The Freehouse, The Boathouse, Annesbrook Church, Refinery Gallery and the Nelson Provincial Museum.

7. Public Art

7.1. Arts Strategy and Policy¹²

- *Selection of sites for public art on Council land will be guided by four set criteria (visibility, significance, security, natural values).*
- *All Council capital works will include art where appropriate and affordable.*
- *Selection of arts consultants and commissioning of art works will follow set criteria (artistic merit, accessibility, robustness, relationship to site, cost).*
- *Gifts of art will be assessed against set criteria (Council approval, policy objectives, maintenance costs, location, ownership).*
- *Council retains the right to decommission any of the art in its collection and to relocate, sell, gift or otherwise dispose of it.*
- *Council will seek opportunities to celebrate Nelson's Māori identity, history and cultural heritage in public art and to collaborate with Māori in this process.*

The Activity

- 7.2. Council owned public artworks are listed in Appendix 1 of this document. Council's public art includes mosaics, murals, sculptures and functional art works (such as railings or panels). Of the 64 artworks owned by Council listed in Appendix 1, 55 were by artists of the Nelson Region, 4 were overseas artists and the rest of them were from other parts of New Zealand. A focus on using local artists has been identified as a priority.
- 7.3. Art on some art sites is dependent on the life of the structure it is attached to. Artist Chris Finlayson was funded through the 2012/13 Annual Plan to project manage a series of "Riverside Murals" creating an external gallery on Council owned properties, in conjunction with creating murals on privately owned buildings, along the Maitai Walkway. By September 2014 five murals had been completed of a proposed series of eight.
- 7.4. Two large gateway sculptures have been funded under Council's Art Fund and located in priority sites; smaller art works have been included as part of capital works projects. Council uses the services of an Art Selection Panel and seeks independent arts advice as part of the process. Staff resource for arts projects is limited to 0.2 FTE.
- 7.5. Council has appointed the Arts Council Nelson to deliver outcomes from the art fund in 2014/15. The focus will be on art within the CBD and opportunities for match funding. Selected project concepts will be reported to Community Services Committee for approval, and the Art selection panel will continue to select the artworks.
- 7.6. Art gifted to the City is subject to conditions laid down in the Arts Policy and can present challenges for Council regarding suitability and ongoing maintenance costs. The Nelson Sculpture Trust has expressed interest in developing and managing art projects for both Tasman and Nelson councils since 2009 but to date none have come to fruition.

¹² Arts Policy 2010, appendix 1, appendix 4

- 7.7. Focus groups during the development of the Art Strategy raised concern about artists being adequately paid for their skills. If work is done voluntarily by regional/local artists and managed with minimal staff oversight it could save money, but result in less control of the quality and style of the art works, and public debate about site appropriate works. The Arts Policy sets out clear guidelines for art gifts to assist Council when faced with these decisions.
- 7.8. An appeal led by private individuals to fund an international artist (ROA) to paint images on commercially owned blank walls in the city saw \$10,000 raised from private donors, and this (now public) art work appear quickly with no input from Council.
- 7.9. Work with community partners to produce art works in local areas can arise from the Creative Communities Local Funding Scheme. These works usually enhance Council owned parks and reserves. This assistance is small and funded through the Arts Activity budget and allocation of staff time.
- 7.10. Highlighting Nelson's public art supports the image of Nelson as an arts centre. Acknowledging artists and the story of the art work increases understanding and appreciation of art within Nelson. Referencing on plaques, information panels, art walks and PROW stories which link to the Top of the South maps supports this Arts Strategy objective.
- 7.11. Creation of Council art walks to date has been focused on Wakefield Quay where a large cluster of art works are within easy walking distance. Other walks have raised awareness of existing public art in the CBD and the development of street art, and art collections within Council facilities.

Issues

Art Sites

- 7.12. Council owns a number of artworks and has worked to strategically locate works on priority sites since adoption of the Arts Policy in 2010. At present the art fund spending is limited to art works on these sites. The Arts Council Nelson will suggest CBD sites during 2014/15 that the Mayor and Chair of Community services will approve and prioritise sites.

Art in Capital Works

- 7.13. More work is needed to embed the processes to ensure this Arts Policy objective is realised through consideration during the planning process, adequate funding budgeted and sufficient staff time allocated.

Youth Art

- 7.14. An amendment to the Arts Policy established the Council approach to management of graffiti and urban art after a rise in interest in 2010. As a result of lobbying for youth art visibility by Nelson Youth Council for many years, several youth art projects have been completed. A mural under Collingwood Bridge was a positive exercise both for participants and the public. A pilot urban art project at Tahuna youth park had mixed results. Boards were painted by schools and youth groups who had studied urban art. The project was objected to by some users of the park so the boards have been removed and placed in

storage. It is proposed that urban art panels are placed at youth facilities and that youth style murals be installed at Tahuna Youth Park.

Maori Art

- 7.15. Council policy is to acknowledge the presence of iwi in the rohe (area) and to share information about Maori heritage and arts as an integral part of the local identity. Arts activity can promote and foster a better understanding of Maori culture by seeking opportunities for Maori artworks within public spaces, using Te Reo Maori in art signage and through arts funding partnerships.
- 7.16. Since supporting Pou whenua at Founders Heritage Park and the Wahoroa at Anzac Park, no major Maori artwork initiatives have been proposed by partners or supported by Council funds. In 2023 Nelson will host the National Kapa Haka Competitions, an event which generally attracts over 30,000 visitors to the host city. It would be desirable to have more Maori artworks in place by this year in particular, but also generally to better reflect the unique cultural identity of the region.

Satisfaction Levels

- 7.17. Finding the balance between excellence, variety and range of public art called for by the public in consultation for the Regional Arts Strategy will always be challenging. A consistent theme in the consultation for the Strategy was the need for Nelson's public spaces to better reflect its reputation as an arts destination. An indication of the interest in the arts is the depth of reaction in the media to any new public and private art works in Nelson.

Future Work

- Work with Arts Council Nelson on community projects;
- Support art inclusion in capital projects;
- Continue support of Creative Communities Local Funding Scheme for local projects;
- Work with iwi on Maori art works;
- Establish sites where youth art can be displayed.

8. Arts Partnerships

8.1. Art Policy

- *Council will explore formalising relationships with some key independent arts facilities to ensure sustainable services for the community;*
- *Council will contribute to the marketing of the arts through funding appropriate delivery agencies;*
- *Council will continue to support the development of arts events including through the Nelson Events Strategy;*
- *Opportunities will be sought to involve communities in local artwork development.*

Creative New Zealand (CNZ)

- 8.2. CNZ funds and contracts local authorities to deliver support to local arts initiatives through the Creative Communities Local Funding Scheme. Grants funding available in 2014 was increased to \$38,505 over two rounds. The focus is currently on youth activities and increasing community participation. Staff input to the assessment committee gives an oversight of the health of the arts sector.
- 8.3. CNZ also provides research on the Arts in New Zealand and training through a range of subsidised workshops and conferences.
- 8.4. CNZ has funded the Nelson Arts Festival in the range of \$30,000 - \$60,000 each year since it began.

Arts Council Nelson

- 8.5. Arts Council Nelson is funded by Creative New Zealand and Nelson City Council. In 2014/25 Council support was increased to \$70,000.
- 8.6. Arts Council Nelson promotes, initiates and supports activities that strengthen the artistic and cultural life of the local community. Services include providing regular information such as the monthly arts events calendars (events, exhibitions and opportunities). It is Council's main link to involve communities in local artwork development. Arts Council Nelson co-ordinates the annual Impressions & Arts Council Nelson Regional Art Awards and Changing Threads (a fibre art exhibition) with the goal of raising standards while encouraging community participation in visual arts. They report increased attendance numbers and numbers of artists putting forward work for consideration of awards and public recognition. Arts Council Nelson frequently mentors fledgling art groups and applies for funds on their behalf.
- 8.7. From 2014/15 the administration of the Councils Art Fund will be managed by the Arts Council Nelson.

Nelson Regional Economic Development Agency (EDA)

- 8.8. The EDA is the lead agency for the management and implementation of the Nelson Events Strategy through the Nelson Events Marketing and Development

Programme. The programme is funded by the Council and the level of funding made available each year through EDA varies.

8.9. The Programme is overseen by the Events Management Committee, comprising representatives from the Nelson City Council, Nelson Regional Economic Development Agency and Nelson Tasman Tourism. The objective of the Nelson Events Strategy is to stimulate Nelson City's economy by bringing new spending through visitors coming to Nelson for distinct events in the shoulder and off season (winter). Although the fund has a wide focus and is not just for arts events it has helped a number of significant arts events or events with an arts component such as:

- The Arts Expo 2012 – produced by The Regional Arts Development Initiative (RADi), received \$24,950 in the 2012/2013 year;
- Nelson Winter Festival - a well established musical festival at Nelson School of Music received \$20,000 in 2011/2012 year;
- Oi You - an Urban Art exhibition at Founders that attracted 15,000 visitors in 2012, received \$35,000 in the 2011/2012 year;

The Regional Arts Development Initiative (RADI)

8.10. The Regional Arts Development Initiative (RADI) publishes the regional arts guide, and in 2014 will produce the 20th edition. RADI initiated the Arts Expo in 2011 to offer an event where local artists can pay to sell their art. This type of art 'trade show' is popular in other regions, for example The Affordable Art Expo in Wellington; some argue this is at the expense of the local galleries who pay overheads all year to also sell art. Some non-local art work is included.

8.11. In 2014, while the Trafalgar Centre is closed the event was held at Saxton Pavilion and the event was jointly marketed nationally with Light Nelson and the Nelson School of Music Winter festival. A marked increase in attendances and sales, many to non-local buyers, occurred with many artists selling all their available works.

Nelson Marlborough Institute of Technology

8.12. Nelson Marlborough Institute of Technology (NMIT) strongly supports creative industries education in a recently constructed purpose built Arts and Media building. It offers the Bachelor of Arts and Media, Diploma and Certificate of Arts and Media (also specialising in Contemporary Music), Certificate in Maori Visual Arts; Diploma in Digital design and photography; Diploma in Writing for Creative Industries; and a Diploma in Interior Design.

Community Artworks and Other Specialty Groups

8.13. Arts Access Aotearoa promotes Community Artworks (CAW) as a good example of an organisation doing excellent work with both the disability and justice sectors. CAW is currently receiving a community assistance grant of \$10,000 which expires 30 June 2015.

Nelson School of Music

- 8.14. NSOM is the oldest independent music school in New Zealand and it has more than 60,000 visitors annually. The building is registered as a Category I Historic Place by the New Zealand Historic Places Trust. It has a capital value of \$2.4 million.
- 8.15. NSOM is a Charitable Trust, governed by a Board of Trustees. It provides musical education, performance/event spaces for hire, practice rooms for musicians and a resource centre of musical scores and books. The School of Music has produced a Winter Music Festival each year since 1994. It houses the Nelson Symphony Orchestra, Greenhills Orchestra, Schola Musica, Nelson Civic Choir and the Nelson Male Voice Choir.
- 8.16. The auditorium closed at the end of 2013 for an unspecified period of time until earthquake strengthening could be addressed; since 2014 the administration staff and tuition and rehearsal space has been relocated into the Rainey Building while redevelopment occurs.
- 8.17. NSOM has received a grant commitment of \$850,000 from the Canterbury Community Trust for earthquake strengthening work in future. Council has indicated its commitment to supporting the NSOM as it progresses its redevelopment project.
- 8.18. Funding of \$1,431,000 had been budgeted from 2012-2015 to support earthquake strengthening and refurbishment works. The School of Music continues to work on plans for its redevelopment.

The Theatre Royal

- 8.19. The Theatre Royal underwent a significant upgrade and refurbishment project, re-opening in May 2010. The land and building now has a capital value of \$7.1 million and has been registered as a Category I Historic Place. It has a box office licence holder with Ticket Direct and is a well equipped facility for performing arts events particularly while the Trafalgar Centre, NSOM auditorium and the Suter theatres are closed over the next two years. It has a capacity of 340, and is one of the busiest proscenium arch style theatre in New Zealand.
- 8.20. In the 2013/14 year the theatre was booked for 274 performance days (75% occupancy). Attendance by ticket buyers was around 45,000 with a further 20,000 using the facility for conferences, meetings, rehearsals and other purposes
- 8.21. In a 2011 Residents' Survey 44% of Nelson residents had used or visited the theatre since it had reopened and 93% of those respondents who had visited the theatre since its refurbishment were satisfied or very satisfied with the venue. In 2014 the Theatre Royal has a following of 2000 on social media, and 3000 receiving newsletters, with feedback indicating hi satisfaction rates
- 8.22. The Theatre Royal incurred building cost increases during the restoration period and as a consequence has continued to experience financial difficulties despite high use rates. Operational funding in 2014/15 is \$220,000 to assist this key community asset.

9. Asset Systems and Finances

Financial Forecast

- 9.1. The ten-year financial forecasts (2015-25) for the arts activities are shown in section 9.25 of this plan where the tables outline the funding required over the next 10 years to implement the recommended work in this Activity Management Plan. Projections are shown in dollar values current as at 1 July 2014. Depreciation is shown in the financial forecast as it is an accounting requirement to depreciate assets.

Arts Assets

Building Facilities

- 9.2. This building asset is owned by Nelson City Council and classed as a community property and covered in the Draft Property & Facilities Asset Management Plan.

Facility	Description	Ownership	Management
Refinery Art Gallery	Converted historic building now an art gallery. Contains galleries, shop, offices including Arts Council Nelson Location – 39 Halifax St	Nelson City Council	Managed by Kahurangi Employment Trust with sub tenant Arts Council Nelson

- 9.3. The following building assets are owned by an entity independent of the Nelson City Council, so Council does not maintain any specific information relating to these assets.

Facility	Description	Ownership	Management
Suter Art Gallery	Purpose built art gallery. Category II Heritage New Zealand classification. Contains galleries, shop, theatre, café, art storage, art library and archives. Location – adjoining Queens Gardens off Bridge Street.	Nelson City Council as defined by the Suter Art Gallery Governance Act 2008.	Council Controlled organisation (CCO) with Trust operation and management.
Theatre Royal	Purpose built theatre for performing arts. Category I Heritage New Zealand classification. Contains theatre auditorium, rehearsal spaces, ticket office, bar and entry area, storage. Location – 78 Rutherford Street	Nelson Historic Theatre Trust	An independent, not for profit, charitable trust is supported by Council by an operations grant in exchange for community use

Facility	Description	Ownership	Management
Nelson School of Music	Purpose built art gallery. Category I Historic Places classification. Contains Auditorium, administration area, library, rehearsal spaces, storage. Location 48 Nile Street	Nelson School of Music Trust	An independent, not for profit, charitable trust is supported by Council through an operations grant in exchange for community arts activity support.

Artwork Assets

- 9.4. The art work assets are recorded in the Council's Hansen asset management system and the information is maintained as part of other asset operations, namely parks and roading services, based on the location of the assets. Definitions of subsets of arts are included in this system.
- 9.5. An art work is defined as a piece of art commissioned by, or gifted to Council and created by a named artist.
- 9.6. A detailed list of the artwork assets and their location, type, date of installation, artist and artists domicile at time of commission is provided in Appendix 1.

Category Type	Number
Sculpture (includes relief panesis/carvings)	34
Mural	17
Mosaics	4
Functional	9
TOTAL	64

- 9.7. Items such as fountains, memorials, landscape and ornamental items are not covered by this plan as they have been created by an architect, mass produced or by an unknown creator.
- 9.8. Artworks listed within the Civic collection and held within council properties, including paintings, ornaments and civic gifts are not recorded here.

Contracts and Maintenance

- 9.9. Maintenance or servicing requirements for the arts assets are minimal, as they are commissioned to be relatively low maintenance structures.
- 9.10. Artworks located on parks, are inspected regularly, together with other furniture and structures and any minor damage or simple repairs is actioned by the contractor. For more significant damage or repairs, the issue will be reported to Council staff for review and action.

- 9.11. Artworks included on road assets are not included in any formal maintenance inspections, however contract or council staff will observe and report any damage as part of their other road asset maintenance and inspection duties.

Maintenance

- 9.12. There is no documented maintenance programme in place for the artwork assets other than listing the condition of the asset on Hansen Asset Register.
- 9.13. Murals are anti-graffiti coated when commissioned so the only cyclical maintenance task currently being undertaken is washing the work and this is simply scheduled individually as needed.
- 9.14. A high proportion of artworks are connected to buildings and their care is written into the building maintenance contract.
- 9.15. A cyclic maintenance programme needs to be established to cover regular cleaning, repainting/staining where required and other works that may be identified as part of the condition assessment. The planned maintenance programme should be reviewed and updated every three to five years based on condition inspections, maintenance trends and risk assessments.

Street Art

- 9.16. A specific operation is required relating to "street art", which is unofficial art work pasted or painted onto buildings or other structures. Guidance relating to dealing with street art is provided the Arts Policy.
- 9.17. The system involves Council staff assessing the "artwork" and determining if it has sufficient artist merit to remain in place. However, any approved street art is still regarded as temporary and will be removed when it deteriorates.

Service Standards

- 9.18. No service standards have been defined for the artworks and they are not considered necessary at this stage.

Condition Assessment

- 9.19. An informal condition assessment of the artworks has been undertaken based on age of asset, history of any damage, and likely maintenance requirements.

Renewals, Capital and Disposal

- 9.20. No renewal programme has been established for the artworks and it is not considered useful for managing this asset group due to the artistic and one-off nature of most assets. Murals will be programmed for renewal as appropriate.
- 9.21. For the assets that are identified as approaching the end of their life through the condition assessment and maintenance programme, they will be identified for removal and disposal.
- 9.22. Their potential replacement will be considered as part of the process and budget for new art works. An annual capital budget is provided for the on going purchase of new art works. The Arts Policy and the Regional Arts Strategy guide the provision and development of artworks.

Risk Management

- 9.23. The only risks related to the artworks are a low risk of personal safety in the event of assets falling over or structurally failing and injuring members of the public.
- 9.24. This risk is identified and managed as part of the parks risk register schedule and management processes.

Valuation and Depreciation

- 9.25. Council artworks are generally covered by undeclared items insurance cover.
- 9.26. The value of 22 heritage monuments, 7 Japanese ornaments and 6 sculptures is listed at \$564,700. This is only a small proportion of the total range of public art, civic collection and parks landscaping items. No depreciation is being applied to the artworks partly due to the difficulty of assessing effective lives and replacement cost, and also as direct replacement of the assets is not practical or desirable.

Assumptions and Sensitivity Analysis

- 9.27. The following basic assumptions have been made in preparing the 10 year cash flow forecasts:
- All expenditure is stated in dollar values as at 1 July 2014 with no allowance made for inflation over the planning period;
 - Maintenance projections are based largely on historical unit costs and levels of expenditure;
 - Significant increases in the cash flow may result from more detailed evaluation of asset requirements;
 - Council will continue to be involved in providing community services.

Funding Strategy

- 9.28. Council's overall funding strategy is contained in its Funding Policy within the Long Term Plan. The degree to which Council is willing to fund activities is based on a number of principles as follows:

Beneficiary pays	Those who directly benefit should pay to a larger degree.
Public Good	Where there is overall public benefit Council should pay to a greater degree.
Intergenerational Equity	Council should recover costs for the provision of services from the generation that receives the benefit of each service or activity.
Exacerbator Pays	Where costs are incurred due to the negative effects of people's actions (or inaction) then these people should pay.

Ten Year Financial Projections

9.29. Projections by activity

Managing Arts	2013/14 Actual	2014/15 Budget	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Operations and Maintenance												
Arts Policy Advice		10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627
Condition Assessments	357		5,315	5,315	5,315	5,315	5,315	5,315	5,315	5,315	5,315	5,315
Art Strategy Implementation	24,823	27,629	31,456	31,456	31,456	31,456	31,456	31,456	31,456	31,456	31,456	31,456
Financial												
Depreciation	11,917	11,917	21,900	25,500	29,100	32,700	36,300	39,900	43,500	47,100	47,100	47,100
Capital Expenditure												
Arts Fund		125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
HoN Artwork and Sculptures			58,465	58,465	58,465	58,465	58,465	58,465	58,465	58,465	58,465	58,465
Maitai Murals	51,896	31,000										
Maitai/Rutherford Artwork	1,130											
Art Works Programme	478											
CDB Artwork & Sculptures	204											
Washington valley Artwork		10,000										
Artwork Maintenance			7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200

Community Liaison: Grants	2013/14 Actual	2014/15 Budget	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Grant: Refinery Art Gallery		15,000										
Grant: Arts Council		70,000										

Festivals	2013/14 Actual	2014/15 Budget	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Income												
External Revenue	694,588	392,000	464,500	392,000	464,500	392,000	464,500	392,000	464,500	392,000	464,500	392,000
Operations and Maintenance												
Bank Fees and Resource Consent	16,906	11,027	11,027	11,027	11,027	11,027	11,027	11,027	11,027	11,027	11,027	11,027
Broadgreen / Isel Festival		8,913	8,913	8,913	8,913	8,913	8,913	8,913	8,913	8,913	8,913	8,913
Youth Events	30,000	31,457	31,457	31,457	31,457	31,457	31,457	31,457	31,457	31,457	31,457	31,457
Arts Festival	707,917	576,419	576,419	576,419	576,419	576,419	576,419	576,419	576,419	576,419	576,419	576,419
New Years Eve Event	46,514	53,478	53,478	53,478	53,478	53,478	53,478	53,478	53,478	53,478	53,478	53,478
Opera in the Park	221,207		240,000		240,000		240,000		240,000		240,000	
Summer Festival	105,077	99,220	99,220	99,220	99,220	99,220	99,220	99,220	99,220	99,220	99,220	99,220

Bishop Suter Art Gallery	2013/14 Actual	2014/15 Budget	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Operations and Maintenance												
Operating Grant	470,311	477,836	506,504	506,504	506,504	506,504	506,504	506,504	506,504	506,504	506,504	506,504
Maintenance Grant	102,400	104,038										
Capital Grant	35,034											
Capital Expenditure												
Investment - Suter Redevelopment		3,964,462	2,254,875									

School of Music	2013/14 Actual	2014/15 Budget	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Income												
External Revenue		35,955	73,015	73,015	73,015	73,015	73,015	73,015	73,015	73,015	73,015	73,015
Operations and Maintenance												
Building Maintenance		79,699	164,451	164,451	164,451	164,451	164,451	164,451	164,451	164,451	164,451	164,451
Operating Grant	122,880	100,000	128,850	128,850	128,850	128,850	128,850	128,850	128,850	128,850	128,850	128,850
Water and Insurance		22,848	47,143	47,143	47,143	47,143	47,143	47,143	47,143	47,143	47,143	47,143
Financial												
Depreciation		11,061	76,445	76,445	76,445	76,445	76,445	76,445	76,445	76,445	76,445	76,445
Capital Expenditure												
Land		779,130										
Refurbishment /strengthening		169,388	1,683,770									
Rehearsal space refurbishment	1,418						3,150,000					
Building		1,106,130										

Theatre Royal	2013/14 Actual	2014/15 Budget	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Income												
External Revenue		35,955	73,015	73,015	73,015	73,015	73,015	73,015	73,015	73,015	73,015	73,015
Operations and Maintenance												
Building Maintenance		79,699	164,451	164,451	164,451	164,451	164,451	164,451	164,451	164,451	164,451	164,451
Operating Grant	62,500	115,142										
Water and Insurance		22,848	22,848	22,848	22,848	22,848	22,848	22,848	22,848	22,848	22,848	22,848
Professional Advice on Acquisition	12,800											
Community use Subsidy	102,400	104,858	107,375	107,375	107,375	107,375	107,375	107,375	107,375	107,375	107,375	107,375
Financial												
Depreciation		61,200	122,328	122,328	122,328	122,328	122,328	122,328	122,328	122,328	122,328	122,328
Capital Expenditure												
Land		680,000										
Building	11,867	6,127,317										

10. Appendices

Appendix 1

Arts List

Council owns a range of public artworks largely done by local artists from the Nelson region. Domicile means domicile of the artist at time work was commissioned and Local is Nelson Tasman Region. Commission means Council had control over the choice of artist used and paid the full cost of the item.

Nelson Art work	First Name	Surname	Neighbourhood	Type	Date installed	Condition	Gift or Commission	Domicile
Love Mosaic	Tejas	Arn	TAHUNA	MOSAIC	2014	excellent	C	L
Project Butterfly	Tejas	Arn	Fairfield park MOSAIC	MOSAIC	2014	excellent	gift	L
Alma Lane Mosaic	Tejas	Arn	CBD	MOSAIC	2005	average	C	Y
Mural	Kathaleen	Bartha	MAITAI	MURAL	2014	excellent	gift	L
Pump & Jump	Janet	Bathgate	CBD	MURAL	2010	excellent	C	L
"Balls"	Janet	Bathgate	PARK	SCULPT	2010	excellent	C	L
"Air"	Janet	Bathgate	PARK	SCULPT	2011	excellent	C	L
"Skids"	Janet	Bathgate	PARK	SCULPT	2009	excellent	C	L
Obelisk	Janet	Bathgate	QUAY	SCULPT	2014	excellent	C	L
Pukeko's Escape Mural	Karen	Berge	CBD	MURAL	2013	excellent	gift	L
cupid fountain	Johann	Blecher	PARK	SCULPT	1894	average	C	O
Dancing figures	Harriette	Blouitt	CBD	MURAL	1999	average	C	L
Civic House lobby Mural	Hugh	Briggs	CBD	MURAL	2001	good	unknown	Unknown
Hub Mosaic	Valeska	Campion	CBD	MOSAIC	1998	removed	unknown	L
Pou whenua at Founders x2	Mark	Davis	Founders Park	SCULPT	2010	good	C	L
Waharoa	Mark	Davis	Anzac Park	SCULPT	2011	good	C	L
Sentinel	Dominique	De Borrekens	CBD	SCULPT	1998	average	C	L
Bust of Eelco Boswijk	Siene	de Vries	CBD	SCULPT	2014	excellent	gift	NZ
Sail Boats at River Mouth	Rick	Edmonds	MAITAI	MURAL	2014	excellent	gift	L
Aotearoa Mural	Chris	Finlayson	QUAY	MURAL	1984, then repainted by artist 2009	excellent	C	L
Knowledge Mural	Chris	Finlayson	CBD	MURAL	2014	good	C	L
Flow	Chris	Finlayson	MAITAI	MURAL	2013	excellent	gift	L
Peace Mural	Chris	Finlayson	TAHUNA	MURAL	1980's	average	gift	L
Cutout panels sea creature themes	Brian	Flintoff	QUAY	FUNC	2014	excellent	C	L
Spyhole	Darryl	Frost	QUAY	SCULPT	2006	excellent	C	L

Nelson Art work	First Name	Surname	Neighbourhood	Type	Date installed	Condition	Gift or Commission	Domicile
Freddies Front Door	Darryl	Frost	TAHUNA	SCULPT	2010	excellent	C	L
Abstract Murals x 3	Karin	Fruhauf	CBD	MURAL	2014	excellent	gift	L
Treasure Box	Lloyd	Hardwood	TAHUNA	MURAL	2011	good	C	L
Arrival & Beginning Wooden Sculpture	Michael	Hindmarsh	STOKE	SCULPT	2003	good	C	L
Seat	Michael	Hindmarsh	CBD	FUNC	2005	good	C	L
Vessel	Gavin	Hitchings	CBD	SCULPT	2005	good	C	L
Steel decorative gates	Ducan	Leask	CBD	FUNC	unknown	excellent	gift	L
Quintessence	Jim	Mackay	QUAY	SCULPT	2006	excellent	gift	L
Change of Tack - Sails sculpture	Michael	MacMillan	TAHUNA	SCULPT	2009	good	gift	L
Pioneer Park MOSAIC	Maria	Middlebrook Wells	PARK	MURAL	unknown	good	C	L
The Southern Cross	Bruce	Mitchell	CBD	SCULPT	1992	good	C	L
Battle of Trafalgar	Bruce	Mitchell	CBD	SCULPT	2005	good	gift	L
See the Past Look to the Future	Nelson Youth Council	Nelson Youth Council	MAITAI	MURAL	2013	excellent	gift	L
Nau Mai Ki Toku Ahuru Mowai (welcome to my safe home, my sheltered haven)	Juanjo	Novella	CBD	SCULPT	2012	excellent	C	O
Oracle	Grant	Palliser	STOKE	SCULPT	1996	excellent	C	L
High Flyers	Grant	Palliser	MAITAI	SCULPT	2002	average	gift	L
Seafarer's memorial	Grant	Palliser	QUAY	SCULPT	2001	excellent	gift	L
Reef knot	Grant	Palliser	MAITAI	SCULPT	2005	excellent	C	L
Aratuna Bridge relief - beneath bridge	Grant	Palliser	CBD	SCULPT	2008	good	C	L
Aratuna Bridge railing	Grant	Palliser	CBD	FUNC	2008	excellent	C	L
Plough Mural	Steve	Pike	CBD	MURAL	2011	good	C	NZ
Steel/glass artwork		Refinery arts collective	CBD	FUNC	unknown	good	gift	L
MOSAIC	Carleen	Reich-Simko	CBD	SCULPT	2013	excellent	gift	L
Wooden chair	Chris	Rendall	PARK	FUNC	2000	good	unknown	L
World	Grant	Scott	TAHUNA	SCULPT	2011	excellent	C	L
Tapa Cloth	Robert	Siataga-kavanaugh	MAITAI	MURAL	2014	excellent	gift	L
Early settlers statue	Anthony	Stones	QUAY	SCULPT	2005	excellent	gift	O

Nelson Art work	First Name	Surname	Neighbourhood	Type	Date installed	Condition	Gift or Commission	Domicile
Abel Tasman Statue	Anthony	Stones	TAHUNA	SCULPT	2000	excellent	gift	O
Dance to the Music of Time	Terry	Stringer	CBD	SCULPT	2012	excellent	C	L
Up the Creek without a paddle	Fiona	Sutherland	STOKE	SCULPT	2012	excellent	C	L
Sanctuary	Fiona	Sutherland	MAITAI	SCULPT	2014	excellent	C	L
Ocean Dreaming	Adrienne	Tait	TAHUNA	SCULPT	2011	good	C	L
Jumping Fish	Mark	Thomas	CBD	SCULPT	2014	excellent	gift	L
Gates	Mark	Thomas	CBD	FUNC	2013	excellent	gift	L
The Cabbage Trees	Jeff	Thompson	CBD	SCULPT	2005	good	C	NZ
Portal	Sean	Walker	TAHUNA	SCULPT	2011	excellent	C	L
Glass landscape (tile mural on BBQ)	Francis	Woodhead	TAHUNA	FUNC	2011	good	gift	L
The Navigator	Tim	Wraight	QUAY	SCULPT	2006	average	gift	L
Seven Rivers (pillars at I site)	Tim	Wraight	CBD	FUNC	2005	good	C	L

DRAFT

Tahuna Beach Camp Incorporated Annual Report

1. Purpose of Report

- 1.1 To receive information from the Tahuna Beach Camp Incorporated.

2. Delegations

- 2.1 The Community Services Committee has responsibility for the provision and operation of recreation and leisure facilities and services, including reserves, parks, sports fields, swimming pool facilities and motor camps.

3. Recommendation

THAT the report Tahuna Beach Camp Incorporated Annual Report (A1264122) and its attachments (A1250020) be received.

4. Background

- 4.1 At its meeting of 28 January 2014, the Community Services Committee asked for an annual report from Tahuna Beach Camp Incorporated (TBCI) to be brought to the Community Services Committee, along with reporting from Council's representative on the Committee.
- 4.2 Information received from TBCI is attached (A1250020).

5. Discussion

- 5.1 The Committee asked for this report as it had identified a need for regular reporting from TBCI. In addition the Council's appointed representative was asked to provide feedback.
- 5.2 Councillor Eric Davy is the current council appointed representative to TBCI.
- 5.3 TBCI made a small deficit last financial year, but have continued to pay off the loan (plus interest) to Council at \$7000 per month, as agreed earlier this year.

6. Options

- 6.1** The Committee can receive the report or let it lie on the table.

7. Assessment of Significance against the Council's Significance Policy

7.1 This is not a significant decision.

8. Alignment with relevant Council Policy

8.1 The Committee has asked for this report.

9. Consultation

9.1 No consultation has been carried out.

10. Inclusion of Māori in the decision making process

10.1 Maori have not been consulted on this issue

Chris Ward
Group Manager Community Services

Attachments

Attachment 1: TBCI annual report ([A1250020](#))

ATTACHMENT 1
Clare Hadley RECEIVED

19 SEP 2014

NELSON CITY COUNCIL
Customer Service

NOTICE TO ALL ASSOCIATION MEMBERS AND LIFE MEMBERS

Notice is hereby given that the 88th Annual General Meeting of Tahuna Beach Camp (Incorporated) will be held in the Function Centre at Tahuna Beach Holiday Park, 70 Beach Road, Tahunanui, Nelson on Wednesday 24th September 2014, 7pm.

Agenda

1. Welcome
2. Apologies
3. Minutes Silence for Bereaved Members
4. Correspondence
5. Minutes of 87th Annual General Meeting
Matters Arising
6. Adoption of Presidents' Annual Report
7. To Receive Park Mangers' Report
8. Adoption of Financial Accounts for the year ended 30 June 2014

9. Election of Officers

Nominations for the following positions for Executive closed 3rd September 2014 in accordance to the constitution clause 6b: Nominations received:-

President:

Seddon Marshall Proposer: Ian Barker Second: Garry Ward

There being only one nomination for President a vote will not be required for this position

Vice President:

David Borris Proposer: Walter Ingram Second: Garry Ward

Ian Allport Proposer: Tui Hammond Second: Keith Swift

There being two nominations for vice president a vote will be required for this position

Committee:

Garry Ward Proposer: David Borris Second: Walter Ingram

Keith Swift Proposer: Ian Allport Second: Tui Hammond

Stephen Steele Proposer: Ian Allport Second: Keith Swift

Ian Barker Proposer: Seddon Marshall Second: Garry Ward

David Borris Proposer: Walter Ingram Second: Garry Ward

Ian Allport Proposer: Tui Hammond Second: Keith Swift

There being six nominations for committee a vote will be required for two positions.

10. General Business

- Call for General Business
- Auditor

Refreshments will be served in conclusion of the meeting

By Order of the Executive

Valda Holland Association Secretary By Order of the Executive

z:agm:agmagenda13

RECEIVED

19 SEP 2014

NELSON CITY COUNCIL
Customer Service

**MINUTES OF THE 87th ANNUAL GENERAL MEETING OF THE TAHUNA BEACH
CAMP (INC) HELD IN THE FUNCTION CENTRE ON TUESDAY,
24th SEPTEMBER 2013 AT 7.00PM**

PRESENT: Mr S Marshall, Mr D Borrás, Mrs N Borrás, Mr P Lacy, Mrs M Lacy, Mr G Ward, Mrs A Ward, Mr I Barker, Mr W Ingram, Mr I Allport, Mr R Northcott, Mrs G Northcott, Mr G Flowers, Mrs G Flowers, Mr J Bishop, Mr K Alexander, Mr J Jordan, Mrs H Brown, Mrs A Lipscombe, Mrs W Vollmer, Mr T Hammond, Mrs J Hammond, Mr K Swift and Mr R Stevenson of Strawbridge and Associates.
Staff members : Mrs A Cumpstone, Mrs V Holland and Mrs H Bernard.

WELCOME: Mr Marshall welcomed those in attendance.

APOLOGIES: Mrs R Marshall, Mrs M Barker, Mr L Stollery and Mrs E Stollery.
Moved S Marshall / J Bishop that the apologies be sustained.

CARRIED

MINUTE'S SILENCE

Mr Marshall called for one minute's silence to mark bereavements among Association members.

CORRESPONDENCE

Inward : Mr Les Stollery : conveying congratulations to the Executive and staff for another successful year and best wishes to all.

Moved I Barker / D Borrás that the inward correspondence be received.

CARRIED

MINUTES OF THE 86th ANNUAL GENERAL MEETING

Moved Moved G Ward / G Flowers that they read true and correct as circulated.

CARRIED

Matter Arising From Minutes

Mr Allport referred to Mr Barker being an elected member of Council and the Executive, querying whether it was the board's intention to get someone else to stand as a Council representative. The matter was deferred to General Business for discussion.

PRESIDENT'S REPORT

Mr Marshall moved that his report be taken as read, seconded J Bishop.

CARRIED

Mr Marshall expanded on his report and the attached historical photographs :

- Tatahi was the original name for Tahuna, (the older area); while the newer area was named Tahunanui.
- Massive changes are currently taking place and those involved with the park have to be visionaries.
- The park has benefited from people with vision, eg, purchase of the beach for 300 pounds.
- A proactive board and quality staff are key elements in the park's success.
- The park's assets, both above and below ground, are of very significant value.

Mr Marshall concluded with an invitation for feedback and ideas from members.

PARK MANAGER'S REPORT

Moved S Marshall / D Borrás that the report be taken as read

Mrs Cumpstone advised :

- Tahuna means Sand Dunes and Tahunanui - Big Sand Dunes.
- After three fairly flat years it is hoped that the next will improve.
- Completion of some park projects will be dependent on summer income.
- TBHP brought \$19M into the Nelson community, according to HAPNZ tourism statistics.
- TBHP sponsors sports / community groups and schools.
- Paid to the Nelson City Council during the last nine years – \$1.727M lease payments; \$525,000 interest; \$50,000 loan repayment; \$354,000 over and above minimum lease payments.
- Mr Flowers referred to the lack of Council contribution to erosion control.

FINANCIAL REPORT

Mr Ross Stevenson from Strawbridge and Associates presented and expanded on the financial statements for the year ended 30 June 2013.

- In reference to the Statement of Financial Performance, Mr Stevenson noted a decrease in income of around \$127,000 compared to the previous year – there having been concerted expenditure on repairs.
 - The NCC levy was \$234,318 compared to \$217,383 in the year ended 30 June 2012.
 - Insurance followed the current trend with a significant premium increase.
 - There was a slight Operating Surplus of \$31,852 the year before – rock wall expenditure reducing the current year's surplus to \$26,932.
 - Conference Centre income reduced slightly, but expenditure was less, so the bottom line increased.
 - Final surplus - \$44,583 compared to \$30,829.
- Statement of Financial Position :
 - Total current assets slightly reduced.
 - Investments have increased.
 - Current liabilities include portion of \$90,000 that will be committed to NCC loan repayment.
 - Actual debt to Nelson City Council - \$1,351,000.
- Mr Stevenson concluded that the park received a clean audit report – Mr Marshall noting that an untagged report is hard to come by - a very good effort.

Matters Arising:

- Mr Bishop queried why the NCC levy had increased when turnover was down.
Mr Marshall advised that there are benchmarks, eg, if there was a disaster less would be paid; and there was an adjustment in respect of the TBC Shop the previous year.
Mrs Cumpstone related the \$234,318 payment to part of 2012 and 2013.
- Mr Allport asked whether the year's surplus would be a concern.
Mr Stevenson noted that while this year's cash operating surplus, allowing for depreciation, was less than 2012, this was not too bad given earthquakes and other events – the key being to maintain income while completing repairs and maintenance.
Mr Marshall advised that Mrs Holland and Mrs Cumpstone keep a close eye on finances, there being a fine balance between capital expenditure and keeping repairs / maintenance up to standard, as it is no use having the best looking buildings in town and shabby furniture.

Moved S Marshall / I Barker that the financial report be adopted.

CARRIED

APPOINTMENT OF AUDITORS

Moved S Marshall / W Ingram that Crowe Horwath (formerly West Yates, then WHK) be reappointed as auditors for the 2013-2014 financial year.

CARRIED

ELECTION OF OFFICERS

Scrutineer Mr Ross Stevenson

President Mr Seddon Marshall Proposer W Ingram Seconded D Borrás
There being no further nominations, Mr Marshall was duly elected.
He thanked members for their confidence.

Vice President Mr David Borrás Proposer R Northcott Seconded W Ingram
Mr Ian Allport Proposer G Flowers Seconded G Ward

Voting was conducted by ballot and Mr Stevenson duly declared Mr Borrás the elected Vice President. Mr Borrás thanked Association members for their support.

Mr Marshall thanked Mr Borrás for the work he has done and will continue to carry out; and Mr Allport for putting his name forward.

Election of Officers ctd

Committee	Mr Ian Allport	Proposer	G Flowers	Seconded	G Ward
	Mr Walter Ingram	Proposer	D Borrás	Seconded	S Marshall
	Mr Keith Swift	Proposer	T Hammond	Seconded	I Allport

Voting was conducted by ballot and Mr Stevenson duly declared that elected Committee members were Mr Allport and Mr Ingram.

Mr Marshall thanked Mr Swift for his interest in being a Committee member.

Mr Allport thanked those who supported him.

Vote of Thanks

Moved I Barker / S Marshall to Mr Peter Lacy who stood down after having given great service to the Association over an eight year period.

Moved J Bishop / G Flowers that voting papers be destroyed.

CARRIED

GENERAL BUSINESS:**1. Membership Drive**

Mrs Lacy suggested that further Association members should be gained.

Mr Marshall reported that some new members had joined during the year and asked those present to encourage people who would make good members to join the Association.

2. Nelson City Council Representative on Executive

- In relation to Mr Barker being an elected member of the board in his own right and not a Council representative, Mr Allport asked if the board intended to seek a Council representative.
- Mr Marshall identified Mr Barker as an elected member of the board and also NCC representative, the Council having never made any move to appoint anyone else.
- Mr Barker noted that the NCC election would take place on 12th October and if he was re-elected, taking into account that he had been the centre of attention on this subject for three Annual General Meetings, to solve the problem he would suggest to the Council that it appoint another representative.
- Mr Allport referred to possible difficulties for Mr Barker in wearing two hats; and that it could be of benefit to have an additional member.
- In response to a query from Mr Flower whether it had been difficult for him, Mr Barker clarified that the Council decided over the last two years that they did not want anyone else on the Executive.
- Mr Borrás and Mr Ward confirmed advantages of Mr Barker being a Council representative, while Mr Ingram noted Mr Barker's integrity and discretion between NCC / TBHP matters in a situation not of his own choice.
- Mr Allport reiterated his focus on whether there should be another person on the board.

Mr Marshall thanked all present for their attendance.

There being no further business the meeting concluded at 7.58pm.

Refreshments were served.

Presidents Report

Apologies from Seddon Marshall that his Presidents report is not available to be sent out with the Annual General meeting papers. This will be tabled at the meeting Wednesday 24th September 2014

Valda
Secretary

STRAWBRIDGE

Chartered Accountants

Tahuna Beach Camp Inc

Financial Statements For The Year Ended 30th June 2014

Level 1, 47 Bridge Street 7010 | PO Box 210, Nelson 7040
Ph: 03 548 1549 Fax: 03 546 9504 E: info@salca.co.nz www.strawbridge.co.nz

Tahuna Beach Camp Inc

Directory
For The Year Ended 30 June 2014

Nature of Business
Accommodation and Tourist Promotion

Business Location
70 Beach Road
Tahunanui

Accountants
Strawbridge and Associates Ltd
P O Box 210
Nelson

Auditor
Crowe Horwath New Zealand Audit Partnership
P O Box 10
Nelson

Solicitors
Symns Law
Nelson

Bankers
Westpac
P O Box 643
Nelson

President
Seddon Marshall

Vice President
Dave Borrás

Board Members
Ian Allport
Ian Barker
Walter Ingram
Garry Ward

Council Representative
Eric Davey

Tahuna Beach Camp Inc
Financial Statements
For The Year Ended 30th June 2014

CONTENTS	PAGE
Directory	1
Statement of Financial Performance - Tahuna	2
Statement of Financial Performance - Conference Centre	3
Statement of Movements in Equity	4
Statement of Financial Position	5
Taxation Depreciation Schedule	6
Notes to the Accounts	13

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Tahuna Beach Camp Inc

Statement Of Financial Performance

For The Year Ended 30 June 2014

	Jun 2014	Jun 2013
<u>Income</u>		
Sites, Accommodation & Rental Recoveries	2,138,560	2,047,724
Other Income	72,763	88,324
Shop	136,388	162,545
Mini Golf	17,419	19,200
Go Carts	7,202	8,625
Interest Received	3,025	4,818
TOTAL GROSS INCOME	2,375,357	2,331,236
<u>Less Expenses</u>		
<u>Operating</u>		
Repairs & Maintenance	48,310	34,704
Staff Residences	-	8,340
Grounds & Roading	114,035	50,676
Motor Vehicles	20,726	18,170
Plant Repairs & Replacements	49,250	62,272
Staff	1,125,952	1,045,368
Cleaning & Supplies	110,477	114,184
Energy	95,872	131,682
Shop Expenses	140,197	135,628
Mini Golf	131	1,792
Go Carts	750	4,973
Sundry	8,277	8,118
Total Operating Expenses	1,713,977	1,615,907
<u>Administration</u>		
Advertising & Promotion	79,036	64,974
Audit Fees	5,890	5,576
Council Levy	209,811	234,318
Christmas Entertainment	7,069	7,514
Directors Fees & Expenses	31,454	31,625
Computer Expenses	7,944	7,609
Consultant Fee	658	2,023
Insurance & Valuation	75,083	81,405
Interest	48,631	48,779
Rates (Water & Sewerage)	71,593	51,758
Secretarial	1,350	1,490
Security	11,652	12,729
Sundry	63,449	75,801
Telephone & Tolls	13,053	12,010
Total Administration Expenses	626,673	637,611
Depreciation	45,176	45,864
TOTAL EXPENSES	2,385,826	2,299,382
NET SURPLUS/(DEFICIT) FROM OPERATING	(10,469)	31,854
LESS Building Development Expenditure	-	5,460
<u>TOTAL SURPLUS/(DEFICIT)</u>	<u>(\$10,469)</u>	<u>\$26,394</u>

The accompanying notes form part of these financial statements

WJH
JWH

Tahuna Beach Camp Inc
Statement Of Financial Performance
For The Year Ended 30 June 2014

	Jun 2014	Jun 2013
<u>Tahuna Conference Centre</u>		
<u>Income</u>		
Conferences, Hire & Recoveries	28,073	28,237
<u>Less Expenses</u>		
<u>Operating</u>		
R & M - Buildings	8,590	2,788
R & M - Plant & Replacements	1,381	4,474
<u>Administration</u>		
Administration Expenses	1,653	1,707
Council Levy	-	-
Depreciation	11,624	8,969
	1,756	1,077
TOTAL EXPENSES	13,380	10,046
TOTAL SURPLUS	14,693	18,191
LESS Building Development Expenditure	-	-
<u>TOTAL SURPLUS</u>	<u>\$14,693</u>	<u>\$18,191</u>
<u>SUMMARY OF TRADING</u>		
Total Surplus/(Deficit) - Tahuna Beach Camp	(10,469)	26,394
Total Surplus/(Deficit) - Tahuna Conference Centre	14,693	18,191
	4,224	44,585
<u>TOTAL SURPLUS/(DEFICIT) FOR YEAR</u>	<u>\$4,224</u>	<u>\$44,585</u>

The accompanying notes form part of these financial statements

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Tahuna Beach Camp Inc
Statement Of Movements In Equity
For The Year Ended 30 June 2014


	Jun 2014 \$	Jun 2013 \$
Equity at 1 July 2013	(962,044)	(1,006,629)
Net Surplus for Year	4,224	44,585
<u>EQUITY AT 30 JUNE 2014</u>	<u>(\$957,820)</u>	<u>(\$962,044)</u>

The accompanying notes form part of the financial statements

Tahuna Beach Camp Inc
Statement Of Financial Position
As At 30 June 2014

	Note	2014		2013
		\$	\$	\$
<u>Current Assets</u>				
Westpac Cheque A/c		64,547		39,224
Cash Float		1,459		2,450
Accounts Receivable		12,827		58,645
Accrued Interest		643		1,880
Stock on Hand	3c	<u>23,784</u>		<u>26,272</u>
			103,260	128,471
<u>Non-Current Assets</u>				
Fixed Assets as per Schedule		<u>260,604</u>		<u>238,266</u>
			260,604	238,266
<u>Investments</u>				
Westpac Term Deposit	3h	86,021		102,096
Westpac Autocall A/c	3h	87,511		137,175
Pine Sands Ltd	9	<u>400</u>		<u>400</u>
			173,932	239,671
TOTAL ASSETS			<u><u>\$537,796</u></u>	<u><u>\$606,408</u></u>
<u>Current Liabilities</u>				
Accounts Payable		104,521		78,920
Interest Accruals		24,113		12,126
Wages Accrual		137,982		126,407
Current Portion of Loans & Borrowings	7	<u>84,000</u>		<u>90,000</u>
			350,616	307,452
<u>Term Liabilities</u>				
Nelson City Council	7	<u>1,145,000</u>		<u>1,261,000</u>
			1,145,000	1,261,000
<u>Capital & Reserves</u>				
Retained Earnings			(1,030,211)	(1,034,435)
Capital Reserve	8		<u>72,391</u>	<u>72,391</u>
			(957,820)	(962,044)
TOTAL LIABILITIES, CAPITAL & RESERVES			<u><u>\$537,796</u></u>	<u><u>\$606,408</u></u>

Signed by





Date

16. 9. 14

16. 9. 14.

The accompanying notes form part of these financial statements



Tahuna Beach Camp Inc

Depreciation Schedule

For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation --- Mth Rate \$		Accum Deprec 30/06/2014	Book Value 30/06/2014
Office Equipment										
Computer		10,398					10Yr SL	0	10,398	0
Computer		3,674					10Yr SL	0	3,674	0
Computer Software		2,912					10Yr SL	0	2,912	0
Desk		805					10Yr SL	0	805	0
Brother HL1040 Printer		621					10Yr SL	0	621	0
Phillips 15" Flatscreen		2,200	2				12 48.0% DV	1	2,199	1
Phillips		880	880				12 0.0% DV	0	0	880
Computer System		23,856	19				12 48.0% DV	9	23,846	10
Software		13,024	11				12 48.0% DV	5	13,018	6
Computer Upgrade		21,819	201				12 60.0% DV	121	21,739	80
HP 15.6" Notebook		930	348				12 50.0% DV	174	756	174
Workstation Intel Core i5				1,721			10 50.0% DV	718	718	1,003
DrayTek 2710n ADSL + Wireless Router				519			10 50.0% DV	217	217	302
		<u>81,119</u>	<u>1,462</u>	<u>2,240</u>				<u>1,245</u>	<u>80,902</u>	<u>2,457</u>
Plant & Equipment - Tahuna										
1989		43,424					10Yr SL	0	43,424	0
Tractor		900					10Yr SL	0	900	0
1990		28,614					10Yr SL	0	28,614	0
1991		15,642					10Yr SL	0	15,642	0
1992		25,561					10Yr SL	0	25,561	0
1993		38,020					10Yr SL	0	38,020	0
Fax		711					10Yr SL	0	711	0
Spray Unit		950					10Yr SL	0	950	0
Chair		509					10Yr SL	0	509	0
10 Tourist Fridges		4,860					10Yr SL	0	4,860	0
Deposit Safe		570					10Yr SL	0	570	0
Husq. 40 Chainsaw		746					10Yr SL	0	746	0
Single Temp Refrigeration		378					10Yr SL	0	378	0
Meter Boxes (12)		4,910					10Yr SL	0	4,910	0
Tait Orca Batteries (3)		450					10Yr SL	0	450	0

SWC

Tahuna Beach Camp Inc

Depreciation Schedule

For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation ---			Accum Deprec 30/06/2014	Book Value 30/06/2014
							Mth	Rate	\$		
Phones		633					10Yr	SL	0	633	0
HiCom Telephone System		12,720					10Yr	SL	0	12,720	0
Beds & Mattresses Double (6)		3,246					10Yr	SL	0	3,246	0
Beds Bunks Single (12)		2,490					10Yr	SL	0	2,490	0
Foam Mattresses Single (24)		2,587					10Yr	SL	0	2,587	0
Air Master Compressor		425					10Yr	SL	0	425	0
Telephone System Extension		1,149					10Yr	SL	0	1,149	0
Beds & Mattresses Double (2)		1,082					10Yr	SL	0	1,082	0
Beds Single Bunks (6)		1,360					10Yr	SL	0	1,360	0
Foam Mattresses (12)		1,294					10Yr	SL	0	1,294	0
Port-a-Cots		325					10Yr	SL	0	325	0
Framed Pictures (10)		378					10Yr	SL	0	378	0
Paraplegic Toilets		15,567					10Yr	SL	0	15,567	0
Paraplegic Toilets Additional		717					10Yr	SL	0	717	0
Roading		11,184					10Yr	SL	0	11,184	0
Sign		4,580					10Yr	SL	0	4,580	0
BBQ Gas		8,896					10Yr	SL	0	8,896	0
BBQ Table		622					10Yr	SL	0	622	0
BBQ Gas		8,452					10Yr	SL	0	8,452	0
BBQ Canopy		11,248					10Yr	SL	0	11,248	0
Putter (70) Balls (120)		1,599					10Yr	SL	0	1,599	0
Washing Machine		3,500					10Yr	SL	0	3,500	0
Studio - Samsung TV's (6)		1,607					10Yr	SL	0	1,607	0
- Sharp Microwaves (6)		1,174					10Yr	SL	0	1,174	0
- Drapes		9,364					10Yr	SL	0	9,364	0
- Cutlery, Pans etc		5,665					10Yr	SL	0	5,665	0
- Fan Heaters (6)		640					10Yr	SL	0	640	0
- Drapes		2,490					10Yr	SL	0	2,490	0
- Bed Settees (6)		269					10Yr	SL	0	269	0
- Duvets & Pillows		3,651					10Yr	SL	0	3,651	0
- Duvets & Pillows		3,709					10Yr	SL	0	3,709	0
- Holland Blinds		1,532					10Yr	SL	0	1,532	0
- Samsung Microwaves (6)		1,080	8				12	31.6% DV	3	1,075	5
- Samsung TV 14" (6)		1,554	2				12	39.6% DV	1	1,553	1
- Valances Single (14)		257					12	60.0% DV	0	257	0
- TV Brackets (12)		373	29				12	18.0% DV	5	349	24

Tahuna Beach Camp Inc

Depreciation Schedule

For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation ---		Accum Deprec 30/06/2014	Book Value 30/06/2014	
							Mth	Rate \$			
- Bed Settees (6)		285	13				12	21.6% DV	3	275	10
- Double Bed Settees (6)		3,399	143				12	21.6% DV	31	3,287	112
- Nets		1,053	21				12	26.4% DV	6	1,038	15
- Cutlery, Pans		982					12	60.0% DV	0	982	0
Putter Double Sided (20)		459					12	60.0% DV	0	459	0
BBQ Area		3,615	2,149				12	4.0% DV	86	1,552	2,063
Nilfisk Vacuum Cleaner		550	1				12	39.6% DV	0	549	1
Foldalines (10)		2,089	44				12	26.4% DV	12	2,057	32
Daikin Heatpump		2,942	74				12	26.4% DV	20	2,888	54
Samsung Microwave (2)		408	5				12	31.2% DV	2	405	3
Brushcutter Husqvarna		1,085	3				12	39.6% DV	1	1,083	2
Coin Washing Machine		1,980	27				12	31.2% DV	8	1,961	19
Mazda 626 ALN412		8,711	311				12	26.0% DV	81	8,481	230
Tourist Cabins 25-28 - Table		1,220	81				12	21.6% DV	17	1,156	64
- TV, Microwave, Cooktop (4)		3,427	52				12	31.2% DV	16	3,391	36
- Sofa Bed (4)		3,722	58				12	31.2% DV	18	3,682	40
Tourist Cabins 1-12 - Tables		3,960	213				12	21.6% DV	46	3,793	167
- Fridges (10)		3,530	89				12	26.4% DV	23	3,464	66
- Beds Single (24)		5,736	316				12	21.6% DV	68	5,488	248
- Beds Single (24)		5,736	323				12	21.6% DV	70	5,483	253
- Microwave (12)		2,448	28				12	31.2% DV	9	2,429	19
- Domino Hotplates (12)		3,684	41				12	31.2% DV	13	3,656	28
Motels - Curtains		3,812	105				12	26.4% DV	28	3,735	77
- Tables (7)		2,514	139				12	21.6% DV	30	2,405	109
- PC Chairs (34)		4,012	216				12	21.6% DV	47	3,843	169
Washing Machine & Drier		1,462	60				12	26.4% DV	16	1,418	44
Studio - Bunks (8)		2,270	189				12	21.6% DV	41	2,122	148
- Mattress (14)		775	64				12	21.6% DV	14	725	50
- Simpson Fridges		8,997	401				12	26.4% DV	106	8,702	295
- Table Tops (16)		1,860	160				12	21.6% DV	35	1,735	125
- Fridges (5)		1,874	85				12	26.4% DV	22	1,811	63
- Mattress		898	77				12	21.6% DV	17	838	60
- Single Beds (10)		1,592	137				12	21.6% DV	30	1,485	107
Vacuum Cleaner - Mini Golf		1,490	15				12	39.6% DV	6	1,481	9
Jackson Kitchen - Stilfer Oven		1,551	244				12	18.0% DV	44	1,351	200
BBQ Tables (10)		1,484	185				12	21.6% DV	40	1,339	145

Handwritten initials/signature

Tahuna Beach Camp Inc

Depreciation Schedule

For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	— Depreciation — Mth Rate \$	Accum Deprec 30/06/2014	Book Value 30/06/2014
Kitchen - E25 Oven		999	256				12 15.0% DV 38	781	218
- E25 Turbofan Oven (3)		4,151	798				12 18.0% DV 144	3,497	654
- DeLongi Gas Hobs (8)		3,200	625				12 18.0% DV 113	2,688	512
- Workbench		2,232	808				12 11.4% DV 92	1,516	716
Janome 415 Sewing Machine		356	49				12 21.6% DV 11	318	38
2 Seater Settees (12)		5,280	727				12 21.6% DV 157	4,710	570
Barrier Arms		37,521	9,908				12 14.4% DV 1,427	29,040	8,481
- Emergency Serv Access		699	192				12 14.4% DV 28	535	164
- Proximity Card Reader		892	244				12 14.4% DV 35	683	209
- Proximity Cards (350)		2,030	550				12 14.4% DV 79	1,559	471
Kubota 3560 Mower		33,931	6,286				12 19.2% DV 1,207	28,852	5,079
Lawn Master Metro 4000		573	108				12 19.2% DV 21	486	87
BBQ Table		1,436	177				12 24.0% DV 42	1,301	135
Panasonic Dome Camera		998	123				12 24.0% DV 30	905	93
Colonial Series Glasshouse		1,016	268				12 16.0% DV 43	791	225
External Camera - Barrier Arm		2,848	359				12 24.0% DV 86	2,575	273
No 1 Block - Alloy Stand (Oven)		570	71				12 24.0% DV 17	516	54
- Workbench		1,283	488				12 12.0% DV 59	854	429
- Oven Bakbar E25		1,384	175				12 24.0% DV 42	1,251	133
Projector & Screen		1,787	225				12 24.0% DV 54	1,616	171
Holden Rodeo Ute		10,222	757				12 30.0% DV 227	9,692	530
Motion Detectors		1,698	229				12 24.0% DV 55	1,524	174
Proxy Cards (300)		1,740	504				12 15.6% DV 79	1,315	425
Husqvarna Chainsaw 350E		870					12 67.0% DV 0	870	0
Drier - Elect Single Coin Op		1,741	118				12 30.0% DV 35	1,658	83
Washer (MAH) Elect Dryer Stack		5,469	372				12 30.0% DV 112	5,209	260
Washer (MAH) Elect Dryer Stack		5,469	372				12 30.0% DV 112	5,209	260
Totalspan Steel Shed		12,832	10,663				12 3.0% DV 320	2,489	10,343
Marquee		3,600	507				12 25.0% DV 127	3,220	380
Quadricycles (2)		11,262	4,760				12 12.0% DV 571	7,073	4,189
MAH Washer Elect Dryer		10,894	569				12 36.0% DV 205	10,530	364
Act 6 Bay Charger		2,055	365				12 24.0% DV 88	1,778	277
Maytag Washing Machine		1,778	111				12 36.0% DV 40	1,707	71
Computer		2,218	8				12 60.0% DV 5	2,215	3
Fujitsu Heat Pumps (2)		4,466	2,053				12 12.0% DV 246	2,659	1,807
BBQ Tables (51)		8,576	1,421				12 24.0% DV 341	7,496	1,080

Tahuna Beach Camp Inc

Depreciation Schedule

For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation --- Mth Rate \$	Accum Deprec 30/06/2014	Book Value 30/06/2014
Playco Structure		5,743	1,496				12 19.2% DV 287	4,534	1,209
Commercial Refrigerator (2)		5,150	1,318				12 19.2% DV 253	4,085	1,065
Super Cart		530	23				12 36.0% DV 8	515	15
Monaco Cart		1,159	51				12 36.0% DV 18	1,126	33
Clipper 2 Seater Cart		1,416	71				12 36.0% DV 26	1,371	45
Hand Dryers (2)		1,751					12 80.4% DV 0	1,751	0
Karcher Waterblaster		575	113				12 24.0% DV 27	489	86
Trailer & Canopy		2,132	277				12 30.0% DV 83	1,938	194
Husqvarna Trimmer		710	276				12 15.6% DV 43	477	233
Security Screen Fuel		1,346	688				12 12.0% DV 83	741	605
Fridges (3)		1,064	343				12 19.2% DV 66	787	277
Fujitsu Heat Pump (3)		8,000	4,137				12 12.0% DV 496	4,359	3,641
Hand Dryers (4)		4,302	1				12 80.4% DV 1	4,302	0
Leisurebuilt Unit		32,531	27,376				12 3.0% DV 821	5,976	26,555
Hydraladder		5,250	2,866				12 11.4% DV 327	2,711	2,539
John Deere Tractor 4310		25,000	13,194				12 12.0% DV 1,583	13,389	11,611
Echo Chainsaw		695	7				12 60.0% DV 4	692	3
Siemens Comm. Server		9,564	392				12 48.0% DV 188	9,360	204
Karaoke Machine		707	66				12 39.6% DV 26	667	40
Husquarna 323L		692	10				12 60.0% DV 6	688	4
Coin Sliders		2,177	512				12 26.4% DV 135	1,800	377
Maytag Washing Machines (3)		6,326	1,489				12 26.4% DV 393	5,230	1,096
Coin Timer BBQ		800	199				12 26.4% DV 53	654	146
Coin Timer BBQ		800	199				12 26.4% DV 53	654	146
Paint Sprayer		1,292	144				12 39.6% DV 57	1,205	87
Shop - Security Alarm		1,990	603				12 21.6% DV 130	1,517	473
- Pie Warmer		800	302				12 18.0% DV 54	552	248
- Grease Hood Cover		508	192				12 18.0% DV 35	351	157
- Shop Chattels		60,000	27,014				12 15.0% DV 4,052	37,038	22,962
Kubota Mower Deck		4,500	2,108				12 19.2% DV 405	2,797	1,703
TV		981	116				12 48.0% DV 56	921	60
BBQ Tables (30)		4,933	1,862				12 24.0% DV 447	3,518	1,415
Shop - Single Freezer		2,000	886				12 19.2% DV 170	1,284	716
Shop - Grill		480	213				12 19.2% DV 41	308	172
Shop - Fryer		700	316				12 19.2% DV 61	445	255
Digital Video Recorder		2,567	2,337				12 5.0% DV 117	347	2,220

Tahuna Beach Camp Inc

Depreciation Schedule

For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	— Depreciation — Mth Rate	\$	Accum Deprec 30/06/2014	Book Value 30/06/2014
Kerrick 103 Roky Dry Vac		860	466				12 30.0% DV	140	534	326
LCD 26" LG TV's (10)		4,408	2,292				12 40.0% DV	917	3,033	1,375
Panasonic LCD32" 50HZ TV (20)		8,678	4,513				12 40.0% DV	1,805	5,970	2,708
SAM 4s 390M Cash Register Eftpos Terminal & Scanner		2,191	920				12 40.0% DV	368	1,639	552
Mitsubishi Heat Pumps (9)	23,116		19,070				12 10.0% DV	1,907	5,953	17,163
Aquafire Super-powerbox 16kw Heat Pumps	36,623		32,136				12 10.0% DV	3,214	7,701	28,922
Mitsubishi Heat Pump	2,275		2,030				12 10.0% DV	203	448	1,827
3 Mitsubishi Heat pumps Units 5,6,7	7,405		7,281				12 10.0% DV	728	852	6,553
26" LG Commercial TV & Wall Brackets	5,866		5,279				12 40.0% DV	2,112	2,699	3,167
Victa Hawk 18in Lawnmower	343		321				12 19.2% DV	62	84	259
Electric Coin Operated Dryers (2)	3,526		2,905				12 26.4% DV	767	1,388	2,138
Kerrick 103 Roky Dry Vac	860		623				12 30.0% DV	187	424	436
Fridge Freezer	326		284				12 19.2% DV	55	97	229
Husqvarna Chainsaw	712						12 100.0% DV	0	712	0
LG 26" CS460 LCD TV	820		492				12 40.0% DV	197	525	295
Go Karts 2x2 Seater 2x4 Seater	6,942		5,275				12 36.0% DV	1,899	3,566	3,376
Laundry Cart	1,735		1,319	993			1 36.0% DV	30	446	2,282
Honda Partner				5,043			7 30.0% DV	883	883	4,160
Surveillance Cameras				1,476			2 40.0% DV	98	98	1,378
Mitsubishi Heat Pumps x 4 Motel Units				8,220			2 10.0% DV	137	137	8,083
Hot Water Cylinder				1,331			7 16.0% DV	124	124	1,207
Primus Washing Machine				12,070			8 25.0% DV	2,012	2,012	10,058
Hand Dryers				6,745			9 67.0% DV	3,389	3,389	3,356
HP Envy 15-J045TX Notebook				1,108			8 50.0% DV	369	369	739
Monitor				575			9 50.0% DV	216	216	359
HP ML310e G8 Essentials Server				8,375			7 50.0% DV	2,443	2,443	5,932
3 Intel Core i5 PC's				5,640			7 50.0% DV	1,644	1,644	3,996
3 x Maytag Dryers				5,580			1 25.0% DV	117	117	5,463
		883,209	227,760	57,156				43,931	699,380	240,985

Plant - Conference Centre

Tahuna Beach Camp Inc
Depreciation Schedule
For The Year Ended 30 June 2014

Asset	Private Use	Cost Price	Book Value 01/07/2013	Additions Disposals	Gain/Loss on Disposal	Capital Profit	— Depreciation —			Accum Deprec 30/06/2014	Book Value 30/06/2014	
							Mth	Rate	\$			
1993		83,248	1				10Yr	SL	0	83,247	1	
1995		475	1				10Yr	SL	0	474	1	
25" TV		400					10Yr	SL	0	400	0	
NTSC Video		324					10Yr	SL	0	324	0	
Drapes		2,166					10Yr	SL	0	2,166	0	
Function Centre Sign		949	571				12	11Yr	SL	84	462	487
Fridge		1,768	1,427				12	19Yr	SL	93	434	1,334
Grease Trap		3,680	2,605				12	12Yr	SL	307	1,382	2,298
Boiler 25 ltr		1,771	1,154				12	9Yr	SL	185	802	969
L P G Heat Pump		2,000	1,200				12	10Yr	SL	200	1,000	1,000
Versatile Kitset Zinc Double Carport		1,999	1,858				12	3.0%	DV	56	197	1,802
Pentrite Premium Whiteboard 1220 x 24		420	227				12	40.0%	DV	91	284	136
2x Daikin Heat Pumps				9,874			9	10.0%	DV	740	740	9,134
		99,200	9,044	9,874					1,756	91,912	17,162	
TOTAL ASSETS		1,063,528	238,266	69,270					46,932	872,194	260,604	

Tahuna Beach Camp Inc

Notes To Financial Statements

For The Year Ended 30 June 2014

1. **REPORTING ENTITY**

Tahuna Beach Camp Inc is incorporated as a board under the Incorporated Societies Act 1908. The financial statements of Tahuna Beach Camp Inc have been prepared according to generally accepted accounting practice.

2. **MEASUREMENT BASIS**

The attached financial statements have been prepared in accordance with the general accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis.

3. **STATEMENT OF ACCOUNTING POLICIES**

The following specific accounting policies which materially affect the measurement of financial performance and the financial position, have been applied:

a. **INCOME RECOGNITION**

Whilst outstanding accounts due at balance date are taken into account no adjustment for deposits in advance has been made.

b. **GOODS AND SERVICES TAX**

These financial statements have been prepared on a GST exclusive basis except for Accounts Payable and Accounts Receivable which are shown inclusive of GST.

c. **INVENTORY VALUATION**

Inventories are valued at the lower of cost and net realisable value, determined on a first-in first-out basis.

d. **PROPERTY, PLANT AND EQUIPMENT**

Property, plant and equipment are recorded at cost less accumulated depreciation.

Any Leasehold Improvements are not shown in the Statement of Financial Position. In accordance with the lease agreement, all leasehold improvements made by the Society immediately become the property of the Nelson City Council. The Society has no legal claim over leasehold improvements.

All costs relating to Leasehold Improvements have been written off in the year they were incurred: this is a departure from FRS-3.

e. **DEPRECIATION**

For pre 2001 depreciation is provided on a straight line basis on all tangible fixed assets at rates calculated to allocate the assets' over their estimated useful lives. The rates used are detailed below:-

Plant, Equipment and Vehicles	10%
Conference Plant	10%
Office Equipment	10%

From 2001 onwards assets are depreciated using tax depreciation rates as this more accurately matches the life of the assets.

Plant, Equipment and Vehicles	4-80.4% DV
Conference Plant	10-19% SL & 3-40% DV
Office Equipment	0 - 60% DV

Tahuna Beach Camp Inc

Notes To Financial Statements

For The Year Ended 30 June 2014

f. TAXATION

Under Section CW40 of the Income Tax Act 2007 the Commissioner gives an exemption from income tax, for those incorporated societies, which promote a city. It is under this exemption that Tahuna Beach Camp Inc falls, and is therefore exempt from income tax.

g. ACCOUNTS RECEIVABLE

Accounts Receivable are stated at their estimated net realisable value.

h. INVESTMENTS

Investments are recorded at cost price.

i. CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

4. TOTAL OPERATING REVENUE

Total operating revenue for the period was \$2,403,430 (2013 \$2,359,473).

5. CAPITAL COMMITMENTS

2014 Year

As at balance date there was a capital commitment to install a new Security System at a cost of approximately \$13,000.

2013 Year = Nil

6. EVENTS SUBSEQUENT TO BALANCE DATE

No events or transactions have occurred since balance date which would have a material effect upon the financial statements or which are of such significance as to require mention in the notes to the financial position. There are no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

(2013 NIL)

7. LOANS

The \$1,229,000 loan from Nelson City Council is an unsecured loan. Interest has been charged on the loan during the year at an average interest rate of 3.616%. Tahuna Beach Camp Inc Executive and Council have agreed to repayments of \$7,000 on the 1st day of every month.

8. CAPITAL RESERVES

Opening Balance
Closing Balance

	Jun 2014	Jun 2013
	72,391	72,391
	<u>\$72,391</u>	<u>\$72,391</u>

Tahuna Beach Camp Inc

Notes To Financial Statements

For The Year Ended 30 June 2014

9. **PINE SANDS LIMITED**

This company was incorporated on 8 September 1993 as the Nominee for the Liquor Licences held by Tahuna Beach Camp Inc.

The Capital of 100 Dollars (\$100) has been subscribed as 99 percent (99%) by the Association and one percent (1%) by an Association Member.

This capital has not been called, and the Company did not trade during the year. The total cost of \$400 has been shown as an Investment of the Association.

10. **GOING CONCERN**

As at Balance Date the Society had a negative working capital position. Part of the reason for this is the inclusion of the current portion of the loan repayment due to the Nelson City Council. Despite this negative position, the Trustees are confident of the council's ongoing support for the camp and believe the Society is still a going concern going forward. These accounts have therefore been prepared on the going concern basis.

Handwritten initials/signature

Community Partnerships Activity Management Plan

1. Purpose of Report

- 1.1 To seek Council's agreement to adopt the Community Partnerships Activity Management Plan 2015-2025 (AMP), refer to attachment 1, as the version that will inform the Long Term Plan 2015-2025.

2. Delegations

- 2.1 The Community Services Committee has delegated responsibility to review and make recommendations on Activity Management Plans falling within its areas of responsibility. These functions and delegations are outlined in the Nelson City Council Delegations Register (section 6.3).

3. Recommendation

THAT the report Community Partnerships Activity Management Plan (A1258364) and its attachment (A1236577) be received.

4. Recommendation to Council

THAT the Draft Community Partnerships Activity Management Plan 2015-2025 (A1236577) be approved as the version that will inform the Long Term Plan 2015-25.

5. Background

- 5.1 The Community Partnerships Activity Management Plan 2015 – 2025 sets out Council's strategic direction for community partnerships activity for the next ten years. It is the first AMP covering the Council's activity in the areas of young people, older adults, city safety, employment and education, community liaison and support as well as community assistance funding.
- 5.2 This plan is one of the documents that form the basis of meeting Council's obligations under section 93 and Schedule 10 of the Local Government Act 2002.
- 5.3 A draft of the AMP was considered at a Council workshop on 18 September 2014. Amendments were made to the draft plan to reflect the outcomes of the workshop during which Council confirmed support of the

Connections Service and Street Ambassador programme and identified that more support was required around Older Adults as well as increasing opportunities for engagement with young people.

6. Discussion

6.1 The Community Partnerships Activity Management Plan 2015-2025 sets out the background to the Council's community partnerships activity and includes details of the following:

- Areas of focus for the activity during 2015-2025.
- Levels of Service and Future Work.
- The budgets for this activity.

6.2 The following areas of community partnerships activity are considered to be the focus for this plan, largely influenced by Council Outcomes, the Social Wellbeing Policy 2011 and demographic trends:

- Young people – provide opportunities for engagement of young people with Council.
- Older adults – increase provision to ensure older adults are supported and feel connected in the community.
- City safety – continued provision of City Safety initiatives including Street Ambassadors.
- Employment and education – Continuation of the Connections Service.
- Community liaison and support – increase support for community projects and development with a focus on Stoke and Tahunanui, continue support of awards recognising community involvement.
- Community assistance funding – a review of community assistance funding is to take place before the next funding allocation round.

7. Options

7.1 Options will be considered as part of the LTP process and the Community Partnerships Activity Management Plan will be amended accordingly.

8. Assessment of Significance against the Council's Significance Policy

8.1 This is not a significant decision in terms of Council's significance policy.

9. Alignment with relevant Council Policy

9.1 The Community Partnerships Activity Management Plan aligns with the Social Wellbeing Policy 2011, Nelson 2060 Strategy and Council

Outcomes of People-friendly places; a strong economy; kind, healthy people; a fun, creative culture; Good leadership.

10. Consultation

10.1 Consultation on funding and key levels of service will occur throughout the Long Term Plan process.

11. Inclusion of Māori in the decision making process

11.1 An overview of the Community Partnerships AMP was presented to a workshop with Iwi on 27 August 2014.

11.2 Te Tau Ihu Iwi partners will be invited to submit on any issues of interest through the LTP. There will also be further opportunities to work with Iwi partners on the various projects that are outlined in the AMP.

12. Conclusion

12.1 The Community Partnerships Activity Management Plan 2015-2025 has been prepared as a document that can inform the LTP 2015 -2025 and will support Council in meeting its obligations under section 93 and Schedule 10 of the Local Government Act 2002.

Shanine Hermsen
Manager Community Partnerships

Attachments

Attachment 1: Community Partnerships Activity Management Plan 2015-2025
A1236577



Community Partnerships
Activity Management Plan 2015 - 2025
October 2014

Contents

Executive Summary	1
1. Introduction	2
Definition, Purpose and Scope	2
Legislative Context	2
Policy Context	2
Building and Maintaining Strong Relationships with Iwi/Māori.....	3
Finance	4
Stakeholders.....	4
2. Demographic Trends¹	5
3. Activity	6
Young People	6
Older Adults.....	7
City Safety.....	8
Employment and Education.....	8
Community Liaison and Support	9
Community Assistance Funding	10
Accessibility	11
Social Connectedness.....	11
4. Financial Forecast	12
Funding Strategy.....	12
Appendix 1: Community Partnerships Levels of Service 2015/2018 ...	13
Appendix 2: Financials	15

Executive Summary

This is the first Activity Management Plan created for Community Partnerships activity. The purpose of this plan is to guide Council in its funding of, support and management of social development in the Nelson community.

Community Partnerships activity is guided by Council Outcomes and the Social Wellbeing Policy 2011. Current activity can be broadly grouped into the following areas: young people, older adults, city safety, employment and education, community liaison and support and community assistance. Levels of activity within these areas vary considerably.

Rates funded community partnerships activity is approximately \$800,000. The bulk of this expenditure (around 50%) is provided for Community Assistance funding. From time to time Council responds to proposals put forward through the Annual Plan consultation process and agrees to fund new community partnership activity.

Other initiatives occur as a result of central government funding managed through local bodies. Currently this includes activity resulting from Ministry of Justice funding on crime prevention and community safety. However, many community partnerships are the result of the annual Community Assistance funding process. Community partnerships can span more than one area of Council activity.

Council has the opportunity through this Activity Management Plan to set priorities or specific themes in the area of expenditure and service delivery, for example taking into consideration demographic trends and geographical needs. Community needs are changing, and Council needs to be informed of this when responding to the demands for community support.

1. Introduction

Definition, Purpose and Scope

- 1.1. For the purpose of this Activity Management Plan, community partnerships can be defined as those activities where Council funds or supports organisations, projects and events which enhance the quality of life of residents, or addresses issues facing sectors of the community. The term 'partnerships' implies formal arrangements such as contracts for services, but in some cases the work under this category is more likely to be through advice, facilitation or coordination.
- 1.2. The purpose of this Activity Management Plan is to guide Council in its funding of, support and management of social development in the wider community.
- 1.3. This Activity Management Plan covers current Council-funded community partnerships activities delivered by in the following areas:
 - Young People;
 - Older Adults;
 - City Safety;
 - Employment and Education;
 - Community Liaison and Support;
 - Community Assistance.

Legislative Context

- 1.4. The revised Local Government Act passed in 2012 included a change in the purpose of local government to focus on core services and removed reference to the 'four wellbeings' – social, environmental, economic and cultural.
- 1.5. Section 10 of the Local Government Act, which came into effect in December 2012 states the purpose of local government is:
 - (a) *to enable democratic local decision-making and action by, and on behalf of, communities; and*
 - (b) *to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.*
- 1.6. Community Partnerships activity can be considered to fall within the need for good-quality local public services.

Policy Context

Relationship to the Nelson Long Term Plan

- 1.7. This Activity Management Plan both shapes and is shaped by the Nelson Long Term Plan (Council's 10 year plan as required under the Local Government Act). Every three years, the current AMPs provide the basis for the next Long Term

Plan. The strategic direction set in each Long Term Plan provides the context for each subsequent AMP, when it is reviewed.

Links to Council Priorities

1.8. Council adopted a number of outcomes in Nelson's Long Term Plan 2012-22. Out of the six outcomes, the five below relate to community partnerships:

- People-friendly places;
- A strong economy;
- Kind, healthy people;
- A fun, creative culture;
- Good leadership.

Social Wellbeing Policy 2011

1.9. The Social Wellbeing Policy 2011 focuses on areas where Council has a key role in planning and delivering services and activities that contribute to enhanced general social well being. These cover health, knowledge and skills, paid work, economic standard of living, civil and political rights, cultural identity, leisure and recreation, physical environment, accessibility, City Safety and social connectedness.

1.10. With limited resources available, the Social Wellbeing Policy 2011 provides Council with a guide to focus on areas where it can have a significant impact. However, it also acknowledges that there are many organisations and agencies in the community that have a role in delivering social wellbeing outcomes and Council is able to partner, collaborate and facilitate with these groups to achieve them.

Nelson 2060

1.11. The Nelson 2060 vision was adopted by Council in 2012 and the Nelson 2060 Strategy in 2013. Goal Nine is "Everyone in our community has their essential needs met". The measures relating to community partnerships are:

- Everyone feels they belong and is proud to live here;
- Family and children are at the heart of our community;
- We are diverse community and we welcome newcomers;
- Everyone can be involved in community life;
- Older people are respected and valued;
- People feel safe.

Building and Maintaining Strong Relationships with Iwi/Māori

1.12. A priority for iwi and Council is to acknowledge the role of iwi in the rohe (area) and provide the opportunity to share mātauranga (knowledge) of Te Ao Māori (the Maori World).

- 1.13. Manaakitanga (supporting) the whole community centres on mutual respect, understanding, equity of citizenship and being hospitable to everyone in the community regardless of status or standing.
- 1.14. The role of Community Partnerships in facilitating sharing of manaakitanga and mātauranga with the wider community is an important one and Community Partnership will encourage proactive collaboration within a partnership model.

Finance

- 1.15. Rate funded operational expenditure excluding staff time on Community Partnerships activity is approximately \$735,000. Around 50% is distributed through Community Assistance funding. For the 2014/15 financial year \$101,327 has been funded from the Ministry of Justice towards the Safer City project which is additional to the rate funded expenditure.

Community Partnerships Expenditure	
Community Assistance Funding	\$ 388,700
Community Grants	\$ 98,482
Young people	\$ 150,477
Education and Employment	\$ 32,745
Safe City	\$ 43,670
Older Adults	\$ 10,486
Accessibility support	\$ 10,486
Total	\$ 735,046

Stakeholders

- 1.16. Council does not formally consult on its Activity Management Plans, but stakeholders identified in this plan include:
- Organisations funded through Community Assistance Grants;
 - Community centres and facilities including libraries;
 - Community networks such as Community and Whanau;
 - Community Service Providers such as the Department of Internal Affairs and Ministry of Social Development;
 - The Alcohol Accord group;
 - The Nelson Youth Council;
 - Positive Ageing Forum;
 - Funders to Council (government, other grants, donations or sponsorship).

2. Demographic Trends¹

- 2.1. In June 2013, Nelson's population was 46,800.² By 2025, it is expected to grow by around 2,600 to almost 50,000, with the number of households increasing by over 1,600. Over half of the increase is expected to be in Stoke and about 20% will be in Atawhai and North Nelson based on current information about available residential land. Three-quarters of Nelson's population growth and over half of the housing growth between 2015 and 2045 are projected to be in Stoke.
- 2.2. The number of older adults living in Nelson increased by 30% between 2006 and 2013 and this trend is expected to continue. With increasing life expectancy, the proportion of older adults aged 75 and over will experience the greatest growth, from 8% in 2015 to 18% in 2045.
- 2.3. Of the 494,200 New Zealanders over 65 in 2006, 45% reported having impairment from a long-term condition or health problem that resulted in some form of limitation in activity. Older adults therefore make up a sizeable part of the 17% of New Zealanders who experience disability and will continue to do so.³
- 2.4. It is expected that the working-age population (defined as 15-64 years) will steadily decline by around 2,000 from 2015 to 2045 with most of the decrease occurring in the 40-64 year old age group. However, the retirement age is likely to also change resulting in more people working beyond the retirement age.
- 2.5. The number of children aged 15 years and under in Nelson is expected to keep increasing until around 2020 but then decline from about 2021 onwards. Older residents (65 years and over) are projected to outnumber children in Nelson from 2016 although this is already the case in Stoke and North Nelson.

¹ Statistics New Zealand population projections produced for Nelson City Council, April 2012 (A1114741)

² Population Estimates from Statistics New Zealand

³ 2006 Disability Survey from Statistics New Zealand

3. Activity

Young People

- 3.1. Activities for young people account for 20% of community partnerships annual operating expenditure (excluding staff costs).
- 3.2. Currently Council supports the Nelson Youth Council (NYC) which provides young people with an opportunity to gain understanding about how Council works and bring the voice of youth to the Council table while developing leadership skills.
- 3.3. Recreation and events are provided through youth specific events which provide entertainment for 15-18 year olds as well as community recreation sessions in neighbourhood parks, the Youth Development Fund and support for Children's Day. The Council also supports the Youth and community facility trust to deliver recreation and holiday programmes through 'The Truck' and cover the costs of a managers salary.

Levels of Service for Young People

Activity	Level of Service	Measures	Target
Young People	Young people are supported in our community and provided opportunities to engage, develop leadership skills and participate in local government	Young people are provided the opportunity to engage with Council to discuss Council priorities	20 youth representatives are recruited to attend monthly Youth Council meetings
			2 Youth Councillors attend Committee/Council meetings
			Opportunities are provided for youth to engage with Council to discuss priorities
		Young people are provided opportunities to develop leadership skills	20 young people are given the opportunity to develop leadership skills with their peers and alongside Elected Members
			The Youth Development Fund attracts a diverse range of applicants and assists them financially to attend leadership and development programmes
			Seek funding from the Ministry of Youth Development for youth leadership projects
Recreation and events are provided for young people	Youth specific entertainment is provided for young people through events and Council festivals		
	Young people are provided opportunities to participate in community recreation programmes		

Future Work

- 3.4. Apply for funding from the Ministry of Youth Development for Youth Development Funding annual funding round for projects around leadership projects for young people.
- 3.5. Council has indicated they would like to increase engagement with young people and ensure opportunities are provided to hear their views and discuss Council priorities.

Older Adults

- 3.6. Activities for Older Adults account for 2.5% of community partnerships annual operating expenditure (excluding staff costs).
- 3.7. Currently there are two main areas of activity – supporting and attending the annual Positive Ageing Expo, and Council representation on the Positive Ageing Forum. The Mudcakes and Roses publication is also provided in conjunction with Tasman District Council. In addition to this, there are small annual contracts that support initiatives for older adults that are delivered by groups such as Age Concern Nelson, Alzheimers Society Nelson and Hearing Association Nelson.

Levels of Service for Older Adults

Activity	Level of Service	Measures	Target
Older Adults	Older adults are supported and feel connected in our community	Older adults are provided opportunities to stay connected	Communication provided is inclusive and accessible to older adults
			Older Adults are provided opportunities to participate in community and recreation activities
		Support is provided for community organisations and groups who work with older adults	Organisations that can address issues to isolation and enable people to remain in their own homes for longer are supported
			Officers engage with the Positive Ageing Forum and connect with older adults through the Positive Ageing Expo
			A needs analysis is undertaken for an Older Adults Taskforce

Future Work

- 3.8. Form partnerships with organisations to tackle issues of isolation and ensure older adults are connected with the community.
- 3.9. Provide intergenerational activities that support, facilitate and increase opportunities for sharing skills, knowledge and information, and support positive mentoring of young people.
- 3.10. Asses the needs for an Older Adults Taskforce.

City Safety

- 3.11. Currently the main area of activity relates to a Ministry of Justice contract secured in 2013 for \$101,327, which runs for 18 months from January 2014 - June 2015. This funding has been provided to contribute to the Street Ambassadors initiative; support further development of the Alcohol Accord; promote safety initiatives in Victory; and deliver two workshops on Crime Prevention Through Environmental Design (CPTED).
- 3.12. The Street Ambassadors initiative costs around \$50,000 to operate each year. External funding of \$15,000 has been secured through the Ministry of Justice contract until June 2015. Currently Council covers the remaining \$35,000 and the contribution it is projected to increase to \$42,000 per annum to continue to deliver the initiative.
- 3.13. Other than the Ministry of Justice funded activities, Council support the Nelson Safer Community Council and the Safe at the Top Coalition Group, a collaboration of organisations aiming to improve safety in key areas that directly affect the local community. It was established in 2011 in response to Nelson Tasman becoming the 250th community in the world to gain International Safe Community status.

Levels of Service for City Safety

Activity	Level of Service	Measures	Target
City Safety	Initiatives are undertaken to provide increased safety in the City	Increased perception of safety in the community	Residents survey results show an increase in feeling of Safety in Nelson through the Street Ambassador initiative
			Seek further funding from the Ministry of Justice to support Safe City initiatives
			Council support a range of relevant forums on safety in the community such as Safe at the Top and the Safer Community Council

Future Work

- 3.14. Reapply to the Ministry of Justice for the Safe City project and continue work in City Safety.

Employment and Education

- 3.15. The Connections Service tracks young people from across the region and supports them in making the transition from school to work, education or training. Since funding from the Ministry of Social Development's Youth Transition Service ended in June 2014, contributions from Nelson City and Tasman District Councils of \$10,000 each support a significantly reduced service. This reduced service works with 300 at-risk young people.
- 3.16. Youth Nelson is an alternative education school for at-risk students that have been unsuccessful in mainstream schools. Its aim is to support students in

becoming positive, contributing members of the community. Council provides funding to cover operational expenses, plus the use of two vans during school terms.

Levels of Service for Employment and Education

Activity	Level of Service	Measures	Target
Employment and Education	Support and opportunities for education and employment are provided	Employment opportunities and training information is accessible to the community	4 individuals to gain valuable experience working in local government through Councils Cadet programme
			Support is provided for young people who have left school to ensure they are connected to education, employment or training
			At risk youth are supported with the option of alternative education
			Support is provided to allow for Internship positions as opportunities arise

Future Work

- 3.17. Research the possibilities to provide support for internship positions at Council.
- 3.18. Evaluation of the Connections Service to establish the most cost-effective provision with the reduced funding for the contract.

Community Liaison and Support

- 3.19. A number of community forums are attended by Council officers to hear the concerns and views of the community. These include the monthly Community and Whanau meetings - to discuss issues of concern, share information and knowledge, and discuss training needs; Community-Led Development Meeting - to discuss current and potential community-led development initiatives; Stakeholders in Stoke - to resolve issues affecting youth in Stoke and the perceived 'lack of things to do'; Community Workers Training And Support, CWTAS - to raise issues of concern, share knowledge and information, and discuss training needs; Connection Provider Forum - to raise issues of concern, share knowledge and information, and discuss training needs associated with provision of services for youth.
- 3.20. Support is provided to community awards which recognise the contributions of individuals and organisations to the community. This currently includes the Community Youth Volunteer Awards, The Trustpower Community Awards and the Mayors Industry Training Organisation Graduation Ceremony.

Levels of Service for Community Liaison and Support

Activity	Level of Service	Measures	Target
Community Liaison and Support	Communities are supported to work together to meet their needs	Communities develop strong networks and are recognised for their achievements	Officers provide relevant support to communities and advocate for community-led development. Focus areas include Stoke and Tahunanui
			Model communities share resources and best practise
			Officers actively engage with community networks such as Stakeholders in Stoke, Community and Whanau whose outcomes meet Council priorities
			Community awards are supported to recognise contributions of individuals and organisations to community

Future Work

- 3.21. Provide reactive and proactive opportunities to support community capacity building.
- 3.22. Community-led development work in focus areas such as Stoke and Tahunanui sharing best practise from model communities.

Community Assistance Funding

- 3.23. The Community Assistance fund, which accounts for over 50% of budgeted annual operational expenditure for community partnerships, is used to support community organisations and initiatives that fit with Council outcomes and supports a variety of groups who fit within the activities for Community Partnerships.

Levels of Service for Community Assistance Funding

Activity	Level of Service	Measures	Target
Community Assistance	Community groups are supported through Community Assistance funding	Funding is granted to community groups that contribute to council outcomes	Community Assistance Funding is allocated annually to community groups who meet council priorities
			Grants with recipients meet clear outcomes and accountabilities are returned on time with outcomes met
			The funding scheme is reviewed to reflect the most effective use of the fund and outcomes for the community

Future Work

- 3.24. Review of policy and process to reflect the most effective use of the fund and outcomes for the community.

Accessibility

- 3.25. Council has formally joined Tasman District Council to partner in the A4A Forum (Accessibility for All). This provides opportunities for advocacy at a strategic level and consideration of practical solutions to accessibility barriers. The forum provides a mechanism for bringing issues affecting a wide range of the community to Council attention for example, those with a disability, older adults, parents with young children, those who are deaf or blind.
- 3.26. Current activities are based around specific project work such as hosting a workshop for senior managers and elected representatives to experience what it is like to be disabled; updating and printing the accessible car parking map; and printing and distribution of the Good Business Checklist, showing businesses how to make their outlets more attractive and usable for people with accessibility issues.

Social Connectedness

- 3.27. Improving social connectedness is a key component of social wellbeing. It affects everyone regardless of age, ethnicity, background, gender or socio-economic group. Getting it right can help individuals feel safer, more supported, involved and connected.
- 3.28. There are a wide range of activities that can be included under the banner of social connectedness. These include improving the perception of safety in public spaces; recognising the role of volunteers and training providers through awards; and involvement in community liaison and support.

4. Financial Forecast

- 4.1. The ten-year financial forecasts (2015-25) for the community partnership activities are shown in Appendix 1 of this plan where the tables outline the funding required over the next ten years to implement the recommended work in this Activity Management Plan. Projections are shown in dollar values current as set at 1 July 2014.
- 4.2. The following basic assumptions have been made in preparing the 10 year cash flow forecasts:
- All expenditure is stated in dollar values as at 1 July 2014 with no allowance made for inflation over the planning period;
 - Council will continue to be involved in providing community services.

Funding Strategy

- 4.3. Council's overall funding strategy is contained in its Funding Policy within the Community Plan. The degree to which Council is willing to fund activities is based on a number of principles as follows:

Beneficiary pays	Those who directly benefit should pay to a larger degree.
Public Good	Where there is overall public benefit Council should pay to a greater degree.
Intergenerational Equity	Council should recover costs for the provision of services from the generation that receives the benefit of each service or activity.
Exacerbator Pays	Where costs are incurred due to the negative effects of people's actions (or inaction) then these people should pay.

Appendix 1: Community Partnerships Levels of Service 2015/2018

Activity	Level of Service	Measures	Target
Young People	Young people are supported in our community and provided opportunities to engage, develop leadership skills and participate in local government	Young people are provided the opportunity to engage with Council to discuss Council priorities	20 youth representatives are recruited to attend monthly Youth Council meetings 2 Youth Councillors attend Committee/Council meetings Opportunities are provided for youth to engage with Council to discuss priorities
		Young people are provided opportunities to develop leadership skills	20 young people are given the opportunity to develop leadership skills with their peers and alongside Elected Members The Youth Development Fund attracts a diverse range of applicants and assists them financially to attend leadership and development programmes Seek funding from the Ministry of Youth Development for youth leadership projects
		Recreation and events are provided for young people	Youth specific entertainment is provided for young people through events and Council festivals
			Young people are provided opportunities to participate in community recreation programmes
Older Adults	Older adults are supported and feel connected in our community	Older adults are provided opportunities to stay connected	Communication provided is inclusive and accessible to older adults Older Adults are provided opportunities to participate in community and recreation activities Organisations that can address issues to isolation and enable people to remain in their own homes for longer are supported
		Support is provided for community organisations and groups who work with older adults	Officers engage with the Positive Ageing Forum and connect with older adults through the Positive Ageing Expo A needs analysis is undertaken for an Older Adults Taskforce
City Safety	Initiatives are undertaken to provide increased safety in the City	Increased perception of safety in the community	Residents survey results show an increase in feeling of Safety in Nelson through the Street Ambassador initiative

Activity	Level of Service	Measures	Target
			<p>Seek further funding from the Ministry of Justice to support Safe City initiatives</p> <p>Council support a range of relevant forums on safety in the community such as Safe at the Top and the Safer Community Council</p>
Employment and Education	Support and opportunities for education and employment are provided	Employment opportunities and training information is accessible to the community	<p>4 individuals to gain valuable experience working in local government through Councils Cadet programme</p> <p>Support is provided for young people who have left school to ensure they are connected to education, employment or training</p> <p>At risk youth are supported with the option of alternative education</p> <p>Support is provided to allow for Internship positions as opportunities arise</p>
Community Liaison and Support	Communities are supported to work together to meet their needs	Communities develop strong networks and are recognised for their achievements	<p>Officers provide relevant support to communities and advocate for community-led development. Focus areas include Stoke and Tahunanui</p> <p>Model communities share resources and best practise</p> <p>Officers actively engage with community networks such as Stakeholders in Stoke, Community and Whanau whose outcomes meet Council priorities</p> <p>Community awards are supported to recognise contributions of individuals and organisations to community</p>
Community Assistance	Community groups are supported through Community Assistance funding	Funding is granted to community groups that contribute to council outcomes	<p>Community Assistance Funding is allocated annually to community groups who meet council priorities</p> <p>Grants with recipients meet clear outcomes and accountabilities are returned on time with outcomes met</p> <p>The funding scheme is reviewed to reflect the most effective use of the fund and outcomes for the community</p>

Appendix 2: Financials

Youth	2013/14 Projection	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Nelson Youth Council	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627	10,627
Youth and Community Facility Trust	104,858	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Youth Festival	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Youth Development Fund	3,146	3,146	3,146	3,146	3,146	3,146	3,146	3,146	3,146	3,146	3,146	3,146
Programme: After School	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
Youth Events	8,704	8,704	8,704	8,704	8,704	8,704	8,704	8,704	8,704	8,704	8,704	8,704
Children's Day	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Boredom Busters *	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500

* contingent on TDC funding

Education and Employment

Youth Nelson	12,752	12,752	12,752	12,752	12,752	12,752	12,752	12,752	12,752	12,752	12,752	12,752
Mayors Taskforce Trade Graduation	3,985	3,985	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Provide: Mayors Taskforce Proj	6,008	6,008	6,008	6,008	6,008	6,008	6,008	6,008	6,008	6,008	6,008	6,008
Cadetships	60,013	60,013	94,965	94,965	94,965	94,965	94,965	94,965	94,965	94,965	94,965	94,965
Connections *	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

* contingent on TDC funding

Older Adults

Older Adults support	10,486	10,486	20,653	20,653	20,653	20,653	20,653	20,653	20,653	20,653	20,653	20,653
Older Adults Mudcakes and Roses*	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500

* contingent on TDC funding

Safe City

Safer Community Council	3,670	3,670	3,670	3,670	3,670	3,670	3,670	3,670	3,670	3,670	3,670	3,670
WHO Safer Community	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Street Ambassadors *	56,114	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Alcohol Harm Reduction Information *	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Safe City project *	13,336	21,327	47,551	47,551	47,551	47,551	47,551	47,551	47,551	47,551	47,551	47,551
Keep Victory Safe *	15,000	30,000	0	0	0	0	0	0	0	0	0	0

* income from Ministry of Justice funding, Street Ambassador funding also from NCC

Community Assistance

Grant: Community Assistance	428,700	388,700	428,700	428,700	428,700	428,700	428,700	428,700	428,700	428,700	428,700	428,700
Grant: Arts Council Nelson	0	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Grant: Refinery	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Local Community Grants Liaison	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Grant Rainbow	13,482	13,482	13,482	13,482	0	0	0	0	0	0	0	0

Community Liaison

Community partnership projects	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Community and Whanau	0	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Accessibility support	10,486	10,486	10,486	10,486	10,486	10,486	10,486	10,486	10,486	10,486	10,486	10,486

Minutes of a meeting of the Nelson Youth Council

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Tuesday 12 August 2014, commencing at 1.00pm

Present: Jethro Burr (Chair), Patrick Gerard, Nick Erasmuson, Daniel Leaper, Joseph Cotton, Tane Kawana, Samantha Stephens, Sophie Smith, Sophie Ross, Emily James, Carla Lindley, Harry Tod-Smith, Chia-Wei Jao, Hannah Malpas, Sam Mackay-Wright and Jackie Liang

In Attendance: Councillors M Lawrey and P Rainey, Social Wellbeing Adviser (R Large) and Community Services Cadet (T Zanoni)

Apologies: Chloe Rumsey

1. Apologies

The apologies were received.

2. Confirmation of Minutes – 4 July 2014

Document number A1215195, agenda pages 5-10 refer.

Resolved

THAT the minutes of a meeting of the Nelson Youth Council, held on 4 July 2014, be confirmed as a true and correct record with the inclusion of Jackie Liang as being present at the meeting.

Jao/Stephens

Carried

3. Nelson Public Libraries

Children's and Young Adult Librarian, Viv Rounce, advised youth councillors about National Poetry Day, and encouraged youth council participation in exchange for pikelets. She explained that Poetry Day was also supported by State Cinemas who would be providing free movie tickets as prizes for participants, and spoke about upcoming writing competitions.

She informed youth councillors that New Zealand author Elizabeth Knox was coming to Nelson on Sunday 17 August and would be presenting at the library at 11am at a cost of \$2. Youth councillors said that it would be advantageous to advertise library events in daily school notices and posters on library notice boards.

4. Sonic and Masked Parade

Festival Co-ordinator, Michaela Blackman advised that the youth councillor representative for the Masked Parade judge would be Carla Lindley. She passed around the table a list of activities where resource was required and asked the youth councillors to consider assisting.

Ms Blackman said that the Arts Festival programme was launched on Friday 8 August 2014 and that she would provide youth councillors with a copy of the programme. She advised that the Sonic Carnival would commence straight after the Masked Parade and should finish at 11pm.

5. Youth Events

Youth Assistants from the YMCA, Alex Bradley and Ella Kroch spoke about event ideas and the Youth Survey which would provide feedback for future events. There were 25 surveys handed out to youth councillors who wanted to assist.

Alex Bradley advised that an event management workshop was being organised for Sunday 24 August 2014, however this was not accredited through NZQA.

In response to a question, Alex Bradley said that there was to be an event in September which was a 'pop up Club' and the second event was a Halloween party at Founders Park. He advised that further information could be located on the YMCA facebook page.

6. Urban Environments Bylaw

Writing for Councils Contractor, Debra Bradley informed youth councillors that Council was currently reviewing seven bylaws which were being merged into one.

Ms Bradley advised that a contentious issue seemed to be the keeping of animals, especially chickens. She said that the approach Council was taking was that coops were to be set back 2m from dwellings.

Ms Bradley explained the restriction within the Dog Control Bylaw policy that residents could not have more than two dogs without a permit. She asked whether cats were an issue, and there was general agreement that there should be a limitation on the number of cats residents could own. Some youth councillors indicated that cats should be registered.

It was discussed that a sub group meeting should be scheduled to discuss these issues further and it was decided that a meeting was to be held on Monday 18 August 2014 and that Harry Tod-Smith would coordinate it.

Ms Bradley advised youth councillors that buskers needed Council permission to busk but did not need a permit. There was general agreement in support of the half an hour rule changing to two hours that buskers must adhere to.

7. Youth Council Heritage Week project

Patrick Gerard advised that heritage articles were needed before 17 September 2014. Rachael Large reminded youth councillors that a permission form needed to be signed from those being interviewed so the information could be used for heritage week.

8. Rocks Road consultation

Carla Lindley advised that concept 1 was the favoured concept for the consultation and there was general agreement.

Resolved

THAT the Nelson Youth Council feedback to the Rocks Road consultation be approved.

Stephens/Leaper

Carried

9. Nelson Youth Council recruitment 2015

Social Wellbeing Adviser, Rachael Large advised that recruitment opened in September 2014, and she reminded youth councillors that it was their responsibility to promote and explain what Youth Council was about to interested parties. She explained that historically, each youth councillor could bring one person who had applied to the October meeting so they could experience the process. She informed youth councillors that she would bring the application forms to the September 2014 meeting.

10. Elections

Carla Lindley said that she was disappointed in the number of enrolment forms she had received for the elections this year and reminded youth councillors of the importance of having their say.

11. Annual Plan update

Harry Tod-Smith advised that a letter from Council had been received in response to youth council's submission and the response was positive. He provided feedback on the points raised in the annual plan submission.

12. Reserves Bylaw update

Patrick Gerard updated Youth Council on the draft Reserves Bylaw submissions and explained that golf could be played in Neale Park and the Waahi Taakaro Golf Club. He advised that Council was committed to options for cycling and walking only tracks and that all new mountain bike tracks had to come to Council.

13. Top of the South Forum

Harry Tod-Smith advised that the Top of the South Forum had been postponed as Kaikoura Youth Council were unable to attend. He said that this was now scheduled for Friday 10 October 2014.

14. Trustpower award

It was discussed that a \$100 voucher had been given to Youth Council to spend.

Resolved

THAT the \$100 be put to the current funds for a project to be used at a later date

Erasmuson/Lindley

Carried

15. Youth Conference

Carla Lindley spoke to the presentation and discussed the Christchurch concert which was organised by the Student Volunteer Army. She also discussed a workshop where individual names were removed from election party posters and how this affected individual's attitude to voting.

Jackie Liang discussed the Youth Leadership Development workshop where the group had to plan a youth event with a \$5,000 budget. She advised of the challenges of working with new people.

It was discussed how different engagement methods were now being used for engaging with young people, by using Facebook and Twitter and that most people used these forums between 6-10pm.

Sam Mackay-Wright spoke about inspirational speaker Billy Graham, who was a boxer, and said that anyone could be successful, using his own life experience as an example.

Carla Lindley advised youth councillors that Nelson's Youth Council was quite unique compared to other Youth Councils across New Zealand, in that Youth Council was involved in submissions and events.

Rachael Large said that the Nelson Youth Council gave a great presentation at the Youth Conference.

16. Council Meeting

16.1 Council Meeting – 17 July 2014

16.2 Chia-Wei Jao and Daniel Leaper provided feedback from the Council meeting and advised that there were two public speakers who discussed the Brook Sanctuary Fence and the proposed improvements to Rocks Road.

16.3 Works and Infrastructure Committee Meeting – 24 July 2014

Jethro Burr and Caria Lindley spoke about Founders Energy Centre and the requirement for strengthening it due to it being earthquake prone. They advised of the traffic management proposal regarding the narrowing of Haven Road to increase safety and the debate regarding the closing of Beatson Road to improve traffic flow.

16.4 Planning and Regulatory Committee Meeting – 31 July 2014

Patrick Gerard and Jackie Liang noted councillors discussion regarding status reports. They advised that the Maitai River restoration was underway and that Council had now adopted a Sugar Sweetened Beverages Policy.

16.5 Community Services Committee Meeting – 7 August 2014

Patrick Gerard and Jackie Liang provided feedback to Youth Council. They and advised that Angus McNeill had discussed the Waahi Taakaro Golf Club to be better advertised. They said that other topics discussed were the Parks and Reserves Asset Management Plan and the Cricket World Cup.

They indicated that Youth Council were asked whether they would be in support of blocking off Trafalgar Street to traffic completely, and there was general agreement that the top end of Trafalgar Street should be closed off to vehicles.

It was discussed that youth were utilising NBus due to its accessibility however it was raised that those who could drive would and that there was still a demand for parking at schools. It was discussed that there was an issue with parking at the Boys College due to the narrowing of Hampden Street.

17. Youth Ambassador update

It was discussed that formal meetings were interesting and although Youth Council involvement was minimal, it was indicated that the meeting process and interactions were worthwhile.

18. General Business

18.1 Future Dates

It was noted that Nick Erasmuson may be able to attend the 4 September 2014 Works and Infrastructure meeting, and Emily James and Daniel Leaper would attend the Community Services Committee on 11 September 2014. Rachael Large reminded Youth Council that if they could not attend a meeting they needed to advise her at least one week before.

It was discussed that Carla Lindley and Sophie Ross would attend Fresh FM on 27 August 2014.

18.2 Commemorative Parade

Rachael Large advised that Saturday 16 August 2014 at 1pm there would be a Commemorative Parade from Anzac Park. Youth Council agreed to attend representatives would wear their youth council t-shirts.

18.3 Sugar Sweetened Beverages Policy

Rachael Large advised that there would be a water tanker at identified events and that Youth Council's input for a design for an eco cup was encouraged. She said that the water tanker would be part of a 10 month trial.

There was discussion around a request from Councillor Fulton to work with youth councillors in relation to removing sugary drinks from schools.

18.4 Youth Council Camp

Rachael Large advised the camp would be held on the 10 and 11 December 2014.

18.5 Government 101 Training

Rachael Large said that this training would be given at the next meeting on Wednesday 17 September 2014.

There being no further business the meeting ended at 3.02pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Minutes of a meeting of the Nelson Youth Council

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Tuesday 17 September 2014, commencing at 1.00pm

Present: Emily Rose-James (Chair) Jethro Burr, Sophie Ross, Sam Mackay-Wright, Daniel Leaper, Sophie Smith, Patrick Gerard, Jackie Liang, Nick Erasmuson, Samantha Stephens, Hannah Malpas, Chia-Wei Jao, Harry Tod-Smith, Carla Lindley, Chloe Rumsey

In Attendance: R Large (Social Wellbeing Adviser), T Zanoni (Community Services Cadet) and E Farrell (Administration Adviser)

Apologies: Joseph Cotton, Councillor Rainey, and Councillor Lawrey

1. Apologies

The apologies were received.

2. Confirmation of Minutes – 12 August 2014

Document number A1231448

Recommendation

THAT the minutes of a meeting of the Nelson Youth Council, held on 12 August 2014, be confirmed as a true and correct record.

Leaper/Stephens

Carried

3. Sonic and Masked Parade

Michaela Blackman, Festival Co-ordinator was in attendance. Ms Blackman thanked the Youth Council for their contribution.

Ms Blackman discussed the youth event to take place after the parade and sought suggestions for a suitable band. The Youth Council

discussed the difficulty in finding a suitable band that can play for a 35-40 minute slot. The Youth Councillors discussed the various roles that had been assigned for this event.

Youth Councillors were asked to emphasise the importance of good behaviour at the masked parade to their fellow pupils.

It was noted that Michaela would send out individual emails to clarify where and when the Youth Councillors are to meet.

4. Tahunanui Art Panels

Debbie Daniell-Smith, Nelson City Council Arts and Heritage Adviser, discussed art panels at the Tahuna Youth Park. A new project, using the site where one set of the urban art boards were, an interactive postcard, is planned to have been completed by June 2015.

Samantha Stephens and Carla Lindley indicated their interest in giving their feedback on art designs on Monday 22 September.

Other sites for the urban art boards were discussed including Neale Park skatepark.

Youth Councillors were thanked for their contribution to the 2015 Heritage week project to date.

5. Long Term Plan

Susan Moore-Lavo, Nelson City Council Policy Adviser discussed Youth Council input to the draft of the Long Term Plan.

Ms Moore-Lavo told the Youth Council that their contributions would be brought to the attention of Council. Social Wellbeing Adviser, Ms Rachael Large, advised Youth Councillors to submit any proposal that they believed would make Nelson a better place in the next 10 years.

The Youth Council submitted a wide variety of ideas to Ms Moore-Lavo. This included improved lighting for the Railway Reserve and in Atawhai, the Waimea Road underpass and wifi and lighting in Isel Park. Youth Councillors discussed the merits of an improved bus service and initiatives to encourage recycling, including public recycling bins, particularly in urban areas. Longer weekend opening hours for the library, outdoor fitness equipment in central Nelson; The Fringed Hill gondola; storm water drainage; shops open later than 5pm; wider range of things to do in Stoke, and sugar free drinks in schools were discussed as well.

Youth Councillors informed Ms Moore-Lavo that the availability of an events venue was a concern especially in light of the closure of the Trafalgar Centre.

6. Youth Council Heritage Week project

Patrick Gerard discussed Youth Council Heritage Week.

Mr Gerard reminded Youth Councillors that the deadline for finishing work was 23 October. Mr Gerard requested Youth Councillors to inform him if they had difficulty completing work prior to the deadline.

The group was reminded that two consent forms are to be signed. One is to be left with the interviewee and the other is to be handed in with the article.

7. Nelson Youth Council recruitment 2015

Samantha Stephens opened the discussion on the recruitment process for the 2015 Youth Council. Ms Stephens informed Youth Councillors that they can bring along one prospective candidate to the Youth Council. Youth Councillors were asked to promote to Garin College and with whanau classes.

Youth Councillors noted that prospective candidates should be suitable and willing to make the necessary commitment. Rachael Large advised that sitting Youth Councillors who intend to return would be required to step into leadership roles and assist newly appointed Youth Councillors.

8. Top of the South Forum

Harry Tod-Smith informed the group about the Top of the South Forum on Friday 10 October. Carla Lindley, Jethro Burr, Sophie Ross, Sam McKay-Wright, Sophie Smith, Samantha Stephens, Jackie Liang, Chia-Wei Jao, Patrick Gerard, Hannah Malpas, Daniel Leaper and Emily-Rose James indicated their interest in attending.

Youth Councillors are to wear their T-shirts and bring a pen. Lunch will be provided.

9. Nelson Youth Council Training and Induction

Rachael Large discussed end of year training to be held on the 10-11 December 2014 and nominations were taken for various roles. Ms Large reminded Youth Councillors that this event was by invitation and Youth Councillors were required to complete ten items to qualify.

The Youth Council indicated that they would like to invite Her Worship the Mayor Rachel Reese, Festival Coordinator, Michaela Blackman, Manager Community Partnerships, Shanine Hermsen and Councillors Pete Rainey and Matt Lawrey to attend the event.

10. Urban Environment Bylaw Feedback

Harry Tod-Smith presented Youth Council feedback on the Urban Environment Bylaw.

Recommendation

THAT the Nelson Youth Council feedback to the Urban Environment Bylaw be received.

Liang/Leaper

Carried

11. WWI Commemorative Parade

Jackie Liang discussed her attendance at the WWI Commemorative parade on Saturday 16 August 2014

Ms Liang presented a video presentation of the 100 year anniversary of the farewell from Nelson.

12. Council Meeting

Emily-Rose James and Daniel Leaper provided feedback from the Community Services Committee meeting on 11 September 2014.

Ms James and Mr Leaper provided information to the Youth Council on the Nellie Nightingale Library and access to the Aero Club at Wakapuaka.

13. Youth Ambassador Update

Carla Lindley and Sophie Ross gave an update on their experience at Fresh FM on 27 August 2014 in which Nelson Tasman Tourism was discussed.

14. General Business

- 14.1 Jackie Liang promoted the Climate Change March. Nick Erasmuson, Sam MacKay-Wright, Sophie Smith, Harry Tod-Smith, Daniel Leaper and Chloe Rumsey indicated their interest in attending this event.
- 14.2 Youth Councillors attending the Nelson City Council social club quiz night were reminded that it was also loud shirt day.
- 14.3 Nick Erasmuson asked the wider Youth Council to promote mental health awareness week. He promoted a performance focussing on mental health awareness, which will require a gold coin donation at the door.
- 14.4 Rachael Large informed the Youth Council about the Community Youth Volunteer Award. Two nominations are submitted by each Nelson high school, which the judging panel of three Youth Councillors and

Councillors Rainey and Lawrey decide the recipient. Harry Tod-Smith, Jethro Burr, Carla Lindley, Samantha Stephens, Sophie Ross, Jackie Liang, Hannah Malpas, and Chia-Wei Jao expressed an interest to be a judge.

- 14.5 Youth Councillors were asked to see if they could source someone that has a Trustpower account that would like to exchange the \$100 voucher with cash that could be used by the Youth Council in future.
- 14.6 The Youth Council was told that Samantha Stephens and Jackie Liang would attend the Council meeting of the 9 October 2014. Samantha Stephens and Chia-Wei Jao would attend the Community Services Committee meeting on the 30 October 2014. Carla Lindley to write the final Live Nelson article, due on 6 October.

There being no further business the meeting the ended at 2.44pm

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date