



AGENDA

Ordinary meeting of the

Nelson City Council

**Thursday 5 June 2014
Commencing at 9.00am
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor Rachel Reese, Councillors Luke Acland, Ian Barker, Ruth Copeland, Eric Davy, Kate Fulton, Matt Lawrey, Brian McGurk, Paul Matheson (Deputy Mayor), Gaile Noonan, Pete Rainey, Tim Skinner, and Mike Ward

Opening Prayer

Apologies

1. Interests

- 1.1 Updates to the Interests Register
- 1.2 Identify any conflicts of interest in the agenda

2. Confirmation of Order of Business

3. Public Forum

4. Confirmation of Minutes

- 4.1 17 April 2014 **13-29**

Document number A1177939

Recommendation

THAT the minutes of the meeting of the Nelson City Council, held on 17 April 2014, be confirmed as a true and correct record.

- 4.2 Extraordinary Meeting – 15 May 2014 **30-33**

Document number A1190683

Recommendation

THAT the minutes of the extraordinary meeting of the Nelson City Council, held on 15 May 2014, be confirmed as a true and correct record.

- 5. **Status Report – 5 June 2014** **34-62**

Document number A1168168

Recommendation

THAT the Status Report – Council 5 June 2014 (A1168168) and its attachment (A1174391) be received.

6. Mayor's Report 63-84

Document number A1176521

Recommendation

THAT the Mayor's Report (A1176521) and its attachment (A1194557) be received.

7. Administrative Matters 85-95

Document number A1160550

Recommendation

THAT the report Administrative Matters (A1160550) and its attachments (A1166734, A1168076, and A1006782) be received;

AND THAT Her Worship the Mayor's application for a leave of absence, from 29 July to 12 August 2014, be granted;

AND THAT Deputy Mayor, Paul Matheson's application for a leave of absence, from 12 August to 15 September 2014, be granted;

AND THAT Councillor Davy's application for a leave of absence, from 24 June to 13 July 2014, be granted;

AND THAT Council representative reporting on external organisations be done via _____.

8. Local Government New Zealand Annual General Meeting 96-98

Document number A1176555

Recommendation

THAT the report Local Government New Zealand Annual General Meeting (A1176555) be received;

AND THAT the following constitute Council representation at the 2014 Annual General Meeting:

Presiding Delegate: Her Worship the Mayor

Other Delegates: _____

Observers: _____

REPORTS FROM COMMITTEES

9. Works and Infrastructure Committee – 1 May 2014 99-108

Document number A1179538

Recommendation

THAT the unconfirmed minutes of a meeting of the Nelson City Council Works and Infrastructure Committee, held on 1 May 2014, be received.

9.1 Water Supply, Wastewater, Stormwater/Flood Protection Asset Management Plans 2015-2025¹

Recommendation to Council

THAT the Water Supply, Wastewater, Stormwater/Flood Protection Asset Management Plans 2015-2025 be adopted as the versions to inform the Long Term Plan 2015-2025.

9.2 Airport Easement for Purposes of Power

Recommendation to Council

THAT the easement in favour of Network Tasman Limited shown on plan LT450260 be granted pursuant to s48 Reserves Act 1977;

AND THAT all legal costs be incurred by Nelson Airport Limited in this matter.

¹ The Water Supply, Wastewater and Stormwater/Flood Protection Asset Management Plans 2015-2025 were included in the Works and Infrastructure Committee meeting agenda of 1 May 2014. Hard copies are available on request.

9.3 Corder Park Reserve Utility Easements

Recommendation to Council

THAT the Council consent to granting the easements over reserve land subject to the Reserves Act 1977 under delegated authority from Minister of Conservation.

10. Planning and Regulatory Committee – 8 May 2014 109-119

Document number A1184830

Recommendation to Council

THAT the unconfirmed minutes of a meeting of the Nelson City Council Planning and Regulatory Committee, held on 8 May 2014, be received.

10.1 Nelson Air Quality Plan and Woodburner Review

Recommendation to Council

THAT the establishment of a working party and stakeholders group for the purpose of a review of the Nelson Air Quality Plan be implemented, noting that the work is to be carried out across all airsheds during winter 2014 to allow decision making to be made at an airshed level. This work will be informed by resident surveys/engagement and compliance monitoring;

AND THAT a budget of \$100,000 be included in the Annual Plan to enable the review to be completed in a timely fashion;

AND THAT this work is reported back to Council by November 2014;

AND THAT Council explores alternative funding options, such as Envirolink, to subsidise the cost of inventory/modelling work;

AND THAT Council monitor progress towards achieving National Environmental Standards for Air Quality targets;

AND THAT Council maintains a watching brief on advances in ultra low emission woodburners;

AND THAT Council continues its programme of providing advice from Council's Eco Design Advisor on options for creating warm, healthy homes;

AND THAT Council extends its "Warm and Healthy Homes" campaign this winter to focus on promoting good home heating practices;

AND THAT Council works with the Energy Efficiency and Conservation Authority, and other potential partner organisations, to seek local funding support for insulation subsidies for those people currently living in cold homes;

AND THAT Council continues discussions with government agencies to investigate compliance issues and options for reducing air discharges from government owned buildings.

10.2 Maori Input into Council RMA Processes and Decision Making

Recommendation to Council

THAT Council acknowledges the RMA policy/plan making and resource consent process proposed in report A1165132 for meeting the legislative requirement as a result of the Treaty of Waitangi Te Tau Ihu Settlement Act for Māori input in Resource Management Act processes and decision making, which includes:

- (i) Inviting iwi to participate early on in the Nelson Plan development, and**
- (ii) Ensuring internal processes provide for iwi interests in resource consents processes;**

AND THAT the Council directs officers to continue discussions with iwi with a view to presenting a report to Council on an agreed process for Māori input into Resource Management Act 1991 processes and decision making and funding options.

11. Community Services Committee – 15 May 2014

120-125

Document number A1191096

Recommendation

THAT the unconfirmed minutes of a meeting of the Nelson City Council Community Services Committee, held on 15 May 2014, be received.

12. Governance Committee – 22 May 2014

126-134

Document number A1190855

Recommendation

THAT the unconfirmed minutes of a meeting of the Nelson City Council Governance Committee, held on 22 May 2014, be received.

12.1 Independent Review – Southern End, Trafalgar Centre

Recommendation to Council

THAT Council accept the recommendations in Alan Bickers' report dated April 2014 (A1180082);

AND THAT Council note the business case approach to projects, as set out in the Independent Review of the Southern End, Trafalgar Centre, will be reviewed and incorporated into management practices for use in significant Council projects.

PUBLIC EXCLUDED BUSINESS

13. Exclusion of the Public

Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Council – Public Excluded – 27 February 2014</p> <p>These minutes confirmed the public excluded minutes of 12 December 2013 and 19 December 2013 as a true and correct record, and also contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p>
	<p>Community Services Committee – Public Excluded Minutes – 28 January 2014:</p> <ul style="list-style-type: none"> • Future Arrangements – City Camping Grounds (Tahuna Beach Camp Incorporated) • Future Arrangements – City Camping Grounds (Brook Valley Holiday Park) 		<ul style="list-style-type: none"> • Section 7 (2) (h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations • Section 7 (2) (h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
	<p>Future Arrangements – City Camping Grounds – Additional Information</p>		<ul style="list-style-type: none"> • Section 7 (2) (h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
	<p>Regional Landfill Proposal</p>		<ul style="list-style-type: none"> • Section 7(2)(c) To protect information that is subject to an obligation of confidence • Section 7 (2) (h) To carry out commercial

			activities <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
2	Council – Public Excluded minutes – 17 April 2014 These minutes confirmed the public excluded minutes of 6 March 2014 as a true and correct record; and received the public excluded minutes of the 14 March 2014 Nelson Regional Sewerage Business Unit meeting, the 3 April 2014 Governance Committee meeting, and the 4 April 2014 Nelson Tasman Civil Defence Emergency Management Group. They also contain information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary:
	Public Excluded Status Report – 17 April 2014: <ul style="list-style-type: none"> • Regional Landfill Proposal 		<ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
	Chief Executive Employment Committee – 17 March 2014: <ul style="list-style-type: none"> • Chief Executive Employee Engagement KPI 2013/14 		<ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons
	Community Services – Public Excluded Minutes – 27 March 2014: <ul style="list-style-type: none"> • Founders Leases 2014 		<ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
	Nelson City Council Tasman District Council Joint Shareholders Committee – 4 April 2014:		

	<ul style="list-style-type: none"> Nelson Airport Ltd – Statement of Intent 2014/15 		<ul style="list-style-type: none"> Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person
3	<p>Status Report – 5 June 2014</p> <p>This report contains information regarding:</p> <ul style="list-style-type: none"> Regional Landfill Proposal Update 	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> Section 7(2)(i) To carry out negotiations
4	<p>Appointment of External Appointees to Committees</p> <p>This report contains information regarding the appointment of external appointees to the Planning and Regulatory Committee and the Governance Committee.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons
5	<p>Works and Infrastructure Committee – Public Excluded Minutes – 1 May 2014</p> <p>These minutes contain information regarding the public excluded status report:</p> <ul style="list-style-type: none"> Trafalgar Centre Follow Up Report – Short Term Actions, including a resolution that this item is moved to the status report on the public agenda of the Works and Infrastructure 	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> Section 7(2)(h) To carry out commercial activities Section 7(2)(i) To carry out negotiations

	<p>Committee meeting of 1 May 2014</p> <ul style="list-style-type: none"> Trafalgar Centre – Update Report, including a resolution that this item is moved to the status report on the public agenda of the Works and Infrastructure Committee meeting of 1 May 2014 Washington Valley Property Disposal 		<ul style="list-style-type: none"> Section 7(2)(h) To carry out commercial activities Section 7(2)(i) To carry out negotiations <ul style="list-style-type: none"> Section 7(2)(i) To carry out negotiations
6	<p>Community Services Committee – Public Excluded Minutes – 15 May 2014</p> <p>These minutes confirmed the public excluded minutes of 27 March 2014 as a true and correct record, and also contain information regarding:</p> <ul style="list-style-type: none"> Brook Waimarama Sanctuary Lease Founders Leases 2014 Reconsideration 	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> Section 7(2)(i) To carry out negotiations Section 7(2)(i) To carry out negotiations
7	<p>Governance Committee – Public Excluded Minutes – 22 May 2014</p> <p>These minutes confirmed the public excluded minutes of 3 April 2014 as a true and correct record, and also contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p>

	<ul style="list-style-type: none">• Ridgeways Joint Venture Statement of Intent and Half Yearly Report 2014		<ul style="list-style-type: none">• Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person
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14. Re-admittance of the public

Recommendation

THAT the public be re-admitted to the meeting.

Minutes of a meeting of the Nelson City Council

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Thursday 17 April 2014, commencing at 9.06am

Present: Her Worship the Mayor (R Reese), Councillors L Acland, I Barker, R Copeland, E Davy, K Fulton, M Lawrey, B McGurk, P Matheson, P Rainey, T Skinner, and M Ward

In Attendance: Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Group Manager Support Services/Acting Group Manager Community Services (H Kettlewell), Acting Group Manager Strategy (N McDonald), Chief Financial Officer (N Harrison), Kaihautuu (G Mullen), Manager Communications (A Ricker), Manager Administration (P Langley), Administration Adviser (L Laird)

Apologies: Councillor G Noonan, and Councillors K Fulton and P Matheson (for lateness)

Opening Prayer

Councillor Skinner read the opening prayer.

1. Apologies

Resolved

THAT apologies be received and accepted from Councillor Noonan, and from Councillors Fulton and Matheson for lateness.

Her Worship the Mayor/Davy

Carried

2. Interests

Councillor Lawrey declared an interest with item 7 on the agenda, Draft Local Alcohol Policy – Adjourned Deliberations.

3. Confirmation of Order of Business

Her Worship the Mayor said an additional public forum from Glen Beattie would be heard at the meeting.

4. Public Forum

4.1 Event Big Top

Aly Cook gave a power point presentation (A1170850) and tabled a document (A1170845). Ms Cook encouraged the Council to consider purchasing a 'big top' to provide a suitable venue for large events in Nelson, particularly since the Trafalgar Centre's closure.

Ms Cook presented illustrations of 'big tops' that were available for purchase, and provided the Council with costs for each. She said the 'big tops' could be erected in three months yet could also provide emergency shelter in the event of an earthquake. She added that they could be used in any weather conditions.

In response to a question, Ms Cook proposed Richmond Racecourse as a suitable venue but said she could explore Nelson venues if required.

Attendance: Councillor Matheson joined the meeting at 9.15am.

Ms Cook added that she could arrange a contract for the erection and dismantling of the tent, yet once it was erected it did not require any further maintenance.

Attendance: Councillor Fulton joined the meeting at 9.17am.

In response to a further question, Ms Cook said she considered a six or eight pole tent an adequate size for Nelson events based on the population size of the city.

4.2 Parking, Lewis Stanton and Legal Highs

Glen Beattie spoke to the Council about parking on Bridge Street. He said he was the owner of Beetees, that currently trading was difficult, and was being further constrained by the parking facilities in Nelson.

Mr Beattie presented options for the Council to consider that may assist in alleviating the parking constraints he was experiencing, including a subsidy payable by shop owners to subsidise free parking in the central city. Mr Beattie commented on the new parking enforcement regime, and suggested that it was deterring shoppers from using the central city.

Mr Beattie then encouraged the Council to carefully consider the policy it puts in place to control the purchase of legal highs in the central city. He said he was experiencing abhorrent behaviour across the road from his store from the crowds that gathered to purchase legal highs.

Mr Beattie briefly covered issues relating to Mr Lewis Stanton, and asked the Council to consider creating a bylaw.

In response to questions about parking, Mr Beattie said he was aware of the Parking Strategy that was currently open for consultation, and

would consider submitting. Mr Beattie also clarified that if Council did introduce a rating on shop owners to subsidise free parking, he did not consider the exclusive use of car parks outside his shops would be required. He also said he had talked to other businesses about this idea and most seemed to support it.

In response to questions about legal highs, Mr Beattie said he considered the problem in Bridge Street had worsened recently.

Her Worship the Mayor said she would follow up with the Police the concerns Mr Beattie had about the behaviour occurring on that part of Bridge Street in relation to the purchase of legal highs.

5. Confirmation of Minutes

5.1 6 March 2014

Document number A1154199, agenda pages 14-25 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council, held on 6 March 2014, be confirmed as a true and correct record.

Barker/Lawrey

Carried

5.2 27 March 2014

Document number A1164477, agenda pages 26-36 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council, held on 27 March 2014, be confirmed as a true and correct record.

Ward/Her Worship the Mayor

Carried

6. Public Status Report – Council 17 April 2014

Document number A1168168, agenda page 37 refers.

In response to a question, officers advised that the Nelson Gondola and Adventure Park feasibility report had not yet been received and officers would request that the funding be repaid to Council if the report was not received in the coming weeks.

Resolved

THAT the Public Status Report – Council 17 April 2014 (A1168168) be received.

Barker/Lawrey

Carried

7. Mayor's Report

Her Worship the Mayor spoke to the report and said the Mayor's Report would remain a vehicle for decision making purposes only. Oral updates on her activities would be made to councillors through another mechanism, she added.

Her Worship the Mayor further added that the decision regarding the Economic Development Agency Liaison Group would be dealt with later in the meeting.

Resolved

THAT the Mayor's Report (A1167329) be received.

Her Worship the Mayor/Matheson

Carried

8. Draft Local Alcohol Policy – Adjourned Deliberations

Document number A1150845, agenda pages 42-47 refer.

Attendance: Councillor Lawrey declared an interest and left the meeting for the duration of this item.

Acting Group Manager Strategy, Nicky McDonald and Policy Adviser Susan Moore-Lavo, joined the meeting and spoke to the report.

Ms McDonald updated the Council on the current appeals taking place through the Alcohol and Regulatory Licensing Authority (ARLA). It was confirmed that the Council may get some guidance from the outcome of these appeals, however the timeline for their completion was not known at this stage.

Ms McDonald advised that the report presented a procedural decision for the Council to decide whether to re-commence the deliberations. Ms McDonald further advised that the Council has the option to revise the draft policy, and re-consult, based on further deliberations. She emphasised that further development of the Local Alcohol Policy (LAP) was constrained until such a time as the deliberations took place.

In response to further questions, Ms McDonald said it would be advisable to re-consult after the deliberations meeting was reconvened to allow the Council more time to consider the main issues.

The Council then discussed the 'Inner City Zone' definition that had resulted in the previous deliberations meeting being adjourned. Officers tabled a document (A1179004) providing legal advice on the 'Inner City Zone' definition as proposed in the draft LAP, and a map (A1179002) of the proposed area.

Officers further advised that the Local Government Act 2002 did not provide guidance as to the optimal time period between hearings and deliberations, however prolonging the process would make it harder to make good decisions, as the Council would become too distant from the submissions.

The Council discussed the 'Inner City Zone' definition including what area they considered to be applicable to the LAP, and if this was accurately represented in the tabled map. Councillors considered that there was inconsistency between the 'Inner City Zone' map and the 'cbd' map, and that councillors intended the 3am closure times to apply to a smaller area than that provided in the 'Inner City Zone' map.

Councillors also discussed whether it could be reasonably inferred to look at the relevant map in the Nelson Resource Management Plan. It was agreed that submitters would not be expected to do this.

Attendance: the meeting adjourned for morning tea from 10.25 – 10.42am.

Resolved

THAT the report Draft Local Alcohol Policy – Adjourned Deliberations (A1150845) be received.

Barker/Matheson

Carried

The meeting then considered whether there was merit in reconvening the deliberations at this point, or re-consulting on a revised draft LAP. The Council acknowledged the importance of ensuring the process was compliant with the principles of good decision making. A majority of councillors expressed the preference to continue the deliberations on the basis that a revised policy could be re-consulted based on the submissions. A minority view expressed concern with continuing the deliberations on the basis that the process was already flawed.

The Chief Executive advised that the decision required of the Council would not result in the process being abandoned, but would allow the Council an opportunity to consider further information and make a decision as to the next steps. She also advised that to avoid pre-determination, councillors should not consider the next steps at this meeting.

Resolved

THAT a Council meeting is scheduled to continue deliberations on submissions to the Draft Local Alcohol Policy.

Ward/Fulton

Carried

Councillor Barker requested his vote against the motion be recorded.

9. Plan Change 16 Inner City Noise Hearing Panel

Document number A1168400, agenda pages 48-49 refer.

Attendance: Councillor Lawrey re-joined the meeting 11.16am.

Resolved

THAT the report Plan Change 16 Inner City Noise Hearing Panel (A1168400) be received;

AND THAT the membership of the Hearing Panel for Plan Change 16 Inner City Noise consists of an independent Commissioner as Chair and Councillor Barker and Councillor Davy as Council Commissioners.

Her Worship the Mayor/McGurk

Carried

10. Nelson Regional Sewerage Business Unit: Annual Report 2012/13

Document number A1161744, agenda pages 50-100 refer.

Resolved

THAT the report Nelson Regional Sewerage Business Unit: Annual Report 2012/13 (A1108542) and its attachment (A1108542) be received.

Matheson/Davy

Carried

REPORTS FROM COMMITTEE

11. Hearings Panel – 26 February 2014

Document number A1151562, agenda pages 101-103 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Hearings Panel, held on 26 February 2014, be received.

Davy/Her Worship the Mayor

Carried

12. Chief Executive Employment Committee – 5 and 17 March 2014

Document number A1150670, agenda pages 104-106 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson City Council Chief Executive Employment Committee, held on 5 and 17 March 2014, be received.

Her Worship the Mayor/Acland

Carried

13. Works and Infrastructure Committee – 13 March 2014

Document number A1156828, agenda pages 107-116 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson City Council Works and Infrastructure Committee, held on 13 March 2014, be received.

Davy/Lawrey

Carried

13.1 Review of Nelson Public Transport NBus Service

There was a discussion about how changes to the service should be considered particularly in relation to fare adjustments, alternate travel for those outside the service area and route changes. The Chief Executive advised that changes could be provided to the public with a long lead-in time that provided clear explanations of the proposed changes.

Resolved

THAT weekend services on the Nelson-Richmond arterial routes are increased by modifying the weekday timetables on the Atawhai, Brook and Victory routes, including deleting the first and last trips each weekday, so that there is no increase to the contract cost;

AND THAT medium term recommendations from the review that require more investigation and planning will be brought back to Council through the 2015 Long Term Plan process.

Copeland/Lawrey

Carried

13.2 Hay Property, 23 Matangi Street – Offer of Gift of Land for Reserve

Resolved

THAT the land described as Lot 2 LT459935 and shown on Plan MC1 (Attachment 1, A1114889) be accepted as a gift for purpose of a Local Purpose Reserve;

AND THAT the proposed Local Purpose Reserve, Lot 2 LT459935, shown on Plan MC1(Attachment 1) be named 'Hay's Reserve' in recognition of the Hay family's longstanding presence in the Stoke area and their generous gift to the City;

AND THAT Council take note that the donor has no expectation that the walkway will be finalised to any standard other than a simple gravel track on receipt of the land by Council.

Davy/Copeland

Carried

14. **Nelson Regional Sewerage Business Unit – 14 March 2014**

Document number A1163334, agenda pages 117-123 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson Regional Sewerage Business Unit, held on 14 March 2014, be received.

Copeland/Ward

Carried

Council Minutes – 17 April 2014

15. Community Services Committee – 27 March 2014

Document number A1163376, agenda pages 124-131 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson City Council Community Services Committee, held on 27 March 2014, be received.

Rainey/Skinner

Carried

15.1 Brook Waimarama Sanctuary Fence and Conservation Centre

Resolved

THAT Council obtains formal confirmation from the Brook Waimarama Sanctuary Trust that it has reached its funding target.

THAT Council directs officers to provide a summary of Council's biodiversity output with a particular focus on opportunities to leverage the work undertaken in the Sanctuary.

Rainey/Davy

Carried

15.2 Heritage Activity Management Plan

There was a discussion about the inclusion of the Anchor Building and the State Advances Building into an activity management plan rather than an asset management plan. It was considered that these buildings currently had no activity taking place within them, so may be best located in an asset management plan.

The Council considered whether the buildings having heritage status constituted reason enough for their inclusion in the Heritage Activity Management Plan (AMP). Some councillors were concerned that if the buildings were included in an asset management plan their heritage value may be reduced as the asset management plan may not adequately address the heritage value of the buildings.

There was agreement that maintaining the heritage value of the buildings was paramount.

It was agreed to alter the wording of the Heritage AMP to include reference that these two buildings maintain the potential to have heritage activity value. Officers noted that the Heritage AMP would be altered to address this issue yet confirmed that the AMP would only note its activity potential and separate it from asset ownership issues.

It was noted that this decision was not an indication that Council was locking these buildings into Council ownership and limiting the use of these buildings for only heritage uses, and that Council would always consider commercial re-use, or the sale of, these buildings.

Resolved

THAT the Heritage Activity Management Plan 2015-2025 (A372602) be adopted as the version that will inform the Long Term Plan 2015-2025, with the inclusion of the Anchor Foundry building and the State Advances building.

Fulton/Copeland

Carried

16. Works and Infrastructure Committee – 13 March 2014 (continued)

Document number A1156828, agenda pages 107-116 refer.

16.1 State Advances Building – Way Forward

Upon discussion, councillors recognised the importance of ensuring that any future developments to the State Advances Building maintained the heritage value of the building, and that such criteria should be included in the tendering process.

Attendance: The meeting adjourned from 11.57am to 12.00pm.

It was agreed that a decision on the State Advances Building should reflect Council's preference for adaptive reuse, however Council could still consider demolition of the site. Councillors considered that such a decision was a fair and considered approach without being too prescriptive.

There was a minority view that Council should wait until the outcome of the Property Assets Review, and that the community's view on the future use of this building should be gauge before a decision is made.

Resolved

THAT Council confirms that the State Advances building is surplus to requirements;

AND THAT Council agrees to call for expressions of interest on the open market to ascertain commercial interest and future options for the re-development of the building/site that will guide Council in future decision making, with priority being given to expressions of interest that recognise the

heritage values of the building and offer adaptive reuse of it;

AND THAT the basis of expressions of interest be that Council does not have to accept any proposal.

Her Worship the Mayor/Fulton

Carried

17. Community Services Committee – 27 March 2014 (continued)

17.1 Provision of Public Pianos in the CBD

Resolved

THAT Council support a pilot project to have two public pianos for a trial period of 12 months.

THAT Council not take on any ownership or management of the piano once supplied.

THAT the Chief Executive is delegated the authority to terminate the trial at any time should the need arise.

Ward/Rainey

Carried

18. Governance Committee – 3 April 2014

Document number A1167749, agenda pages 132-139 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson City Council Governance Committee, held on 3 April 2014, be received.

Barker/Davy

Carried

18.1 Nelson City Council Governance Statement 2013-2016

Resolved

THAT the Nelson City Council Governance Statement 2013–2016 (A303851) be adopted.

Barker/McGurk

Carried

- 18.2 The Bishop Suter Trust Statement of Intent 2014/15 and Half Yearly Report

Resolved

THAT the Bishop Suter Trust Statement of Intent 2014/17 be approved for signing.

Barker/Matheson

Carried

- 18.3 Nelmac Statement of Intent 2014/15 and Half Yearly Report

Resolved

THAT the Nelmac Statement of Intent 2014/15 be approved for signing subject to minor edits.

Barker/Acland

Carried

- 18.4 Nelson Regional Economic Development Agency Statement of Intent 2014/15 and Half Yearly Report

Resolved

THAT the Nelson Regional Economic Development Agency Statement of Intent 2014/15 be approved for signing subject to minor edits;

AND THAT prior to 30 June 2014 Council engage further with the Nelson Regional Economic Development Agency in relation to the Regional Economic Development Strategy and strategic initiatives for 2014/15.

Barker/Acland

Carried

- 19. Nelson City Council Tasman District Council Joint Shareholders Committee – 4 April 2014**

Document number A1166416, agenda pages 140-144 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson City Council Tasman District Council Joint Shareholders Committee, held on 4 April 2014, be received.

Barker/Matheson

Carried

- 19.1 Tasman Bays Heritage Trust Draft Statement of Intent 2014/15 and Half Yearly Report

Resolved

THAT the Tasman Bays Heritage Trust Draft Statement of Intent and Strategic Plan 2014/15 be approved for signing.

Barker/Davy

Carried

20. **Nelson Tasman Civil Defence Emergency Management Group – 4 April 2014**

Document number A1166432, agenda pages 145-147 refer.

Resolved

THAT the unconfirmed minutes of a meeting of the Nelson Tasman Civil Defence Emergency Management Group, held on 4 April 2014, be received.

Barker/Her Worship the Mayor

Carried

21. **Exclusion of the Public**

Her Worship the Mayor noted there had been some changes to the public excluded table noted in items 1, 5 and 7.

Resolved

THAT the amendments to the public excluded table on the agenda for the 17 April 2014 Council meeting be received and accepted.

Her Worship the Mayor/McGurk

Carried

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Council – Public Excluded – 6 March 2014</p> <p>These minutes contain information regarding:</p> <p>Trafalgar Centre – Update Report</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations • Section 7(2)(g) To maintain legal professional privilege
2	<p>Council – Public Excluded – 27 March 2014</p> <p>These minutes contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p>
	<p>Regional Landfill Proposal - Update</p>		<ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
3	<p>Public Excluded Status Report – Council 17 April 2014</p> <p>This report contains information regarding:</p> <p>Regional Landfill Proposal - Update</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
4	<p>Nelson Regional Sewerage Business Unit – Public Excluded – 14 March 2014</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(a) To protect the

	These minutes contain information regarding: Chairperson's Report	result in disclosure of information for which good reason exists under section 7	privacy of natural persons
5	Chief Executive Employment Committee – Public Excluded These minutes contain information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary:
	Proposed KPIs 2013/14		<ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons
	Preparation for the Chief Executive's Proposed Performance Agreement 2014/15		<ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons
6	Community Services Committee – Public Excluded – 27 March 2014. These minutes confirm the minutes of 28 January 2014 and also contain information regarding: Founders Leases 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(h) To carry out commercial activities Section 7(2)(i) To carry out negotiations
7	Governance Committee – Public Excluded – 3 April 2014 These minutes contain information regarding: Management Letter from Audit New Zealand to Council for the Year Ending 30 June 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(g) To maintain legal professional privilege
8	Nelson City Council Tasman District Council Joint Shareholders Committee – Public Excluded – 4 April 2014 These minutes contain information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason	The withholding of the information is necessary:

		exists under section 7	
	Nelson Airport Ltd – Statement of Intent 2014/15		<ul style="list-style-type: none"> Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person
	Nelson Airport Ltd – Half Yearly Report to 31 December 2013		<ul style="list-style-type: none"> Section 7(2)(h) To carry out commercial activities
	Nelson Tasman Tourism – Statement of Intent		<ul style="list-style-type: none"> Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person
9	<p>Nelson Tasman Civil Defence Emergency Management Group</p> <p>These minutes confirm the minutes of 12 March 2014 Nelson Tasman Civil Defence Emergency Management Group Co-ordinating Executive Group.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons

Her Worship the Mayor/Matheson

Carried

The meeting went into public excluded session at 12.21pm and resumed in public session at 1.54pm.

22. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Her Worship the Mayor/Matheson

Carried

23. Mayor's Report (continued)

Document number A1167329, agenda pages 38-41 refer.

Her Worship the Mayor spoke to the report.

Attendance: Councillor Barker left the meeting at 1.55pm.

The Council discussed whether there was an opportunity for a third councillor to attend the EDA Liaison Group meetings as an observer.

Attendance: Councillor Lawrey left the meeting at 2.00pm

It was agreed that because Tasman District Council were appointing two representatives, that it would not be appropriate for a third from Nelson. It was also noted that this was a high-level discussion meeting only and that a limited membership was preferable.

It was agreed that Her Worship the Mayor would ask at the meeting if observers could attend.

Resolved

AND THAT Her Worship the Mayor Rachel Reese and Deputy Mayor Paul Matheson be appointed to the Economic Development Agency Liaison Group.

Her Worship the Mayor/McGurk

Carried

There being no further business the meeting ended at 2.10pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Minutes of an extraordinary meeting of the Nelson City Council

Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson

On Thursday 15 May 2014, commencing at 1.03pm

Present: Her Worship the Mayor R Reese, Councillors L Acland, I Barker, R Copeland, K Fulton, M Lawrey, B McGurk, P Matheson, G Noonan, P Rainey, T Skinner, and M Ward

In Attendance: Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Chief Financial Officer (N Harrison), Group Manager Support Services/Acting Group Manager Community Services (H Kettlewell), Manager Communication (A Ricker), Manager Administration (P Langley), Administration Adviser (L Laird), and Nelson Youth Councillors (C Lindley and C Rumsey)

Apology: Councillor E Davy

Opening Prayer

Councillor Copeland gave the opening prayer.

1. Interests

No updates to the Interests Register were made and no conflicts with items on the agenda were declared.

2. Confirmation of Order of Business

Attendance: Councillor Skinner joined the meeting at 1.05pm.

2.1 Late item – Local Government New Zealand Remit – Earthquake Prone Buildings

Resolved

THAT the item regarding Local Government New Zealand Remit – Earthquake Prone Buildings be considered at this meeting as a major item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable the Local

Government New Zealand deadlines for remits for their 2014 Annual General Meeting to be met.

Her Worship the Mayor/Barker

Carried

3. Apologies

Resolved

THAT the apology from Councillor Davy be received and accepted.

Her Worship the Mayor/Acland

Carried

4. Policy on Selection, Appointment and Remuneration of External Appointees to Council Committees

Document number A1183008, agenda pages 4-14 refer.

Manager Administration, Penny Langley, joined the meeting and presented the report. She added that paragraph 3.5 should be expanded to include current external appointees as well as members of the District Licensing Committee.

There was a discussion about the appropriate number of external appointees on the Governance Committee. The Chief Executive advised that the Committee Delegations had already been approved by the Council and included 'up to two' additional appointed members. She further advised that this report was concerned with the policy and not the appropriate numbers of additional appointed members, yet encouraged the Council to consider the benefits of a wider ranging view of professionals on the Committee. She said in terms of governance decisions, this was a benefit to the Council.

Ms Langley noted that the figure in paragraph 11.2 of the report should be \$31,100, and not \$12,000.

There was a discussion about the appropriateness of external appointees having full voting rights on council committees. There was general agreement that for their contribution to be meaningful, full voting rights were required.

Concern was expressed as to the balance of power with more than one external appointee on the Governance Committee. It was noted that elected members would remain the majority of committee members.

It was noted that Council would consider applicants for external appointments in the June Council meeting, and that there would be an opportunity for review at the mid-term point of the Council term.

Extraordinary Council Meeting Minutes – 15 May 2014

Resolved

THAT the report Policy on Selection, Appointment and Remuneration of External Appointees to Council Committees (A1183008) and its attachment (A1181155) be received;

AND THAT the Nelson City Council Selection, Appointment and Remuneration Policy for External Appointees on Council committee (A1181155) be adopted.

Her Worship the Mayor/Ward

Carried

5. 2014/15 Infrastructure Insurance Renewal

Document number A1173315, agenda pages 15-17 refer.

Chief Financial Officer, Nikki Harrison presented the report. She said the Council had been with LAPP for a long time however it was likely the scheme would undergo changes in the coming year following the LGNZ Insurance market review report prepared by Craig Stobo. She added that once the insurance review recommendations were completed, she would be able to provide the Council with further advice as to the best insurance option for Council.

Resolved

THAT the report 2014/15 Infrastructure Insurance Renewal (A1173315) be received;

AND THAT Council remain with the Local Authority Protection Programme scheme for infrastructure insurance for the 2014/15 financial year;

AND THAT Council give the required one year's notice to withdraw from 1 July 2015, with the option to withdraw notice, to investigate other insurance options for future financial years.

Noonan/Barker

Carried

6. Local Government New Zealand Remit – Earthquake Prone Buildings

Document number A1187387, late item refers.

The Chief Executive said, should the remit be successful, Local Government New Zealand (LGNZ) would be delegated the authority to advocate on behalf of local authorities to assist building owners with earthquake strengthening requirement issues. She reminded the

Council the decision for this meeting was whether to support the remit, not debate the discussions they wanted LGNZ to have.

Attendance: the meeting adjourned from 11.46am to 11.50am.

The Chief Executive clarified that Wellington City Council required support from five local authorities for the remit to be successful, and that she did not know how many supported it at this stage.

Resolved

THAT the report Local Government New Zealand Remit – Earthquake Prone Buildings (A1187387) and its attachments (A1187398 and A1187413) be received;

AND THAT Nelson City Council support the remit application prepared by Wellington City Council (A1187413) being put forward to the Local Government New Zealand 2014 Annual General Meeting.

Ward/Rainey

Carried

There being no further business the meeting ended at 1.53pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Extraordinary Council Meeting Minutes – 15 May 2014

Public Status Report – Council 5 June 2014

Date of meeting/Item	Action Resolution	Officer	Status
<p>2/4/2013 - Council Nelson Gondola and Adventure Park: Feasibility Study</p>	<p><u>THAT</u> the Nelson Cycle Lift Society Incorporated be granted \$15,000 towards a feasibility study for the establishment of a gondola and adventure park, subject to the Cycle Lift Society:</p> <ul style="list-style-type: none"> • funding the remaining costs of the feasibility study; • undertaking to provide Council with the results of the feasibility study by 31 December 2013; <p><u>AND THAT</u> it be noted that Council has neither considered nor taken a position on, the proposal for a gondola and adventure park in either of its roles as landowner and/or regulator.</p>	<p>Chief Executive</p>	<p>5/6/2014 – Feasibility Study attached. Report to come to future Community Services Committee.</p> <p>Underway</p>



**Feasibility of Fringed Hill Gondola
April 2014**

Nelson Cycle Lift Society Inc

Released to Public

CONTENTS

1. Executive Summary
2. Geotechnical engineering
3. Engineering
4. Visitor numbers
5. Business Case

Appendices

1. Geotechnical report (Nelson Consulting Engineers)
2. Lyttelton Engineering letter
3. LPOA Proposal
4. NCLS committee

Released to Public

Released to Public

A1174391

1. Executive Summary

Purpose:

The purpose of this report is to analyse and communicate the technical and financial feasibility of the Fringed Hill Gondola proposed by Nelson Cycle Lift Society (NCLS). The NCLS committee has prepared the report, with external expert advice.

The intended audience is the Mayor and CEO of Nelson City Council.

The information contained is provided as Commercial-in-Confidence, and Nelson Cycle Lift Society reserves all rights.

Scope

The report presents findings relating to the gondola operation, specifically geotechnical engineering, lift engineering, visitor numbers, and preliminary business case; to gain support for the next steps leading to a resource consent application.

This report is not a business plan for the complete project, and does not analyse economic impact; further analysis will be required to determine the viability of the proposed adventure park and café-restaurant at the top station.

The report does not analyse the recreational or well-being benefits resulting from growth in mountain biking or walking activity as a result of the proposal.

Background

NCLS comprises a group of Nelson business people with a management committee of 5. The group's objective is to gain resource consent for an all-weather gondola and adventure park on Nelson City Council land on the north-west face of Fringed Hill, north of Brook Waimarama Sanctuary (refer site plan page 20).

The proposed gondola line will lift 600m from the Brook Camp to a road-accessed point near the top of Fringed Hill where a café-restaurant-viewing deck can be located, affording 270° views from Mt Owen to D'Urville Island. The gondola lift height will be 58% greater than Queenstown gondola, and will be the highest passenger lift in New Zealand.

Visitors will experience the panorama from 720m above Nelson City. Walking access through Brook Waimarama Reserve could be offered if biosecurity criteria can be achieved.

Graded mountain bike tracks to international standard could be added to the existing network on NCC and adjacent land to cater for all ages and skill levels. A network of international standard downhill race tracks should attract national and international events. A new access track could offer bikers connection to the Coppermine Saddle and Dun Mountain trail .

Target markets will be local walkers and bikers, NZ, Australian and international tourists and family groups including recreational and serious mountain bikers.

The gondola / café restaurant / mountain bike park facility will require between \$12-14m to complete. The indicative timeline shows opening of the gondola component and mountain bike park in the summer of 2015/16.

Progress to date

- Project commenced 2010
- Site feasibility completed looking at multiple sites
- Initial economic feasibility completed
- Gondola route selected
- Key stakeholder consultation (on-going)
- Nelson City Council resolution to support May 2011
- Discussion with funding partners (on-going)
- Draft resource consent application is being prepared for gondola incorporating base building, mountain bike transport & hill-top café/restaurant
- Feasibility study funding approved by NCC June 2013 (\$15,000)

Timeline

2014	Obtain resource consent, form commercial entity, raise investment for Stage 1
2015	Planning, purchase gondola machinery, installation. Track building Café-restaurant build
2015/16	Commission and commence operation of Gondola, café-restaurant
2016>	On-going development of tracks, alpine activities, walking tracks, and Alpine Coaster



View north overlooking gondola site



View south showing gondola line, Fringed Hill and Brook Valley



View showing possible tower locations and access tracks (Brook Camp entrance bottom centre)



Gondola location in relation to existing tracks

Summary Conclusions

Geotech

Initial investigation of the proposed route and tower locations appear feasible from a geotechnical perspective. Further geotechnical assessment will be required to confirm access routes during the design of specific tower locations, which will also require more detailed survey information.

Engineering

A preliminary assessment is that the proposed station locations and lift line look suitable for installation of gondola. Equipment access to the top station during installation may require some upgrading of the access track. There will need to be a further survey undertaken to obtain an accurate ground profile so that a full engineering study can be completed. Ground pressure tests will be required for detailed design and construction. Poorer than expected conditions would result in additional foundation costs.

Capital Cost

NCLS has concluded that a second-hand gondola system is not cost-effective in comparison to new equipment.

Leitner-Poma of America (through agents Lyttelton Engineering) has estimated cost of \$8.7m for manufacturing and installing an 8 passenger detachable gondola on the site (subject to full site investigation and quotation).

The costs of café restaurant and mountain bike track network has not been analysed in detail, but for the purpose of this report the following estimates are used:

- Café-restaurant: \$2-2.5m
- Track network: \$500k - \$1m

Visitor numbers (Domestic and International)

Visitor data from Queenstown, Rotorua and Christchurch has been used for comparison with Nelson regional visitor data, to derive a gondola visitor projection. Two models have been analysed:

- Model 1 shows 33,893 in the first year of operation with a growth rate of 10% per year.
- Model 2 shows 67,786 in the first year of operation with a growth rate of 10% per year.

These numbers represent to 6% or 12% of visitors to the region, plus local visitors of 6300 and 11,000 respectively. By comparison over 40% of visitors to Rotorua and Queenstown use the gondolas in those centres.

Business case

Using the two models, the visitor numbers have been segmented into the different types of services to be offered, with take-up varying depending on whether the customers are Local, Domestic, or International users.

- Service pricing is based on competing Queenstown, Rotorua and Christchurch gondola operations.

- Operating costs have been derived from similar gondola operations, taking into account the projected local operation scale
- Depreciation is over 20 years, the projected life of the equipment.

The resulting analysis shows that with extremely conservative visitor numbers (model 1) a gondola operation can achieve a positive EBITDA result in the first year of operation, but would not give sufficient return on investment for a fully commercially funded entity.

Model 2 shows that after-tax profit should sustain a 20% return on a \$10m commercial investment.

Growth in visitor numbers to 20% of total visitors would result in a very profitable, growing business with sufficient resources to actively market nationally and internationally. At this level, the penetration is only 1/3 of that achieved by similar gondola operations in Queenstown and Rotorua.

Released to Public

2. Geotechnical Investigation

Refer report Appendix 1.

Nelson Consulting Engineers Ltd (NCE) was commissioned to undertake a preliminary geotechnical appraisal for the proposed gondola lift. The work comprised an assessment of the proposed route, top and bottom gondola stations and the intermediate cable support towers, to provide an opinion as to the geotechnical constraints with respect to general stability of land and seismic risk relating to nearby fault locations. In addition, NCE provided comment about existing access to the top station and tower locations and / or feasibility of providing new access to the proposed tower locations.

The report assessed the preferred concept, with a possible alternate route.

Summary findings

General Slope Stability and Ground Conditions

Based on review of the stereo aerial photographs and site walkover, no evidence of significant deep-seated instability was observed within the vicinity of the lift route.

During the walkover of the proposed cycle lift route, exposed bedrock was observed at numerous locations in the near level area of the proposed top station and within sections of the existing access tracks. These are general observations, however they suggest foundation ground conditions for tower construction are likely to be within bedrock at or near the ground surface, but will need to be confirmed prior to design.

Access

Vehicle access to the top station is currently provided via the Tantragee Saddle – Fringed Hill four wheel drive track. With the exception of the main access track from Tantragee Saddle, current four wheel drive tracks have moderately steep sections up to 27°, suitable only for experienced four wheel drive users and specifically equipped off road vehicles. The tracks are suitable for track-mounted diggers.

Further geotechnical assessment and topographic survey is required to determine feasible vehicle access to off track tower locations exists.

Conclusion

The proposed gondola as shown comprises of the top and base stations and seven intermediate towers. The proposed route and tower locations appears feasible from a geotechnical perspective. Given the constraints of a single cable gondola and straight-line route, the exact tower locations are mainly influenced by maximum cable span and the required ground clearance provided by the proposed maximum 20m tower height. The cableway route is generally steep, however no evidence of deep-seated instability within bedrock was observed.

Some tower locations are on relatively level ground (top and bottom stations, tower 1 and tower 4, however five proposed tower locations are on steep to very steep ground where construction of access will be more difficult and require specific engineered design. Further geotechnical assessment will be required to confirm access routes during the design of specific tower locations, which will also require more detailed survey information.

3. Engineering

Refer Lyttelton Engineering Ltd letter, Appendix 2.

Lyttelton Engineering Ltd is experienced in the design and construction of aerial ropeways, chairlifts and gondolas. They are New Zealand representatives of Leitner-Poma of America (LPOA), a subsidiary of the Italian/French Leitner Group that manufactures ski lifts, gondolas, aerial trams and industrial ropeways. Recent projects have included two 4-seater detachable chair lifts at Cardrona and two 6-seater detachable chair lifts at Coronet Peak and Mt Hutt. In 2013 they were awarded the contract to supply a 6-seater detachable grip Leitner-Poma chair lift to the Remarkables ski field.

Scope

Lyttelton Engineering inspected the site in September 2013. The key factors to be considered were:

1. Physical factors:
 - a. Road access, electricity supply, wind
2. Feasibility of proposed line for gondola
3. Feasibility of purchasing a used or new machine
4. Cost estimates

The geotech feasibility report including proposed line profiles was provided to Lyttelton Engineering, and LPOA.

Physical factors

Road access is provided to both top and bottom stations of the proposed gondola line, to facilitate construction. Tower location has not yet been finalised, but access exists to likely tower sites, and is not seen as being difficult.

Electricity is available at both top and bottom sites. Upgrading capacity to the top site would be required.

According to LPOA, the proposed gondola will operate in wind speeds of up to 55kph, and at 80kph, the lift speed must be reduced. These figures are based on crosswind to the system. If wind is coming from the top/bottom and flowing along the line, then wind speed is not as much of an issue. The proposed line is aligned to one of the two main prevailing wind directions (SW), but may be closed in northerly winds (which typically coincide with low cloud conditions). Analysis during the summer of 2014 showed 2 closed days in the period January 1-April 1.

Feasibility of purchasing a used or new machine

NCLS at first considered used machinery options ex Europe. A preferred 8-person machine has a total installed cost of \$6.0m. This price would not include warranty backup.

LPOA do not recommend a used lift, and after consideration, the NCLS committee supports this view. The LPOA Design Engineer advised:

When a lift is designed, it is very specific to the location in which it is to be placed. Horsepower and motor requirements follow this same point and more/less may be necessary for the new location. Transportation is major issue. When all components are disassembled (by another party), shipped,

and reassembled, there can be many items missing or broken. Certification is another primary concern because an engineer would be much more hesitant to stamp and certify a used, relocated lift system rather than a new one that was designed and built for its specific location. When all is said and done, a purchaser will get to around 65-80% of the cost of a new lift system and significantly less lifespan as well.

Cost estimates

NCLS submitted a Request for Proposal to LPOA, via Lyttelton Engineering. The line data was based on the NCE report, with a lift specification agreed by discussion with Lyttelton Engineering. A full proposal was received from LPOA, and is summarized in Appendix 3.

The estimated cost of designing, building and installing the proposed fully detachable gondola is NZ\$8.7m.

A more economical "pulsed" system is also proposed, with an estimated cost of \$6.7m. This will have reduced uphill capacity, and slightly longer lift duration.

Released to Public

4. Visitor numbers (from outside region)

Analysis prepared by Martin Mongan (refer Appendix 4), from information provided by Nelson Tasman Tourism, NZ Govt Accommodation Monitor, and Skyline Enterprises Ltd Annual reports.

Nelson Region: 12-month period 2012/13 (NZ Govt, Accommodation Monitor):

- Nelson region total guest nights were 1,188,556
- The average length of stay was 2.17 nights, equals 547,721 visitors
- International visitor numbers were 186,642 (34%)
- Domestic visitor numbers were 361,079 (66%)

Queenstown: 12-month period 2012/13:

- Total guest nights were 2,790,774
- The average length of stay was 2.59 nights, equals 1,077,518 visitors
- International visitor numbers were 708,632 (66%)
- Domestic visitor numbers were 368,886 (34%)

Rotorua: 12-month period 2012/13:

- Total guest nights were 1,750,662
- The average length of stay was 1.73 nights, equals 1,011,943 visitors
- International visitor numbers were 275,989 (27%)
- Domestic visitor numbers were 735,954 (73%)

The Gondola operations in Queenstown and Rotorua (both owned by Skyline Enterprises Ltd) had average cableway passengers over the period 2009–2013 of 519,257 and 402,884 per annum respectively. As such, 48% of visitors to Queenstown and 40% of visitors to Rotorua used the Gondolas.

Historically, the Christchurch Gondola averaged just over 100,000 passengers per annum, with the absence of a luge / mountain bike/walking trails being the point of difference.

Two financial models are proposed in this report. Model 1 shows visitor numbers of 33,893 (including local users) in the first year of operation with a growth rate of 10% per year. Model 2 shows visitor numbers of 67,786 (including local users) in the first of operation with a growth rate of 10% per year. This equates to just over 5% or 11% of visitors to the region.

Region	Total Guest Nights	Average length of stay	International Visitors	%	Domestic Visitors	%	Total Visitors	Cableway Passengers (visitors to region only)	% of visitors to the regions
Nelson	1,188,556	2.17	186,642	34%	361,079	66%	547,721	28417	5%
								56834	11%
Rotorua	1,750,662	1.73	275,989	27%	735,954	73%	1,011,943	402,884	40%
Queenstown	2,790,774	2.59	708,632	66%	368,886	34%	1,077,518	519,257	48%

5. Business case

Prepared by Gilbert Robertson, Robertson CA, reviewed by John Rollston, Crowe Horwath.

Two financial models have been prepared projecting cash flow to March 2020 for a gondola operation offering various personal and bike lift options.

The visitor numbers have been based on various sources supplied by Nelson Tasman Tourism and others, then segmented into different types of products to be offered, with take-up varying depending on whether the customers are Local, Domestic, or International users.

Product pricing is based on competing Queenstown, Rotorua and Christchurch gondola operations.

Operating costs have been derived from similar gondola operations, with information supplied by Leitner Poma, Lyttelton Engineering, and reviewed by Martin Mongan (former part-owner Christchurch Gondola).

The model does not analyse the mountain bike park operation (but does include a contribution for track maintenance), café-restaurant, or other associated facilities, which will be stand-alone profit centres deriving additional revenue from the customer base.

Conclusions

The resulting analysis shows that with extremely conservative visitor numbers (Model 1), a gondola operation should be profitable from the first year of operation, but would not give sufficient return on investment for a fully commercially funded entity. To achieve this model, about 50% of the equity would need to be non-commercial (i.e. not seeking a financial return).

Model 2 shows that after-tax profit should sustain a 20% return on a \$10m commercial investment.

Growth in visitor numbers to 20% of total visitors would result in a very profitable, growing business with sufficient resources to actively market nationally and internationally. At this level, the penetration is only ¼ of that achieved by similar gondola operations in Queenstown and Rotorua.

This model does not factor in any local or national government funding, and will be subject to a more in-depth analysis.

Model One: Visitor numbers starting at 33,893 in year one of operation

Model Two: Visitor numbers starting at 67,898 in year one of operation

Income Scenarios	Assumption	Model One		Model Two	
		Local	Local	Local	Local
		Visitors	Income	Visitors	Income
Trip ticket (Ride only)	20%	1,106	21,486	2,213	42,972
Family Trip Ticket (Ride only)	5%	277	18,039	553	36,077
Day Pass (incl bike)	15%	830	51,711	1,660	103,422
1/2 Day Pass (incl bike)	45%	2,489	111,840	4,979	223,679
Season Ticket (incl bike)	7%	387	193,839	774	387,678
1/2 Season Ticket (incl bike)	7%	387	156,800	774	313,600
Total	100%	5,477	553,714	10,953	1,107,428
Possible Income Scenarios					
	Assumption	Domestic		Domestic	
		Visitors	Income	Visitors	Income
Trip ticket (Ride only)	20%	3,694	71,742	7,388	143,483
Family Trip Ticket (Ride only)	5%	924	60,231	1,847	120,462
Day Pass (incl bike)	15%	2,771	172,662	5,541	345,324
1/2 Day Pass (incl bike)	60%	11,082	497,909	22,165	995,817
Season Ticket (incl bike)	0%	0	0	0	0
1/2 Season Ticket (MTB)	0%	0	0	0	0
Total	100%	18,471	802,543	36,942	1,605,086
Possible Income Scenarios					
	Assumption	International		International	
		Visitors	Income	Visitors	Income
Trip ticket (Ride only)	20%	1,989	38,630	3,978	77,261
Family Trip Ticket (Ride only)	5%	497	32,432	995	64,864
Day Pass (incl bike)	15%	1,492	92,972	2,984	185,944
1/2 Day Pass (incl bike)	60%	5,968	268,106	11,935	536,211
Season Ticket (incl bike)	0%	0	0	0	0
1/2 Season Ticket (incl bike)	0%	0	0	0	0
Total	100%	9,946	432,140	19,892	864,280
Total		33,893	1,788,397	67,786	3,576,794

Summary of the financial forecasts:**Model One:** Visitor numbers starting at 33,893 in year one of operation

Low Visitor Scenario	Year 1	Year 2	Year 3	Year 4	Year 5
Visitor numbers	33,893	37,282	41,011	45,111	49,662
Turnover	1,782,979	1,961,177	2,157,407	2,373,156	2,610,515
Operating expenses	1,331,927	1,380,816	1,451,294	1,516,528	1,595,376
Operating profit/(loss)	451,052	580,361	706,113	856,628	1,015,139
Depreciation	428,400	428,401	428,402	428,403	428,404
Net Profit before tax	22,652	151,960	277,711	428,225	586,735

Model Two: Visitor numbers starting at 67,898 in year one of operation

Expected Visitor Scenario	Year 1	Year 2	Year 3	Year 4	Year 5
Visitor numbers	67,898	74,687	82,156	90,371	99,408
Turnover	3,576,970	3,628,201	3,990,990	4,390,115	4,829,101
Operating expenses	1,401,932	1,578,700	1,533,856	1,615,941	1,702,787
Operating profit/(loss)	2,175,038	2,049,501	2,457,134	2,774,174	3,126,314
Depreciation	428,400	428,401	428,402	428,403	428,404
Net Profit before tax	1,746,638	1,621,100	2,028,732	2,345,771	2,697,910

Released to Public

Appendix 1 Geotech report



5 July 2013

Job No: 12437

Nelson Cycle Lift Society
Box 4049
South Nelson
NELSON 7045

Attention: Jo Rainey

Dear Jo,

Re: Preliminary Geotechnical Appraisal for Proposed Cycle Lift, Fringed Hill to Brook Valley, Nelson

1. Introduction

You have requested Nelson Consulting Engineers Ltd (NCE) to undertake a preliminary geotechnical appraisal for the proposed cycle lift shown on concept plans to run from the Brook Valley Motor Camp to a location just below the summit of Fringed Hill. Our work comprises an assessment of the proposed route, top and bottom gondola stations and the intermediate cable support towers, to provide an opinion as to the geotechnical constraints with respect to general stability of land and seismic risk relating to nearby fault locations. In addition, we also provide general comment as to the existing access to the top station and tower locations and / or feasibility of providing new access to the proposed tower locations.

Other route options exist, however this report assesses the preferred concept, with a possible alternate route shown on the *Geotechnical Site Plan*, dated 5 July 2013, which is appended to this report.

We have reviewed the *Nelson Gondola and Adventure Park Concept Overview* and the *Nelson Gondola Proposal – Summary Overview* provided by the client. Based on the conceptual specifications for the single cable gondola system provided in these overviews, we have illustrated the proposed conceptual location of top and bottom stations and the intermediate tower locations on the site plan. The elevation contours shown on the site plan are derived from the currently available NCC GIS, which are adequate for this preliminary geotechnical appraisal, however, we have no knowledge of the vegetation height or the height of existing power transmission lines in the area which may influence the cycle lift design.

2. Scope

Our agreed scope covered on this assessment is as follows:

- Review Nelson City Council (NCC) GIS aerial photograph of the cycle lift route and vicinity as well as the topographic elevation contours and stream locations.

140 Collingwood Street, Nelson, New Zealand phone: 64-3-539-4145 fax: 64-3-539-4146
cellular: 0274-555-720 email: info@nce.co.nz web: www.nce.co.nz

**Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson**

- Review the NCC Resource Management Plan (RMP) Area Map 55, which shows the proposed base station location is within a heritage woodland area and is overlain by a fault hazard overlay.
- Review the available stereo-aerial photographs of the cycle lift route and vicinity, which provides a brief history of the area and information relating to stability of the general area.
- Review of the map *Geology of Dun Mountain* (Johnston, 1981) which shows the proximity of active faults relating to the RMP fault hazard overlay, and the underlying geology of the area.
- Walkover assessment of the proposed cycle lift route and sections of existing access tracks providing current access to the possible tower locations, as accessed in a top – down manner.
- Consult with the client.
- Prepare this report.

3. Site Description

Our understanding of a single cable gondola as proposed is that the cable must span in a straight line between top and base stations. Intermediate cable support is provided by towers of maximum 300m spacing and up to 20m tower height.

The proposed cycle lift route ascends from the base station within the Brook Motor Camp at approximately 90m elevation, to the top station on a cut / fill platform located on a west trending spur from Fringed Hill at approximately 710m. Both sites are currently level areas with four wheel drive access. The land underlying the proposed lift route is currently owned by Council.

The numerous four wheel drive, mountain bike and walking tracks in the vicinity, are used both for recreation and as specific access to infrastructure, such as power pole locations. The proposed cycle lift crosses power lines leading to Fringed Hill at two locations.

From the top station platform area, a steep roughly formed four wheel drive track leads down a northwest trending spur at slopes up to 18° to 20°. This track appears to be for forestry use and/or access to two power pole locations, and may provide the basis for access to proposed Tower 5.

From the top station area, a second four wheel drive track leads down a ridgeline to the southwest, which is known as Cummins Spur (also known as the Classic route). Approximately 150m down the track, a second rougher track commonly sloping 20° to 22°, with sections up to 27°, heads down Bullock Spur towards the northwest. This track provides access to proposed Tower 4 and Tower 5 locations, and continues down to intersect with the Dun Mountain Walkway. In the vicinity of proposed Tower 2 and Tower 3 the ground slope is steep, approximately 42° to 45°. Proposed Tower 1 is located along side an existing track leading up from the Brook Valley of moderate ground slope.

Generally the vegetation covering the slopes is regenerating native vegetation within scrub, with either mature wilding pines or remnants of former exotic forestry. The upper gully area of the Glen Stream catchment is generally mature native vegetation, which extends up slope to the top station and the area of an access track leading from the top station down to the start of Bullock Spur.

Status- Final 2 P:\PROJECT FILES\12437 Nelson Cycle Lift Society - Cycle Lift - 5 July 13
Project Number - 12437 P:\PROJECT FILES\12437 Nelson Cycle Lift Society - Cycle Lift -
PGA\PGA for Cycle Lift Segments\PGA for Proposed Cycle Lift 5 Jul 13.doc

**Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson**

4. Local Geology

The geology underlying the cycle lift area is shown on the geology map *Dun Mountain* (Johnston, 1981) as generally underlain by reasonably competent inter-bedded sandstone and siltstone of the Waiua Formation and Greville Formation bedrocks belonging to the Maitai Group. The exception to this is at the base station location which is shown to be underlain by a siltstone of the Marsden Coal Measures formation (m), with lithological boundaries defined by the east and west branches of the Waimea Fault. The approximate distance between the faults at this location is about 80m. NCC requires a 5m fault setback distance where the location of active faults can be determined. At this stage we do not know if the proposed base station has the required fault setback. Our initial observations of the site indicate the east branch of the Waimea Fault is likely to sub-parallel the toe of the hill slopes rising to Fringed Hill. This being the case, adequate setback of the base station from the fault trace appears feasible, but needs to be confirmed.

An earthquake originating from this fault is estimated to have a return period of over 6000 years. However, earthquakes originating from the more distant Alpine, Wairau, Marlborough, Northern Buller and Wellington Fault systems, are believed to present the majority of seismic hazard risk to the region. The Nelson area has been affected by five damage-causing earthquakes since European settlement in the region, and is considered to have a high to very high seismic hazard risk.

5. General Slope Stability and Ground Conditions

Based on our review of the stereo aerial photographs and our site walkover, no evidence of significant deep seated instability was observed within the vicinity of the lift route. The steep slopes bounding the south side of Glen Creek contain areas of scree slope, which are covered by loose angular gravel of unknown depth. Generally, shallow instability was observed within limited sections of access track cut batters which expose the overlying soils and closely fractured bedrock. Some relatively minor, shallow slips within the overlying soil horizons exist.

During our walkover of the proposed cycle lift route, we observed exposed bedrock at numerous locations in the near level area of the proposed top station and within sections of the existing access tracks. These are general observations, however they suggest foundation ground conditions for tower construction are likely to be within bedrock at or near the ground surface, but will need to be confirmed prior to design.

While the *Geotechnical Cross Section* attached to this report indicates some relatively level sections of the lift route, which is misleading as in the case of the crossing of Glen Creek, where the route parallels contour lines with a cross slope up to 45°. Generally, ground slopes at tower locations and along potential access routes are moderately steep (18° to 30°) to steep (30° to 45°). Where significant depths of overlying soil or highly weathered bedrock exist, proposed track cut batters will require more conservative design and may require regular maintenance.

6. Access to Proposed Tower Locations

Vehicle access to the top station is currently provided via the Tantragee Saddle - Fringed Hill four wheel drive track. With the exception of the main access track from Tantragee Saddle, current four wheel drive tracks have moderately steep sections up to 27°, suitable only for experienced four wheel drive users and specifically equipped off road vehicles. The tracks are suitable for track mounted diggers.

**Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson**

Further geotechnical assessment and topographic survey is required to determine feasible vehicle access to off track tower locations exists.

7. Alternate Cycle Lift Route

An alternate cycle lift route is shown on *Geotechnical Site Plan* which we have not assessed. Other routes are likely to exist, and may be feasible from a geotechnical perspective.

8. Conclusion

The proposed cycle gondola as shown comprises of the top and base stations and seven intermediate towers. The proposed route and tower locations appears feasible from a geotechnical perspective. Given the constraints of a single cable gondola and straight line route, the exact tower locations are mainly influenced by maximum cable span and the required ground clearance provided by the proposed maximum 20m tower height. The cableway route is generally steep, however no evidence of deep seated instability within bedrock was observed.

Some tower locations are on relatively level ground (top and bottom stations, tower 1 and tower 4, however five proposed tower locations are on steep to very steep ground where construction of access will be more difficult and require specific engineered design. Further geotechnical assessment will be required to confirm access routes during the design of specific tower locations which will also require more detailed survey information.

9. References

JOHNSTON, M R 1981: Dun Mountain, Map Sheet O27AC. Institute of Geological & Nuclear Sciences Limited, Lower Hutt.

Status- Final
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5 July 13
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**Nelson Cycle Lift Society
Preliminary Geotechnical Appraisal
for Proposed Cycle Lift
Fringed Hill to Brook Valley, Nelson**

10. Limitation

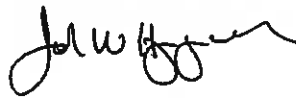
This report is confidential and has been prepared solely for the benefit of the Nelson Cycle Lift Society and Nelson City Council. No liability is accepted by Nelson Consulting Engineers Ltd or by any principal, director, employee or agent of this firm, in respect of its use by any other person. Any other person who relies upon any matter contained in this report without consultation and agreement with Nelson Consulting Engineers Ltd does so entirely at their own risk.

This report must be reviewed for its applicability in the event that any substantial modifications are made to the site or adjacent properties, such that site conditions are changed substantially from the conditions at the time of the investigations.

If conditions are observed that are not as indicated in this report, please contact this office immediately. Unusual conditions may include signs of seepage, subsidence, cracking or slumping.

Yours faithfully,

NELSON CONSULTING ENGINEERS LTD

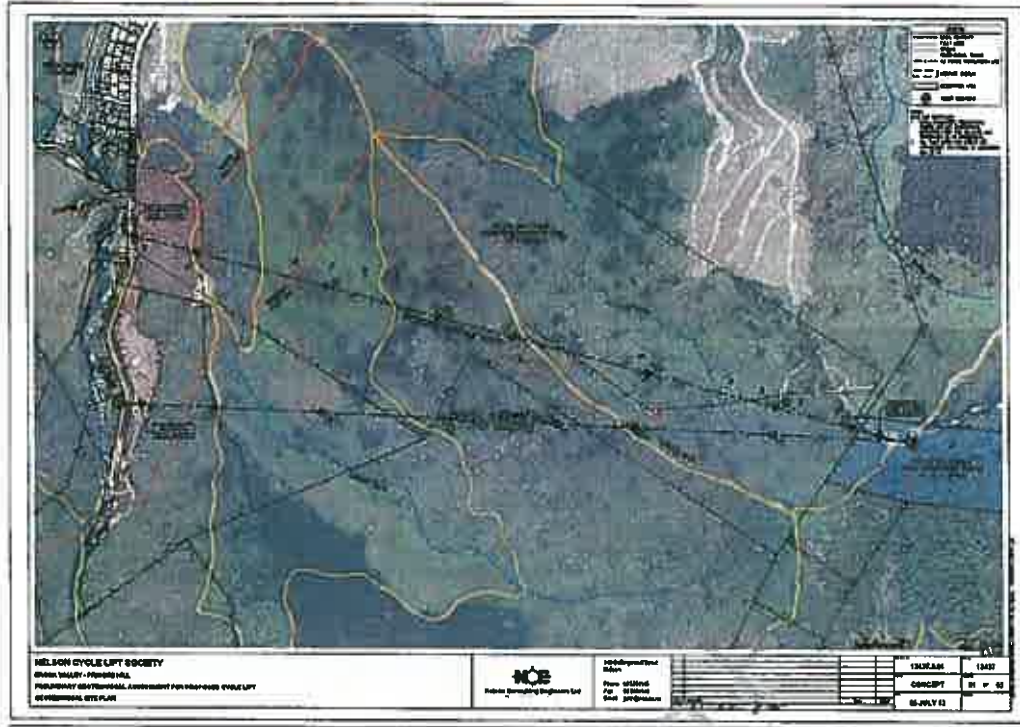


**John Higginbotham, CPEng, MIPENZ (Geotechnical, Structural)
Principal Civil Engineer**

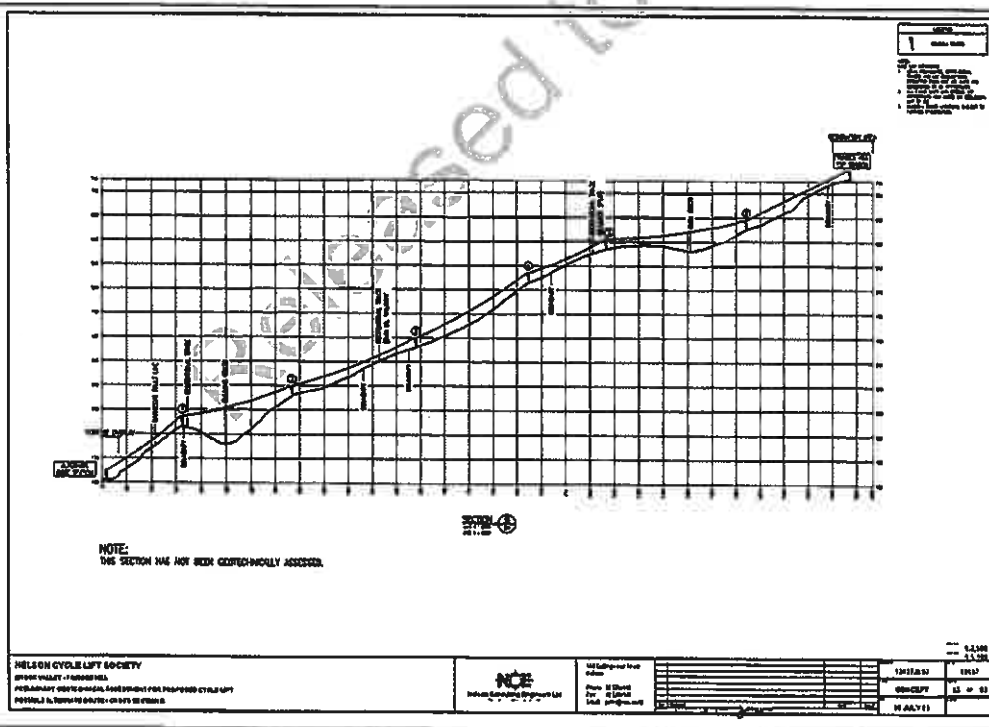
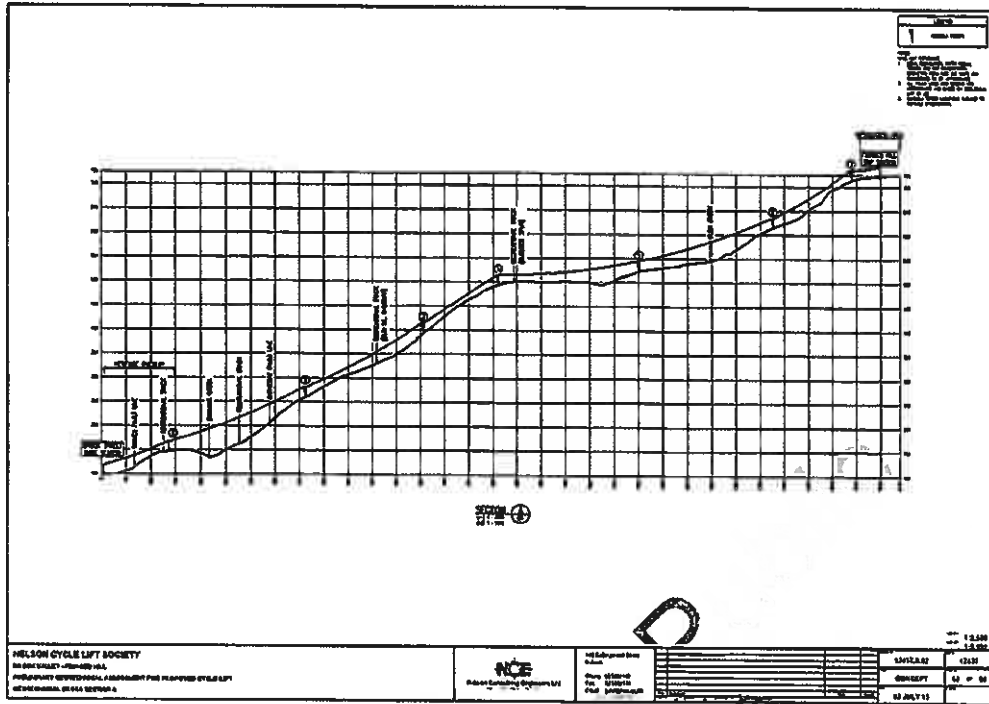
Attachments: Geotechnical Site Plan (5 July 2013), Geotechnical Cross Section A (5 July 2013), Alternate Route Cross Section B (5 July 2013).

Released to Public

Status- Final 5 5 July 13
Project Number - 12437 P:\PROJECT FILES\12437 Nelson Cycle Lift Society - Cycle Lift -
PGA\PGA for Cycle Lift\Segments\PGA for Proposed Cycle Lift 5 Jul 13.doc



Released to



Appendix 2 Lyttelton Engineering report

21st March 2014

Nelson Cycle Lift Society
Box 4049
South Nelson
Nelson 7045

Attention: Jo Rainey

Dear Jo

Re: Proposed Mountain Bike Gondola, Fringed Hill to Brook Valley, Nelson

Further to your correspondence in regards to the Fringe Gondola concept, we confirm discussion and preliminary investigation into the installation of a gondola on Fringe Hill as per the proposed line that was completed by Nelson Consulting Engineers.

A site inspection of the proposed bottom (x 2 locations) and top (Drive/Return) station locations has been undertaken. The proposed lift line was also reviewed.

A preliminary assessment is that the proposed station locations and lift line look suitable for installation of gondola. Equipment access to the top station during installation may require some upgrading of the access track. There will need to be a further survey undertaken to obtain an accurate ground profile so that a full engineering study can be completed. Ground pressure tests will be required for detailed design and construction. Lower than expected conditions would result in additional foundation costs.

A budget proposal has been provided based on the information received to date. This proposal provides the technical specification of the lift but it should be noted that this has been prepared for budget purposes based on limited information. This proposal has the drive station at the top and return being the bottom. This would require 415V 3 phase power at the drive (top) and 230V(bottom) at the return. The lift can be configured with the drive at the bottom but this will increase the drive power.

If you require any further information please do not hesitate to contact me or Damian Blackmur.

Yours Faithfully
LYTTELTON ENGINEERING LTD

P G Judd
ENGINEERING MANAGER



Appendix 3 LPOA Proposal Summary



Fringe Gondola – Mtn Bike Gondola Lift

- 8 place Gondola Lift

Budgetary Profile Data

Slope Length:	1,600 m	Speed:	Initial	Final
Vertical Rise:	610 m	Capacity Up:	5.08 m/sec	5.08 m/sec
Average Grade:	41%	Capacity Down:	500 pph	1000 pph
Rotation:	Clockwise	Spacing:	100%	100%
Carrier Type:	Gondola	Interval:	234m	117m
Carrier Size:	8 Place	Carriers #:	57.6 sec	28.8 sec
Drive Location:	Top	Travel Time:	18	31
Active Tension:	Bottom	Towers	5.2min	5.2min
Line Gauge:	4.8 m			
Cable Diameter:	45.0 mm			
Cable Length:	3,325m			
Carrier Parking:	Bottom			

2013 Budgetary Equipment Only	\$6,020,000	US Dollars	
2013 Budgetary Installation	\$1,620,000	NZ Dollars	Exchange Rate 1.181

Appendix 4 Nelson Cycle Lift Society Committee

Chairman and founder Jo Rainey is a manager for NZ Trade & Enterprise. Chairman of Rainbow Sports Club, operator of Rainbow Ski Area. Deputy Chair Nelson College Board of Trustees.

Gilbert Robertson is director of Robertson Chartered Accountants. He is experienced in guiding new businesses through the initial start-up phase and mentoring them as they grow and succeed. Keen mountain-biker.

John Rollston is a chartered accountant and joined Crowe Horwath in February 2001 after working in the Australian and New Zealand commercial accounting sector for five and a half years. Chairman Nelson Bays Community Foundation. Keen mountain biker, and member of the Nelson MTB Club.

Martin Mongan and wife Glenda have recently moved from Christchurch to Nelson region. Director - Regional Economic Development and Business Relationships for NMIT. Martin has over 30-years experience in the tourism sector, encompassing airline, wholesale, and retail. Previously part owner of the Christchurch Tramway Ltd and Christchurch Gondola Ltd.

Alan Winwood is a civil engineer with over 40 years experience in NZ and overseas commercial and civil construction. He specializes in project costing, tender preparation, and project management. Is an active supporter and participant in the Nelson MTB scene since 1990, and long-standing member of the Nelson MTB club.

Contact:

Chairman
NCLS
Jo Rainey
Box 4049,
Nelson

jo.rainey@xtra.co.nz
027 2749972

Mayor's Report

1. Purpose of Report

- 1.1 To update Council on a number of matters and make subsequent decisions.

2. Recommendation

THAT the Mayor's Report (A1176521) and its attachment (A1194557) be received;

3. Support for Attending Oceania Games

- 3.1 The Oceania Games in Weightlifting were held in Noumea in May 2014.

- 3.2 Jaydene Nepia, whose story you may have seen in the Nelson Mail, had the opportunity to represent New Zealand at the games. However, her trip was to be self-funded. Jaydene is a remarkable young person who has overcome a rare medical condition and gone on to break records in her chosen sport of weightlifting.

- 3.3 Her Worship the Mayor made a donation of \$200 to Jaydene's trip from the Mayoral Discretionary Fund.

4. Elected Members Remuneration 2014/15

- 4.1 The Remuneration Authority changed the process for setting remuneration for Local Authority Elected representatives prior to the 2013 Local Body Election.

- 4.2 Under the new process Council is not required to review and make a recommendation regarding remuneration to the Remuneration Authority each new financial year. Council is also no longer required to submit its expenses policy annually either. These activities will be done once at the start of each triennium.

- 4.3 Instead, the Remuneration Authority will issue a new determination each financial year indicating any adjustments based on:

- Re-assessing each council's size index by reference to updated population statistics and 2012/13 individual council's expenses

- Applying the relationships established in 2013 between size indices and remuneration together with an allowance for general levels of wage growth between 2013 and 2014
- Applying similar techniques as used in 2013 to dampen down large decreases or increases
- Ensuring that no base councillor salaries or mayoral remuneration was reduced as a result of this process

4.4 The following table shows the salaries for 2014/15. The new rates for positions of additional responsibility have been determined by the Remuneration Authority by applying the same proportional change as the base Councillor salary. There is no appeal process with respect to these new rates.

Position	2013/14	2014/15
Mayor	\$121,500	\$125,350
Deputy Mayor	\$49,980	\$51,520
Committee Chair	\$43,375	\$44,711
Councillor	\$35,700	\$36,800
District Plan review work	\$8,568	\$8,832

4.5 Confirmation of the positions in Council's structure and details regarding the Mayoral vehicle were confirmed by officers with the Remuneration Authority in time for their 30 May 2014 deadline.

4.6 The new salaries will take effect from 1 July 2014.

5. Local Government New Zealand Remit – Earthquake Prone Buildings

5.1 At its meeting on 15 May 2014 Council resolved to support a remit application prepared by Wellington City Council (A1187413) being put forward to the Local Government New Zealand 2014 Annual General Meeting.

5.2 Wellington City Council required support from five local authorities for the remit to be successful. This support was received and the remit was

lodged with LGNZ for consideration through the remit process, on Friday 23 May.

6. Regional Sector Group Meeting Feedback

- 6.1 Her Worship the Mayor will provide feedback on two items discussed at the Regional Sector Group meeting held on 13 and 14 February.
- 6.2 Her Worship the Mayor will provide a brief verbal update and demonstration of the Land, Air, Water Aotearoa (LAWA) website during the meeting. Should you wish to view the website in advance of the meeting the address is www.lawa.org.nz
- 6.3 Her Worship the Mayor will speak about a presentation on the case for place based policies given by Shamubeel Eaqub. A copy of the presentation is included as Attachment 1.

7. LGNZ Representative to the Environmental Legal Assistant Fund

- 7.1 Her Worship the Mayor has been appointed by Honourable Amy Adams, Minister for the Environment as a member of the independent advisory panel for the Environmental Legal Assistance Fund.
- 7.2 The Fund provides not-for-profit groups with financial assistance to advocate for an environmental issue of high public interest in resource management cases at the Environment Court, and at Boards of Inquiry. Panel members are appointed for their knowledge of environmental law, resource management issues, community groups and iwi. The panel meets approximately every six weeks and meetings alternate between face to face held at the Ministry in Wellington and meetings held by teleconference. All costs are met by the Ministry.
- 7.3 The term of appointment is from 1 July 2014 to 30 June 2017.

8. Explore Nelson

- 8.1 A vibrant CBD is important to Nelson. During the Heart of Nelson Strategy the lead consultant Kobus Mentz,(Director, Urbanismplus) noted that 'retail is the glue that holds a town together'.
- 8.2 In recent weeks Her Worship the Mayor has met with delegations of CBD business owners, building owners, and design and development professionals on a number of occasions. A request has been received for a face to face meeting with all councillors to explore ways to reinvigorate the Nelson CBD, especially in the coming winter months. A workshop has been timetabled for 10 June 2014 for these discussions to occur.

9. Sugary Drinks

- 9.1 Her Worship the Mayor has met with Dr Rob Beaglehole, Principal Dental Officer, and Mr Chris Fleming, Chief Executive of the Nelson Marlborough District Health Board (NMDHB) to discuss the initiative that has led to

healthier drink options being available at NMBHD sites. Her Worship the Mayor is interested in investigating a similar initiative for Nelson City Council. A cost effective and timely solution is desired. Her Worship the Mayor has asked Councillors McGurk and Fulton to take leadership of this issue and to advance progress via the Planning and Regulatory Committee.

10. Nelson City Council and Tasman District Council Community Outcomes

10.1 As part of Long Term Plan preparation Her Worship the Mayor has requested that Councillors Ward and Noonan advance work between Nelson City Council and Tasman District Council on joint community outcomes, on her behalf. It is anticipated that any outputs from this work would be presented to both councils for consideration.

11. External Appointment to Committees

11.1 Her Worship the Mayor will provide a verbal update on the steps taken to progress Council's decision to appoint external members to two Committees of Council.

12. Visit to Miyazu

12.1 Shoji Inoue, Mayor of Miyazu, has contacted Her Worship the Mayor and extended an invitation for her and her partner to make a visit to our Sister City, Miyazu in Japan to commemorate the 60th anniversary of incorporation of Miyazu as a city. Her Worship the Mayor has accepted this invitation. The visit is scheduled to take place from 12-15 October 2014.

12.2 While the invitation was not officially extended to Councillors, it is tradition that the Mayor would offer the opportunity to Councillors to accompany her. Should any Councillors express an interest in taking up this opportunity, arrangements to that effect would need to be made and the visit would be at the Councillor's own expense.

13. Conclusion

13.1 That Council notes the updates in this report.

Rachel Reese
Mayor of Nelson

Attachments

Attachment 1: [Shamubeel Eaquad's presentation to Regional Sector Group A1194557](#)

The case for place based policies

Regional Sector Group

Shamubeel Eaqub, CFA
Christchurch
14 February 2014

A1194557

Attachment 1



A call for place based policies

- Burning platform for change
 - Economic prosperity is unevenly shared
 - Secular forces marginalising regions
- Regions are unique
 - Place based policy making required
 - Urban AND periphery
 - Environment AND economy
- 'Government' already 'intervenes'
 - Co-ordination, coepetition and competition

A1194557

BURNING PLATFORM

Economic progress is unevenly shared

ATTNSET

Attachment 1



Prosperity unevenly shared

Employment growth by broad sector & regional council

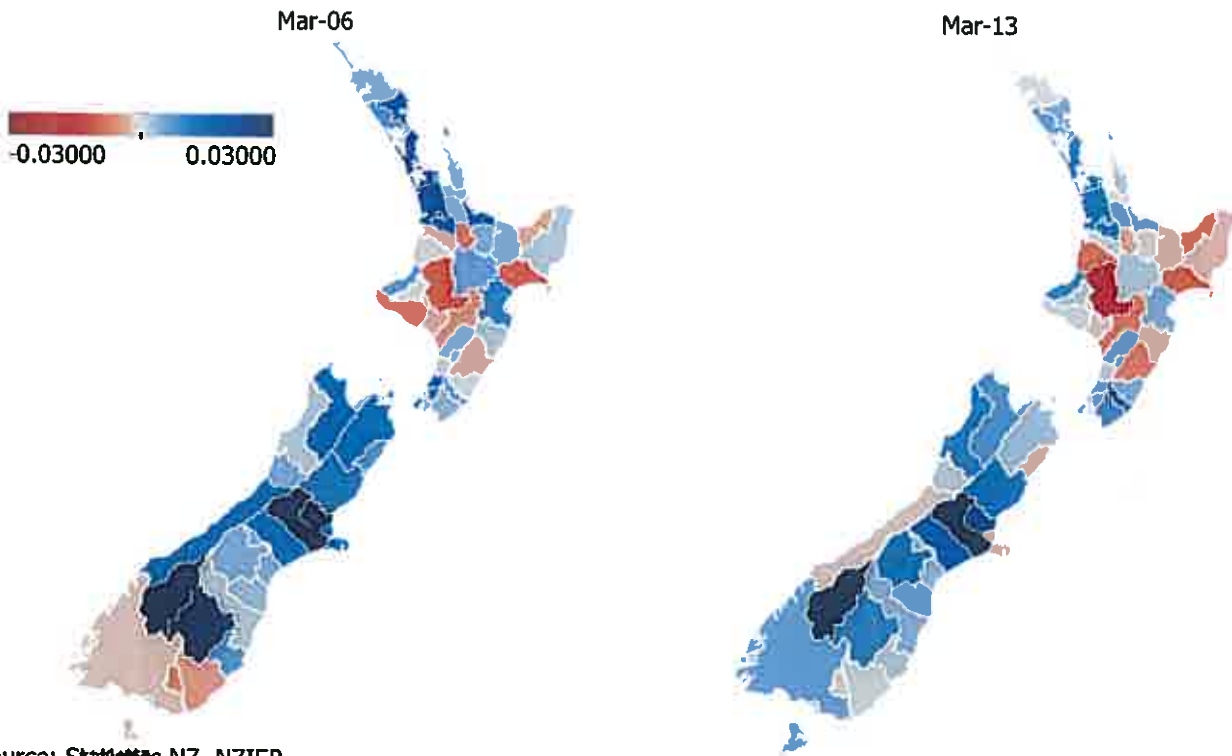
2008-2013, %	Primary	Secondary	Private services	Government	All industries
Northland					-5.5
Auckland					0.7
Waikato					-2.6
Bay of Plenty					-4.0
Gisborne					-5.1
Hawke's Bay					-6.1
Taranaki					0.2
Manawatu-Wanganui					-6.5
Wellington					-3.0
Tasman					2.3
Nelson					-1.9
Marlborough					-11.3
West Coast					2.5
Canterbury					-0.6
Otago					-3.0
Southland					-3.6

Source: Statistics NZ, NZIER

A1194557

Voting with their feet

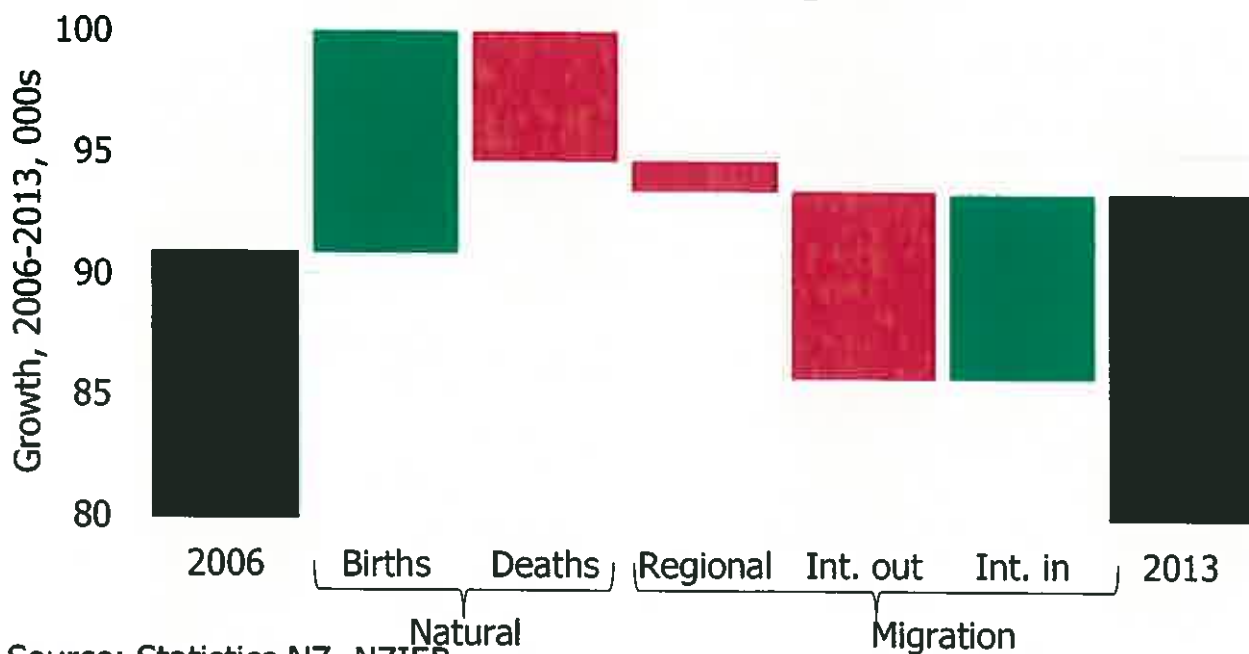
Population growth between Census, %pa



Source: Statistics NZ, NZIER

Not yet the end (of growth)

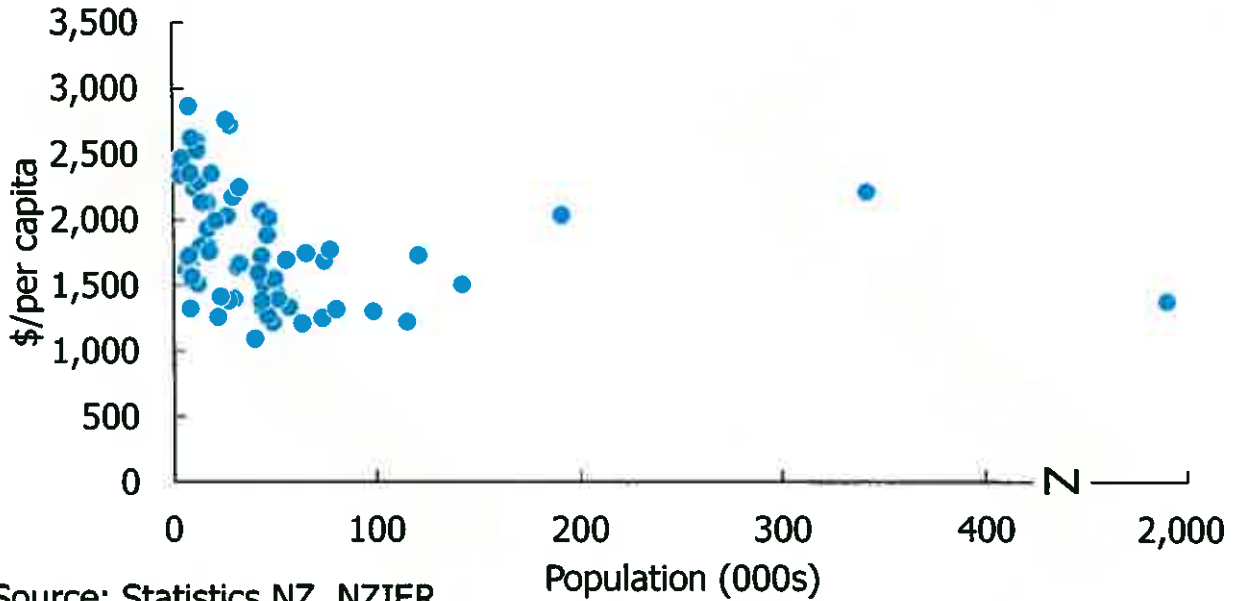
Southland population growth



Source: Statistics NZ, NZIER

Regionalisation of the right things

Local government operating expenditure per capita (2012)



Source: Statistics NZ, NZIER



SECULAR FORCES

Risks and opportunities

Secular forces = growing gap



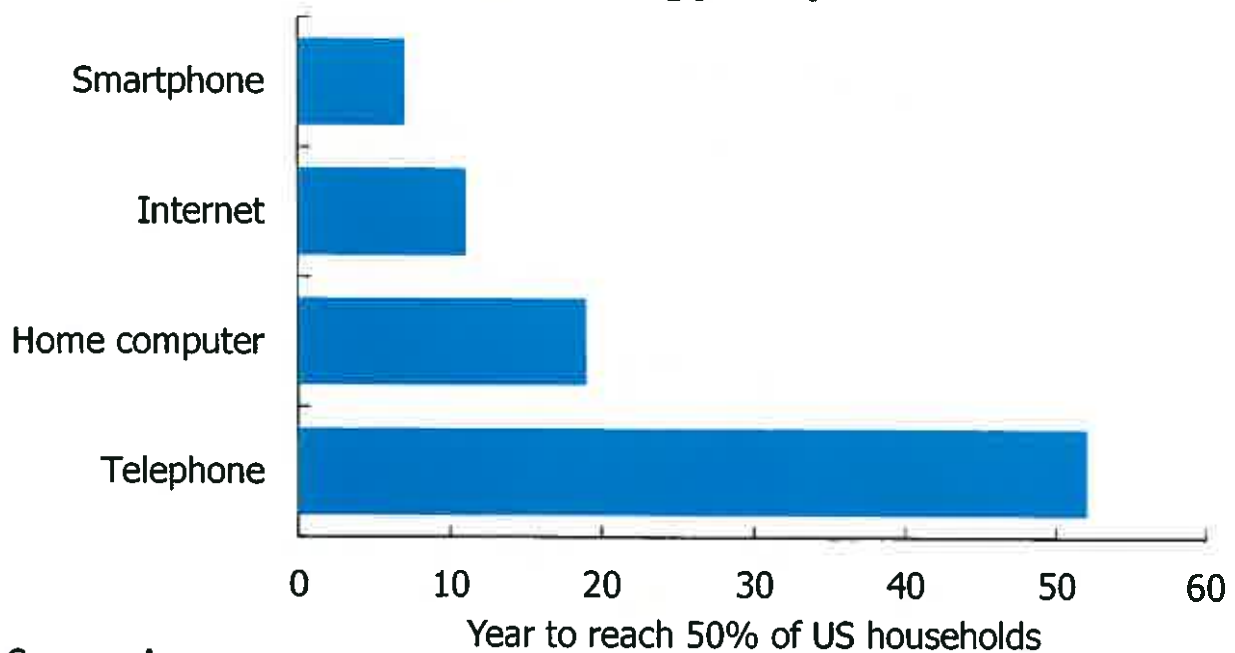
- Technology
- Globalisation
- Urbanisation
- Ageing

A11645E7



Technology

USA technology adoption

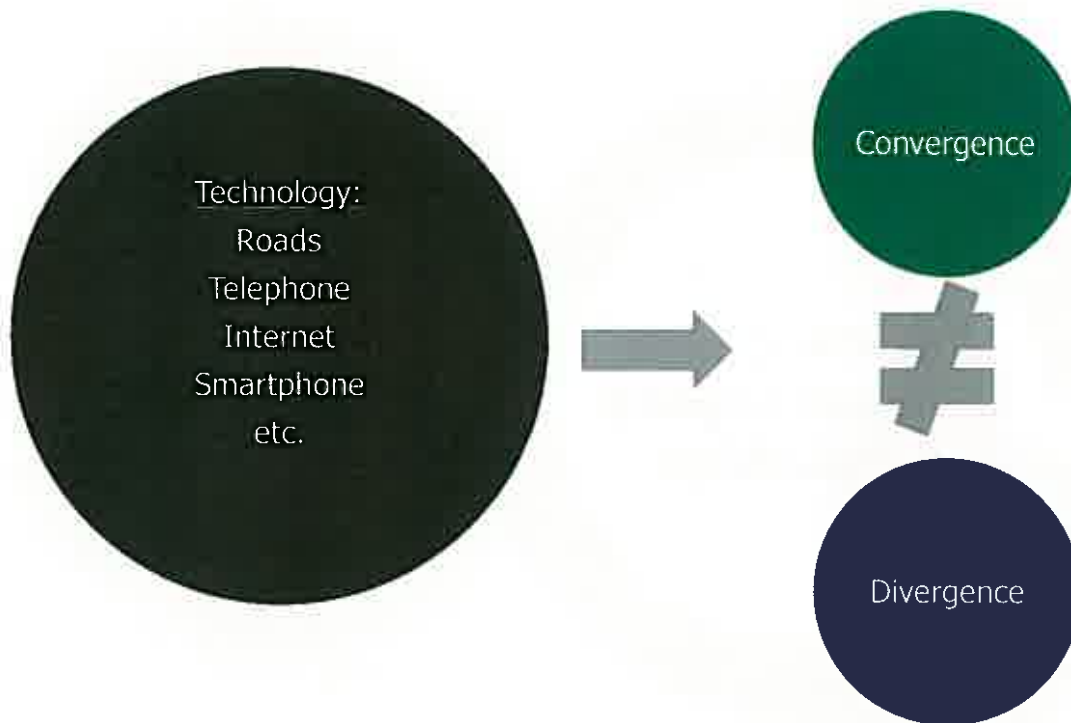


Source: Asymco

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Technology liberates & concentrates

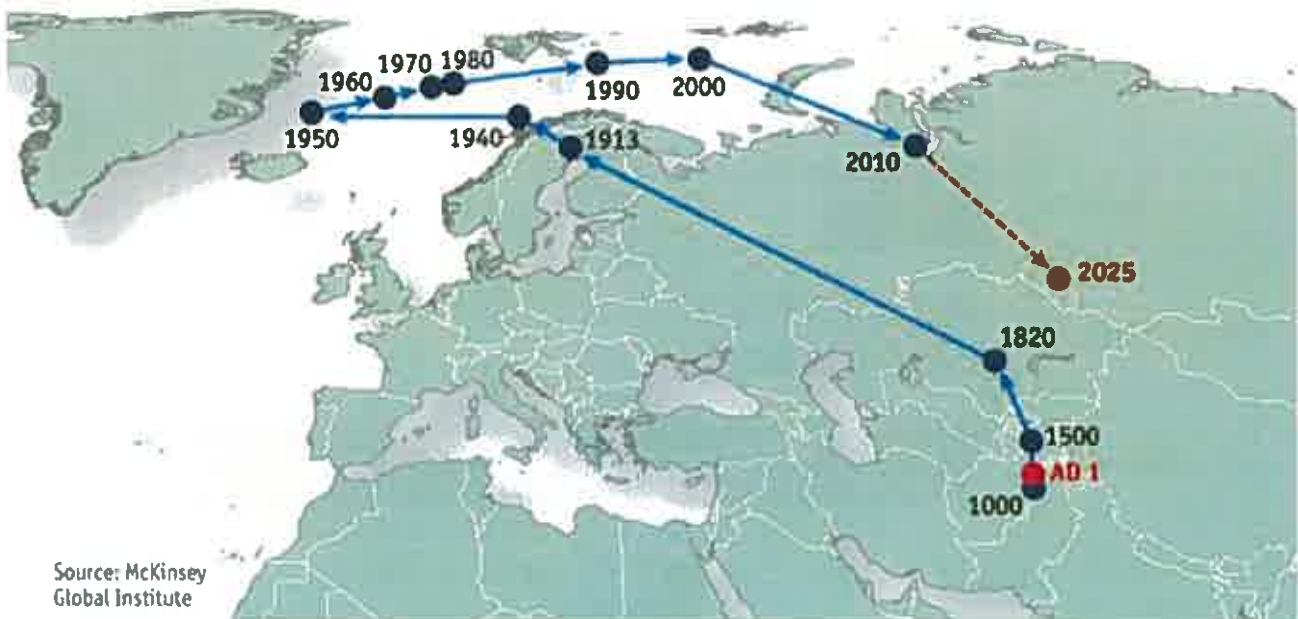


A1194557

Globalisation

Evolution of the earth's economic centre of gravity

AD 1 to 2025

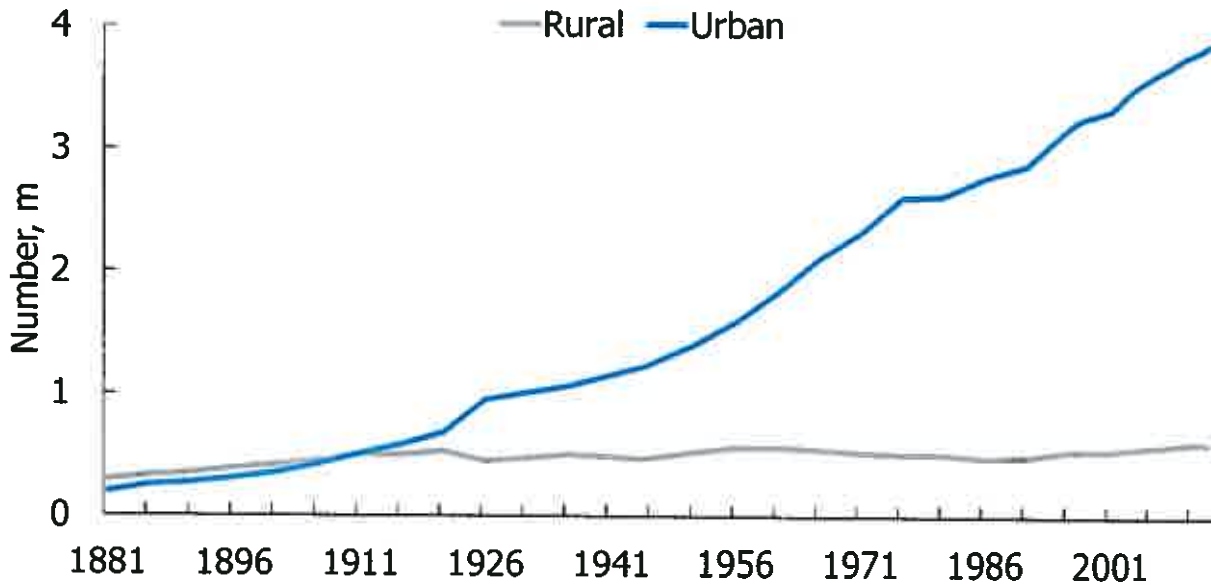


Source: McKinsey Global Institute

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Urbanisation

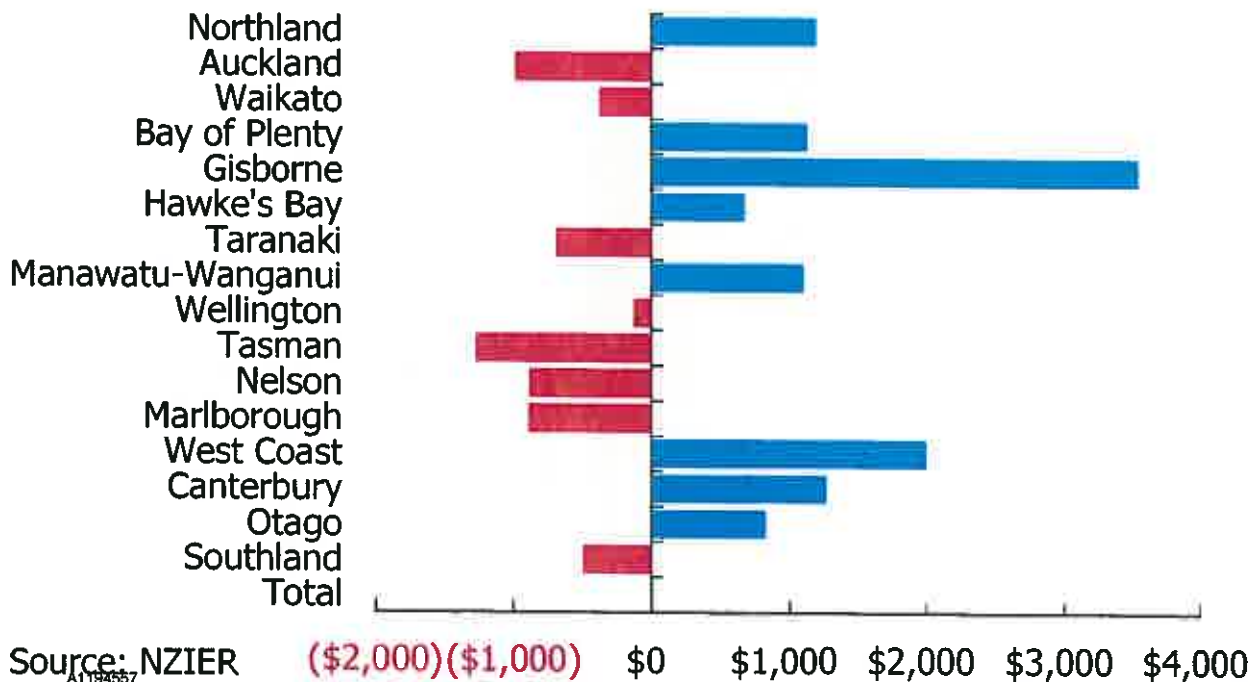
Population distribution



Source: Statistics NZ, NZIER

Not us versus them

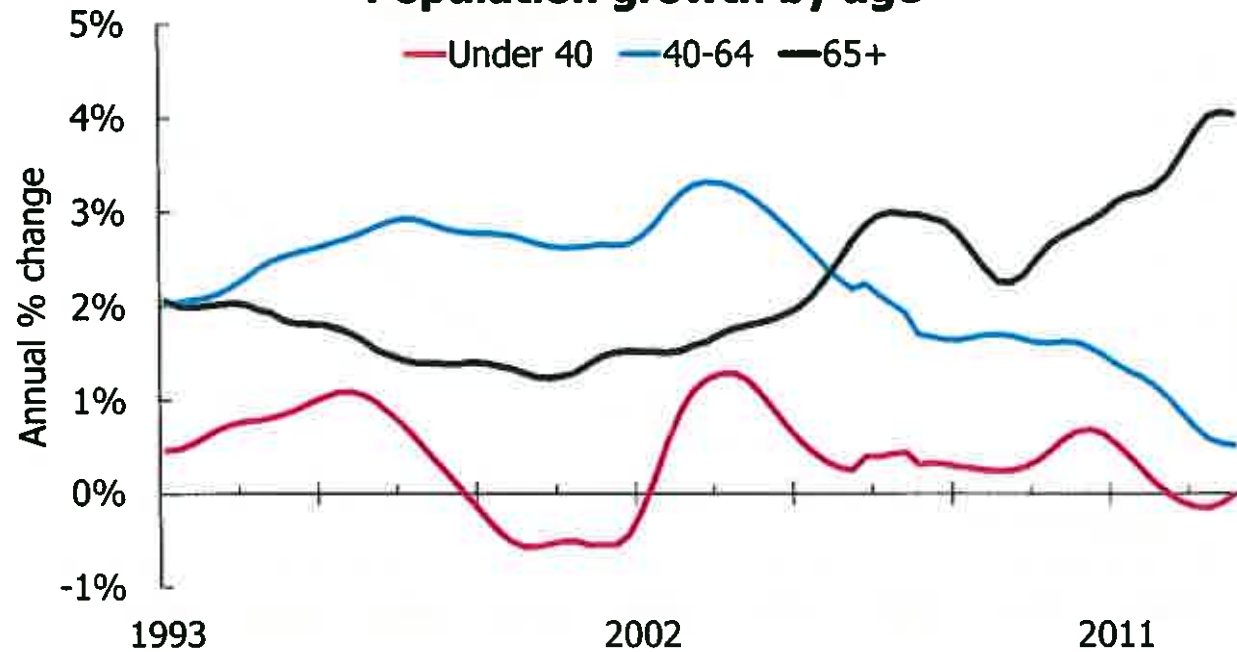
Central government spending per capita (Variation from NZ average, \$18k, 2012)



Source: NZIER

Ageing

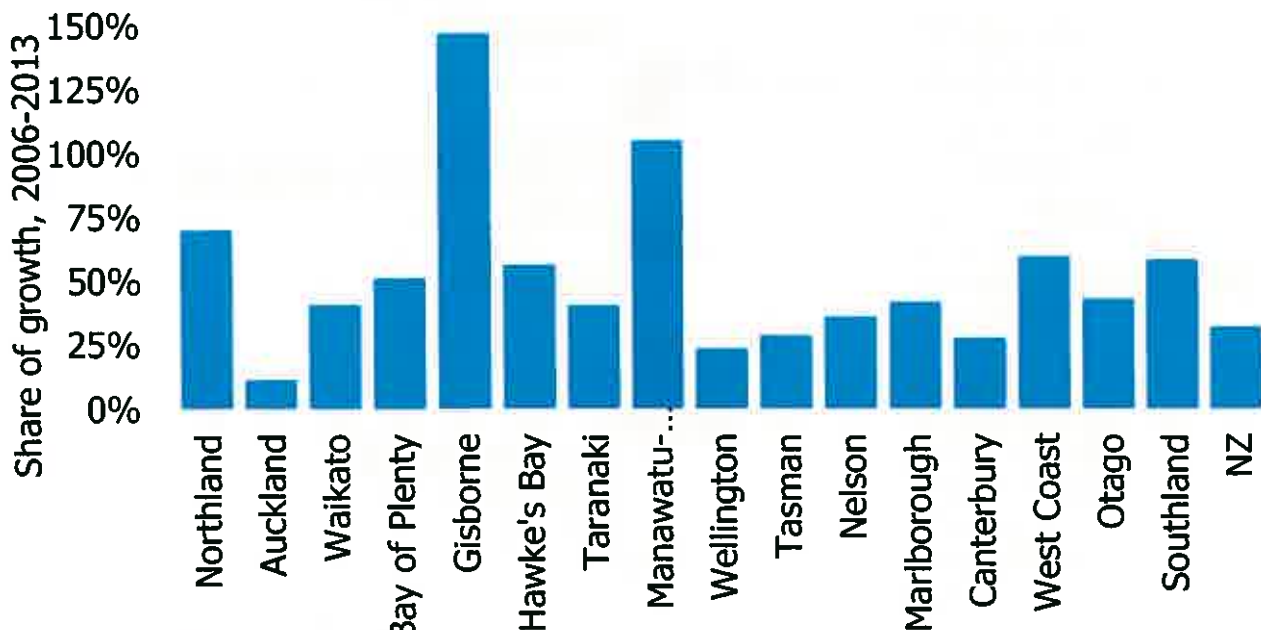
Population growth by age



Source: Statistics NZ, NZIER

Bowling alone

One person share of household growth



Source: Statistics NZ, NZIER

REGIONS ARE UNIQUE

All regions have potential in the activities they are best suited

A119457

17

Attachment 1



Unique

Specialisation of industries vs. growth in jobs

Region	#1 specialty	Strongest growth (2003-2013)
Northland	Petroleum Refining	Hospitals
Auckland	Motion Picture & Video Distribution	Corporate Head Office Management
Waikato	Iron Ore Mining	Corporate Head Office Management
Bay of Plenty	Kiwifruit	Other Agriculture & Fishing Support
Gisborne	Citrus Fruit	Sheep-Beef Cattle Farming
Hawke's Bay	Apple & Pear	Labour Supply
Taranaki	Petroleum Exploration	Labour Supply
Manawatu-Wang.	Pumps & Compressor Mfg	Sheep-Beef Cattle Farming
Wellington	Central Banking	Central Government Administration
Tasman	Building Society Operation	Road Freight Transport
Nelson	Fish Trawling, Seining & Netting	Labour Supply
Marlborough	Non-Metallic Mineral Mining & Quarrying	Other Agriculture & Fishing Support
West Coast	Metal Ore Mining	Coal Mining
Canterbury	Communication Equipment Mfg	House Construction
Otago	Stone Fruit Growing	Stone Fruit Growing
Southland	Aluminium Smelting	Dairy Cattle Farming

Note(s):

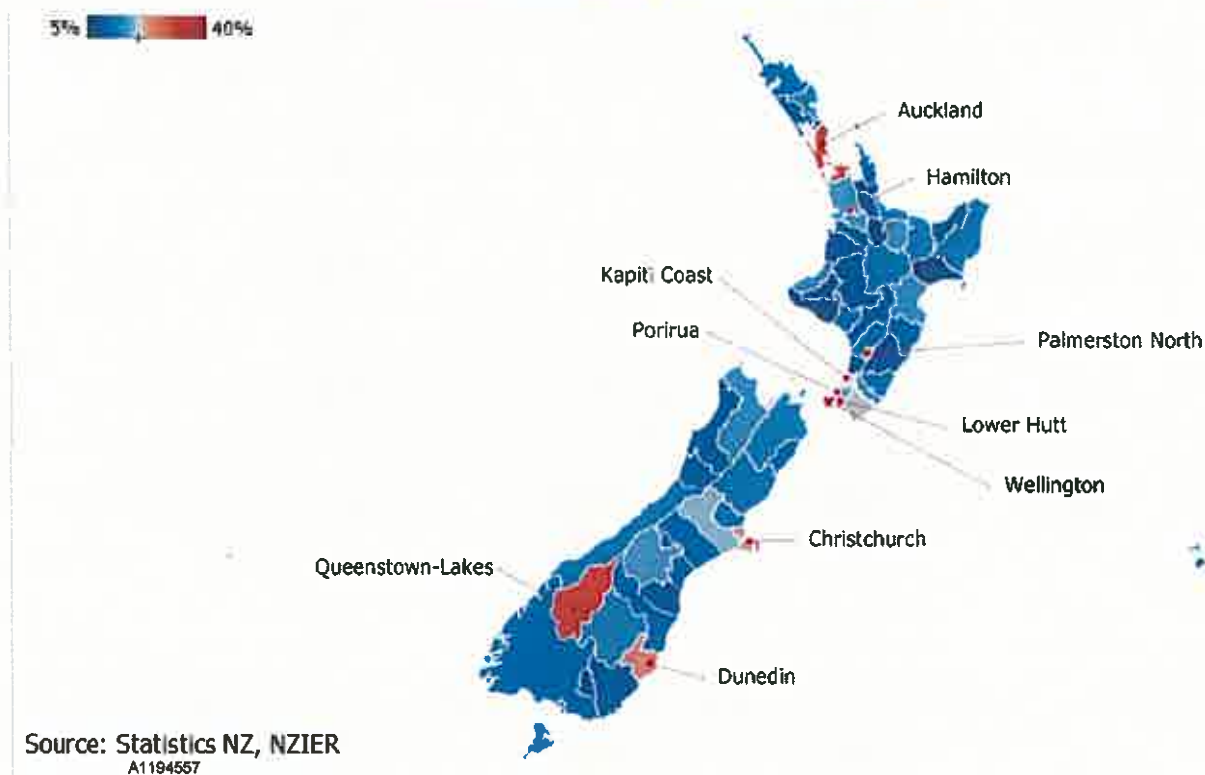
Legend: **Service**; non-service ("making")

Source: Statistics NZ, NZIER (Based on filled job comparative advantages for 2013)

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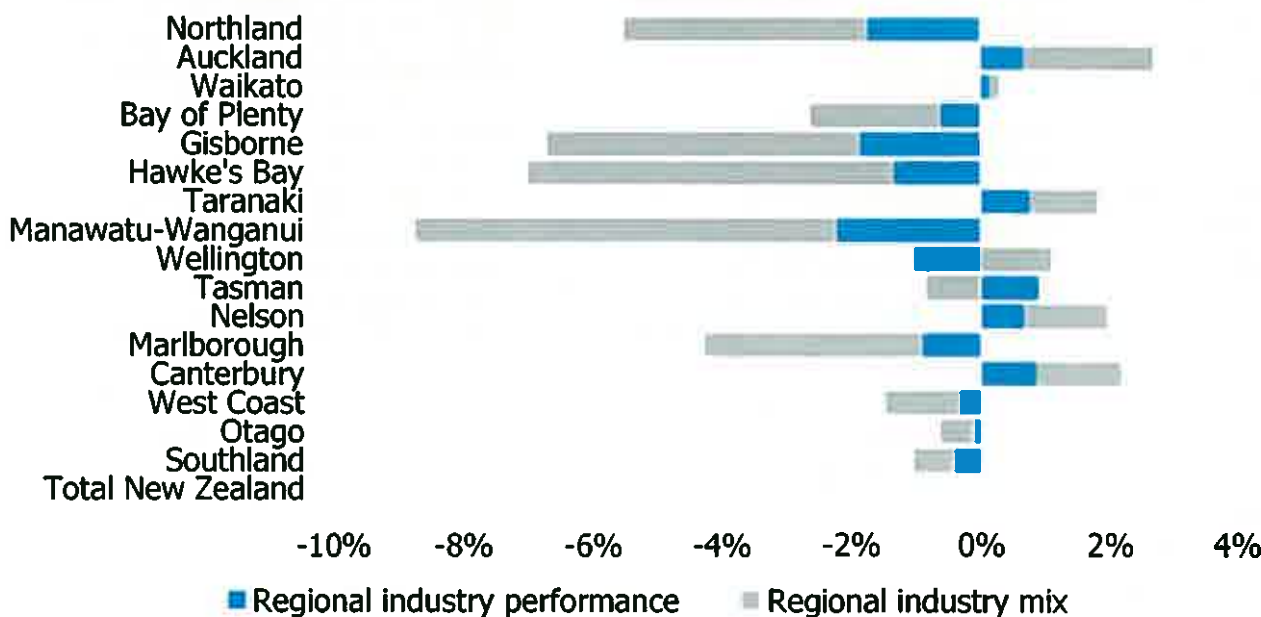
Not the same strengths

Share of population with college education



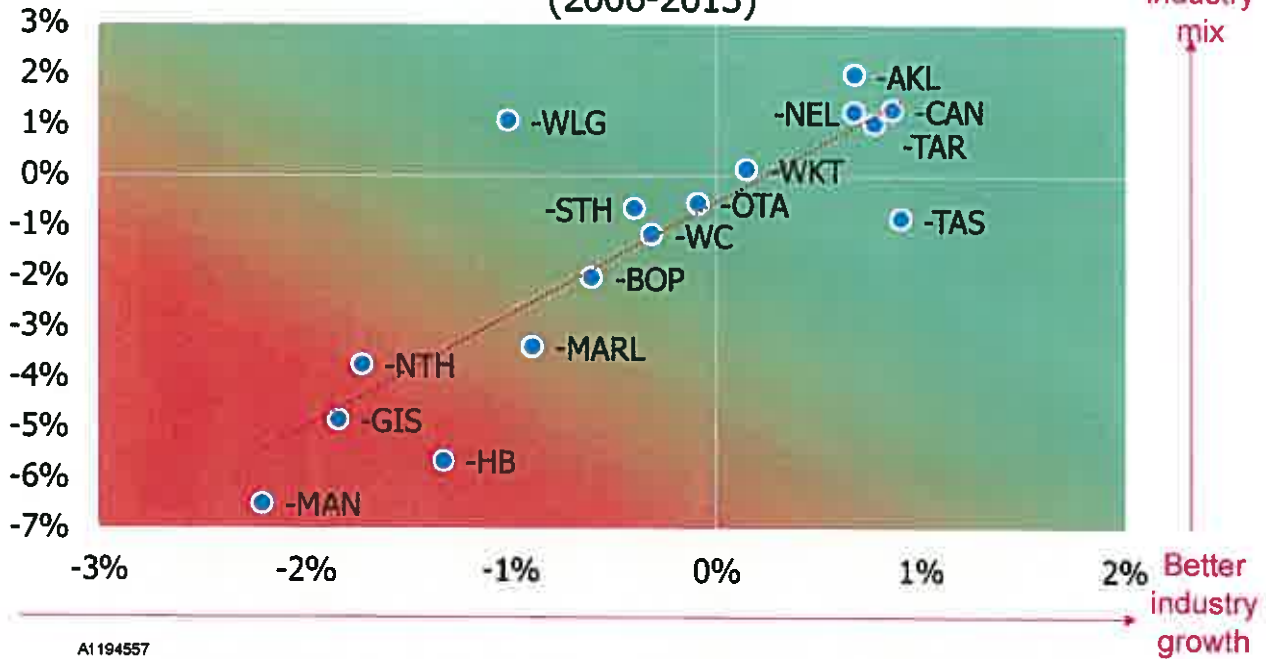
History vs performance

Contributions to regional effect of employment growth (2006-2013)



Different states & strategies

Sources of regional employment performance (2006-2013)



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PLACE BASED POLICIES

Transitioning to a new state

When to intervene

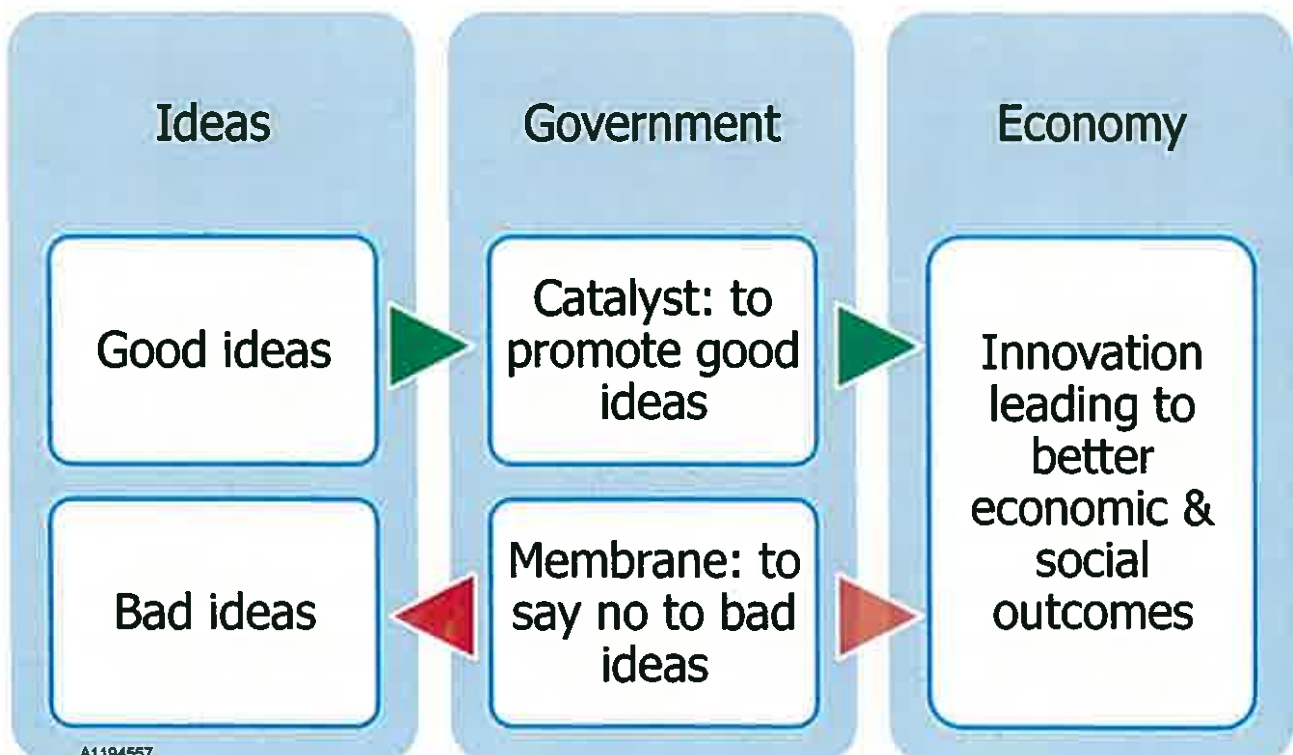
"...governments must build on existing capabilities by leveraging local strengths and expertise.

Public funds to create jobs should only be to resolve market failures and a community has a credible chance to building a self sustaining cluster."

- Enrico Moretti, The New Geography of Jobs

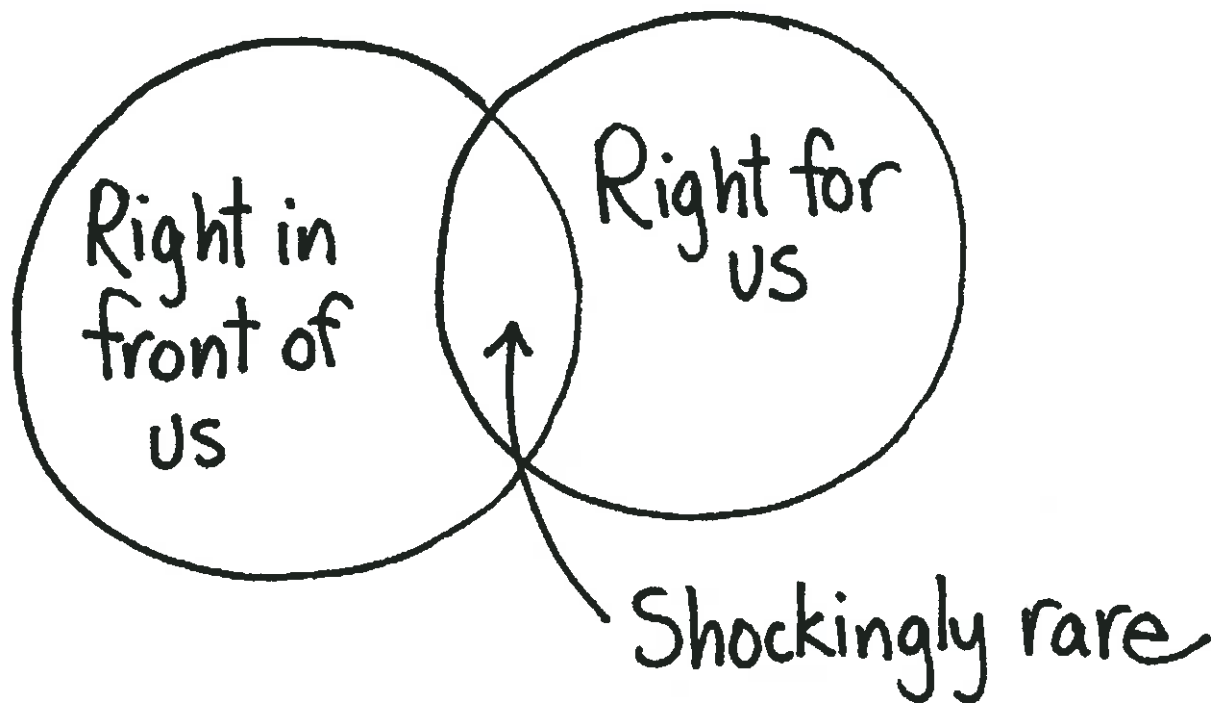
A1194567

Membrane



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Context for change



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Policies for consideration

- Outcome: inclusive growth
- How: high productivity activities of advantage
- Policies:
 - Not just infrastructure (transport, water, environment)...
 - ...but co-ordinated infrastructure with schooling, business development and innovation (CG, RG, LG, Iwi)
 - Beyond one size fits all – across and within regions
 - Not archaic aid based industrialisation and inward investment

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Success factors

- Forces of attraction
 - Scale
 - Ecosystem
 - Skills
- Adaptation
 - Customised local solutions
- Know your place
 - Build on existing advantages
 - Co-ordinate
 - CG: welfare, housing, immigration, & education
 - RG: environment, economy, regionalisation
 - LG: shared services, best practice, quality of policy
 - Iwi: environment, culture, investment

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27

Some examples of initiatives

Public investment

- Retain revenues locally (Manchester)
- Decentralise nationally-held infrastructure funding mechanisms (Zurich)
- Consolidate regional investment capabilities (Cape Town)
- Invest in training to maintain private sector jobs (Hamburg)

Private investment

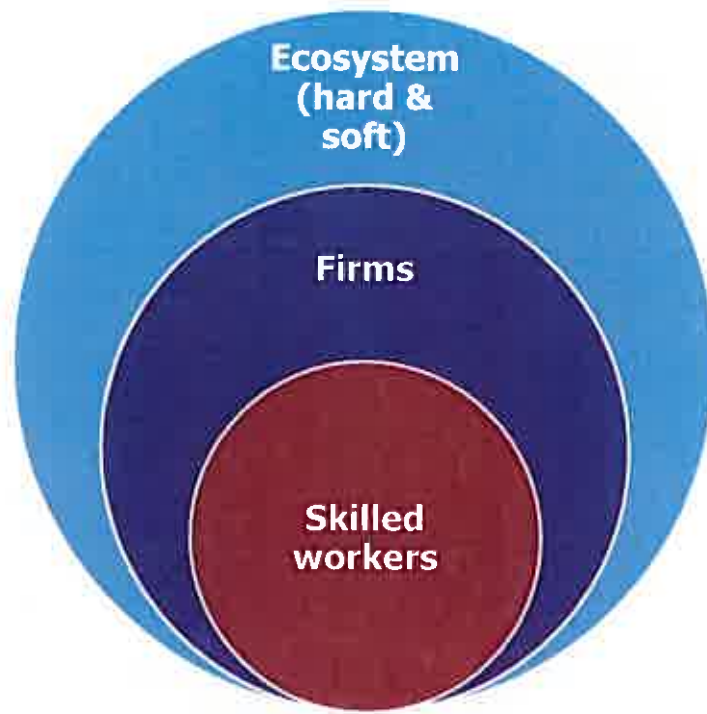
- Attracting SWFs, Institutions, and Private Equity (Oslo, Manchester)
- Privately-backed funds to grow science sectors (e.g. Amsterdam).
- Inner-city Business-friendly Zones with favourable tax offerings (e.g. Boston)
- Competitions, accelerators and investment forums to better connect start-ups to private funds (e.g. Barcelona)

Source: Greg Clark presentation at *Auckland Conversations*

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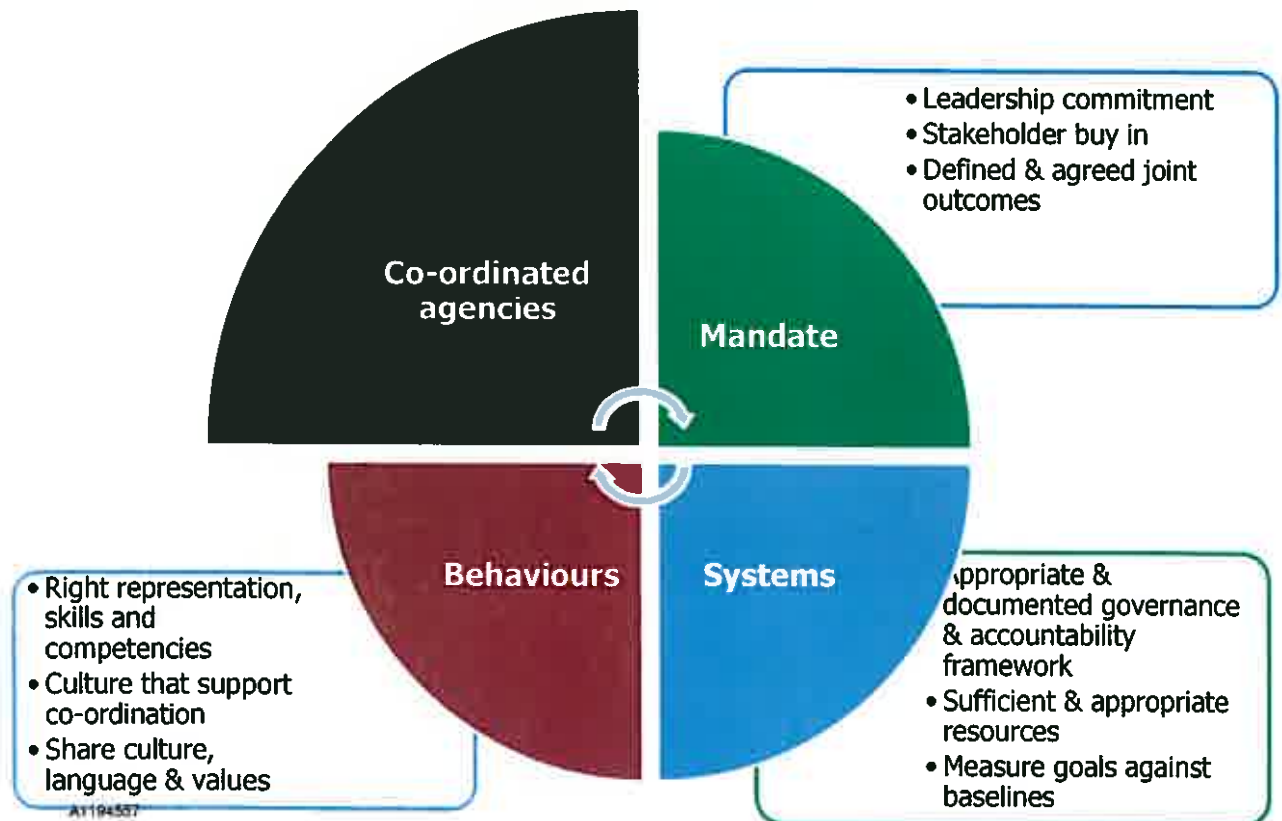
28

Success is complex



A1194507

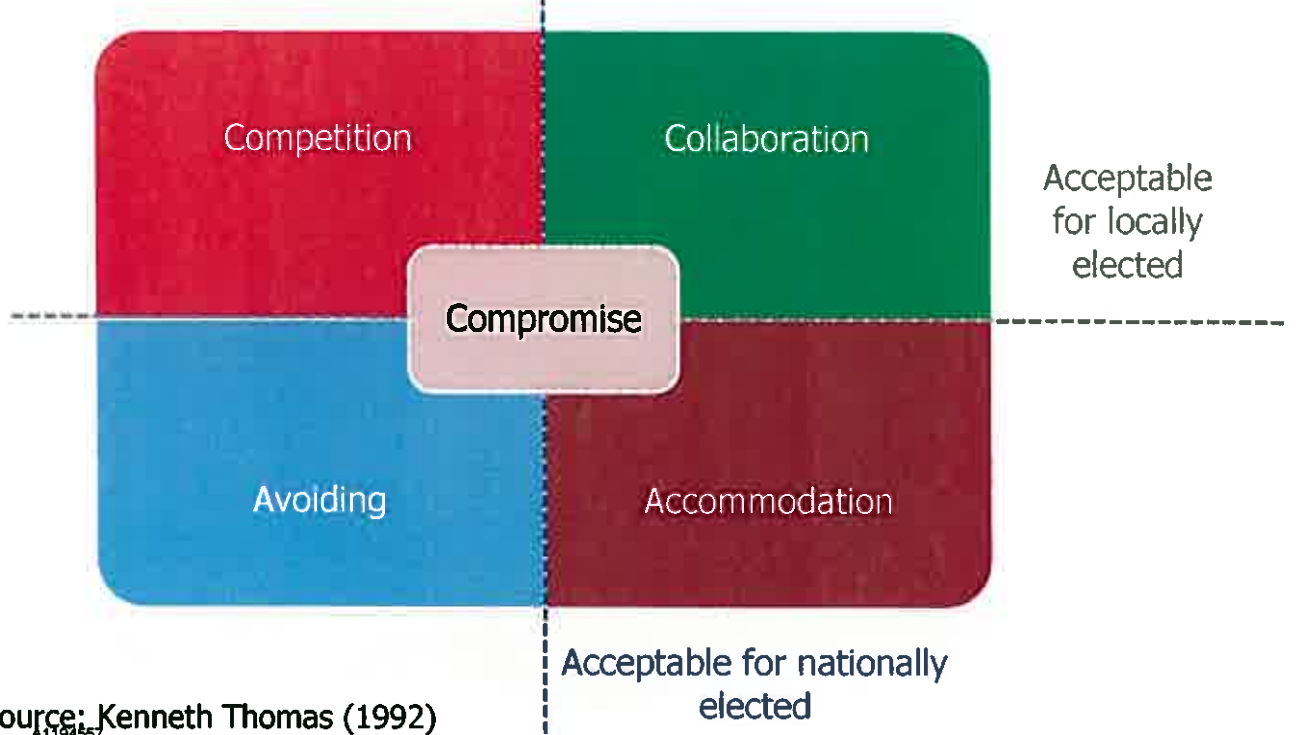
Co-ordination all the buzz...



A1194507

...but no one easy solution

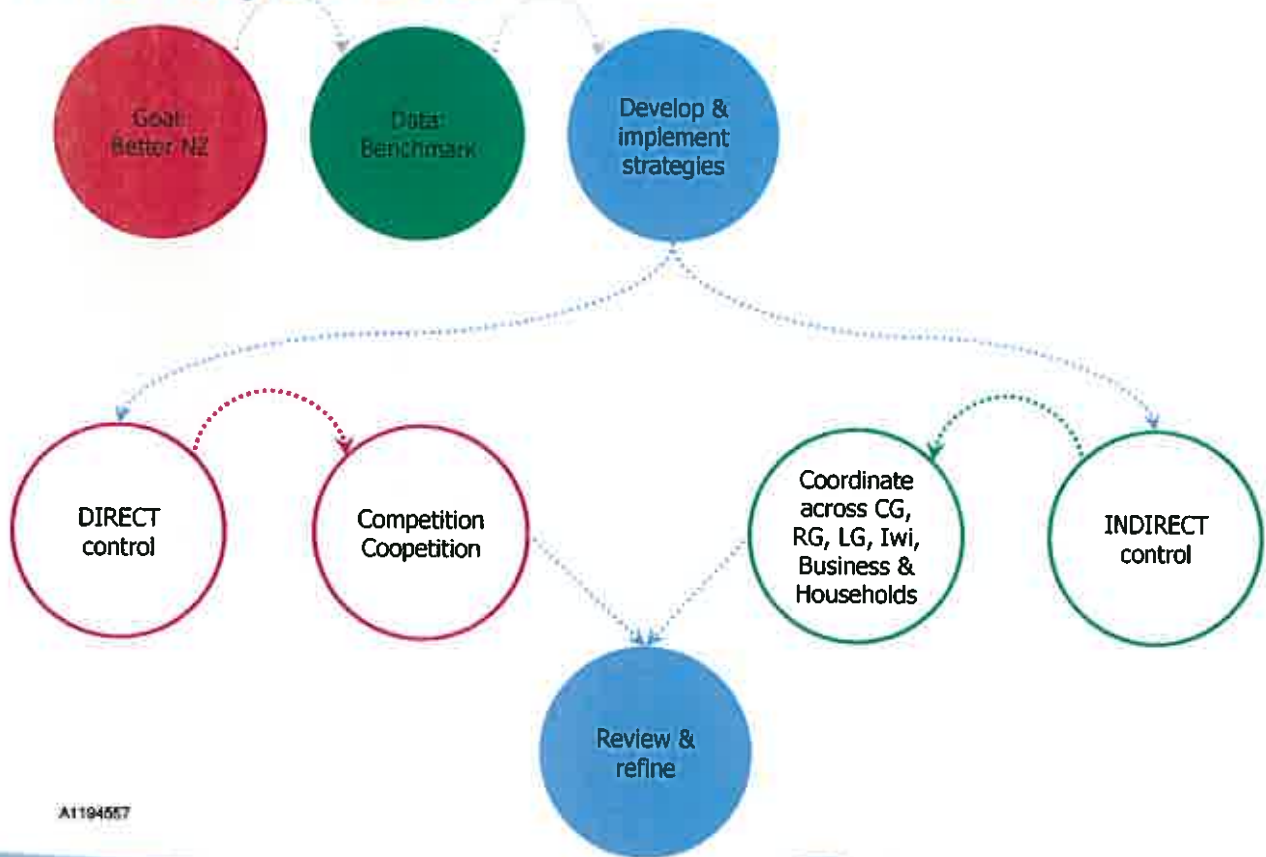
Taxonomy of conflict handling



Balance for coordination



The way ahead



A call for place based policies

- Burning platform for change
 - Economic prosperity is unevenly shared
 - Secular forces marginalising regions
- Regions are unique
 - Place based policy making required
 - Urban AND periphery
 - Environment AND economy
- 'Government' already 'intervenes'
 - Co-ordination, coepetition and competition

"Invincibility lies in the defence; the possibility of victory in the attack."

- Sun Tzu

THANK YOU

Administrative Matters

1. Purpose of Report

- 1.1 To report on a number of administrative items in order to keep Council up to date.

2. Recommendation

THAT the report Administrative Matters (A1160550) and its attachments (A1166734, A1168076, and A1006782) be received;

AND THAT Her Worship the Mayor's application for a leave of absence, from 29 July to 12 August 2014, be granted;

AND THAT Deputy Mayor, Paul Matheson's application for a leave of absence, from 12 August to 15 September 2014, be granted;

AND THAT Councillor Davy's application for a leave of absence, from 24 June to 13 July 2014, be granted;

AND THAT Council representative reporting on external organisations be done via _____.

3. Elected Members Travel and Training Expenditure

- 3.1 At the 12 November 2013 Council meeting it was resolved to take a whole of triennium based approach to budgeting for elected members travel and training.
- 3.2 It was agreed that expenditure would be reported back to every alternate Council meeting.
- 3.3 It was also agreed that following attendance at an event, elected members will provide a report back to the Chief Executive for sharing with fellow Councillors via the Councillors' Newsletter.
- 3.4 Attachment 1 is a table showing expenditure to 30 April 2014, however this does not include the RMA Good Decision Making training attended in

March by Councillors McGurk, Skinner and Copeland as an invoice has not been received.

- 3.5 A report back via Councillors' Newsletter is awaited from Councillor Acland who attended an LGNZ Workshop, Audit and Risk Committees on the 16 May 2014.
- 3.6 It is assumed that no report back is required from group training or in-house sessions such as the recent Media Training.

4. Meeting attendance

- 4.1 Around election time it is common to receive requests regarding elected members attendance at meetings.
- 4.2 In order to improve transparency on this matter and in line with good practice it seems prudent to routinely report meeting attendance. Providing it this way also allows elected members an opportunity to ensure the record is correct.
- 4.3 Attachment 2 is a table showing meeting attendance from the election to 30 April 2014.

5. Interests Register

- 5.1 At the start of the triennium all elected members were requested to declare their interests.
- 5.2 There is a standing item on each Council and Committee meeting agenda asking for updates to the interests register and for elected members to identify any conflicts of interest in the agenda.
- 5.3 This information has since been compiled into a table which forms the Interests Register. Attachment 3 is the current interests register.
- 5.4 In order to improve transparency and in line with good practice it seems prudent to routinely report on elected members' interests.

6. Leaves of Absence

- 6.1 Her Worship the Mayor

Her Worship the Mayor has applied for a leave of absence from 29 July to 12 August 2014 inclusive, Standing Order 3.6.1 refers.

- 6.2 Deputy Mayor

Deputy Mayor, Paul Matheson has applied for a leave of absence from 12 August to 15 September inclusive, Standing Order 3.6.1 refers.

6.3 Councillor Davy

Councillor Davy has applied for a leave of absence from 24 June to 13 July inclusive, Standing Order 3.6.1 refers.

7. Council Representative Reporting

7.1 At the inaugural Council meeting on 29 October 2013 appointments were made to a number of external organisations.

7.2 It has been identified that there should be a mechanism in place for the Council representatives involved in these groups to make regular updates about the business transacted at meetings of these groups. There are a few options to consider as to how this is done.

7.3 One is that this also be done by elected members providing a report back to the Chief Executive for sharing with fellow Councillors via the Councillors' Newsletter.

7.4 Another would be to have a separate meeting of Council twice a year at which this could be dealt with as the only matter of business.

7.5 Lastly, this may be able to be done twice a year as an item on the Governance Committee agenda.

7.6 A further option for external organisations to update Council could be conducted through committees, for example the Positive Ageing Forum, would come to the Community Services Committee.

7.7 Council is requested to provide direction on the preferred option for reporting back.

8. Earthquake Prone Buildings

8.1 Due to a legal decision from the October 2013 court of appeal case between ***University of Canterbury v The Insurance Council of New Zealand***, clarity has now been provided on the percentage of New Building Standard (NBS) Territorial Authorities can require owners of earthquake prone buildings to strengthen to.

8.2 Many Council policies, including Nelson City Councils 2006 Policy, required strengthening to 67% (two thirds) of New Building Standard. However, the above legal decision upheld that Councils did not have the power to require work to a higher level above 34% (more than one third) of New Building Standard.

8.3 As a result of this the Building Unit has removed and re-issued all existing s124 notices for earthquake prone buildings to reflect this clarification and now only require owners of earthquake prone buildings to strengthen to 34% of New Building Standard.

8.4 For all newly identified properties, confirmed to be under 34% and earthquake prone, our discussions with owners now detail this lower

level requirement. All new s124 notices being issued from now require owners to strengthen to 34% of New Building Standard only.

9. Conclusion

9.1 That the report be received and the information noted.

Penny Langley
Manager Administration

Attachments

Attachment 1: Elected Members Travel and Training 1 November to 30 April
A1166734

Attachment 2: Elected Members' Meeting Attendance to 30 April 2014
A1168076

Attachment 3: Elected Members' Interests Register 2013-2016 A1006782

No supporting information follows.

Travel and training budget 1 November 2013 to 30 April 2014

Name	Date	Purpose	Total Triennial Budget	Spent to 28/02/14	Triennial Budget remaining
Prev Triennium	1/7-31/10/13	Expenditure by previous Council	\$ 3,470.00	\$ 3,470.00	\$ -
Induction			\$ 20,000.00	\$ 18,953.55	\$ 1,046.45
Mayor: LGNZ			\$ 22,200.00		
	22/11/2013	Flight to Wellington Regional Sector Group meeting		\$ 363.48	
	17/01/2014	Flight to Christchurch Regional Sector Group Strategy Day 13-14 Feb		\$ 320.00	
	24/02/2014	Accommodation in Christchurch Regional Sector Group Strategy Day 13 Feb 13		\$ 232.22	
				\$ 915.70	\$ 21,284.30
Mayor: Non-LGNZ			\$ 12,000.00		
	31/10/2013	Flight to Wellington WOW Function with Prime Minister 5-6 Nov 13		\$ 346.09	
	7/11/2013	Purchase of airport frequent flyer car park card and credit		\$ 191.30	
	8/11/2013	Flight to Wellington NZ Women in Government Reception 26-27 Nov 13		\$ 272.17	
	29/11/2013	Accommodation in Wellington NZ Women in Government Reception 26 Nov 13		\$ 165.22	
	28/02/2014	Media training course		\$ 649.17	
				\$ 1,623.95	\$ 10,376.05
Acland			\$ 5,000.00		
	28/02/2014	Media training course		\$ 649.17	\$ 4,104.74
	30/04/2014	LGNZ workshop Audit & Risk Cttees		\$ 246.09	

Attachment 1

Name	Date	Purpose	Total Triennial Budget	Spent to 28/02/14	Triennial Budget remaining
Barker			\$ 5,000.00		
	17/10/2013	Flight to Christchurch Panel Recertification Course 18 Nov 13		\$ 259.13	
	25/11/2013	LGNZ DLC Training Course 11 Nov 13		\$ 790.00	
	25/11/2013	Accommodation in Christchurch Panel Recertification Course 17 Nov 13		\$ 225.22	
	27/02/2014	Flight to Christchurch Making Good Decisions Chair Recertification		\$ 185.22	
	28/02/2014	Media training course		\$ 649.17	
	22/04/2014	Reimbursement for accommodation, food and taxis re MGD Course		-\$ 309.18	
				\$ 1,799.56	\$ 3,200.44
Copeland			\$ 5,000.00		
	1/11/2013	Flight to Auckland Fit for Future Conference 21 Nov 13		\$ 372.17	
	27/11/2013	Refund of flight to Auckland minus cancellation fee 21 Nov 13		-\$ 207.83	
				\$ 164.34	\$ 4,835.66
Davy			\$ 5,000.00		
	18/12/2013	Making Good Decisions Panel Recertification Course 20 Mar 14		\$ 1,113.91	
	19/12/2013	Flight to Wellington Making Good Decisions Panel Recertification 20 Mar 14		215.65	
	14/04/2014	Making Good Decisions Panel Recertification 2014		215.65	
	9/04/2014	LGNZ Conference 2014 Registration		1,256.52	
				\$ 2,801.73	\$ 2,198.27
Fulton			\$ 5,000.00		
	25/11/2013	LGNZ DLC Training Course 11 Nov 13		\$ 790.00	
	28/02/2014	Media training course		\$ 649.19	
				\$ 1,439.19	\$ 3,560.81
Lawrey			\$ 5,000.00		
				\$ -	\$ 5,000.00

Name	Date	Purpose	Total Triennial Budget	Spent to 28/02/14	Triennial Budget remaining
McGurk	28/02/2014	Media training course	\$ 5,000.00	\$ 649.17	\$ 4,350.83
Matheson	25/11/2013	LGNZ DLC Training Course 11 Nov 13	\$ 5,000.00	\$ 790.00	\$ 4,210.00
Noonan	28/02/2014	Media training course	\$ 5,000.00	\$ 649.17	
	9/04/2014	Registration for LGNZ Conference 2014		\$ 1,226.09	
				\$ 1,875.26	\$ 3,124.74
Rainey			\$ 5,000.00	\$ -	\$ 5,000.00
Skinner	30/04/2014	LGNZ 2014 Conference Registration	\$ 5,000.00	\$ 1,226.09	\$ 3,773.91
Ward	9/04/2014	LGNZ 2014 Conference Registration	\$ 5,000.00	\$ 760.87	\$ 4,239.13
One-off Funding Pool			\$ 28,765.00	\$ -	\$ 28,765.00
TOTAL			\$ 146,435.00	\$ 35,892.49	\$ 109,070.33

Elected Members Meeting and Workshop Attendance 29 October 2013-30 April 2014

Legend:

Yes: Attended as member, for more than 50% of meeting duration

Apols: Did not attend, apology entered

DNA: Did not attend, no apology entered

Other LG: Did not attend due to attendance at another Council commitment

Partly: Attended as member for 50% or less of the meeting (by duration)

Att: In attendance, as a non-member of the committee.

n/a: Not a member, did not attend

Meeting Name	Date of meeting	Meeting Type - Council, Workshop, Committee	Mayor Rachel Reese	Cr Luke Adland	Cr Ian Barker	Cr Ruth Copeland	Cr Eric Davy	Cr Kate Fulton	Cr Matt Lawrey	Cr Paul Matheson	Cr Brian McGurk	Cr Gaile Noonan	Cr Pete Rainey	Cr Tim Skinner	Cr Mike Ward
Inaugural Council Meeting	29-Oct-13	Council	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Council - Ordinary	12-Nov-13	Council	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Community Services Committee	21-Nov-13	Committee	Yes	Att	No	Apol	Att	No	Yes	Yes	Att	Yes	Yes	Yes	Yes
Council - NZTA	21-Nov-13	Council	Yes	Yes	Apol	Apol	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Planning and Regulatory Committee	21-Nov-13	Committee	Yes	n/a	Apol	Yes	Yes	Yes	Yes	Att	Yes	Att	n/a	n/a	Yes
Council - Draft Local Alcohol Policy hearing	26-Nov-13	Council	Yes	Apols	Yes	Apols	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Works and Infrastructure Committee	28-Nov-13	Committee	Yes	Yes	Yes	Yes	Yes	n/a	Yes	Att	n/a	Yes	n/a	Yes	Att
Governance Committee	28-Nov-13	Committee	Yes	Yes	Yes	n/a	Yes	Yes	Att	Yes	Yes	Yes	Apols	n/a	n/a
Council - Ordinary	12-Dec-13	Council	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Council - Extraordinary	19-Dec-13	Council	Yes	Yes	Yes	Apols	Yes	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Community Services Committee	28-Jan-14	Committee	Partly	n/a	Att	Apols	Att	n/a	Yes	Yes	Att	Yes	Yes	Yes	Yes
Planning and Regulatory Committee	28-Jan-14	Committee	Partly	n/a	Yes	Apols	Yes	Apols	Yes	Att	Yes	n/a	n/a	n/a	Yes
District Licensing Committee	29-Jan-14	Committee	Apols	n/a	Yes	n/a	n/a	n/a	n/a	Yes	n/a	n/a	n/a	n/a	n/a
Works and Infrastructure Committee	30-Jan-14	Committee	Apols	Yes	Yes	Apols	Yes	n/a	Yes	Att	n/a	Yes	n/a	Yes	Att
Governance Committee	30-Jan-14	Committee	Apols	Yes	Yes	n/a	Yes	Apols	n/a	Apols	Yes	Yes	Apols	n/a	n/a
NRSBU	31-Jan-14	Joint Committee	n/a	n/a	n/a	Apols	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
District Licensing Committee	12-Feb-14	Committee	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Planning and Regulatory Committee - Extraordinary	18-Feb-14	Committee	DNA	n/a	Yes	Yes	Apols	Apols	Yes	Apols	Yes	n/a	n/a	n/a	Yes
Council - LAP deliberations	27-Feb-14	Council	Yes	Yes	Yes	Yes	Yes	Yes	Partly	Yes	Yes	Yes	Yes	Yes	Yes
Council - incl AP report	27-Feb-14	Council	Yes	Yes	Yes	Partly	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Chief Executive Employment Committee	5-Mar-14	Committee	Yes	Yes	n/a	n/a	n/a	n/a	n/a	Apols	n/a	n/a	n/a	n/a	n/a
Council - Ordinary	6-Mar-14	Council	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Attachment 2

Meeting Name	Date of meeting	Meeting Type - Council, Workshop, Committee	Mayor Rachel Reese	Cr Luke Acland	Cr Ian Barker	Cr Ruth Copeland	Cr Eric Davy	Cr Kate Fulton	Cr Matt Lawrey	Cr Paul Matheson	Cr Brian McGurk	Cr Gaille Noonan	Cr Pete Rainey	Cr Tim Skinner	Cr Mike Ward
Works and Infrastructure Committee	13-Mar-14	Committee	Partly	Yes	Yes	Yes	Yes	Att	Yes	No	Att	Yes	No	Yes	Att
NRSBU	14-Mar-14	Joint Committee	n/a	n/a	n/a	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Chief Executive Employment Committee	17-Mar-14	Committee	Yes	Yes	n/a	n/a	n/a	n/a	n/a	Yes	n/a	n/a	n/a	n/a	n/a
Planning and Regulatory Committee - Hearing Reserves Bylaw	20-Mar-14	Committee	Partly	n/a	Yes	Yes	Apols	Yes	Yes	n/a	Yes	n/a	n/a	Att	Yes
Planning and Regulatory Committee	20-Mar-14	Committee	Partly	n/a	Yes	Yes	Apols	Yes	Yes	n/a	Yes	Att	n/a	n/a	Yes
Community Services Committee	27-Mar-14	Committee	Yes	Att	Att	Apols	Att	Att	Yes	Yes	Att	Yes	Yes	Yes	Yes
Council - Approve AP	27-Mar-14	Council	Yes	Yes	Yes	Yes	Partly	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Governance Committee	3-Apr-14	Committee	Yes	Yes	Yes	Att	Yes	Yes	n/a	Yes	Yes	Yes	Yes	n/a	n/a
Joint Shareholders Committee	4-Apr-14	Joint Committee	Yes	n/a	Yes	n/a	n/a	n/a	n/a	Yes	n/a	Att	n/a	n/a	n/a
CDEM Group	4-Apr-14	Committee	Yes	n/a	n/a	n/a	n/a	n/a	n/a	Yes	n/a	n/a	n/a	n/a	n/a
Council - Ordinary	17-Apr-14	Council	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Apols	Yes	Yes	Yes

Elected Members' Interest Register – 2013-2016

Last updated October 2013

Member	Last Update	Elected Member Declared Business Interest and value	Spouse/Partner Declared Interest
Her Worship the Mayor Rachel Reese	21 November 2013	Property co-owner 4A Allan Street Shareholder/Director - Rachel Reese Consulting Ltd Shareholder - Wharehunga Forestry 2004 Ltd Beneficiary - TuJaes Trust Minor Shareholder - AMP Ltp Minor Shareholder - Manus Resources Ltd Hilda and Auty Harley Trust <u>Council-related appointments</u> Patron - Civic Trust Trustee - Nelson Municipal Band Trustee - Cawthron Trust Board	Property co-owner 4A Allan Street Director/Shareholder - RH Investments Ltd
Councillor Luke Acland	25 October 2013	Property owner 15 Cambria Street	No declared interests
Councillor Ian Barker	9 December 2013	Member – Nelson Residents Association Member – Age Concern Board member – Tahuna Beach Holiday Park Chairman – Guardian of Nightingale Library Trustee – Network Tasman Trust	No declared interests
Councillor Ruth Copeland	14 November 2013	No declared interests	Event Manager - Nelson Arts Festival (2013) \$4,500 per annum Nelson Arts Festival Hireages (2013) \$2,500 Event Manager - Isel in Bloom (October 2013) and Broadgreen Rose Day (November 2013) \$3,000 Event Manager - New Years Eve Event

Attachment 3

			(December 2013) CEL Trafalgar Centre - event preparation and packdown (\$7,500)
Councillor Eric Davy	16 October 2013	No declared interests	No declared interests
Councillor Kate Fulton	21 October 2013	No declared interests	No declared interests
Councillor Matt Lawrey	12 November 2013	Properties (owner): 13/15, 31 and 33 Orsman Cres Contributor - 2013 Nelson Arts Festival 2013 Race Unity Day (MC) 2013 Little Day Out (MC)	No declared interests
Councillor Paul Matheson	16 October 2013	NZ Community Trust Nelson Cancer Society	No declared interests
Councillor Brian McGurk	29 October 2013	Dog bite complaint to Dog Control Officers Chairperson - Nelson Safer Community Council (2013) Former member - Safe at the Top Coalition (Safe City Nelson) Trustee and beneficiary of family trust Westpac investments	No declared interests
Councillor Gaile Noonan	22 October 2013	Deputy Chair - Big Brothers Big Sisters Executive Member - Greypower Nelson Foodbank Volunteer	No declared interests
Councillor Pete Rainey	19 December 2013	Director of Rockquest Promotions Ltd (providing events partially funded by proceeds of gaming trusts). Artistic Director Opera in the park Trustee - Youth and Community Facilities Trust Trustee - Tawhiri Trust	Sales manager at Media Works Nelson
Councillor Tim Skinner	12 November 2013	No declared interests	No declared interests
Councillor Mike Ward	29 October 2013	Business: Studio (244 Hardy Street), and jewellery sales through Suter Gallery shop Property owner 10 Russell Street	No declared interests

REPORT A1176555

Local Government New Zealand Annual General Meeting

1. Purpose of Report

- 1.1 To consider Council's representation at the Local Government New Zealand (LGNZ) 2014 Annual General Meeting (AGM).

2. Recommendation

THAT the report Local Government New Zealand Annual General Meeting (A1176555) be received;

AND THAT the following constitute Council representation at the 2014 Annual General Meeting:

Presiding Delegate: Her Worship the Mayor

Other Delegates: _____

Observers: _____

3. Background

- 3.1 The 27th AGM of LGNZ is to be held in Nelson on 20 July 2014 as part of the LGNZ Conference.
- 3.2 As Council is a member of LGNZ, it is entitled to representation at the 2014 AGM.
- 3.3 The maximum number of delegates for each local authority at the AGM is determined by that local authority's population and subscription levels. Council is entitled to be represented by 3 delegates at the 2014 AGM.
- 3.4 Please note that the number of representatives at the AGM does not affect the number of delegates able to attend the conference.
- 3.5 The representation of each member authority is determined by the Mayor or Chair of each local authority. Representation is made up of members which include elected members and staff of all fully financial local authorities.

- 3.6 The AGM is open to members only and delegates must register by 20 June 2014.

4. Discussion

- 4.1 Representation at the AGM is made up of a presiding delegate, other delegates and observers.

- 4.2 Council should consider who is best to fill these roles.

Presiding delegate

- 4.3 A presiding delegate is the person responsible for voting on behalf of the authority at the AGM. One presiding delegate must be appointed.

Other delegates

- 4.4 Council may be represented by up to 2 other delegates.

- 4.5 If the presiding delegate is absent from the AGM, 'other delegates' may vote on behalf of the local authority.

Observers

- 4.6 Persons attending the AGM as observers will have no speaking or voting rights and will be seated separately from the main delegation.

- 4.7 Please ensure that all delegates are aware of the delegate role they have been nominated for.

Remit process

- 4.8 The remit process was outlined in the Mayor's Report of 27 March 2013.

- 4.9 Councillors are to approach the Office of the Mayor for assistance in preparing any remits.

- 4.10 Remits proposed for consideration at the LGNZ AGM must be received no later than Monday 26 May 2014. All proposed remits and accompanying information must meet the remit policy. Those meeting this policy will be screened by the Remit Screening Committee, and following approval, will move forward to the AGM for consideration by the membership.

Obituaries

- 4.11 LGNZ request obituary notices for inclusion in the AGM proceedings for the period from 21 July 2013 onwards. These should be advised in writing no later than Wednesday 16 July 2014.

5. Conclusion

- 5.1 That Council recommend for registration the representatives to attend the LGNZ 2014 AGM.

Penny Langley
Manager Administration

Attachments

None.

No Supporting information follows.

Minutes of a meeting of the Works and Infrastructure Committee

Held in the Muritai Centre, Tahunanui School, 69 Muritai Street, Tahunanui

On Thursday 1 May 2014, commencing at 9.03am

Present: Councillor E Davy (Chairperson), Her Worship the Mayor (R Reese), Councillors L Acland, I Barker, R Copeland, M Lawrey, G Noonan, and T Skinner

In Attendance: Group Manager Infrastructure (A Louverdis), Acting Group Manager Strategy (N McDonald), Manager Communications (A Ricker), Senior Asset Engineer – Utilities (P Ruffell), and Administration Adviser (E-J Ruthven)

Apology: Her Worship the Mayor for lateness

1. Apologies

Resolved

THAT the apology from Her Worship the Mayor for lateness be received and accepted.

Noonan/Davy

Carried

2. Interests

There were no updates to the Interests Register, and no conflicts of interest with any agenda items were declared.

3. Confirmation of Order of Business

The Chairperson explained that there were five public forum presentations.

4. Public Forum

4.1 Beach Erosion

Rob Stevenson spoke about beach erosion. He noted that the beach environment was dynamic and complex, but that the intervention at the eastern end of the beach had been successful. He noted his concerns regarding erosion at the western end of the beach.

Attendance: Councillor Skinner joined the meeting at 9.08am.

Mr Stevenson suggested removing trees and their roots at the back beach to allow sand to freely move, and planting grasses along the back beach in order to encourage dune formation. He said that the high volumes of water moving between the Modeller's Pond and the Channel contributed to erosion at the western end of the beach.

He noted that the draft Annual Plan contained \$65,000 to investigate erosion issues, and encouraged Council to carry out this work.

In response to questions, Mr Stevenson suggested that using hard walls to prevent erosion was not the best solution for the area, and instead suggested using groynes to deflect water movement.

4.2 Parkers Road, Footpaths and Vegetation, the Modeller's Pond and the Tahunanui Community Centre

Joy Shackleton and Judy Robinson spoke about the T-intersection between Parkers Road, Tahunanui Drive and Annesbrook Drive. They said that the busy nature of Tahunanui Drive and Annesbrook Drive made it difficult to turn in from Parkers Road. In response to a question, they clarified that this was an issue throughout the day, but was particularly difficult at peak times.

Ms Shackleton and Ms Robinson also noted that vegetation from gardens was encroaching footpaths in the Tahunanui area. They said this made it difficult for people to navigate footpaths, particularly for parents with pushchairs, or others with mobility difficulties.

With regards to the Modeller's Pond, Ms Shackleton and Ms Robinson explained that it was iconic, and encouraged Council to retain and clean it, rather than fill it in. They suggested that its use as a stormwater overflow made the pond issues worse.

Ms Shackleton and Ms Robinson outlined the programmes currently running from the Tahunanui Community Centre, but suggested that with more space the Centre could run a broader range of programmes. In response to a question, they said they would welcome the opportunity to utilise a neighbouring building for further programmes.

Attendance: Her Worship the Mayor joined the meeting at 9.20am.

4.3 Parking Times and Pedestrian Refuge

Ray Weston spoke about parking restrictions in Tahunanui and how these affected businesses in the area.

He noted that a number of parks in the Tahunanui area were either p30 or p60, but that the nature of many businesses in the area was such that people visiting would require parking for more than 60 minutes.

Mr Weston also spoke about pedestrian safety, and noted difficulties faced by pedestrians attempting to cross Tahunanui Drive. He asked Council to consider installing a pedestrian refuge there, to make it safer for pedestrians to cross.

In response to questions, he said that businesses in the area would likely be in favour of an easement from Beach Road through to Tahunanui Drive, in order to open up more parking options, and noted that there were appropriate areas on the painted median where a pedestrian refuge could be put.

4.4 Cycleways and Modeller's Pond

John Gilbertson spoke about the Modeller's Pond. He suggested that Council received income from businesses and concessionaires operating from Tahunanui Reserve, and suggested that this income be returned into the Reserve. He said that by doing so, there would be an adequate source of funds to restore the Modeller's Pond.

Mr Gilbertson suggested that issues with the Modeller's Pond were compounded by tidal influx and the stormwater system, although he also noted his appreciation of the stormwater system having been installed in Tahunanui. He tabled a series of photographs of the Modeller's Pond (A1180248).

Mr Gilbertson spoke about previous reports regarding the Modeller's Pond by NIWA and the Cawthron Institute, and encouraged Council to follow the conclusions of the NIWA report in order to address the issues with the Modeller's Pond. In response to a question, he said it was worth trialling the proposed solution using fish, but felt that the pond would still need regular cleaning.

Mr Gilbertson also spoke about a recent workshop regarding cycleways in Tahunanui. He said that the workshop had included a cross-section of the Nelson community, but he felt that the Tahunanui community was under-represented at the workshop. He asked Council to re-consult with the Tahunanui community on this issue.

4.5 Open Stormwater Drainage and Parking

Mike Thomas endorsed previous public forum presenters' comments regarding car parking in Tahunanui. He noted the open drain adjacent to the pharmacy, and suggested that covering the drain would free up additional space to be used for car-parking behind the pharmacy.

In response to a question, Mr Weston said that provision for car parking behind the businesses on Tahunanui Drive would alleviate many of the parking problems in the area, however he suggested that there would still be a need for some short stay parks outside some of the businesses fronting Tahunanui Drive.

4.6 Public Excluded Information

Ken Beckett spoke about public excluded information. He noted his concerns regarding business to be conducted in the public excluded session of the meeting, particularly with regards to the Trafalgar Centre.

He noted that a large amount of previously public excluded information in relation to the Trafalgar Centre had been made public subsequent to the March Council meeting, and noted his concern that items on the public excluded status report relating to the Trafalgar Centre for the meeting's agenda appeared in the public excluded table.

The Chairperson explained that the only item in the public excluded agenda was the public excluded status report. He said that the public excluded part of business would be dealt with immediately after the confirmation of the meeting minutes.

5. Confirmation of Minutes – 13 March 2014

Document number A1156828, agenda pages 7-16 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council – Works and Infrastructure Committee, held on 13 March 2014, be confirmed as a true and correct record.

Acland/Davy

Carried

6. Exclusion of the Public

There was a brief discussion regarding the reasons included within the public excluded items table, and it was agreed that these were best discussed during the public excluded part of the meeting.

Attendance: The meeting adjourned from 10.17am to 10.22am.

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Works and Infrastructure – Public Excluded Status Report– 1 May 2014 This report contains information regarding:	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary:
	Trafalgar Centre Follow Up report – Short Term Actions		<ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
	Trafalgar Centre – Update Report		<ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
	Washington Valley Property Disposal		<ul style="list-style-type: none"> • Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person • Section 7(2)(h) To carry out commercial activities

Davy/Copeland

Carried

The meeting went into public excluded session at 10.22am and resumed in public session at 10.40am.

Works and Infrastructure Committee
1 May 2014

7. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Noonan/Davy

Carried

Attendance: The meeting adjourned for morning tea from 10.40am until 10.57am, during which time Her Worship the Mayor departed the meeting.

8. Status Report

Document number A1150321, agenda pages 17-18 refer.

The Chairperson advised that, during the public excluded part of the meeting, the committee had resolved to move two items from the public excluded status report to the public status report. He advised that the additional two items now forming a part of the public status report were:

Date of meeting/Item	Action Resolution	Officer	Status
12/12/13 Council Trafalgar Centre Follow Up Report - Short Term Actions	THAT Council confirms that up to \$600,000 should be spent on improvements to Saxton Stadium should it prove a viable alternative venue, to be funded from provision made in the 2013/14 Annual Plan for capital works on the Trafalgar Centre;	Alec Louverdis	01/05/14 Work was completed in time to host the first Giants basketball game on 4 April 2014. Minor works will be undertaken to accommodate the Tactix netball game and other events. UNDERWAY
06/03/14 Council Trafalgar Centre - Update Report	THAT the Council invite the project team for the Trafalgar Centre Project to consider and respond to it on any potential engineering solutions and costings which would ensure the Trafalgar Centre can be adequately strengthened to address Council's obligations in relation to public safety; AND THAT the Grant Cameron and Associates report be provided to the Trafalgar Centre Project team on receipt of a signed confidentiality agreement by	Alec Louverdis	01/05/14 The Project team once finalised will meet to progress this issue. UNDERWAY

Works and Infrastructure Committee
1 May 2014

	each of the members of the team;		
	AND THAT the Mayor, Deputy Mayor and Chief Executive be authorised to release information to support public communications		

In response to a question, Mr Louverdis outlined the Trafalgar Centre Project team, and the likely timeframe in which they would be considering potential solutions for the Trafalgar Centre. He said that the outcome of this work would be reported back to Council.

In response to a question regarding the Bata Building demolition, Mr Louverdis outlined discussions that had taken place with Project Butterfly regarding re-use of the mosaic panels that had formed a part of the Bata Building. He outlined Project Butterfly's proposal to re-use the panels in a heritage park, and said a report would be brought to the relevant committee if Project Butterfly decided to pursue the idea further.

Resolved

THAT the Status Report - Works and Infrastructure 1 May 2014 (A1150321) be received.

Noonan/Acland

Carried

9. Chairperson's Report

The Chairperson tabled a report (A1179119).

9.1 Beatson Road

The Chairperson spoke about motorists using Beatson Road as a short-cut to avoid peak hour traffic on Waimea Road.

The importance of consulting with Beatson Road residents prior to undertaking any trial closure periods was emphasised.

Resolved

THAT a staff report be prepared considering the closure of the roundabout exit onto Beatson Road for a trial period of approximately three weeks.

Davy/Barker

Carried

9.2 Joint Regional Transport Committee

The Chairperson spoke about the possibility of forming a Joint Regional Transport Committee with Tasman District Council.

Resolved

THAT a report and draft terms of reference to form a Joint Regional Transport Committee be prepared by staff for consideration by the Nelson City Council Regional Transport Committee.

Noonan/Lawrey

Carried

WATER, WASTEWATER AND STORMWATER

10. Water Supply, Wastewater, Stormwater/Flood Protection Asset Management Plans 2015-2025

Document number A1163082, agenda pages 19-24 refer.

Senior Asset Engineer – Utilities, Phil Ruffell, presented the report.

10.1 Water Supply Asset Management Plan

In response to a question, Mr Ruffell explained that it was possible to meet the majority of Nelson City Council's water needs from the Maitai supply alone, although it would be difficult to provide a fire-fighting water supply to Champion Road and Wakatu Estate without drawing from the Roding supply. In response to a further question, he outlined the timeframe for application for a further resource consent to draw water from the Maitai River, and confirmed that the maximum resource consent available under the Resource Management Act was 35 years.

There was a discussion regarding the Maitai River. In response to a question, Mr Ruffell outlined a trial currently taking place whereby carbon dioxide was used to lower the ph of water taken prior to going through the filtration system.

In response to a further question, Mr Ruffell explained that changes in the code of practice for fire flows meant that there were some areas which would require an increased number of fire hydrants. He clarified that there was a budget provision for this.

There was a brief discussion regarding unaccounted-for water. In response to a question Mr Ruffell explained how unaccounted-for water was measured, and noted that providing additional meters for separate districts within the city would provide greater clarity as to the point at which water was becoming unaccounted-for.

10.2 Wastewater Asset Management Plan

In response to a question, Mr Ruffell explained that mains water pressure was routinely reviewed to try and reduce unaccounted for water. He explained that regular maintenance was required, for example, to fix dripping taps, to ensure that water did not flow directly from the water system straight into the wastewater system.

In response to a further question, Mr Durrell explained the provision of a dry pipe from Bell Island to the Monaco area, and future uses to which this might be put.

10.3 Stormwater/Flood Protection Asset Management Plan

In response to a question, Mr Ruffell explained the proposal to move to q100 flood modelling as the basis for stormwater designs, and that an equivalent provision was being included in the review of Council's Land Development Manual.

Resolved

THAT the report Water Supply, Wastewater, Stormwater/Flood Protection Asset Management Plans 2015-2025 (A1163082) and its attachments (A824126, A824068 and A824368) be received.

Lawrey/Noonan

Carried

Recommendation to Council

THAT the Water Supply, Wastewater, Stormwater/Flood Protection Asset Management Plans 2015-2025 be adopted as the versions to inform the Long Term Plan 2015-2025.

Noonan/Lawrey

Carried

LAND

11. Airport Easement for Purposes of Power

Document number A1160764, agenda pages 25-28 refer.

Attendance: Councillor Barker declared an interest, and took no part in the discussion or decision-making for this item.

Resolved

THAT the report Airport Easement for Purposes of Power (A1160764) and its attachment (A1163463) be received.

Lawrey/Skinner

Carried

Recommendation to Council

THAT the easement in favour of Network Tasman Limited shown on plan LT450260 be granted pursuant to s48 Reserves Act 1977;

AND THAT all legal costs be incurred by Nelson Airport Limited in this matter.

Lawrey/Skinner

Carried

12. Corder Park Reserve Utility Easements

Document number A1157321, agenda pages 29-32 refer.

Resolved

THAT the Corder Park Reserve Utility Easements Report (A1157321) and its attachment (A1135226) be received.

Lawrey/Davy

Carried

Recommendation to Council

THAT the Council consent to granting the easements over reserve land subject to the Reserves Act 1977 under delegated authority from Minister of Conservation.

Noonan/Skinner

Carried

There being no further business the meeting ended at 12.06pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Minutes of a meeting of the Planning and Regulatory Committee

Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson

On Thursday 8 May 2014, commencing at 10.14am

Present: Councillor B McGurk (Chairperson), Her Worship the Mayor (R Reese), Councillors R Copeland, E Davy, K Fulton (Deputy Chairperson), M Lawrey and M Ward

In Attendance: Councillors L Acland, G Noonan, P Matheson, P Rainey and T Skinner, Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Chief Financial Officer (N Harrison), Acting Group Manager Strategy (N McDonald), Acting Group Manager Environment (G Carlyon), Kaihautū/Acting Manager Community Partnerships (G Mullen), Group Manager Support Services/Acting Group Manager Community Services (H Kettlewell), Manager Communications (A Ricker), Manager Administration (P Langley), and Administration Adviser (E-J Ruthven)

Apology: Councillor I Barker

1. Apology

Resolved

THAT the apology from Councillor Barker be received.

Davy/Ward

Carried

2. Interests

There were no updates to the Interests Register, and no conflicts of interest with agenda items were declared.

3. Confirmation of Order of Business

The Chairperson explained that there was one additional public forum presentation to those noted on the agenda.

4. Public Forum

4.1 Back Beach Erosion

Mr Atkinson spoke about erosion at Tahunanui Back Beach and tabled a document (A1168611). He spoke about the tidal movement of the Blind Channel and its affect on sand movement in the area. He suggested that the Committee reconsider a 1987 report that had identified a deflecting abutment to direct the course of the Blind Channel as a potential solution to erosion at Back Beach.

In response to questions, Mr Atkinson explained his view that the Blind Channel was best directed toward dumping grounds in Tasman Bay behind Rabbit Island. He also noted his view that if the current sand movement continued, the shipping lane was likely to decrease in depth and require extensive dredging in future years.

4.2 Woodburners

Mr Neville D'Herville spoke about woodburners and tabled a document (A1186608). He explained he had invented the 'fluecube', which would prevent smoke emissions from chimneys. He said that the fluecube had been tested extensively overseas, but noted his view that the New Zealand testing regime was inadequate and designed to block his product from the New Zealand market.

Mr D'Herville noted his opinion that the fluecube sat outside the relevant building standards, and that as a consequence, they were not required to be tested. In response to a question, he said that other New Zealand councils had accepted the outcome of international tests, and were happy for the product to be used on chimneys in their localities.

4.3 Woodburners

Mr Harry Pearson spoke about woodburners and tabled a document (A1186606). He said he supported woodburner restrictions being relaxed, to allow people living in older, cold homes to be able to use woodburners to keep warm throughout winter. He added that many old homes had poor insulation or received little sun, making them expensive to heat by other means.

Mr Pearson emphasised that wood was a local resource, carbon neutral, plentiful and cheap. He noted that clean air was also important, and said that greater education and enforcement was required to ensure that people were using appropriate, dry wood of a correct size in their woodburners.

In response to questions, Mr Pearson suggested that, despite high prices, many people would take the option to replace old woodburners with more modern woodburners, as by doing so they would increase the value of their house. He added that more woodburners should not

result in an increase of smoky chimneys if education and enforcement of good practices were bolstered.

4.4 Woodburners

Mr Neville Male spoke about woodburners, and noted Greypower's position that the current restriction on woodburners in the Nelson area had negative effects for low income families. He said that there was no evidence that woodsmoke was medically linked to deaths, and that many other countries around the world allowed much greater levels of PM¹⁰ than New Zealand.

In response to questions, Mr Male noted that Greypower Nelson had not canvassed its' members views on the issue, but said he had received a number of concerns from members. He added that many members agreed that they did not want a return to the air quality issues of a decade ago. He said that the key issue for Greypower members was the ability to heat homes in an affordable manner, and that Greypower supported the government's Warm Home Heating policy.

In response to a further question, Mr Male said that, if used properly, heat pumps could be an affordable form of heating a home, however there were issues around efficient use of heat pumps.

5. Petition

- 5.1 Ms Melissa Short presented a petition about woodburners (A1184078). She explained that there were approximately 800 signatures, and drew councillors' attention to comments included within the petition.

In response to questions, she said that the petition called for a sensible review of the rules regarding woodburners, and in particular, allowing concessions where there was room within particular air sheds to do so.

Attendance: The meeting adjourned for morning tea from 11.12am to 11.19am.

6. Confirmation of Minutes – 20 March 2014

Document number A1159073, agenda pages 7-15 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council – Planning and Regulatory Committee, held on 20 March 2014, be confirmed as a true and correct record.

Fulton/Ward

Carried

7. Status Report

Document number A1155974, agenda pages 16-17 refer.

Resolved

THAT the Status Report - Planning and Regulatory Committee 8 May 2014 (A1155974) be received.

Davy/Ward

Carried

8. Chairperson's Report

There was no Chairperson's report.

POLICY AND PLANNING

9. Nelson Air Quality Plan and Woodburner Review

Document number A1169793, agenda pages 18-51 refer.

Acting Group Manager Environment, Greg Carlyon, and Principal Planner, Matt Heale, presented the report. They introduced representatives from the Ministry for the Environment, the Nelson Marlborough District Health Board, and Environet, who were available to answer questions if required.

Mr Heale summarised the report. He said that, if the restrictions regarding woodburners were to be relaxed at a later date, it was important to continue ensuring compliance to the National Environmental Standard for Air Quality (NESAQ), and to understand what the implications of having a greater number of woodburners would be. He emphasised the need for good science to underline any future work in this area, and added that, if a Plan Change were later indicated, it would have the best chance of success if fully informed by scientific information and modelling.

There was a discussion regarding research undertaken to date for each Airshed. In response to a question, Mr Heale explained that Emily Wilton, of Environet, had been commissioned to consider capacity in Airshed A, and that similar investigations were required into the other Airsheds. In response to further questions, he said that Airshed A had been targeted in the first instance, as it was the Airshed about which the most information was currently held, and that home heating discharges made up a significant part of all discharges as against other Airsheds.

Emily Wilton, of Environet, joined the meeting. In response to a question, she explained the methodology and survey work undertaken to gather relevant information for each Airshed, the nature of the emission reduction targets within each Airshed, and what these targets

meant in practical terms with regards to home heating emissions. She added that emission reductions in Airshed A had reached a plateau, and the Airshed was no longer on track to meet the NESAQ.

There was a discussion regarding the scientific evidence that had resulted in the development of the Nelson Air Quality Plan in 2001. In response to questions, Ms Wilton explained that knowledge regarding emissions had progressed significantly since 2001, however it had been noted at that time that there were smoke pollution issues across all Airsheds in Nelson.

Attendance: Councillors Davy and Lawrey left the meeting at 11.54am.

In response to further questions, Mr Heale and Ms Wilton clarified that it was possible for the review work to include the health impacts of pollution.

There was a discussion regarding the approach to woodburners taken by Environment Canterbury. In response to questions, Mr Heale explained that the involvement of government commissioners and CERA meant that the Canterbury context was significantly different to Nelson. Ms Wilton added that Environment Canterbury was currently reviewing its rules, noting that it had a much larger gap to bridge with regards to the NESAQ than Nelson.

Attendance: Councillors Davy and Lawrey returned to the meeting at 12.03pm.

There was a discussion regarding Plan Change processes, and Mr Heale outlined the legal advice received in this regard and the likely timeframes involved.

Attendance: Councillor Fulton left the meeting at 12.09pm.

There was a further discussion regarding the budget required to collect sufficient information across all Airsheds. In response to a question, Acting Group Manager Environment, Greg Carlyon, explained that monitoring work across all Airsheds would be in the order of \$40,000, but that if modelling work were also undertaken, it was likely that a budget of up to \$100,000 would be required.

Attendance: Councillor Lawrey left the meeting at 12.19pm.

In response to a question, Mr Heale outlined current initiatives being undertaken to support people to warm their homes, for example, through better insulation. Environmental Programmes Officer, Richard Frizzell, joined the meeting and outlined eco design advisory work and work undertaken with the Nelson Marlborough District Health Board in this area. He added that the Ministry for the Environment had a work stream around efficient use of woodburners.

Attendance: Councillor Lawrey returned to the meeting at 12.26pm.

In response to a question, Mr Heale advised that there was no mechanism whereby Council could allow an amnesty on the use of non-compliant woodburners without engaging in the Plan Change process. Mr Carlyon added that, in order to gather reliable information, it was important to consider woodburner use across all Airsheds as they currently stood, and that any such amnesty, aside from being unlawful, would result in unreliable data being collected over the 2014 winter.

Councillor Davy, seconded by Her Worship the Mayor moved

THAT the report Nelson Air Quality Plan and Woodburner Review (A1169793) and its attachments (A1178230, A1178227, A1178240 and A1178235) be received.

Recommendation to Council

THAT the establishment of a working party and stakeholders group for the purpose of a review of the air quality provisions of the Nelson Resource Management Plan be implemented;

AND THAT a budget of \$100,000 be included in the Annual Plan to enable the review to be completed in a timely fashion.

There was a discussion regarding whether it was appropriate to form a working party and engage with stakeholders prior to collecting sufficient information to inform whether any changes to the Nelson Air Quality Plan were required. It was agreed that it was important to understand the health and wellbeing of Nelson residents alongside gathering information across all Airsheds, and that engaging with stakeholders at an early time meant that any future actions would be more robust.

There was further discussion during which the need to understand issues across all Nelson Airsheds, and the practical recommendations contained within the officer report were noted. With the agreement of the meeting, the mover and seconder amended the recommendation to Council motion to

THAT the establishment of a working party and stakeholders group for the purpose of a review of the air quality provisions of the Nelson Resource Management Plan be implemented, noting that the work is to be carried out across all airsheds during winter 2014 to allow decision making to be made at an airshed level. This work will be informed by resident surveys/engagement and compliance monitoring;

AND THAT a budget of \$100,000 be included in the Annual Plan to enable the review to be completed in a timely fashion;

AND THAT this work is reported back to Council by November 2014;

AND THAT Council explores alternative funding options, such as Envirolink, to subsidise the cost of inventory/modelling work;

AND THAT Council monitor progress towards achieving National Environmental Standards for Air Quality targets;

AND THAT Council maintains a watching brief on advances in ultra low emission woodburners;

AND THAT Council continues its programme of providing advice from Council's Eco Design Advisor on options for creating warm, healthy homes;

AND THAT Council extends its "Warm and Healthy Homes" campaign this winter to focus on promoting good home heating practices;

AND THAT Council works with the Energy Efficiency and Conservation Authority, and other potential partner organisations, to seek local funding support for insulation subsidies for those people currently living in cold homes;

AND THAT Council continues discussions with government agencies to investigate compliance issues and options for reducing air discharges from government owned buildings.

Attendance: Councillor Fulton returned to the meeting at 12.55pm.

Resolved

THAT the report Nelson Air Quality Plan and Woodburner Review (A1169793) and its attachments (A1178230, A1178227, A1178240 and A1178235) be received.

Davy/Her Worship the Mayor

Carried

Recommendation to Council

THAT the establishment of a working party and stakeholders group for the purpose of a review of the Nelson Air Quality Plan be implemented,

noting that the work is to be carried out across all airsheds during winter 2014 to allow decision making to be made at an airshed level. This work will be informed by resident surveys/engagement and compliance monitoring;

AND THAT a budget of \$100,000 be included in the Annual Plan to enable the review to be completed in a timely fashion;

AND THAT this work is reported back to Council by November 2014;

AND THAT Council explores alternative funding options, such as Envirolink, to subsidise the cost of inventory/modelling work;

AND THAT Council monitor progress towards achieving National Environmental Standards for Air Quality targets;

AND THAT Council maintains a watching brief on advances in ultra low emission woodburners;

AND THAT Council continues its programme of providing advice from Council's Eco Design Advisor on options for creating warm, healthy homes;

AND THAT Council extends its "Warm and Healthy Homes" campaign this winter to focus on promoting good home heating practices;

AND THAT Council works with the Energy Efficiency and Conservation Authority, and other potential partner organisations, to seek local funding support for insulation subsidies for those people currently living in cold homes;

AND THAT Council continues discussions with government agencies to investigate compliance issues and options for reducing air discharges from government owned buildings.

Davy/Her Worship the Mayor

Carried

Attendance: The meeting adjourned for lunch from 12.56pm to 1.26pm, during which time Councillor Fulton left the meeting.

10. Maori Input into Council RMA Processes and Decision Making

Document number A1165132, agenda pages 52-58 refer.

Kaihautū, Geoff Mullen, and Acting Group Manager Environment, Greg Carlyon, presented the report.

It was noted that the legislative requirements for input into Resource Management Act processes and decision making had arisen as a result of Te Tau Ihu Treaty Settlements being finalised.

Councillors reflected on the process that had been undertaken by the Iwi of Te Tau Ihu to reach treaty settlement, and agreed that this milestone should be appropriately celebrated between the Iwi and three Councils of Te Tau Ihu.

Resolved

THAT the Planning and Regulatory Committee receives the report A1165132 on Māori input into RMA processes and decision making.

McGurk/Copeland

Carried

Recommendation to Council

THAT Council acknowledges the RMA policy/plan making and resource consent process proposed in report A1165132 for meeting the legislative requirement as a result of the Treaty of Waitangi Te Tau Ihu Settlement Act for Māori input in Resource Management Act processes and decision making, which includes:

- (i) Inviting iwi to participate early on in the Nelson Plan development, and***
- (ii) Ensuring internal processes provide for iwi interests in resource consents processes;***

AND THAT the Council directs officers to continue discussions with iwi with a view to presenting a report to Council on an agreed process for Māori input into Resource Management Act 1991 processes and decision making and funding options.

McGurk/Copeland

Carried

REGULATORY

11. Regulatory Report for 1 January to 31 March 2014

Document number A1172822, agenda pages 59-72 refer.

Manager Consents and Compliance, Mandy Bishop, and Team Leader Building Inspections, Peter Bothwell, joined the meeting and presented the report.

Attendance: Councillor Ward left the meeting at 1.42pm.

In response to a question, Mr Bothwell explained several reasons for the reduction in building consent numbers.

There was a discussion regarding resource consent applications for taking water from the Stoke aquifer. In response to a question, Ms Bishop explained that McCashins understood the reasons why half the water take applied for was granted, and had provided positive feedback regarding the process.

There was a discussion regarding parking enforcement activities. In response to a question, Ms Bishop noted guidelines that existed for waiving parking tickets. She added that it was possible to provide comparisons of monthly ticket numbers to previous years, but added that it was important to consider the number of patrollers on duty when considering such comparisons.

Resolved

THAT the Regulatory Report for 1 January to 31 March 2014 (A1172822) be received.

McGurk/Copeland

Carried

12. Parking and Vehicle Control Bylaw (2011), No 207 Amendments to Schedules

Document number A1172100, agenda pages 73-89 refer.

Resolved

THAT the report Parking Vehicle Control Bylaw (2011), No. 207 Amendments to Schedules and its attachments (A1172922, A1172924, A1172925, A1172927, A1172930, A1172931, A1172932 and A1172933) be received;

AND THAT the following alterations to the Schedules of Bylaw No 207, Parking and Vehicle Control (2011) be approved:

- **Schedule 4: Special Parking Areas;**
- **Schedule 9: No Stopping;**
- **Schedule 14: Give Way Signs.**

Copeland/Lawrey

Carried

There being no further business the meeting ended at 1.55pm

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Minutes of a meeting of the Community Services Committee

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Thursday 15 May 2014, commencing at 2.03pm

Present: Councillor P Rainey (Chairperson), Her Worship the Mayor (R Reese), Councillors R Copeland, M Lawrey, P Matheson, G Noonan, T Skinner, and M Ward

In Attendance: Councillors L Acland, I Barker, K Fulton and B McGurk, Chief Executive (C Hadley), Acting Group Manager Community Services (H Kettlewell), Acting Group Manager Strategy (N McDonald), Group Manager Infrastructure (A Louverdis), Chief Financial Officer (N Harrison), Manager Communications (A Ricker), Manager Administration (P Langley), Administration Adviser (E-J Ruthven), and Youth Councillors (C Lindley and C Rumsey)

1. Apologies

There were no apologies.

2. Interests

There were no updates to the Interests Register, and no conflicts of interest with agenda items were declared.

3. Confirmation of Order of Business

The Chairperson explained that Ms Justine McDonald was unavailable to attend public forum, but that Ms Moira Bauer would make a presentation instead.

He added that the representatives from Dramatix Theatre were no longer able to attend at public forum.

4. Public Forum

4.1 Brook Valley Holiday Park

Ms Moira Bauer spoke on behalf of the Brook Valley Community Group regarding the Brook Valley Holiday Park, and tabled a copy of her presentation (A1187896). She said that the Community Group

strongly supported retaining the camp ground, and noted that permanent residents at the camp were open to assisting with running the campground.

Ms Bauer said that the Brook Waimarama Sanctuary and the Brook Valley Holiday Park were complementary activities that would be able to operate next to each other. However, she noted concerns that the Brook Waimarama Sanctuary trust appeared to be encroaching into the campground, and suggested that it would be difficult for the campground to operate if Sanctuary buildings were located within the campground area.

4.2 Menzshed and Community Share Timebank Initiatives

Mr Graeme O'Brien spoke about the Menzshed and Community Share Timebank initiatives, and noted that committee had recently been formed to progress these initiatives.

He spoke about the development of the Nelson Menzshed, and said that the group was looking for an appropriate location for the shed. He suggested that Founders Park would be a good location, and asked Council to assist with securing a shed there. He added that the Menzshed would be available to undertake maintenance work at Founders Park in exchange for a suitable premise there.

Mr O'Brien also outlined the Community Share Timebank. He explained that it was an online sharing network, in which people could utilise skills towards registered charities. For example, he said, rather than paying an annual membership to the Menzshed, members could swap their skills and donate a number of voluntary hours towards different charities.

In response to questions, Mr O'Brien said that he had not approached NMIT as a possible location to date, and felt that Founders Park may be a more appropriate location with regards to being able to undertake maintenance work there in exchange for a premise. He added that Menzshed members may not be interested in a formal mentoring scheme, although they often mentored other members in an informal sense.

The Chairperson said that clarification would be sought from officers, and that the issue could be brought back to a future meeting if appropriate.

Attendance: Her Worship the Mayor left the meeting at 2.31pm.

5. **Confirmation of Minutes – 27 March 2014**

Document number A1163376, agenda pages 7-14 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council - Community Service Committee, held on 27 March 2014, be confirmed as a true and correct record.

Matheson/Ward

Carried

6. Status Report – Community Services Report 15 May 2014

Document number A1157454, agenda page 15 refers.

Resolved

THAT the Status Report – Community Services 15 May 2014 (A1157454) be received.

Noonan/Lawrey

Carried

7. Chairperson’s Report

There was no Chairperson’s report.

REPORTS FROM COMMITTEES

8. Nelson Youth Council

Chloe Rumsey and Carla Lindley gave an update regarding Nelson Youth Council activities. They explained that Youth Week would take place from Monday 19 May, and that the Youth Council had organised a quiz night at Nelson College for Girls as a Youth Week event, involving approximately 80 young people.

They added that they had recently presented a submission to the draft Annual Plan hearings, and outlined future activities including a tree planting event at Tahunanui to mark World Environment Day, presenting a Rockquest Award, working with the Registrar of Electors to promote voting registration amongst young people and working alongside Gail Collingwood to prepare for Heritage Week next year.

8.1 Nelson Youth Council – 3 March 2014

Document number A1149331

Recommendation

THAT the minutes of a meeting of the Nelson Youth Council, held on 3 March 2014, be received.

Ward/Copeland

Carried

Community Services Committee
15 May 2014

8.2 Nelson Youth Council – 28 March 2014

Document number A1167266

Recommendation

THAT the minutes of a meeting of the Nelson Youth Council, held on 28 March 2014, be received.

Ward/Copeland

Carried

8.3 Nelson Youth Council – 16 April 2014

27-31

Document number A1172870

Recommendation

THAT the minutes of a meeting of the Nelson Youth Council, held on 16 April 2014, be received.

Ward/Copeland

Carried

PUBLIC EXCLUDED BUSINESS

9. Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Community Services Committee – Public Excluded – 27 March 2014	Section 48(1)(a) The public conduct of this matter would be likely to	The withholding of the information is necessary:

Community Services Committee
15 May 2014

	These minutes confirm the minutes of the Community Services Committee meeting of 28 January 2014 and also contain information regarding:	result in disclosure of information for which good reason exists under section 7	
	Founders Leases 2014		<ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations
2	Brook Waimarama Sanctuary Lease This report contains information regarding a formal lease of the Brook Conservation Reserve to the Brook Waimarama Sanctuary Trust for the purposes of a wildlife sanctuary pursuant to the Reserves Act 1977.	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
3	Founders Leases 2014 Reconsideration	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations

Noonan/Copeland

Carried

The meeting went into public excluded session at 2.37pm and resumed in public session at 3.57pm.

10. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Rainey/Noonan

Carried

There being no further business the meeting ended at 3.57pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Minutes of a meeting of the Governance Committee

Held at the Tahunanui Conference Centre

On Thursday 22 May 2014, commencing at 9.02am

Present: Councillor I Barker (Chairperson), Her Worship the Mayor (R Reese), Councillors L Acland, E Davy, K Fulton, B McGurk, P Matheson, and G Noonan

In Attendance: Chief Financial Officer (N Harrison), Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Group Manager Support Services/Acting Group Manager Community Services (H Kettlewell), Administration Adviser (E-J Ruthven)

Apologies: Councillor P Rainey, and Her Worship the Mayor for early departure.

1. Apologies

Resolved

THAT apologies be received and accepted from Councillor Rainey, and Her Worship the Mayor for early departure.

Acland/McGurk

Carried

2. Interests

There were no updates to the Interests Register, and no conflicts of interest with agenda items were declared.

3. Confirmation of Order of Business

The Chairperson advised that there was a public forum presentation.

There was no further change to the order of business.

4. Public Forum

4.1 Review of Events relating to Closure of the Trafalgar Centre

Mr Kerry Neal spoke about the report 'Review of Events relating to Closure of the Trafalgar Centre Paru Paru Road, Nelson' undertaken by Mr Alan Bickers. He said that the conclusions of the report would be useful to Council in the future.

Mr Neal suggested that the report did not support the closure of the Trafalgar Centre. He said that the report's comments on this issue were based on interim draft information provided to him by Council, and suggested that the report conclusions regarding the closure of the Trafalgar Centre should be modified. He quoted from the report that the s124 notice did not prevent public access to the building, and that this was a separate matter for Council to consider.

5. Confirmation of Minutes – 3 April 2014

Document number A1167749, agenda pages 8-15 refer.

The Chairperson advised a small correction in item 7, substituting the words 'external members' for the words 'an external member'.

Resolved

THAT the minutes of a meeting of the Nelson City Council - Governance, held on 3 April 2014, be confirmed as a true and correct record, with the substitution of the words "external members" for the words "an external member" in item 7.

Davy/Her Worship the Mayor

Carried

6. Status Report – Governance 22 May 2014

Document number A1160658, agenda page 16 refers.

The Chairperson outlined Council's desire to ensure involvement by the Economic Development Agency in the development of the Long Term Plan.

Attendance: Councillor Fulton joined the meeting at 9.15am.

Resolved

THAT the Status Report – Governance 22 May 2014 (A1160658) be received.

McGurk/Matheson

Carried

7. Chairperson's Report

The Chairperson spoke about the practice of appointing non-elected members to committees, and noted that it had been Council policy since the 1970s to have non-elected members with full voting rights sit on committees. He added that the intention to appoint such members had been clearly indicated at the start of the Council term, when the Committee structure had been established.

He outlined the benefits of having non-elected members present on the Governance and Planning and Regulatory Committees, and noted the robust process undertaken to identify individuals able to offer their expertise for the benefit of the Nelson community.

Resolved

THAT the verbal Chairperson's Report be received.

Barker/Acland

Carried

GOVERNANCE

8. Uniquely Nelson Business Plan 2014/15

Document number A1171894, agenda pages 17-34 refer.

Uniquely Nelson Manager, Cathy Madigan, and Chairman, Ian Williams, joined the meeting.

They thanked Council for its support to date, and explained some of the recent activities undertaken by Uniquely Nelson. They noted that activities focused on experiencing Nelson city and the diversity of Nelson's culture.

There was a discussion regarding Uniquely Nelson's plans regarding winter parking. In response to a question, Ms Madigan explained that the free Tuesday parking would not proceed this winter, as there was no obvious benefit to retailers from it. She said Uniquely Nelson would prefer to utilise initiatives that rewarded customers with a rebate on parking in return for receipts from retailers. She added that Uniquely Nelson was working with SBL on marketing initiatives, but that currently there was no desire to exchange free bus tickets for retail spend.

There was a further discussion regarding online tools for retailing. In response to a question, Ms Madigan and Mr Williams noted that Uniquely Nelson was looking to develop an e-commerce platform, and was encouraging retailers to embrace online technology.

Ms Madigan and Mr Williams left the meeting.

There was a discussion regarding the process for receiving the business plan. In response to a question, Group Manager Support Services, Hugh Kettlewell, explained that as Uniquely Nelson was not a Council-controlled organisation, there was no need to formally approve the business plan.

It was noted that it was preferable to be able to engage in dialogue with Uniquely Nelson regarding the development of the business plan, and to provide feedback, such as including performance measures, and it was suggested that these could be included in a review of the Memorandum of Understanding.

Resolved

THAT the report Uniquely Nelson Business Plan 2014/15 (A1171894) and its attachments (A1171700 and A569088) be received.

Davy/Noonan

Carried

9. Nelson Tasman Business Trust Business Plan 2014/15

Document number A1176228, agenda pages 35-47 refer.

Sarah Holmes, Ian Kearney and Rochelle Selby-Neal of the Nelson Tasman Business Trust joined the meeting.

They thanked Council for their on-going support, outlined Business Trust activities, and noted their value particularly for small to medium-sized businesses. They explained that they worked alongside various regional and national organisations, had increasing numbers of participants at meetings and a high degree of customer satisfaction.

Mr Kearney spoke about the Trust's involvement with Marlborough businesses over many years. He said that Marlborough District Council had recently approved funding to establish a similar trust, and had requested that the Nelson Tasman Business Trust assist with establishing and overseeing the new Marlborough trust.

In response to a question, Ms Holmes explained that the proportion of funding received from Tasman District Council was less than the proportion of Tasman businesses benefitting from the Trust. She explained that the Trust had approached Tasman District Council to increase its level of funding, and had been received positively.

A suggestion was made that rent review for the Nelson Tasman Business Trust be considered within the Long Term Plan 2015-2025.

Resolved

THAT the report Nelson Tasman Business Trust Business Plan 2014/15 (A1176228) and its attachments (A1175310 and A777074) be received.

Noonan/Fulton

Carried

10. Independent Review – Southern End, Trafalgar Centre

Document number A1180055, agenda pages 48-50 refer.

The Chief Executive presented the report.

In response to questions, she confirmed that the report 'Review of Events relating to Closure of the Trafalgar Centre, Paru Paru Road, Nelson' by Alan Bickers concluded that closure of the Trafalgar Centre by Council was an appropriate course of action for Council to take.

There was a discussion regarding risk management for current Council projects. In response to questions, the Chief Executive explained measures that had been undertaken to improve risk management in Council projects, including that all capital projects were planned and project managed by the Infrastructure team, regardless of the nature of the facility being built. She said that Council currently had a strong project management approach to Council projects, but that it was appropriate to identify where the 'business case' approach advocated by Mr Bickers could be incorporated as well.

Councillors discussed the concept of best practice, and it was noted that the standard of what was considered to be best practice moved with advances in knowledge. It was further noted that Mr Bickers' report had concluded that Council actions in 2007 with regards to the relative risk regarding liquefaction damage at the Trafalgar Centre site were appropriate and in accordance with accepted best practice of the day.

There was a further discussion regarding the involvement of elected members in project governance committees. In response to a question, the Chief Executive agreed that this was a useful practice where appropriate, and noted that there were currently projects underway that involved a project governance team. She added that it was also important to ensure projects were handed over to officers to be able to carry them out.

In discussing the report, councillors agreed that it was a comprehensive report, which highlighted that Council had acted responsibly in deciding to close the Trafalgar Centre.

Resolved

THAT the report Independent Review – Southern End, Trafalgar Centre (A1180055) and its attachment (A1180082) be received.

Davy/Fulton

Carried

Recommendation to Council

THAT Council accept the recommendations in Alan Bickers' report dated April 2014 (A1180082);

AND THAT Council note the business case approach to projects, as set out in the Independent Review of the Southern End, Trafalgar Centre, will be reviewed and incorporated into management practices for use in significant Council projects.

Davy/Fulton

Carried

Attendance: The meeting adjourned for morning tea from 10.38am to 11.00am, during which time Her Worship the Mayor left the meeting.

11. Long Term Plan Workshops March to May 2014

Document number A1184322, agenda pages 51-72 refer.

There was a discussion regarding the inclusion of workshop notes as attachments to the report, and some councillors expressed surprise that these had been included on a meeting agenda. It was noted that members of the public were often interested in understanding what took place in workshops, and that the notes identified the discussions held, with no formal decisions made.

In response to a question, the Chief Executive explained that the purpose of including workshop notes was to ensure that officer actions were in accordance with the general direction given at workshops. She said that increasing audit expectations meant that local government decision making would be subject to greater scrutiny, and that in this manner, it was helpful for workshop notes to form a part of the formal record.

Resolved

THAT the report Long Term Plan Workshops March to May 2014 (A1184322) and its attachments (A1161440, A1187274, A1183906 and A1185413) be received.

Davy/McGurk

Carried

Governance Committee
22 May 2014

FINANCE

12. Finance Report for the Period Ending 31 March 2014

Document number A1174527, agenda pages 73-89 refer.

Chief Financial Officer, Nikki Harrison, presented the report. She noted that there had been a slight non-compliance with funding maturity profiles in the five years plus category during March, which related to a Local Government Funding Agency bond moving from the five years plus, to the three to five years category. She said that the non-compliance had been remedied by the issue of a further Local Government Funding Agency Bond on 2 April 2014, being the first opportunity to remedy the breach in this manner.

In response to a question, Ms Harrison explained that the report identified a large number of outstanding rates, as the report was written when the fourth instalment had just been levied. She said that there were no concerns regarding the level of outstanding rates.

In response to further questions regarding desludging at Nelson North Wastewater Treatment Plant, Group Manager Infrastructure, Alec Louverdis, explained that the cost for desludging had come in significantly under budget. He said that work had now commenced on site, and that some work would continue into the next financial year.

Resolved

THAT the Finance Report for the Period ending 31 March 2014 (A1174527) and its attachments (A1173310, A1181631, A1170658 and A793514) be received and the variations noted.

Matheson/Acland

Carried

13. Financial Reporting and Prudence Regulations 2014

Document number A1172443, agenda pages 90-91 refer.

Resolved

THAT the report Financial Reporting and Prudence Regulations 2014 (A1172443) be received.

Davy/McGurk

Carried

14. Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Governance Committee – Public Excluded Minutes – 3 April 2014</p> <p>These minutes contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p>
	<p>Management Letter to Council for the Year Ending 30 June 2013 from Audit New Zealand, including a resolution that the letter to Council on the audit of NCC for the year ending 30 June 2013 be released from public excluded once finalised by Audit NZ.</p>		<ul style="list-style-type: none"> • Section 7(2)(g) To maintain legal professional privilege
2	<p>Ridgeways Joint Venture Statement of Intent and Half Yearly Report 2014</p> <p>This report contains information regarding the Ridgeways Joint venture</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(b) To protect information that

Governance Committee
22 May 2014

	six months results including the half yearly report.	exists under section 7	may disclose a trade secret or the commercial position of a person
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Davy/Noonan

Carried

The meeting went into public excluded session at 11.27am and resumed in public session at 11.43am.

15. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Davy/McGurk

Carried

There being no further business the meeting ended at 11.43am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date