



AGENDA

Ordinary meeting of the

Community Services Committee

**Thursday 4 December 2014
Commencing at 9.00am
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

Membership: Councillor Pete Rainey (Chairperson), Her Worship the Mayor Rachel Reese, Councillors Ruth Copeland, Matt Lawrey, Paul Matheson, Gaile Noonan (Deputy Chairperson), Tim Skinner and Mike Ward

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)
- It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items.

Apologies

1. Confirmation of Order of Business

2. Interests

- 2.1 Updates to the Interests Register
- 2.2 Identify any conflicts of interest in the agenda

3. Public Forum

3.1 Body in Space Theatre Company

Lisa Allan will speak about upcoming events and ideas

3.2 Keep Victory Safe

9-14

Document number A1281967

Gayle Petch, Marcia Higgs, Flower Bradley, Malia Klinge and Sergeant Matthew Elliot will speak about CCTV in Victory Square

3.3 Youth & Community Facility Trust

Dave Atoa of the Youth and Community Facility Trust will provide an update on the Trust and challenges

3.4 Nelson Society of Modellers

Tracy Gibbs will speak about the Tahunanui pond

4. Confirmation of Minutes

4.1 30 October 2014

15-23

Document number A1267887

Recommendation

THAT the minutes of the meeting of the Community Services Committee, held on 30 October 2014, be confirmed as a true and correct record.

4.2 4 November 2014 24-26

Document number A1269607

Recommendation

THAT the minutes of the extraordinary meeting of the Community Services Committee, held on 4 November 2014, be confirmed as a true and correct record.

5. **Status Report – Community Services 4 December 2014** 27

Document number A1157454

Recommendation

THAT the Status Report – Community Services 4 December 2014 (A1157454) be received.

6. **Chairperson’s Report**

RECREATION AND LEISURE

7. **Modellers’ Pond – Update** 28-34

Document number A1115742

Recommendation

THAT the report Modellers’ Pond Update (A1115742) and its attachment (A1281762) be received;

AND THAT Council note that the option to utilise fish to control the weed and algae in the Modellers’ Pond is no longer considered a viable solution;

AND THAT a detailed assessment at an estimated cost of \$30,000 on the environmental impacts, capital investment and associated long-term, operational and maintenance costs be undertaken on three options, namely:

- 1. Continue to manually clean into the future; or**
- 2. Fill in the Modellers' Pond, landscape and maintain into the future; or**
- 3. Modify the Modellers' Pond to minimise ongoing operational and maintenance costs;**

AND THAT Council approve this additional cost as unbudgeted operational expenditure;

AND THAT staff engage with Pond users and a Tahunanui community representative and seek their contributions in assessing the options;

AND THAT results of this detailed assessment be reported back to the Community Services Committee to be able to guide deliberations on the Long-Term Plan.

8. Brook Recreation Reserve Management Plan 35-37

Document number A1273173

Recommendation

THAT the report Brook Recreation Reserve Management Plan (A1273173) be received;

AND THAT due to public interest and timing issues, responsibility for considering the draft Brook Recreation Reserve Management Plan be handed back to Council.

Recommendation to Council

THAT responsibility for hearing and making decisions on objections and comments on the draft Reserves Management Plan be delegated to the Community Services Committee.

9. Upgrade of Tahuna Beach Camp Boilers

38-40

Document number A1271102

Recommendation

THAT the report Upgrade of Tahuna Beach Camp Boilers (A1271102) be received.

Recommendation to Council

THAT Council extends the principal loan to Tahuna Beach Camp Incorporated by \$120,000 for the purpose of upgrading coal fired boilers, subject to all necessary consents being in place;

AND THAT Tahuna Beach Camp Incorporated continues to repay the principal loan at the rate of \$7,000 per month;

AND THAT Tahuna Beach Camp Incorporated continues to repay the interest accrued on the entire loan on a quarterly basis.

ARTS, FESTIVALS AND EVENTS

10. Cultural Display Space at Founders Heritage Park

41-62

Document number A1271845

Recommendation

THAT the report Cultural Display Space at Founders Heritage Park (A1271845) and its attachment (A253745 and A1278589) be received.

Recommendation to Council

THAT \$10,000 is allocated in the draft Long Term Plan 2015-25 to fund a report, cost estimates and detailed drawings for a cultural display space at Founders Heritage Park.

PUBLIC EXCLUDED BUSINESS

11. Exclusion of the Public

Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Status Report – Public Excluded – 4 December 2014</p> <p>This report contains information regarding:</p> <p>Stoke Community and Sports Facility</p> <p>Property Purchase</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(i) To carry out negotiations
2	<p>Community Leases – Omnibus Report</p> <p>This report contains information regarding:</p> <p>Granting new community leases.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(h) To carry out commercial activities • Section 7(2)(i) To carry out negotiations

12. Re-admittance of the public

Recommendation

THAT the public be re-admitted to the meeting.

Note:

- **Lunch will be provided at 12.30pm.**
- **Youth Councillors Jethro Burr and Carla Lindley will be in attendance at this meeting.**



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22/10/14

To whom it may concern,

The Victory Community Association has been advocating for the community needs for nearly 10 years. In the past the issue of security has come up often and been discussed amongst the community and trustees of the association. Tentative enquires regarding security cameras has been broached with local businesses and the Nelson City Council, however the associated costs have always been inhibiting for a small association with limited resources. The trustees of the association are predominately made up of individuals who live in the Victory area, we are interconnecting with community, local businesses, educational facilities, working and raising families here. The feedback we receive from the community is that some don't feel safe in the park and the negative behaviour of some individuals and groups is escalating.

The park is the central green space and hub for sporting and recreation activities for our community. The association with the help of grants, fundraising and hard work have managed to get playgrounds, lighting, barbeque and recently the drinking fountain for everyone to enjoy. These public assets are getting defaced and graffiti is becoming more prevalent recently. Security cameras would help to minimise some of this negative behaviour and make the community feel safer, bringing more people into our shared community spaces to enjoy the recreational facilities and have fun.

With the implementation of the recent community group Keep Victory Safe and their goals for achieving a safer community for Victory there has been positive moves in the direction of getting security cameras in the park. The Victory Community Association would like to state our intentions of full endorsing and supporting this initiative.

Thank you

Trish Walshe

VCA Coordinator

For and on behalf of the Trustees

A1280701 Gayle Petch, Keep Victory Safe
Public Forum, Community Services Committee
4 December 2014

PDF A1281967

PDF A1281992

Interview with North Esk Street on Tuesday 21 October 2014 resident name and contact details given but withheld.

Moved to North Esk Street in January of 2014. A month after moving in child of 8 went to the On The Spot Dairy on Toi Toi Street for milk at 8 a.m. in the morning. He rang me from the dairy for me to go and get him as he said he could not leave the shop because he had been chased across the park by a group of boys and they were waiting outside the dairy. They were a group of boys about 11 years old; as soon as they saw me coming across the park they took off. He has never been to the park since, he feels frightened.

In about February my son who is 15 and two of his mates went to play cricket at the nets in the park. The same group of boys climbed up onto the top of the nets and started spitting on my son and his mates. Their cricket gear was taken by the group of boys who took it away and then discarded it; my son and his friends got it back. My son is 15 and he is a good size but him and his friends are frightened by these kids because of the number of them.

There is just general intimidation when my sons and their friends go out. None of them will walk to school, Nelson College, Nelson Intermediate and Hampden Street because they feel threatened.

My niece and nephew who go to Hampden Street (parent teaches at Victory) will not walk between Hampden Street School and my home or from Victory to my home because they have both been physically assaulted by this gang of kids.

About 2 months ago my 15 year old was coming home with mates from Boys College and Antonio demanded the phone from one of the boys. Antonio grabbed at him and booted him, the other two boys ran home and asked me to phone the Police, which I did – the police did not come. This took place in the Park across from the Hampden Street steps - the poor boy who was new to Nelson, just moved up from Dunedin – was terrified. I told him to call the Police but because of personal circumstances he would not. He took a few hits to the head. He now bikes to school, so they can't get him. I believe a couple of the boys in the group may be named Kingslea and Layton.

Another time the same group of boys were in the tree in the front of my property right outside my bedroom window. I felt quite intimidated, so went outside and told them not to come into our property – the kid with the crazy eyes (Antonio) came right up into my face and told me he was going to do me in – he had absolutely no fear. (Recognized the boy as Antonio from the FB page Humans of Victory)

There was an event in the Park on Sunday and my boys would not go – because they feel afraid. Friends of my sons will not go through Victory for the same reasons.

About 4 weeks ago I reported an incident to the Police. My 15 year old loves mountain Biking – he does a circuit around the park and in the street and driveway – he went out into the Park and jumped a clay mound that the workman had left. Antonio came up and sat on top of it and started yelling abuse about how it was his park and his jump. My son moved away, Antonio followed him and threatened him that if he didn't leave his F----- Park he was going to stab him. I rang the Police – they did not come but

A1280677

Gayle Petch, Keep Victory Safe
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offered to come later on. I said "no" because I felt it would draw attention to us; and I do not want that. The kids are terrified that our dog who is home alone all day may be harmed.

I've noticed Antonio has started hanging out with Tai (I was a parent help at camp for Tai) and they have their red bandanas hanging out of their pockets.

All the kids from the street play in our yard because they won't go to the park. The group of boys stand opposite our driveway and yell abuse up to the kids.

A1280677

Gayle Petch, Keep Victory Safe
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Bhutanese Society of Nelson New Zealand

Incorporated-2541478

Charities commission Number: CC47868

Date: 21. 10.2014

To
The Chairperson,
Council Community Services Committee,
C/O Nelson City Council
Nelson.

Dear Sir/Madam,

It has been a concern for Victory Community Centre and different community groups living in Victory Square area since a couple of months. The residents of Victory Square areas feel unsafe and intimidated by certain groups/ individuals. It has been reported to Nelson Police and Victory Community Centre about the matter. They have been trying hard to sort out the problem; however, they are not being able to catch red- hand. I agree with the proposal of Victory Community Centre for setting the CCTV cameras in Victory Square areas for the recording of such stupid activities. Therefore, on behalf of Bhutanese Society of Nelson and the residence of Victory Square areas request you to consider the problem to be solved.

Thank you.

Yours Sincerely,
Govinda Regmi,
Chairperson Bhutanese Society

A1280680

Gayle Petch, Keep Victory Safe
Public Forum, Community Services Committee
4 December 2014

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23rd July, 2014

To Victory community Centre

Nelson Police

C/O David Cogger

Subject: Feeling unsafe in the Victory area (Totara Street and Gorrie Street).

We feel proud of being Victory residents; however some people felt threatened, insulted and intimidated. I am writing on behalf of Bhutanese Society of Nelson, that a group of young people ragged, threatened, insulted and intimidated some Bhutanese members in the above mentioned areas.

Cases:

1. Somebody peeped through the house no 22, Gorrie Street and intimidated, and threaten to one of the members of the house to go back to their country where they have come from.
2. This house is the house of newly arrived family, so some Bhutanese members keep on visiting. While visiting this house, a group of boys and girls asked for the lift to hospital, and when the driver was ready to give them the lift thinking it genuine, they asked for the car key that they want to drive themselves. Tried to stop the car unnecessarily.
3. Many kids are afraid of walking to this area and feel not safe to go to victory square ground as they come there and are threatened.

Since a lot of people are feeling unsafe, I would like to request to be vigilante and to mitigate such inhuman activities happening there.

Looking forward to hearing from you.

Yours Sincerely,

Govinda Regmi,

Chair person.

A1280685

Gayle Petch, Keep Victory Safe
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Good morning. My name is Malia Klinge. My husband, Ekkehard, and I have owned Victory Square Fish n Chips since 2012.

On three occasions over winter, regular customers have told us that they were menaced by children begging for money. These customers felt threatened. They didn't return to the shop until spring.

Three weeks ago, on our busiest night of the week, a fight involving around 10 youths was about to break out on St Vincent Street, directly in front of our shop. Thanks to an alert neighbour, the youths were sent packing. The police arrived some time afterwards.

Two weeks ago under-aged drinkers harassed two customers who had taken their order and tried to eat it in the park.

The car park behind our shop is strewn with empty beer cans on a daily basis. Groups of youths hang around shop corners, the car park, the park. Our own children jokingly call Victory Square 'The Bronx'.

We imagine a good business location to be less stressful!

Ekkehard and I are not only concerned for the safety of our customers but also for the safety of Victory Square and, ultimately, for the success of our own business. The potential of Victory Square has yet to be fully appreciated. Its close proximity to the town centre, make it a great location for both local and regional events. We would like to see it grow and flourish, not wither and die.

A1280695

Gayle Petch, Keep Victory Safe
Public Forum, Community Services Committee
4 December 2014

PDF A1281967

Minutes of a meeting of the Community Services Committee

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Thursday 30 October 2014, commencing at 12.05pm

Present: Councillor P Rainey (Chairperson), Her Worship the Mayor R Reese, Councillors G Noonan (Deputy Chairperson), R Copeland, M Lawrey, P Matheson, T Skinner, and M Ward

In Attendance: Councillors I Barker, L Acland, B McGurk, Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Senior Strategic Adviser (N McDonald), Administration Manager (P Langley), Manager Communications (P Shattock), Manager Community Partnerships (S Hermsen), Arts and Heritage Advisor (Debbie Daniell-Smith), Youth Councillors (S Stephens and H Malpas), Administration Advisers (G Brown and E Farrell)

1. Apologies

There were no apologies.

2. Confirmation of Order of Business

Gayle Petch of Keep Victory Safe informed the Committee that she was unable to attend. Accordingly, item 3.1 on the agenda "Placing CCTV cameras in Victory Square" was removed.

3. Interests

The Chairman, Councillor Rainey, declared an interest in item 7 on the agenda, "Gondola Feasibility Study".

Councillor Barker declared an interest in item 3.2, "Upgrading coal fire burners at Tahuna Beach Holiday Park".

4. Public Forum

4.1 Removal of Dead Pine Trees from Haulashore Island.

Mr Mike Rodwell spoke about the removal of eight dead pine trees from the eastern side of Haulashore Island before the summer season. He showed a Maryan Andrews painting showing pohutakawas on

Haulashore Island along with a photo of Fifeshire Rock to illustrate that these were iconic land marks.

4.2 Upgrading of coal fire boilers at Tahuna Beach Holiday Park

Tabled Document A1258202 refers.

Attendance: Councillor Barker left the meeting for the duration of this item.

Marshall Seddon and Colin Reeves discussed the upgrading of coal fire burners at Tahuna Beach Holiday Camp (TBHC). The Committee was told that the camp had two original coal burners which were old and difficult to maintain.

In reply to a question, the Committee was told that a conversion to diesel could result in operational savings of 75% when compared to coal.

It was explained that TBHC needed to borrow the capital through Council because Council owned the assets. TBHC had a historical arrangement with Council whereby TBHC paid interest on loans required for investment in facilities. It was explained that the cost of the upgrade would be \$120,000 plus GST.

Attendance: The Committee adjourned from 12.31pm to 2.13pm

5. Confirmation of Minutes

5.1 Community Services Committee – Community Assistance Funding 8 and 9 September 2014

Document number A1247085, agenda pages 8-32 refer.

The Committee noted some minor discrepancies with regard to dates, times and attendances in the minutes of the Community Services Committee – Community Assistance Funding, held on 8-9 September 2014 and the meeting of the Community Services Committee of the 11 September 2014.

Resolved

THAT the minutes of a meeting of the Community Services Committee – Community Assistance Funding, held on 8-9 September 2014, be received, subject to minor amendments on dates, times and attendance to be confirmed by the Chairperson and Deputy Chairperson.

Matheson/Rainey

Carried

5.2 Community Services Committee 11 September 2014

Document number A1247833, agenda pages 33-40 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council - Community Services Committee, held on 11 September 2014, be received, subject to minor amendments on dates, times and attendance to be confirmed by the Chairperson and Deputy Chairperson.

Rainey/Ward

Carried

6. Status Report – Community Services 30 October 2014

Document number A1157454, agenda page 41 refers.

Resolved

THAT the Status Report – Community Services 30 October (A1157454) be received.

Rainey/Noonan

Carried

7. Chairpersons Report

The Chairman told the Committee that he had met with the Guardians of the Nellie Nightingale Library regarding proposed alterations to the library. The Chairman reported that the proposed alterations included internalising the public toilets adjoining the building and better utilisation of space. The Chairman told the committee that the proposals would need to come back to Council for approval through the Long Term Plan.

The Chairman noted that it was Team Leader Festivals, Sophie Kelly's last day at work for the Council. On behalf of the Committee, the Chairman thanked Sophie for her contribution to the success of Nelson City Council's arts festival's programmes.

Recreation and Leisure

8. Gondola Feasibility Study

Document number A1194716, agenda pages 42-109 and tabled documents A1267155 and A1268815 refer.

Attendance: Councillor Rainey left the meeting for the duration of this item. Councillor Noonan chaired the meeting for this item.

Group Manager Community Services, Chris Ward informed the Committee that the Gondola Feasibility Study resulted from an approach to Council by the Nelson Cycle Lift Society (NCLS).

Mr Ward informed the Committee that NCLS required an indication of Councils attitude to the study in order to allow them to make their own plans on this project.

The Committee adjourned from 2.25pm to 2.30pm.

Upon resuming, members of the Committee advised that they felt they were not in a position to make a decision on the matter because the two tabled documents received required further consideration.

Resolved

THAT the Gondola Feasibility Study be referred to Council for consideration.

Matheson/Her Worship the Mayor

Carried

9. Arts Activity Management Plan

Document number A1255556, agenda pages 110-157 refer.

Arts and Heritage Adviser, Debbie Daniell-Smith and Senior Strategic Advisor, Nicky McDonald presented the report.

Ms McDonald informed the Committee that the Arts Activity Management Plan was one of the documents that formed the basis of meeting Council's obligations under the Local Government Act 2002.

The Committee requested that more references were inserted to Nelson 2060. Ms Daniell-Smith informed the Committee that work was underway on constructing a map that located all of the artwork contained in the plan.

Resolved

THAT the report Arts Activity Management Plan (A1255556) and its attachment (A1126659) be received

Rainey/Noonan

Carried

Recommendation to Council

THAT the Draft Arts Activity Management Plan 2015-2025 (A1126659) be approved as the version that will inform the Long Term Plan 2015-2025.

Rainey/Copeland

Carried

Community Services Committee
30 October 2014

10. Tahuna Beach Camp Incorporated Annual Report

Document number A1264122, tabled document A1265535 and agenda pages 158-181 refer.

The Committee received the Tahuna Beach Camp Incorporated Annual Report.

In light of the contents of the Tahuna Beach Camp Incorporated Annual Report, the Committee addressed the issue of the financial trends of the three Council controlled campgrounds and how they impacted on the results of the Tahuna Beach Camp.

The Committee formed the opinion that more information on the financial trends of all of Council's camp grounds was necessary in order to place the Tahuna Beach Camp Incorporated Annual Report into a proper perspective. Committee members believed that this could be best achieved through an external report.

Some Committee members suggested that any review of Council controlled campgrounds should address the issue of campgrounds being used to accommodate social housing needs.

The Committee addressed the issue of coal fired boilers at Tahuna Beach Camp and requested that a report be prepared on their feasibility and possible replacement.

Resolved

THAT the report Tahuna Beach Camp Incorporated Annual Report (A1264122) and its attachments (A1250020 and A1265535) be received.

Rainey/Noonan

Carried

Recommendation to Council

That Council commission an external review of its three campgrounds, to understand their financial trends, and to assist in establishing a strategic direction for these properties.

Rainey/Her Worship the Mayor

Carried

RECREATION AND LEISURE

11. Community Partnerships Activity Management Plan

Document number A1258364, agenda pages 182-201 refer.

Manager Community Partnerships, Ms Shanine Hermsen presented the report.

Ms Hermsen told the Committee that the Community Partnerships Activity Management Plan incorporated feedback from the workshop of the 18 October 2014.

In reply to questions from the Committee concerning the level of funding for "Safe City", the Committee was informed that feedback from workshops indicated that this issue was not as high a priority as other issues.

Members of the Committee raised their concerns about the level of funding allocated to "Older Adults" and requested that further work is carried out on budgets.

Resolved

THAT the report Community Partnerships Activity Management Plan (A1258364) and its attachment (A1236577) be received.

Rainey/Noonan

Carried

Recommendation to Council

THAT the Draft Community Partnerships Activity Management Plan 2015-2025 (A1236577) be approved as the version that will inform the Long Term Plan 2015-25.

Rainey/Ward

Carried

REPORTS FROM COMMITTEES

12. Youth Council

12.1 Youth Council Minutes 12 August 2014

Document number A1231448, agenda pages 202-208 refer.

Youth Councillors Hannah Malpas and Samantha Stephens informed the Committee of matters arising from the Youth Council. They discussed commissioning artists for youth parks, the success of the masked parade, heritage week and the Top of the South Forum.

Resolved

THAT the minutes of a meeting of the Nelson Youth Council, held on 12 August 2014, be received.

Rainey/Lawrey

Carried

Resolved

THAT the minutes of a meeting of the Nelson Youth Council, held on 17 September 2014, be received.

Rainey/Lawrey

Carried

13. Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Community Services Committee – Public Excluded – 11 September 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none">• Section 7(2)(i) To carry out negotiations
2	Status Report Public Excluded – 30 October 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of	The withholding of the information is necessary:

Community Services Committee
30 October 2014

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
	This report contains information regarding: Stoke Community and Sports Facility Property Purchase	information for which good reason exists under section 7	<ul style="list-style-type: none"> Section 7(2)(i) To carry out negotiations

Rainey/Ward

Carried

The meeting went into public excluded session at 3.43pm and resumed in public session at 3.50pm.

During the public excluded part of the meeting, the Committee confirmed the public excluded minutes of the 11 September 2014 and received the public excluded status report of 30 October 2014.

14. Confirmation of Minutes – 11 September 2014

Document number A1247835, agenda pages 3-7 refer.

Resolved

THAT the minutes of the part of a meeting of the Nelson City Council – Community Services Committee, held with the public excluded on 11 September 2014, be confirmed as a true and correct record.

Rainey/Skinner

Carried

15. Public Excluded Status Report – 30 October 2014

Document number A1157456, agenda pages 8 refer.

Resolved

THAT the public excluded Status Report – Community Services Committee 30 October 2014 (A1157456) be received.

Rainey/Ward

Carried

16. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Rainey/Noonan

Carried

There being no further business the meeting ended at 3.50pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Minutes of an Extraordinary meeting of the Community Services Committee

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Tuesday, 4 November 2014, commencing at 9.00am

Present: Councillor P Rainey (Chairperson), Councillors R Copeland, M Lawrey, G Noonan (Deputy Chairperson), T Skinner and M Ward.

In Attendance: Councillors I Barker, B McGurk, K Fulton, Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Senior Strategic Adviser (N McDonald), Property and Facilities Asset Manager Administration Manager (M Homan), Asset Analyst (D Bartkowiak), Manager Asset Administration (K Patterson), Manager Administration (P Langley), Administration Adviser (E Farrell).

Apology: Her Worship the Mayor R Reese

1. Apologies

Resolved

***THAT apologies be received and accepted from
Her Worship the Mayor.***

Rainey/Noonan

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the interest register and no conflicts of interest with agenda items were declared.

4. Chairpersons Report

The Chairman, Councillor Rainey, thanked staff who prepared the Property and Facilities Asset Management Plan 2015-2025. He reminded the Committee that the Asset Management Plan deals with

over \$60 million worth of community owned assets. The Chairman stated that of those assets, very few were related to the arts. The Chairman compared the position of assets and facilities for arts activities to that of sport activities and stated his belief that this was a situation that needed to be addressed.

5. Property and Facilities Asset Management Plan

Document number A1143129 refers.

Property and Facilities Asset Manager, Michael Homan and Asset Analyst Don Bartkowiak presented the report.

There were concerns about the tight timeframe Councillors had to review the document.

Group Manager Community Services, Mr Chris Ward informed Councillors that the document was a draft only and that changes could be made by Councillors. Councillors were informed that a workshop on the draft LTP was scheduled for 12 November 2014 to allow them to incorporate any amendments to the document that they saw fit.

The Chairperson informed Councillors that if they had any suggested amendments to the draft AMP, they should inform him or the Deputy Chairperson by 12 November 2014.

Councillors addressed a number of issues with officers.

Councillors sought clarification on different population statistics used in different Council reports.

Councillors were informed that "Interest rates" on page 258 and "Maintenance Contracts" on page 271 of the draft AMP would need to be updated.

There was a discussion about the upgrade of the toilet facilities at Buxton Square. Officers were requested to provide information relating to the level of use of these facilities by the public and what impact the recent upgrade of these facilities had on vandalism. Officers were also requested to provide information on whether the upgrade of the Buxton Square facilities had impacted on the level of use of the toilet block in Montgomery Square.

There was a suggestion that a similar upgrade to the facilities at Buxton Square could be carried out at Tahunanui and Millers Acre. It was stated that this would leave a particularly favourable impression with visitors to the city.

Councillors requested that any proposed changes by Nelson City Council's Senior Leadership Team be highlighted to Committee.

Councillors suggested that steps needed to be taken to highlight public awareness of the AMP and proposed that an article in Live Nelson along with hard copies for the public would be beneficial.

Attendance: The Committee adjourned from 10.20am to 10.24am.

Resolved

THAT the report Property and Facilities Asset Management Plan 2015-2025 (A1233602) and its attachment (A1224345) be received.

Rainey/Copeland

Carried

Resolved

THAT the draft Property and Facilities Asset Management Plan 2015-2025 (A1224345) be amended by the Chair and Deputy Chair as per suggestion received by Wednesday 12 November 2014

Rainey/Noonan

Carried

Recommendation to Council

THAT the amended draft Property and Facilities Asset Management Plan 2015-2025 (A1224345) be approved to inform the Long Term Plan 2015-2025.

Rainey /Noonan

Carried

There being no further business the meeting ended at 10.30am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Status Report – Community Services 4 December 2014

Date of meeting/Item	Action Resolution	Officer	Status
17 April 2014 Council meeting	<p><u>THAT</u> Council directs officers to provide a summary of Council’s biodiversity output with a particular focus on opportunities to leverage the work undertaken in the Sanctuary.</p>	Clare Barton	<p>4/12/14 Specialist meeting held on 8/8/14 followed by a full Council workshop on 14/8/14 to discuss programme to be advanced to LTP. Specific budgets will be attached to the projects discussed at the workshop and will be provided as part of the LTP process.</p> <p>UNDERWAY</p>

Modellers' Pond – Update

1. Purpose of Report

- 1.1 To provide an update on the upgrade of the Modellers' Pond.

2. Delegations

- 2.1 This report provides an update only but any proposed solution would be in variance to the 2014/15 Annual Plan and is a decision of the full Council.

3. Recommendation

THAT the report Modellers' Pond Update (A1115742) and its attachment (A1281762) be received;

AND THAT Council note that the option to utilise fish to control the weed and algae in the Modellers' Pond is no longer considered a viable solution;

AND THAT a detailed assessment at an estimated cost of \$30,000 on the environmental impacts, capital investment and associated long-term, operational and maintenance costs be undertaken on three options, namely:

- 1. Continue to manually clean into the future;
or**
- 2. Fill in the Modellers' Pond, landscape and maintain into the future; or**
- 3. Modify the Modellers' Pond to minimise ongoing operational and maintenance costs;**

AND THAT Council approve this additional cost as unbudgeted operational expenditure;

AND THAT staff engage with Pond users and a Tahunanui community representative and seek their contributions in assessing the options;

AND THAT results of this detailed assessment be reported back to the Community Services Committee to be able to guide deliberations on the Long-Term Plan.

4. Background

- 4.1 The Modellers' Pond has long been a feature of the Tahuna recreation area. The Pond is well loved and supported by a club with a small number of members. Up until around the turn of the century, the Pond was regularly dosed with copper sulphate by the Modellers' Society to control algae. At that time Council requested this practice to stop as there was no consent allowing this. Since then there has been an attempt to control the algae and pond weed using chemical control but this was unsuccessful due largely to the brackish nature of the water.
- 4.2 It is often said of projects that there is a tension between the three parameters of project cost, timing and quality. Council has invested considerable resource over the last decade into finding a solution to the issues with weed control in the Pond (see 5.5). The reality is that in this instance, there is a tension between the three parameters of regulatory requirements, project cost and finding a workable technical solution.
- 4.3 In 2013/14, initial investigation and design options to address issues with water quality in the modellers' Pond showed that any workable solution was complex and came with a considerable price tag - up to \$1.2 Million. Council indicated a reluctance to spend this amount.
- 4.4 Further work was undertaken by officers to refine options, and Council approved an amount of \$490,000 in the last financial year (2013/14) to upgrade the modeller's pond to address the ongoing long-term maintenance issues. During the projection rounds, Council received updated advice that allowed a reduction to \$120,000 with an operational ongoing budget of \$60,000 per year. This advice was based on a proposal from Nelmac (see 4.7 below).
- 4.5 The pond is susceptible to an invasive weed known as *Ruppia megacarpa* and a prolific filamentous green algae.
- 4.6 Officers sought resource consent to use chemicals to control the weed - firstly to kill the weed and secondly to control the re-growth on a monthly basis. This consent also sought to use natural dyes to reduce UV sunlight into the pond which was aiding the growth of the weed and algae. The consent was withdrawn, due to complications in proving the chemical could be used safely.
- 4.7 Nelmac are contractors for cleaning the pond, and officers had discussed issues and potential solutions when seeking alternatives to the \$1.2 million first proposed in the budget process. Nelmac proposed an alternative to use fish (firstly Carp and then a combination of Grey Mullet and Parore). This initiative promised a cost effective solution and discussions with DoC, Fish & Game and iwi were also positive.

- 4.8 This initiative was enthusiastically received by councillors in December 2013 when first suggested and was used as the basis to prepare a workable plan for Council to consider in the upcoming 2014/15 Annual Plan.
- 4.9 Councillors Davy and Lawrey consulted with the three users of the pond, namely the Yacht Squadron, Railway Modellers Society and Boat Modellers Society, who were all receptive to the use of the fish as a permanent solution to their maintenance concerns as well as satisfying their need to retain a pond depth of 750mm.
- 4.10 Nelmac continues to monitor and clean the pond.

5. Discussion

- 5.1 In early 2014, Nelmac advised officers that their proposal to use fish to control the weed and algae was now not considered viable and that an alternative solution was preferable. The Chair and Chief Executive of Nelmac met with the Mayor and Chief Executive in mid-August to apologise for any failing on their organisation's part, in leading Council to believe it had a solution which was not now viable. A letter from Nelmac is provided as Attachment 1.
- 5.2 The withdrawal of fish as a method of control has necessitated a re-think, as a workable, cost effective solution cannot be achieved for the funding allowed for in the current Annual Plan.
- 5.3 Officers were unable to report to Council earlier for a range of reasons: Nelmac wanted time to see whether it could provide any alternatives; contamination issues needed further exploration; and finally, the unavailability of key staff.
- 5.4 The fish were proposed to be introduced early spring and Council is now faced with the added complication of trying to manually control the weed and algae as we move into the warmer seasons (spring and summer) where both proliferate.
- 5.5 In 2010, officers commissioned a study from NIWA on management options. This proposed chemical and dyes; further work on these options have shown them not to be viable. Other options had unacceptable price tags (eg relining the pond at a cost of \$1.2 million).
- 5.6 The pond is considered a HAIL site and any solution will have to address the associated costs of working on such a site.
- 5.7 Finally, the pond plays a role in receiving stormwater from the Centennial Road pump station constructed in 1998 and built to alleviate historical flooding to the lower parts of Tahunanui.

- 5.8 The pond is seen as a community asset to the Tahunanui community, and a drawcard to some of the businesses in the area. It may be helpful to ask the Tahunanui Business Association to nominate a member of their community for staff to engage with as the options are worked through. This would ensure that there was good understanding of any choice that Council finally makes.
- 5.9 The cost to clean the Pond to date currently sits at \$25,000 and with another seven months of the financial year still to run, the operational budget of \$60,000 may be insufficient.
- 5.10 The cost of assessment - \$30,000 - will also be operational expenditure. (There is currently a budget of \$120,000 capital expenditure, but this cannot be used for the assessment of options.) Council should be aware that this additional cost of \$30,000 opex is not currently funded.
- 5.11 The cost of implementing any solution may be funded from the \$120,000 capital expenditure in the budget, although until the final choice is made, advice on costs cannot be given. The opex for the chosen option may require further consideration.

Options

- 5.12 An initial evaluation of options available to Council identifies three main options. These comprise:
- Retain the status quo and continuing to manually clean the pond into the future; or
 - Fill in the pond, landscape and maintain into the future; or
 - Modify the pond to minimise ongoing operational and maintenance costs.

Proposal

- 5.13 It is proposed that a detailed assessment be undertaken for each of these options. The assessment will comprise water quality aspects, environmental impacts, technical feasibility, capital costs and ongoing operational and maintenance costs. The assessment of each option will enable Council to fully understand the implications of any decision it makes.
- 5.14 It is estimated that it would cost around \$30,000 to undertake this detailed assessment. This assessment will not only include the upfront investment for each option but also the ongoing operational and maintenance costs over the next 30 years. This will enable Council to make an informed decision based on life cycle costs. This cost will be operational expenditure.

6. Assessment of Significance against Council's Significance Policy

- 6.1 This is not a significant decision.

7. Consultation

- 7.1 The proposed work to the modeller's pond was consulted on as part of the 2013/14 and 2014/15 Annual Plans. Feedback from the discussions at that time was that the pond is important to some in Tahunanui. It would be appropriate for Council to recognise the partnership approach set out in Nelson 2060, and to seek a representative from that community to engage with as the options are developed. Users of the pond should also be engaged with.
- 7.2 Once it has received the proposed assessment, Council may want to consider adopting a preferred option. This will give the opportunity of consulting with the wider community before making a final decision.

8. Alignment with relevant Council policy

- 8.1 Improvements to the pond align with the intent of the Annual Plan 2014/15 however the allocated funding of \$120,000 may not be sufficient.
- 8.2 This work is consistent with Nelson 2060, particularly lifestyles, partnerships and protecting our natural environment.

9. Inclusion of Maori in the decision making process

- 9.1 There has been no consultation with Maori, outside of the Annual Plan processes.

10. Conclusion

- 10.1 Council has previously approved funding to upgrade the modeller's pond, but solutions have proved more complex and costly than previously envisaged.
- 10.2 The solution of using fish which formed the basis of the funding in the current 2014/15 Annual Plan is now considered not to be a viable option.
- 10.3 It is proposed that three options be assessed in detail. This would give Council the ability to engage with its community and the pond users before making an informed decision on an option.

Richard Kirby
Acting Capital Projects Manager

Attachment:

Attachment 1: Letter from Nelmac Chief Executive [A1281762](#)

28th November 2014

The Chief Executive
Nelson City Council
PO Box 645
Nelson 7040

Attention: Clare Hadley

Dear Clare

Re: Modellers Pond Proposal

Following our ongoing correspondence with your executive and operations management team regarding options for the remediation of the Modellers' pond, I am formally writing to you to express our regret that investigations into introducing fish into the Modeller's Pond have been suspended due to lack of confidence in this solution as a whole.

Whilst we would have liked to be able to provide a reliable biological solution, we have concluded there is too great a risk to both Nelson City Council and Nelmac Ltd to proceed further with this project based on the information now available. We appreciate that this will be disappointing for all concerned but hope it can be seen that, although ultimately unsuitable, the concept was proffered in a genuine desire to assist Council and Tahunanui residents. We have since reviewed our method for assessing projects of this nature - prior to submitting them to clients, and have identified and implemented changes to ensure greater levels of assurance are required to be provided in future.

With regard to the Modeller's Pond, factors that could not have been foreseen at the proposal stage and have since become evident include:

- High and fluctuating salinity levels from ingress. These are now suspected to be in addition to any natural tidal flows by way of the weir. Salinity testing was undertaken on a fortnightly basis beginning November 2013 by Nelmac Research Analyst, Johanna Guettler (BSc. ME) These levels vary between 6 and 31 grams / litre with the average salinity at 19.5g/l (seawater average 34.7 g/l, freshwater 0.5 g/l, drinking water 0.1 g/l Black Sea 18 g/l).
- Toxicity of the Rupia megacarpa and Algae (discovered via further testing once project approved). Whilst the Rupia and Algae sit below the levels allowed for removal to the York Valley Landfill, the aim of this project was for both of these to be consumed by the introduced fish. There is some concern about the effect on the fish from this.

A1281762

- While one species of fish (Grey Mullet/*Mugil cephalus*) may well succeed in controlling the algae, due to the above factors the selection of a second proposed species to provide the Ruppia control cannot be guaranteed.
- There is no ability to control stormwater flows to the pond, meaning the potential for any number of unknown pollutants to be mistakenly discharged via surrounding storm water inlets is high. The consequences of this on the survivability of fish species cannot be anticipated.
- The pond has a greater nutrient loading than anticipated due to the storm water factor previously discussed and reflects the discharge from both the Centennial Road outflow and the surrounding stormwater inflows. Centennial Park discharges intermittently and both the stagnant seawater and rotting plant material present in stormwater pipes from Centennial Road enter the pond during rainfall events. Observations have confirmed that anoxic - often black - water is entering the Pond.

In order to gain a full understanding of the impact of the above factors on the Pond proposal Nelmac has consulted and worked with: Cawthron Institute, NIWA, NMIT, private fish experts, CGW and NCC.

Having accepted the unsuitability of the initial biological solution, Nelmac has proposed that a wider view be taken of the Modeller's Pond and an engineered solution be considered. With the requirements known, including the capacity required for the Centennial Road Storm water outfall and some preliminary engineering modelling, the desired water quality and appearance, the requirements of the Tahunanui Inland Management Plan, the landscape and context and public comment and expectations, there was opportunity to use this as the basis for progressing to a solution. A team including Nelmac Professional Services Manager Belinda Reburn (who has led the team looking at the Landscape Architecture relating to three of the previous Engineering Options), Ian Hussey of Cameron Gibson Wells Engineers (CGW) - having previously undertaken the Engineering Design Options for this Project, and NCC Project Team members Richard Kirby and Phil Hamblin proposed to review the Project and seek effective solutions. Following a meeting on Friday 1 August a proposal outlining three options was presented to NCC.

Again, I sincerely apologise for the delay and inconvenience caused by Nelmac's initial proposal and subsequent withdrawal.

Yours sincerely
Nelmac Ltd



Lee Babe
Chief Executive

Brook Recreation Reserve Management Plan

1. Purpose of Report

- 1.1 To consider handing responsibility to Council for the release of the draft Brook Recreation Reserve Management Plan.

2. Delegations

- 2.1 The Community Services Committee has the power to recommend Development or review of policies and strategies relating to areas of responsibility to Council.

3. Recommendation

THAT the report Brook Recreation Reserve Management Plan (A1273173) be received;

AND THAT due to public interest and timing issues, responsibility for considering the draft Brook Recreation Reserve Management Plan be handed back to Council.

Recommendation to Council

THAT responsibility for hearing and making decisions on objections and comments on the draft Reserves Management Plan be delegated to the Community Services Committee.

4. Background

- 4.1 Council has previously signalled its intention to develop a Reserve Management Plan (RMP) for the area that includes the Brook Motor Camp.
- 4.2 The process for adoption of an RMP is prescribed by section 41 of the Reserves Act (1977). Briefly, the steps are as follows:
- A public notice of Council's intention to develop a RMP is published
 - Written suggestions are invited

- A draft RMP is prepared, giving consideration to the written comments received
- Public notice of the draft RMP is given, and objections or suggestions are invited over a two month period
- An opportunity is given for any person asking to be heard in support of his or her objection or comment
- The RMP is then approved.

5. Discussion

- 5.1 Public notice of Council's intent to develop a Brook Recreation Reserve Management Plan was published on 24 November 2014. Written suggestions have been invited and informal consultation is taking place with stakeholders.
- 5.2 Officers expect to have a draft RMP ready for consultation in early February 2016. However, if the draft has to be approved by the Community Services Committee prior to being released for consultation by the Council, the whole process will be delayed, and the earliest the RMP could be adopted would be September 2016.
- 5.3 There is likely to be significant public interest around the draft RMP and there is value in finalising the RMP as soon as possible in order to give the community some certainty over the future of the area. Officers therefore recommend that the draft Plan be referred to the Council meeting proposed for 12 February 2015, rather than going to the first Community Services Committee meeting of 2015, scheduled for 26 February 2015.
- 5.4 The Community Services Committee has delegated authority to hear and make decisions on submissions under the Special Consultative Procedure (SCP). The RMP process does not involve an SCP, so for the sake of clarity, officers recommend that Council delegates responsibility for hearing objections and comments, and making decisions as to whether or not to amend the draft RMP based on that feedback, to the Community Services Committee.

6. Options

- 6.1 This is a process related decision. The Committee could decide that it wants to receive the draft RMP before Council releases it for consultation. This would introduce a delay of 2-3 months in the process.
- 6.2 The Committee could hand back responsibility for releasing the draft RMP to Council. Officers believe that this would be appropriate given the likely level of public interest in the contents of that draft, and the community's desire to have direction on the future of the Brook Camp as soon as is practicable. This is the recommended option.

6.3 The Committee could ask Council to delegate responsibility to the Community Services Committee for hearing and making submissions under the Reserves Act process. Alternatively, the Committee could decide that the issue should be heard by the full Council.

7. Assessment of Significance against the Council's Significance Policy

7.1 This is not a significant decision.

8. Alignment with relevant Council Policy

8.1 The recommendation is not inconsistent with Council policy. There are no resourcing implications from the recommendation.

9. Consultation

9.1 No consultation has been carried out on this issue. There are prescribed processes for the development of the RMP that include opportunities for public comment.

10. Inclusion of Māori in the decision making process

10.1 Maori have not been consulted in preparing this report.

Chris Ward
Group Manager Community Services

Attachments

None

Upgrade of Tahuna Beach Camp Boilers

1. Purpose of Report

- 1.1 To consider a request from the Tahuna Beach Camp Incorporated for funding to upgrade its coal fired boilers.

2. Delegations

- 2.1 The provision and operation of recreation and leisure facilities and services, including motor camps falls in the area of responsibility of the Community Services Committee.

3. Recommendation

THAT the report Upgrade of Tahuna Beach Camp Boilers (A1271102) be received.

Recommendation to Council

THAT Council extends the principal loan to Tahuna Beach Camp Incorporated by \$120,000 for the purpose of upgrading coal fired boilers, subject to all necessary consents being in place;

AND THAT Tahuna Beach Camp Incorporated continues to repay the principal loan at the rate of \$7,000 per month;

AND THAT Tahuna Beach Camp Incorporated continues to repay the interest accrued on the entire loan on a quarterly basis.

1. Background

- 1.1 Representatives from the Tahuna Beach Camp Incorporated (TBCI) presented at public forum to the Community Services Committee on 30 October 2014. The coal fired boilers that currently heat water for ablution blocks 3 and 3b are outdated and environmentally polluting. TBCI has concerns over its ability to source spare parts if there are mechanical problems, potentially leaving those blocks with only cold water over the busy summer period.

- 1.2 The proposal is to replace the boilers with energy efficient air to water heat pumps, at a cost of \$120,000. TBCI has asked Council to consider paying for this upgrade.

2. Discussion

- 2.1 There is a clear rationale for the upgrade of the coal fired boilers to more efficient and cleaner heat pumps. The main question that Council needs to consider is who should pay for this upgrade.
- 2.2 The terms of the lease state that all improvements made to the Property shall be the absolute property of the Lessor. TBCI suggest that, as the assets will be owned by Council, it (the Council) should pay for them.
- 2.3 There is no precedent for Council to pay for the renewal or improvement of any asset at the Tahuna Beach Camp. In the past, TBCI has borrowed money from Council to make capital improvements, and TBCI have chosen to replace other coal fired boilers at its own cost.
- 2.4 Whichever option is chosen, it would be prudent for Council to ensure all necessary consents are in place for the proposed work.

3. Options

- 3.1 The key decision for Council to make is around how the boiler upgrade should be funded. There are four options:
 - 3.1.1 Council could decide to fund the upgrade itself. There is no funding for this option in the Annual Plan 2014/15. If Council were minded to take this option, officers believe it would be better to signal and consult on this in the draft Long Term Plan 2015/25. However this would delay the final decision considerably.
 - 3.1.2 Council could decide that it will add the cost of the upgrade to the existing loan facility that TBCI has with Council. This approach would seem consistent with previous decisions on capital expenditure.
 - 3.1.3 Council could allow TBCI a 'repayment holiday' of its principal loan payments, currently set at \$7,000 per month. A holiday of 17 months would equate to \$119,000 in saved repayments, approximately the cost of the upgrade.
 - 3.1.4 Council could decide that it did not want to support TBCI in any way in relation to the upgrade, and the TBCI would need to find funding for the upgrade through other savings, loans or revenues.
- 3.2 Officers support the option in paragraph 6.1.2 as it is consistent with previous practice and minimises the costs to ratepayers.

4. Assessment of Significance against the Council's Significance Policy

4.1 This is not a significant decision.

5. Alignment with relevant Council Policy

5.1 There is no provision for Council to fund this upgrade in the Long Term Plan 2012/22 or the Annual Plan 2014/15. The recommendation is consistent with that position.

6. Consultation

6.1 No specific consultation has been carried out.

7. Inclusion of Māori in the decision making process

7.1 No specific Maori consultation has taken place.

Chris Ward
Group Manager Community Services

Attachments

None.

Cultural Display Space at Founders Heritage Park

1. Purpose of Report

- 1.1 To consider funding up to \$10,000 for detailed drawings and a report into the development of an outdoor cultural display space sited on the land owned by Founders Heritage Park and Whakatu Marae.

2. Delegations

- 2.1 Heritage Facilities fall within the area of responsibility of the Community Services Committee.

3. Recommendation

THAT the report Cultural Display Space at Founders Heritage Park (A1271845) and its attachment (A253745 and A1278589) be received.

Recommendation to Council

THAT \$10,000 is allocated in the draft Long Term Plan 2015-25 to fund a report, cost estimates and detailed drawings for a cultural display space at Founders Heritage Park.

4. Background

- 4.1 In 2010 Whakatu Marae received funding from National Services Te Paerangi, Te Papa, to develop initial concepts for a shared exhibition/ interpretation space. This was an initiative originally developed between Whakatu Marae and the Founders Heritage Park subcommittee (now disestablished).
- 4.2 The subsequent report from Irving Smith Jack is included as Attachment 1. This report focused on a concept for a top end display/ cultural park and included concept plans and initial cost estimates for three stages of work. The cost estimate was \$612,740 but actual costs were thought to be more in the region of \$500,000.
- 4.3 The research and storytelling element of this cultural space would be situated on Whakatu Marae land, which then leads into the neighbouring Founders Heritage Park where the cultural park itself would be located. The full project includes perimeter fencing, boardwalks, a deck and small studio/ whare for display of weaving and woodcarving.

- 4.4 This project has not progressed since 2010 although conversations have continued between the Marae and Founders Heritage Park staff. This project was highlighted in the draft Heritage Activity Management Plan although funding for the project has not been included in Long Term Plan estimates.
- 4.5 This report seeks funding to update the 2010 Irving Smith Jack report, revise cost estimates and to prepare detailed drawings. This information is an important requirement for future funding applications.
- 4.6 Whakatu Marae is willing to apply for all subsequent funding for this project over the next two years. Projects cost would now be capped to a budget of no more than \$200,000.
- 4.7 Attachment 2 is a letter of support from Whakatu Marae outlining their ongoing commitment to this project.
- 4.8 The Founders Heritage Park Facility Manager would manage the initial project to revise the 2010 Irving Smith Jack report and cost estimates.

5. Discussion

- 5.1 Iwi settlements have now been processed and new management is in place at Whakatu Marae. This has provided more time and focus to be available for this project.
- 5.2 The Kai Festival has strengthened management relationships between both facilities and Whakatu Marae.

Progress to Date

- 5.3 A number of elements of the initial concept have already been completed:
- Council has funded and erected two of the five Pou Whenua as detailed in the original concepts;
 - The physical link between the Marae and Founders has been vastly improved and well utilised during the International Kai Festival which is in its seventh year of operation;
 - Both pathways leading into this cultural park are almost completed, (and the book room extension is also completed), with the development of this area in mind;
 - The area identified in the plans to be developed, has been tidied and cleared ready for the project to proceed.

Potential Successes

- 5.4 Opportunities offered through the development of the projects are vast, some key successes are highlighted:

- It offers an opportunity for the council to build stronger links with tangata whenua. It recognises important Treaty partnerships that are to be upheld;
- It offers a chance for iwi to have a physical legacy in the form of a cultural park where iwi stories can be told and shared for all to enjoy;
- The iwi stories will give depth to the regional stories and history currently on offer at this council owned visitor attraction;
- There is a natural synergy in this area where the neighbouring facilities meet;
- This partnership project is unique in museum circles and Te Papa is very keen to see it succeed.

6. Options

Option 1

6.1 Status quo, no council funds are spent on this project.

- Likely risk is that the project may fold;
- No further impacts, positive or negative are likely.

Option 2

6.2 Allocate funding of \$10,000 in the Long Term Plan for 201-25 to update the 2010 Irving Smith Jack report, revise cost estimates and prepare the detailed drawings required for future funding applications.

- The updated report and detailed drawings will offer a clear way forward, provide a clearer understanding of cost options and enable funding applications to be prepared;
- Whilst this funding does not commit Council to the full project, it will strengthen partnerships between Council and Whakatu Marae;
- Whakatu Marae will take responsibility for this project and pursue funding applications, however there is a risk that funding will not be secured;
- Should funding not be successfully secured or only partly secured by Whakatu Marae this may lead to a future funding request being made to Council.
- This option will have a time and resource impact on the Founders Heritage Park Facility Manager who will need to manage this work.

Option 3

6.3 Include funding of up to \$200,000 in the Long Term Plan to be spread over three years.

- Council will have a far greater degree of ownership over this project;
- It would still be crucial to the success of this project that Whakatu Marae remains committed and involved in this project;
- This financial commitment has not previously been indicated in Council planning documents.

6.4 Option two is the preferred option and fits with the purpose of local government (refer to LGA 2002 s10) in areas of:

- The interpretation is specific to the Nelson region and directly related to and benefiting our local area;
- The joint initiative and shared project outcomes will be delivered in a way that is efficient, effective and appropriate, since both facilities will work together in its development, implementation and delivery/ use;
- This area of activity, specific to this region, is not provided for by central government or the private sector.

7. Assessment of Significance against the Council's Significance Policy

7.1 This decision is not a significant decision in terms of the Council's Significance Policy.

8. Alignment with relevant Council Policy

8.1 The Heritage Activity Plan (A372602) outlines the strategic direction for Founders Heritage Park and was adopted in draft by council in April 2014. One of the Development Goals (refer Heritage Activity Plan, page 31) states: 'Work in partnership with Whakatu Marae on the development of a shared cultural park and give local iwi an opportunity to share their heritage as part of the Founders Heritage Park visitor experience.'

8.2 This project is a fit with the Nelson 2060 goal eight, aims for Nelson to be "a centre of learning and practice of Kaitiakangā and sustainable development". This goal talks about understanding "age old values such as Manaakitanga, Mauri and Kaitiakangā" (refer Heritage Activity Plan, page 28) that will be communicated through the delivery of this display.

8.3 In accordance with LGA s80, it is to be advised that this project has not been included in any council discussions or decisions to date.

9. Consultation

- 9.1 Proposed additional consultation will occur with iwi affiliated to Whakatu Marae, Canterbury Trust, Whakatu Incorporation and the Ministry of Culture and Heritage.

10. Inclusion of Māori in the decision making process

- 10.1 Staff have consulted with Whakatu Marae staff in the preparation of this report.

Maria Anderson
Founders Heritage Park Facility Manager

Attachments

- Attachment 1: Founders HP and Whakatu Marae shared exhibition/ interpretation space [A253745](#)
Attachment 2: Letter of support [A1278589](#)



WHAKATŪ MARAE / FOUNDERS HERITAGE PARK

SHARED EXHIBITION / INTERPRETATION SPACE

irving : smith : jack
ARCHITECTS

WHAKATŪ MARAE / FOUNDERS HERITAGE PARK SHARED EXHIBITION / INTERPRETATION SPACE

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WHAKATŪ MARAE / FOUNDERS HERITAGE PARK SHARED EXHIBITION / INTERPRETATION SPACE

INTRODUCTION

This project aims to strengthen links between Whakatū Marae and Founders Heritage Park through the development of the shared exhibition/interpretation space, sited on the Marae complex and accessible also from Founders Heritage Park.

Whakatū Marae is a community based Marae sited in Nelson City. The Kawa observed at Whakatū Marae is Tu Atū Tu Mai and umbrellas six Mana Whenua Iwi namely Ngāti Koata, Ngāti Kuia, Ngāti Toa Rangatira, Ngāti Rarua, Ngāti Tama and Te Ati Awa. The physical structure of Whakatū Marae operates mainly around Manaakitanga, Hauora, Waiora, Whānauora, Taneora, Rangatahiora, Wahineora, Tamarikiora, Aukatū kaipaipa and Kohanga Reo, (general areas of educations, health and social work initiatives including joint ventures) with future strategic plans for opportunities in Tourism and the further developments of joint ventures with partners in Whakatū me te Tau Ihu o te Waka a Maui (Nelson and Top-of-the-South).

Founders Heritage Park is a well utilised community facility and heritage park owned and run by NCC, where community events and activities are presented, developed and housed in an attractive setting. The Park is enjoyed by 70,000 visitors per year. The Park also aims to tell stories about Nelson's heritage through historic buildings and themed displays. Nelson City Council manages the Park with basic operational funding for staff and maintenance.

Whakatū Marae shares a common boundary with Founders Heritage Park in Nelson and this offers a unique opportunity to develop bilateral exhibits within this area with benefits to both organisations, and to the residents and visitors to Nelson.

CONSULTATION PROCESS

The ongoing consultation process has been facilitated by Trevor Wilson (Whakatū Marae), Maria Anderson (Founders), and Andrew Irving (Irving Smith Jack Architects). All ongoing feedback can be directed to Andrew Irving at Irving Smith Jack Architects andrew@isjarchitects.co.nz

A record of consultation partners and their details is attached as an appendix to this document. Consultation has taken the form of Hui, presentations, a series of meetings with Key Stakeholders, written and e-mailed correspondence.

We would also like to acknowledge National Services Te Paerangi, Te Papa Tongarewa Museum of New Zealand for their support in the development of this project.

PROJECT BRIEF

This brief outlines the shared vision for the common site boundary and examines the practical aspects of delivering a shared heritage display area in that space.

PROJECT BENEFITS + VISIONS

The needs and visions of both organisations need to be addressed and accommodated;

- Whakatū Marae envisages the project will provide the opportunity to narrate stories to a wider audience of people, to promote access to and the understanding of Taonga, history from a Māori perspective and to demonstrate the role and benefits of the Marae in the community.
- Founders Heritage Park envisages the project will deliver a broader contextual narrative about Nelson history and heritage through a more complete visitor experience about the development of Nelson as a city.

The project will provide an improved understanding of our cultural identity and heritage, and an educational asset for both parties. Both organisations have roles as key community resources which provide the opportunity to reach a broader audience and build upon future development opportunities.

The scope of the project, the platform and pathway, are expanding as consultation between Whakatū Marae and Founders Heritage Park progresses; as discussions reveal further mutual benefits of the development for each organisation, a more meaningful connection is envisaged.

TECHNICAL CONSIDERATIONS

- The proposed structure needs to be a flexible space, a platform or 'stage' capable of supporting a range of presentation and display formats.
- The structure will have a lightweight roof over to provide cover and protection to the space, ensuring maximum opportunity for use and prospect for a range of presentation and display formats.
- The structure will be contained within the boundaries of Whakatū Marae, but also accessible from Founders.
- The structure as shown incorporates a bridge type element, to reinforce the connection with Founders and ensure complying access to all potential users of the facility.
- The structure needs to consider the existing buildings adjacent. The existing office building has a large window opening on the west face, the ablutions building has several windows and exposed pipe work.
- The future building development plans for Whakatū Marae need to be taken into account.
- There are several security issues that need to be resolved;
 - Discussion needs to resolve demarcation of boundaries to areas beyond the designated 'shared' space to ensure pedestrian and vehicle access is controlled and secure areas are maintained.
 - Founders is a paid experience, need to ensure access to the park beyond, can not be gained from Whakatū Marae, equally Whakatū Marae does not always want patrons of Founders moving beyond the 'stage' area into the rest of the Marae.
- Pedestrian and vehicle access needs to be resolved. Pedestrian access will be limited to one entry point from Whakatū Marae and one from Founders, with possible expansion with future development. Vehicle access through the shared space will be maintained as existing.

SITE CONSTRAINTS

- Whakatū Marae is mostly located on reclaimed land which means the structure will require specific foundation design.
- The structure will be located over several existing sewer drains, and in close proximity to existing manholes. This will require specific drainage design.
- Security and definition of the boundary between Founders Park and Whakatū Marae during a variety of events needs to be defined, and a straightforward solution proposed within the final scheme.
- Founders Park Sub committee have expressed concern to ensure the facility appears linked to both organisations. Bridging and ramping to reinforce connection has been suggested.

ONGOING CONSULTATION + STORY SELECTION

- A number of interested parties require ongoing consultation for this project, including Founders and Whakatū Marae sub-committees, Iwi, hapū and whānau. This project brief and site information package is being sent out as an introduction to the project and an invitation for comment and feedback.
- The intention is to provide a narrative of Māori heritage and culture, allowing visitors access to stories that are unique to Nelson but which are not currently being told in this environment. Iwi hapū and whānau involvement will be fundamental to the selection of which stories will be told and to the display, interpretation and narration of these stories. Whakatū Marae will liaise with Iwi, hapū and whānau to select a small number of key stories upon which the displays will be developed.
- The displays may be presented on a rotational basis, with specific stories presented as specific events such as the Waitangi Day celebrations held between Founders and Whakatū Marae earlier in the year.
- There have been successful discussions between Whakatū Marae and The Nelson Provincial Museum. This will allow the utilisation of current Iwi approved displays that are likely to be in rotation for new displays in the coming years.
- Nelson Provincial Museum, Whakatū Marae and Founders Heritage Park have agreed that these displays will be adapted to utilise previously approved text, copies of images, photographs and possibly facsimiles of key objects. This approach will reduce the environmental control and security requirements needed to realistic levels in this context.

FUTURE DEVELOPMENT OPPORTUNITIES

- As a mutual benefit to both organisations, future partnership development between Founders and Whakatū Marae is expected to provide numerous opportunities of new displays, funding and increasing visitor numbers to both the Marae complex and Heritage Park.
- Future project visions include the development of a cultural concept park; a functional, education and experiential space which builds upon this brief. The development of the existing planting area and future development of a woodwork workshop, teaching whare and boardwalks to connect them aims to provide a forum for educational as well as operational areas for practicing artisans and craftspeople. Allowance for this ongoing development is included within the staged budget attached.
- Incorporation of commissioned artworks, produced by carefully selected artists and artisans will feature in the ongoing refinement of the adjacent green space. An agreed policy controlling the selection of artists, media and subject matter will be included within ongoing consultation should this project progress. Allowance for commissions is included within the staged budget attached.

WHAKATŪ MARAE / FOUNDERS HERITAGE PARK SHARED EXHIBITION / INTERPRETATION SPACE

Appendices:

Site Information

- Site photos
- Site Plans
- Existing Services

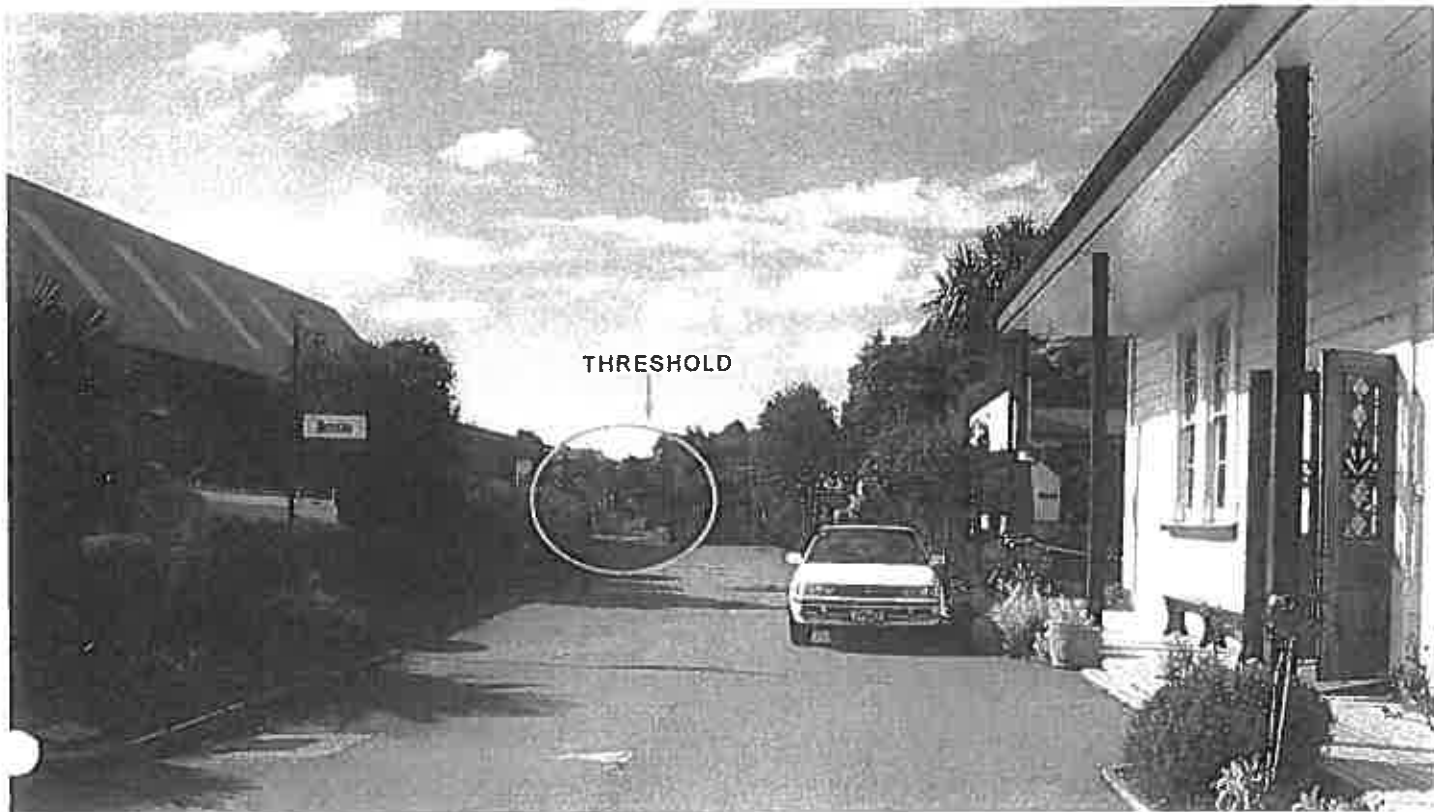
Proposed Development

- Proposed Plan
- Artists Impression
- Preliminary Budget

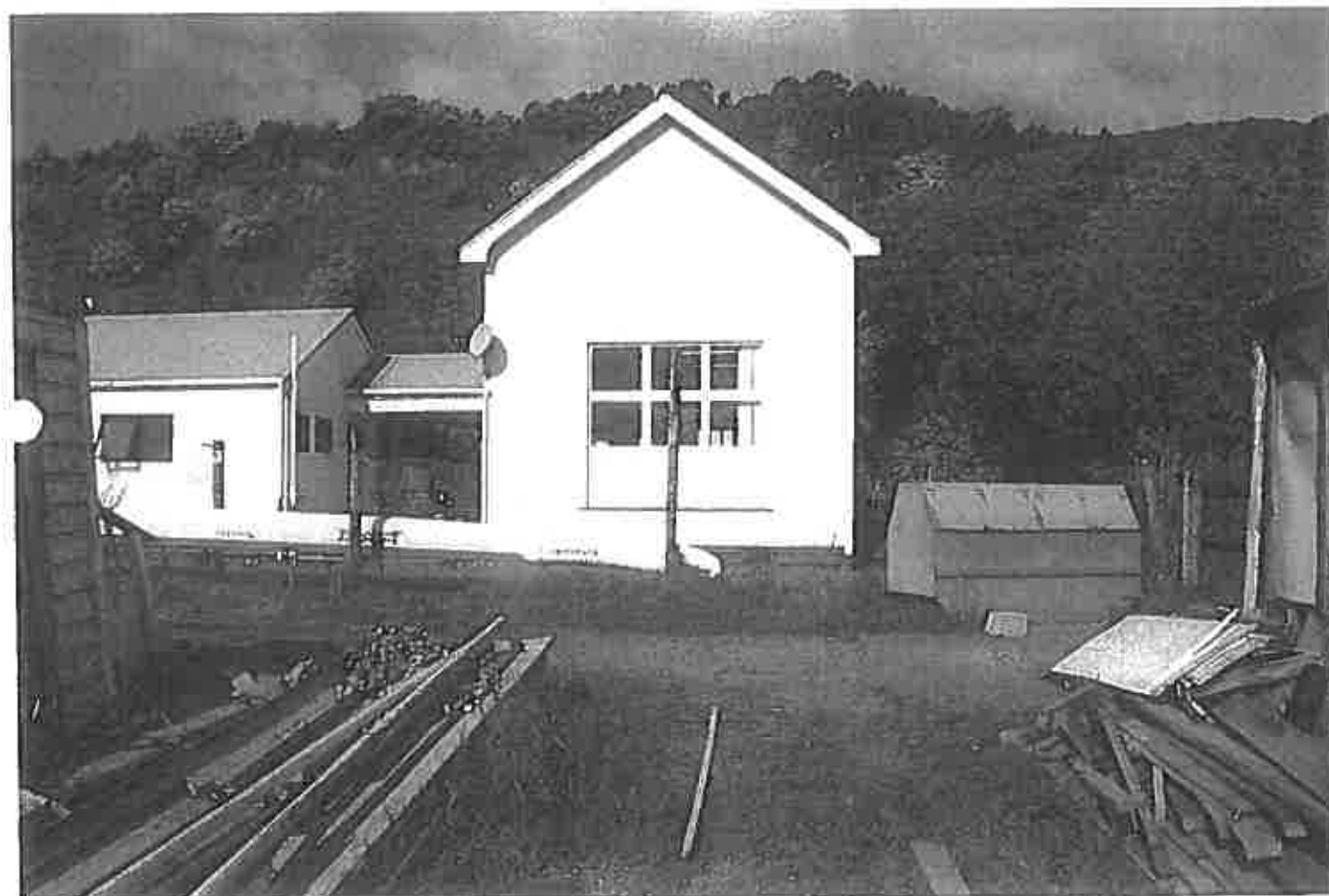
Consultancy Contacts

Funding Proposal (by others)

Marketing proposal (by others)



View to shared space from Founders
- Address demarcation of 'threshold'
- Address security issues (between Founders + Whakatu Marae)



Shared Boundary Area

WHAKATU MARAE / FOUNDERS HERITAGE PARK
SHARED EXHIBITION / INTERPRETATION SPACE DEVELOPMENT

SITE INFORMATION
PDF A1281992

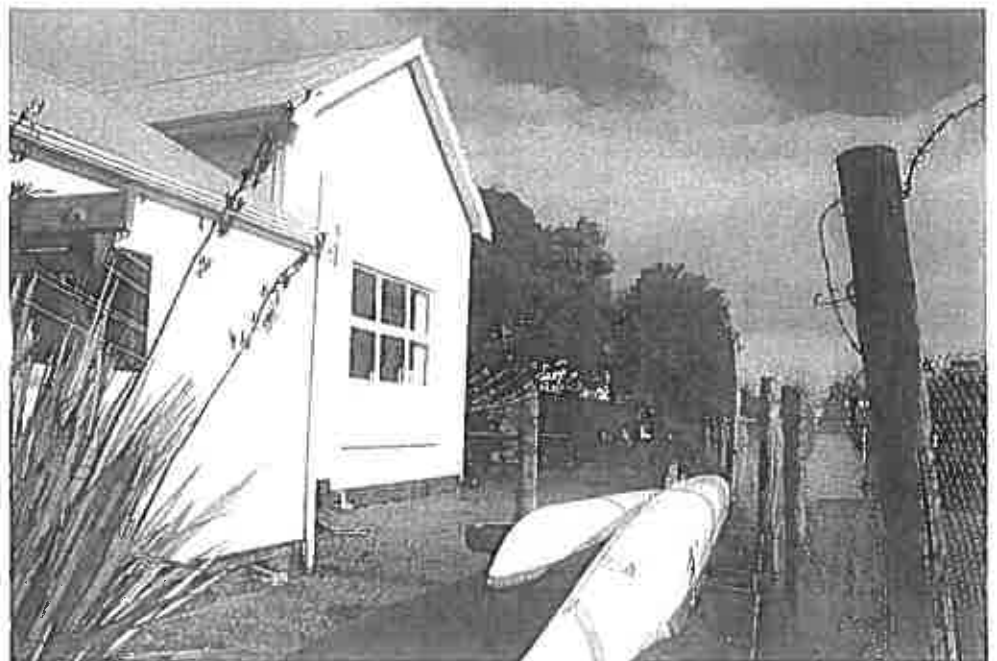
irving : smith : jack
ARCHITECTS



Shared Boundary Area from Whakatu Marae



Direct Access into Marae
 - Address Security Issue



Shared Boundary Area
 - Address building over services
 - Address boundary; built form to remain on Whakatu Marae property, but accessible from Founders
 - Address the demarcation of boundaries beyond shared space



Area Designated for Future Development of a Shared Cultural Concept Space



WHAKATU MARAE / FOUNDERS HERITAGE PARK
MUSEUM EXHIBITION / INTERPRETATION STAGE DEVELOPMENT

SITE INFORMATION



Irving : smith : jack
ARCHITECTS



WHAKATU MARAE / FOUNDERS HERITAGE PARK
SHARED EXHIBITION / INTERPRETATION SPACE DEVELOPMENT




SITE INFORMATION



irving smith jack



EXISTING SERVICES

-  BOUNDARY
-  SEWER
-  STORMWATER
-  WATER

WHAKATU MARAE / FOUNDERS HERITAGE PARK
 SHARED EXHIBITION / INTERPRETATION SPACE DEVELOPMENT

SITE INFORMATION



irving smith jack

FUTURE SHARED CULTURAL CONCEPT SPACE

EXISTING PLANTING TO BE DEVELOPED INTO FUTURE CULTURAL CONCEPT SPACE

ACCESSWAY TO TRANSFORMER
boundary
Keep Clear

ROAD

Proposed Extension

Proposed Extension

SHARED EXHIBITION / INTERPRETIVE SPACE

ABLUTIONS

Entry from Whakatu Marae

WHAKATU MARAE

BAIGENT WORKSHOP

THRESHOLD TO SHARED SPACE

OFFICES

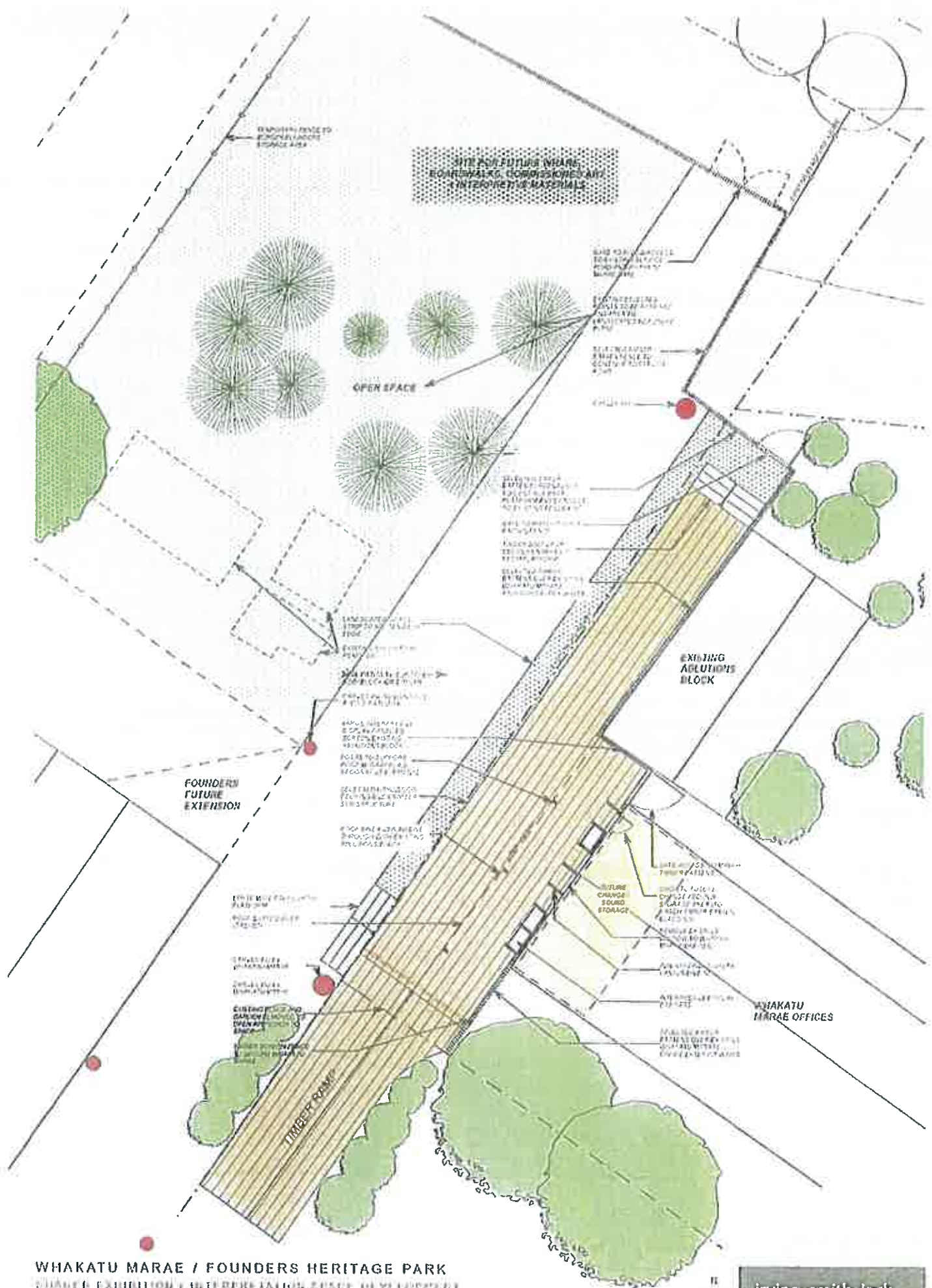
Entry from Founders

FOUNDERS HERITAGE PARK

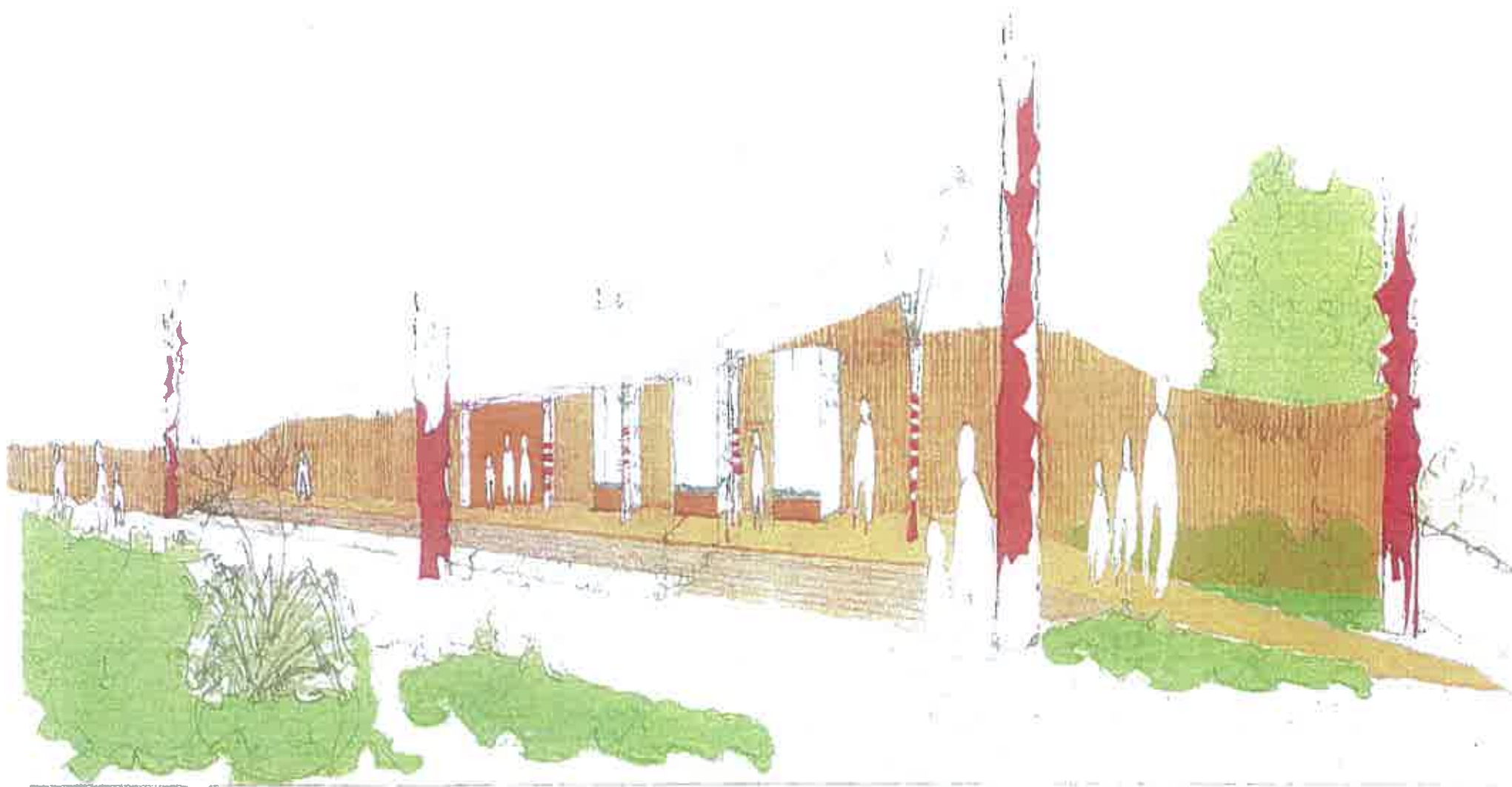
WHAKATU MARAE / FOUNDERS HERITAGE PARK
SHARED EXHIBITION / INTERPRETATION SPACE DEVELOPMENT
SITE INFORMATION



irving.smith.jack
ARCHITECTS



WHAKATU MARAE / FOUNDERS HERITAGE PARK
 VISUAL EXHIBITION & INTERPRETATION SPACE DEVELOPMENT
CONCEPT PLAN



WHAKATU MARAE / FOUNDERS HERITAGE PARK
SHARED EXHIBITION / INTERPRETIVE SPACE DEVELOPMENT

Job No: 1717 Date Issued: April 2010

Cost Development Areas to be Considered

	measure	rate	Total	Total by stage
Stage One				
Exhibition / stage area, access 'bridge' and cover				
Clean up outdoor area, form driveway, install 'Gobi Blocks'				
Install permanent & temporary fencing				
Planting and landscaping				
Commission and install displays / interpretation				
1 Demolition and Removal			\$ 2,000.00	
2 Site Clearance and Excavation			\$ 5,000.00	
3 Driveway formation			\$ 5,000.00	
4 Driveway paving			\$ 50,000.00	
5 Fencing - permanent			\$ 5,000.00	
6 Fencing - temporary			\$ 2,000.00	
7 Screens and Gates			\$ 10,000.00	
8 Deck area and access			\$ 60,000.00	
9 Roof			\$ 15,000.00	
10 Exhibition and Interpretive Materials			\$ 50,000.00	
11 Painting and Refinishing to Exterior			\$ 15,000.00	
12 Data / Electrical and Lighting			\$ 10,000.00	
13 Signage			\$ 5,000.00	
14 Interior & Exterior work to Whakatu Marae Offices			\$ 50,000.00	
15 Landscaping & Development of Open Space			\$ 10,000.00	
				\$ 294,000.00
16 Contingency		5%	\$ 14,700.00	
17 Establishment Costs		2%	\$ 5,880.00	
18 Council Consent Fees		3%	\$ 8,820.00	
19 Consultant Fees		10%	\$ 29,400.00	
20 Additional Sum for Unknown Ground Conditions		Incl	\$	
				\$ 58,800.00
Stage Two				
Commission and install Carved Po				
1 Carved Po (Whakatu Marae)			\$ 35,000.00	
2 Exhibition and Interpretive Materials			\$ 5,000.00	
3 Data / Electrical and Lighting			\$ 2,000.00	
				\$ 42,000.00
4 Contingency		5%	\$ 2,100.00	
5 Establishment Costs		2%	\$ 840.00	
6 Council Consent Fees		0%	\$ 0	
7 Artists fees		Incl	\$ 0	
8 Additional Sum for Unknown Ground Conditions		Incl	\$ 5,000.00	
				\$ 7,940.00
Stage Three				
Install 4x 'whare' to open area				
Connect with boardwalks and signage				
Permanent fencing to remainder of perimeter				
Commission and install displays / interpretation				
1 Demolition and Removal			\$ 5,000.00	
2 Site Clearance and Excavation			\$ 5,000.00	
3 Whare x 4 (2 @ 20m2 & 40k each)			\$ 80,000.00	
(2 @ 15m2 & 20k each)			\$ 40,000.00	
4 Fencing - permanent			\$ 5,000.00	
5 Screens and Gates			\$ 10,000.00	
6 Boardwalks and access			\$ 20,000.00	
7 Exhibition and Interpretive Materials			\$ 10,000.00	
8 Data / Electrical and Lighting			\$ 10,000.00	
9 Signage			\$ 5,000.00	
10 Landscaping & Development of Open Space			\$ 5,000.00	
				\$ 195,000.00
11 Contingency		5%	\$ 9,750.00	
12 Establishment Costs		2%	\$ 3,900.00	
13 Council Consent Fees		3%	\$ 5,850.00	
14 Consultant Fees		10%	\$ 19,500.00	
15 Additional Sum for Unknown Ground Conditions		Incl	\$	
Other Costs				
Application preparation			\$ 5,000.00	
Marketing plan & establishment			\$ 10,000.00	
				\$ 15,000.00
TOTAL				\$ 612,740.00
Notes				
Exclusions				
GST				
Furniture Fittings and equipment				
TA DIL's				

This is an initial area based assessment
 We recommend accurate cost estimation to reinforce this estimate be
 completed by a Quantity Surveyor familiar with market rates



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www.whakatumarae.co.nz

Kim.Ngawhika@whakatumarae.co.nz

21st November 2014

Maria Anderson
Founders Heritage Park
Nelson

Tēnā koe Maria

Cultural Display Space at Founders Heritage Park

Whakatū Marae is enthusiastically committed to working in partnership with Founders Heritage Park in order to develop an outdoor cultural display space sited on the land owned by Whakatū Marae and Founders Heritage Park.

This commitment extends to applying to relevant organisations for funding of this project over the coming two-three years. Progress, however will be dictated by the obtainability of support by way of grants and donations, as this is not something that can be fully funded through current Marae activities.

Naku noa nā

A handwritten signature in black ink, appearing to read "Kim Ngawhika". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kim Ngawhika

CC: Carol Hippolite, Kaitiaki Whakatū Marae

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