



AGENDA

**Ordinary meeting of the
Nelson City Council**

**to hear applications for
Community Assistance Funding**

**Monday 9 September 2013
Commencing at 9.00am
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

Membership:

His Worship the Mayor Aldo Miccio, Councillors Ian Barker, Ali Boswijk (Deputy Mayor), Gail Collingwood, Ruth Copeland, Eric Davy, Kate Fulton, Paul Matheson, Jeff Rackley, Pete Rainey, Rachel Reese, Derek Shaw and Mike Ward

9 September 2013

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Apologies

1. Interests

- 1.1 Updates to the Interests Register
- 1.2 Identify any conflicts of interest in the agenda

2. Confirmation of Order of Business

3. Contract Applications

- 3.1 Contract Applications Hearing Schedule, Index of Applications, and Applications

Document number 1582023

Note: This document is circulated separately. It is on the Councillors Google drive as 'COMASST CNTRCT 9Sep13', and in hard copy in a labelled black folder.

- 3.2 Contract Applications – Financials

Document number 1581850

Note: This document is circulated separately. It is on the Councillors Google drive as 'COMASST FINANC 9Sep13', and in hard copy in a labelled blue folder.

4. One Off Grants Applications

Document number 1582282

Note: This document is circulated separately. It is on the Councillors Google drive as 'COMASST ONEOFF 9Sep13', and in hard copy in a labelled green folder.

5. Community Assistance Funding 2013/14

4-28

Document number 1575045

Recommendation

THAT the report Community Assistance Funding 2013/14 (1575045) and its attachments (1485919 and 1576109) be received;

AND THAT the guidance offered be used as the basis of its distribution.

Note:

- **This meeting will continue beyond lunchtime.**
- **Lunch will be provided for Councillors at 12.30pm.**

Community Assistance Funding 2013/14

1. Purpose of Report

- 1.1 To decide on the relative proportions of funding to be provided for ongoing contracts compared to one-off grants.
- 1.2 To decide on funding allocations for the organisations which have applied for money from the Community Assistance Fund.

2. Recommendation

THAT the report Community Assistance Funding 2013/14 (1575045) and its attachments (1485919 and 1576109) be received;

AND THAT the guidance offered be used as the basis of its distribution.

3. Background

- 3.1 The purpose of the Community Assistance Policy 2013 (Attachment 1) is to enable charitable and not-for-profit organisations to contribute towards the community outcomes defined in the Nelson Long Term Plan 2012-22.
- 3.2 The policy states that the pool of funding for contracts and one-off grants is allocated annually by Council. Between 10 to 20% of funds will be available for one-off grants.
- 3.3 Applications are to be assessed against the criteria listed in section 4 of the policy. In summary these are:
 - Only registered charities and not-for-profit organisations are eligible;
 - Retrospective funding will not be considered;
 - Applicants must demonstrate how the project will contribute to Council's Community Outcomes, Long Term Priorities as well as the goals of Nelson 2060;
 - Applications that leverage additional funding are preferred;

- Only initiatives within Nelson and/or benefiting Nelson residents will be funded;
- Applications must clearly outline a specific service and/or outcome that will result from the funding;
- One off grants cannot be used for ongoing expenses and applicants must demonstrate they have sufficient resources to implement the project.

4. Discussion

Available funding

- 4.1 The total amount allocated to community assistance this year is \$422,000. Of this amount, \$108,420 is available for allocation in this funding round, as there are currently 45 existing community contracts funded from the pool.
- 4.2 The Community Assistance Policy states that the Council may allocate between 10% and 20% of the available funding to one-off grants. The following provides guidance for the potential split between the two categories.

Percentage	Contract	One-Off
10%	\$66,220	\$42,200
15%	\$45,120	\$63,300
20%	\$24,020	\$84,400

Applications

- 4.3 Contract applicants have been invited to make a brief presentation on their application at the 9 September 2013 meeting. The schedule for these presentations is included in the meeting agenda.
- 4.4 This year 74 applications have been made to the Community Assistance Fund. Twenty six applications totalling \$385,404 are for contracts and 48 applications totalling \$122,828 are for one-off grants. The total amount requested is \$508,231, whereas the total amount available for allocation is \$108,420.
- 4.5 The Community Assistance Applications for 2013/14 are enclosed in two folders, with Contract and One-Off grant applications filed separately in alphabetical order.
- 4.6 The officers' assessment of the applications is shown in Attachment 2.

5. Process of Assessment

- 5.1 The following assessment process has been carried out on the applications. All applications received were checked for eligibility. Those not complying with criteria were placed in an 'exceptions' list but assessed and ranked pending the Council's decision on their eligibility.
- 5.2 Applications were distributed to a number of relevant staff for comment and feedback. Contract and one-off applications were then individually scored according to the following criteria:

Criteria	% of score
Contribution to community outcomes, Long Term Plan (LTP) priorities and the vision and goals of Nelson 2060	25
The extent to which the project is a cost effective and efficient way of delivering outcomes, including leverage of additional funding	25
Dependence on Council funding	10
Benefit to Nelson residents compared to the cost to the Council	10
Clear description of three specific and measurable outcomes.	10
Administrative ability to deliver	10
Past achievement/accountability	10

- 5.3 The cumulative score from these criteria was used to rank the applications to provide a percentage score.
- 5.4 Applications have been entered onto a spreadsheet according to their category (one-off grant or contract) and sorted in order of rank. Comments have been added to the spreadsheet providing reasons for the ranking and extra relevant information for consideration.
- 5.5 No recommendation has been made on the level of funding to allocate to each application. That is a decision for the Council.

6. Exceptions, or Non-Complying Applications

Charitable/non-profit status

- 6.1 The Community Assistance Policy states that all applicants should either be registered with the Charities Commission or be able to prove their not for profit status.
- 6.2 Registration with the Charities Commission is not a realistic requirement for some small organisations, and is not possible for some others. The Inland Revenue Department no longer issues statements that organisations are not for profit. This makes it very difficult for

organisations which are not registered with the Charities Commission to prove their not for profit status.

6.3 The one-off grant applications in this category are:

- Nelson Orienteering Club Nelson;
- Schiehallion Scottish Country Dancers;
- Returned Services Association;
- FC Nelson
- Stoke Melody Makers.

6.4 The contract applications in this category are:

- Town Acre 456;
- Nelson Roller Sports Club;
- Stoke Bowling Club.

Applications for payment of ongoing costs

6.5 A number of applicants have applied for wages, salary or ongoing employment expenses. However, the criteria for one-off grants clearly states that these grants cannot be used for ongoing expenses.

6.6 Applicants who have applied for ongoing costs are:

- English Language Partners Nelson-Marlborough Inc;
- Nelson Community Christian Night Shelter Trust;
- Parent to Parent Nelson;
- Post Natal Depression Support Network Nelson Inc;
- Richmond Group Riding for the Disabled Inc;
- SVS-Living Safe (formerly Stopping Violence Services Nelson);
- Volunteer Nelson;
- Presbyterian Support;
- Epilepsy New Zealand.

7. Factors to Consider When Allocating the Funding

7.1 Granting a lesser amount of funding to an applicant organisation than they applied for may result in substantial changes to a project or initiative, including its purpose and outcomes.

- 7.2 Some organisations applying for one-off grants have exceeded the capped amount of \$2500 in their request.
- 7.3 The assessment by staff is of the outcomes and purpose of the funding described in the application – and is not a comment on the organisation.
- 7.4 Whether the outcomes listed in the application fit within core/priority Council business.
- 7.5 Whether Council prefers to fund priority outcomes at a higher level, or to allocate lower levels of funding to a broader range of applications.
- 7.6 Allocated funding can be tagged for a specific purpose or outcome, particularly when only a portion of the requested funding is allocated.
- 7.7 Where a funding decision departs radically from the grading system used to rank applications, a clear and concise reason for the funding needs to be given, for public reference.

8. Conclusion

- 8.1 Allocating funding to community organisations can help Council to achieve community outcomes and Council priorities in the Nelson Long Term Plan, and work towards the vision and goals in Nelson 2060.

Marg Parfitt

Team Leader Social Development

Attachments

Attachment 1: Community Assistance Policy 2013 [1485919](#)

Attachment 2: 2013/14 Officer Recommendations Report for Contract and One-off Grant Applications [1567925](#)

Supporting information follows.

Supporting Information

1. Fit with Purpose of Local Government

Allocating funding to organisations can be an efficient and effective way for Council to deliver public services, in accordance with the purpose of Local Government Act.

2. Fit with Community Outcomes and Council Priorities

Community Outcome 4: Kind Healthy People – we are part of a welcoming, safe, inclusive and healthy community.

Council priority: A rich diverse community. Council wants to build on the sense of community in Nelson.

3. Fit with Strategic Documents

The criteria include consideration of how applications contribute to community outcomes, LTP priorities and the vision and goals of Nelson 2060.

4. Sustainability

Allocating community assistance funding to organisations has potential to meet identified local needs, and improve the quality of life for local people.

5. Consistency with other Council policies

The criteria and decision making process outlined in this report are consistent with the Community Assistance Policy 2013.

6. Long Term Plan/Annual Plan reference and financial impact

Not applicable.

7. Decision-making significance

This is not a significant decision in terms of the Council's Significance Policy.

8. Consultation

External consultation was not carried out during the development of this report.

9. Inclusion of Māori in the decision making process

Māori have not been consulted during the development of this report due to its lack of particular relevance to Māori.

10. Delegation register reference

Community assistance funding is a Council decision.

Community Assistance Policy 2013

Contact: Ian Littleworth, Acting Manager Community Development
Approved by: The Mayor and Councillors
Approval date: 25 June 2013
Review date: June 2015

1.0 BACKGROUND

- 1.1 Nelson City Council has been providing assistance to community organisations for many years through a variety of mechanisms such as funding agreements, one-off grants, rates remissions, intermediary loans, and community leases and licences. In 2004 Council developed a Community Assistance Policy as called for in the Social Wellbeing Policy, in order to give direction to the future allocation of community assistance.
- 1.2 The policy formalised the procedures for allocating support to community organisations, basing the allocation of funds on the three significant activity areas of recreation and leisure; culture, heritage and arts; and social development; plus an "other" category. The policy made contracts and one-off grants contestable through a process where applicants compete for a set pool of funds.
- 1.3 The combined value of all forms of community assistance (including community leases) in 2007/08 was over one million dollars. The pool of funding available for community contracts, one-off grants and rates remissions in 2008/09 was \$447,079. This funding is adjusted annually by the rate of inflation, with the 2012/13 budget for contracts, grants, leases and rates remissions being \$869,985.
- 1.4 In 2009 the Community Assistance Policy was reviewed by a Working Party of Councillors and staff. Changes were made to streamline the assessment and approval process and to improve accountability. Categories were removed so that applications competed against each other on the basis of the contribution they made to Council's community outcomes and how well they met other criteria of the policy.
- 1.5 In 2013, Council assessed the Community Assistance funding criteria against the new purpose of local government as stated in the amended Local Government Act 2002. The criteria were updated to reflect the need for Council to focus its support on groups that could not be funded by other agencies.
- 1.6 The revised policy was approved by Council on 25 June 2013 and is scheduled to be reviewed again in 2015. Council may decide to review the policy at any time before then.

2.0 OBJECTIVE

2.1 The purpose of this policy is to enable charitable and not-for-profit organisations to contribute towards community outcomes as defined in the Nelson Community Plan.

3.0 TYPES OF COMMUNITY ASSISTANCE

3.1 Council provides five types of community assistance. These are outlined in the table below. Council also provides rates remissions to community groups who own their own land. This is covered in a separate policy but the funding comes from the community assistance budget.

Type	Description
Community Contracts	Community Contracts are awarded for one to four years. There is no specified maximum amount for community contracts.
One-off Grants	Can be for underwriting as well as grants. Grants and underwriting guarantees are for a maximum of \$2,500. These grants must be spent within 12 months of being awarded unless otherwise agreed.
Intermediary loans	Loans obtained by Council on behalf of not-for profit organisations who wish to develop facilities on council land but as they do not own the land cannot offer sufficient security to obtain loans on the open market.
Community leases and licences	Agreements with not-for-profit organisations that rent or occupy Council land and/or buildings.

4.0 CRITERIA

- 4.1 Only organisations with "Registered charitable entity" status, or that can demonstrate that for tax purposes they are considered "not for profit", will be eligible for Community Assistance under this policy.
- 4.2 Retrospective funding will not be considered.
- 4.3 Applications must demonstrate the contribution the project will make to Council's Community Outcomes and Long Term Plan priorities and the vision and goals for Nelson 2060, which may include community place-making projects.
- 4.4 Preference is for applications that leverage additional funding as demonstrated by documentation of applications lodged with, or offers of funding from other funders.
- 4.5 Only initiatives within Nelson and/or benefitting Nelson residents will be funded. Services delivered regionally will have funding eligibility relative to the benefit derived by Nelson residents.
- 4.6 Applications must be for, and clearly detail, a specific service and/or outcome that will result from the funding.

4.7 Other factors that will be considered are:

- All applications must be aligned with the purpose of local government as contained in the Local Government Act 2002 – “to meet the current and future needs of communities for good quality local infrastructure, local public services and the performance of regulatory functions in a way that is most cost-effective for households and businesses. The benefit of the project to the community in comparison to the cost to Council.
- The level to which the wider community will be involved in the project.
- The past achievements or potential of the organisation.
- The ability of the organisation to successfully administer the grant/contract and deliver the outcomes.
- A project’s contribution towards achieving the goals of other Council policies and strategies

4.8 Organisations can only make one application to each of the two grant categories (contracts and one-offs) per year.

4.9 One-off grants cannot be used for ongoing expenses and applicants must demonstrate that they have sufficient resources to implement the project.

4.10 In addition to the criteria set out above, Council may at times choose to focus grants on particular Council priorities. The decision on focus area can be made at two different points. It can be made during the Annual Plan process, to be implemented the following financial year. It can also be made at the conclusion of the grants funding round, to be implemented in the following year’s round.

5.0 COMMUNITY CONTRACTS AND ONE-OFF GRANTS

5.1 The pool of funding for contracts and one off grants is allocated annually by Council. Between 10 to 20% of funds will be available for one-off grants. Applications are accepted for underwriting of projects as well as grants. A minimum of \$2500 will be available annually for underwriting. The proportion of the underwriting monies not uplifted will return to the underwriting fund to accumulate to a maximum of \$10,000. When the underwriting fund has reached its maximum unused underwriting monies will return to the grant pool.

5.2 Staff will assess all applications against the criteria and will prioritise them accordingly within the funds available. The list of prioritised applications will be presented to the Community Services Committee or relevant committee for consideration.

6.0 INTERMEDIARY LOANS

6.1 The value of the intermediary loan pool is capped at \$1.5 million. This figure excludes intermediary loans for regional facilities.

6.2 The additional criteria for intermediary loans are:

- Only developments on Council-owned land will be eligible.
- Intermediary loans will be for a maximum of one third of the value of the development.
- Council will not provide loan guarantees or interest-free loans.

6.3 Applications for intermediary loans will be considered for approval by the Community Services Committee or the Governance Committee.

7.0 COMMUNITY LEASES AND LICENCES

7.1 Community leases and licences adhere to the following:

- Formal lease agreements shall be required where organisations occupy Council land or buildings.
- Rent for the exclusive use of Council buildings or land will normally be set at 10% of the market rent for a comparable building or land.
- Rent for the non-exclusive use of Council buildings or land will normally be set at 5% of the market rent for a comparable building or land.
- Valuation of land for rental purposes shall be based on the Rateable Value.

7.2 Community leases for whole or part of Council owned buildings will be advertised when they are vacated so that all community groups have an opportunity to submit expressions of interest.

7.3 Buildings on Council land may be sold, conditional on the building being advertised and the prospective buyer obtaining a Council lease to occupy the land.

7.4 Termination of lease. See paragraph 8.2.

7.5 Applications for new community leases and licences will be considered for approval by the Community Services Committee or the Governance Committee using the criteria in paragraph 4 above.

8.0 ACCOUNTABILITY

8.1 All recipients of community assistance will provide periodic accountability reports documenting how their activities have contributed to the objectives for which the assistance was given. The following are the reporting schedules:

- Community Contracts – annual reports
- One-off Grants – within six months of expenditure of funding
- Loans – annual reports
- Leases – annually for leases less than four years, minimum of four times during total lease period for leases over four years

8.2 Recipients that fail to submit accountability reports, or that have not spent the money in accordance with the application/contract, or where the use of the facility/land does not satisfactorily contribute to the community outcome will receive up to two written notices asking them to rectify the situation, and may thereafter be asked to return all or part of the funding or vacate the facility/land if they do not comply. Community contracts will

continue or be terminated conditional on receipt of satisfactory reports. Recipients that fail to submit acceptable accountability reports may forfeit their eligibility to receive any Community Assistance in the future.

9.0 RELATIONSHIPS WITH OTHER FUNDERS

9.1 Staff will explore and take advantage of opportunities for information sharing with other funders. Using this information, a directory of funding sources will be produced annually to assist the community in finding support for projects. A copy of the directory will be sent out with all application packs.

10.0 WHAT THIS POLICY DOES NOT COVER

- Council Controlled Organisations such as the Tasman Bays Heritage Trust, Bishop Suter Art Museum, Nelson Tasman Tourism and the Regional Economic Development Agency which are funded separately.
- Council funding for major community initiatives budgeted for separately through Council's community plan/annual plan processes.
- The Youth Development Fund which provides financial support for young people to attend outdoor education courses.
- Financial assistance to achieve resource management objectives such as fencing subsidies and subsidies to change heating methods. These costs are funded by Council's Resource Management activities.
- Contracts or other commercial arrangements where a not-for-profit organisation is contracted to deliver a service for Council.
- Council support for regional facilities - that is capital projects costing \$500,000 or greater.
- Council owned motor camps.

CONTRACTS Name or organisation	Pg number	Amount requested per annum	Number of years	Current NCC CA Contract	Applied for One Off grant	Ranking	Comment	One sentence summary: as identified on application form	Total amount requests- running total
Age Concern Nelson Incorporated	7	\$10,000	4	No	No	84	Good fit with 2060 and community outcomes. The taxi mobility scheme builds social capacity of older people to be involved. Age Concern are primary, but not sole agency involved in admin and distribution. Provider has proven management and administration skills. Internal discussion re future management of scheme - suggest short term contract.	To support & administer the taxi Mobility scheme in collaboration with the Nelson City Council for older people in the community.	\$10,000
Nelson Environment Centre	65	\$8,837	3	No	No	83	Strong fit with 2060 through project based approach to schools learning to grow food. Focuses on capacity building - schools are given a kick start and then supported into a self-sustaining model. Creates partnerships in the community and does not rely solely on one source of funding/support. Receiving \$2000 grant from waste minimisation project to end of this calendar year.	To pay for a coordinator and the overheads needed to employ that coordinator, for three school years to expand "Kids Edible Gardens in Schools" (KEGS) into more Nelson educational centres, aiming for the programme to become self-funded in 2016.	\$18,837
Nayland College	61	\$10,000	2	No	No	70.5	Strong fit with 2060 through building capacity of community through development of knowledge and skills. Cost effective. Well respected and managed programme. Receives approximately \$1000 support from waste minimisation and sustainability budgets. History of late accountability reports.	To enable continuation of a variety of Community Education programmes for Nelson residents.	\$28,837
Safeguarding Children Initiative	125	\$80,000	3	No	No	69	Strong fit with 2060 through provision of seminars to improve child safety. Under LGA poses a risk of duplicating effort in an area that government is active in. Application has clear and measureable outcomes, evidence of funding leverage from other organisations and a strong governance and management structure. Not clear if accounts have been audited.	To ensure that children are safe in our community.	\$108,837

Attachment 2

CONTRACTS Name or organisation	Pg number	Amount requested per annum	Number of years	Current NCC CA Contract	Applied for One Off grant	Ranking	Comment	One sentence summary: as identified on application form	Total amount requests- running total
Youth and Community Trust	165	\$8,570	4	Yes \$10,000	No	68.5	Good fit with 2060 - transitioning young people aged 18-20 into work, education and training. and there is no other similar service currently supporting this age group. Proven track record in this area. These outcomes differ from existing community assistance contract. This organisation receives significant funding through Council for a variety of services.	Youth mentoring service: A project to help our most vulnerable young people become healthy, happy and contributing members of our community through an employment, education and training mentoring programme.	\$117,407
Workstar	153	\$3,890	4	No	No	68	Good fit with 2060. This organisation has proven results. Question why the need for funding now when courses have been delivered for previous 5 years with out Community assistance	To annually fund four pre-employment skills workshops for people who manage a disability in the Nelson region.	\$121,297
Community Arts Works	29	\$20,000	2	No	No	65.5	Good links with community outcomes. Historic/Strong track record for achievement on limited budget. Strong community partnerships. Funding request linked to very specific measureable outcomes. Have received Creative Communities funding for a separate projet - creation of float for Christmas Parade \$1500.	To pay the wages for the co ordinator and materials.	\$141,297
Loaves and Fish	45	\$8,000	1	No	No	65.5	Good fit with 2060. Valuable service meeting an identified community need for many struggling individuals. Known to deliver outcomes under previous support. Previous accountability late.	To increase the Coordinator's Salary by six hours per week to assist in continuing the work of Loaves and Fishes.	\$149,297
Nelson Growables Trust	71	\$10,000	4	No	No	65.5	Good links with 2060, LTP priorities and community outcomes. Proven background in management and accountability of funds.	Support for consolidating and increasing public education via the Nelson Growables Garden Week and Nelson Growables Garden	\$159,297
St Barnabas Anglican Church	129	\$45,400	4	No	Yes	64	Strong fit with 2060. Replaces previous work carried out under House 44 contract (terminated July 2013). Organisation has strong governance and management structures in place and is a key partner in the Stoke Stakeholders project	To grow, develop and inspire Stoke youth by providing a place and space for them to contribute and connect with the wider Stoke community.	\$204,697

CONTRACTS Name or organisation	Pg number	Amount requested per annum	Number of years	Current NCC CA Contract	Applied for One Off grant	Ranking	Comment	One sentence summary: as identified on application form	Total amount requests- running total
Bhutanese Society of Nelson New Zealand Incorporated	21	\$2,300	3	No	Yes	62.5	Poor fit with 2060, but stronger links with LTP priorities and community outcomes. Relatively small segment of immigrant population in Nelson. Festival celebrating and educating people on the Bhutanese culture. First festival funded by NCC last year \$1000. 350 people attended of all cultures assisted by community support and sponsorship.	Dasain is only festival which can be celebrated with wider communities, passing our treasure to young generation. It makes all Bhutanese (especially elderly) feel home.	\$206,997
Victory Community Health Centre	147	\$19,500	1	Yes \$1,500	No	62	Strong fit with 2060 - Building community capacity through neighbourhood involvement, as well as meeting people's need to be safe. Proven management and governance skills. Receive \$5000 community recreation funding for "Way 2 Go" hub and have received \$20,000 from annual plan for swimming pool project.	Expand the hub to include stakeholder organisations, educational, health and social service agencies, businesses, recreational groups and neighbourhood groups to identify opportunities and projects to advance the vision of "making Victory a safe place".	\$226,497
Alzheimer Society Nelson Inc	13	\$1,000	4	No	Yes	61	Good fit with 2060. Proven record for delivery on this projet which NCC has supported in the past.	To help fully fund the wandatrax program, which provides peace of mind for our Carers and their family member.	\$227,497
YMCA	159	\$18,600	4	No	Yes	59	Good fit with 2060 - youth development focused on Victory youth. Some overlap with youth workers collective re workers collaboration and Victory Community health re safety. Strong managemnt and governance. Good leverage from other funders. Previous accountability late. Have received Creative communitis funding (August 22nd) for separate projet of youth Audio production and workshops + performance \$1000.	This grant will be used for YMCA Nelson Youth Development/Training Programmes (YDTP) and Youth Service Provision (YDP) primarily based at our Victory venues: the hall, cafe, training rooms and the Victory Square park.	\$246,097

CONTRACTS Name or organisation	Pg number	Amount requested per annum	Number of years	Current NCC CA Contract	Applied for One Off grant	Ranking	Comment	One sentence summary: as identified on application form	Total amount requests- running total
Prisoners Aid and Rehabilitation Trust	99	\$5,000	4	No	No	59	Low to medium fit with 2060 and community outcomes. Under LGA poses a risk of duplicating effort in an area that government is active in. Programme appears well founded and nationally supported but little is known about local branch capability. Application outlines clear specific and measureable outcomes.	Contribution to the cost of delivering a targeted support programme that improves community safety and wellbeing by enhancing the prospect of successful social integration and employability.	\$251,097
Nelson Tasman Youth Workers Collective	89	\$6,900	4	No	No	58	Strong fit with 2060. Funding tagged to specific measureable outcomes. Application outlines relatively high costs for collaboration meetings. Note some overlap with YMCA application.	NTYWC is committed to supporting youth agencies and encouraging collaboration between agencies and the 3 projects listed are ways in which we achieve this.	\$257,997
Nelson Railway Society	77	\$1,400	2	No	Yes	57	Poor fit with 2060, although stronger with community outcomes. Popular visitor attraction at Founders with some heritage value. Large volunteer effort contributes to cost effectiveness.	To assist with operating costs for train running.	\$259,397
Q-Youth Incorporated	107	\$12,000	2	No	No	49	Strong fit with 2060, medium links to LTP priorities and community outcomes. Could be some overlap with existing school support and mentoring. Feedback from previously run seminars reflects value	To provide ongoing support and education for queer and straight youth in Nelson.	\$271,397
International Student Ministries New Zealand Inc	37	\$10,700	3	No	Yes	46	Medium fit with 2060 and community outcomes, but application lacks specific detail on planned outcomes and measurement of them. This is a national organisation which appears well governed and managed, but little is known about local capacity. Project proposal has potential for a number of council/ community initiatives eg placemaking/planting projects.	funding the role of facilitator, administrator, mentor for the As One project; providing a safe context where marginalised and vulnerable within our community can grow, and serve.	\$282,097

CONTRACTS Name or organisation	Pg number	Amount requested per annum	Number of years	Current NCC CA Contract	Applied for One Off grant	Ranking	Comment	One sentence summary: as identified on application form	Total amount requests- running total
Port Nelson Mission of Seafarers	95	\$10,000	4	No	No	46	Poor links to 2060, LTP or community outcomes. Application lacks detail on measureable outcomes. All previous funding from Anglican Diocese is ending and the future operation of the Mission is in doubt.	A part-time co-ordinator whose role is to ensure the Mission is manned and resourced adequately to provide a welcoming and safe environment for the many seafarers entering Nelson through the Port.	\$292,097
Ministry of Inspiration	53	\$28,807	3	No	No	45	Medium fit with 2060 and community outcomes. Supports learning skills of abled students only & develops future leadership and prepares for sustainable development. Costs of conference relatively high. Application lacked audited accounts.	Support to host INSPIRE, an annual conference enabling keen kids and youth to think dynamically and creatively about their future, in central Nelson.	\$320,904
Nelson Symphony Orchestra	83	\$4,000	2	No	No	37	Poor fit to 2060, but medium links to LTP priorities and community outcomes. Potential funding from creative communities? Lack of clarity about budgets and planning for venue options if school of music venue is unavailable. Previous accountability reports late.	To assist with airfares and wages to bring a concertmaster from Auckland to Nelson to lead NSO in its five annual public concerts.	\$324,904
Royal New Zealand Foundation of the Blind	117	\$26,000	1	No	No	30	Very poor links to 2060 and community outcomes. Application gives no evidence of any measureable improvement in existing service outcomes if funding provided.	Purchase of a vehicle to be used by rehabilitation instructors to provide training to blind and low vision clients in Nelson.	\$350,904
Not proven charitable status									
Townacre 456 Nelson	141	\$3,500	2	No	No	47	Medium links to 2060, LTP priorities and community outcomes. Council has other budget for cycle stands which is a current project with sites being prioritised. No strong demand at this site and this project is comparatively expensive. No financial records provided.	This bicycle stand could be progressive in that a bicycle fixation stand could be added, where cyclists may repair their own bicycle, the future also hold the opportunity have a solar powered charging station nearby. (suitable for electric bicycles, cellphones etc.	\$354,404

CONTRACTS Name or organisation	Pg number	Amount requested per annum	Number of years	Current NCC CA Contract	Applied for One Off grant	Ranking	Comment	One sentence summary: as identified on application form	Total amount requests- running total
Nelson Roller Sports Club Inc	79	\$11,000	4	No	No	39	Poor fit with 2060. Some community outcomes met if funding made to equipment upgrade and promotion rather than overheads. Have received creative communities funding (August 22nd) for a separate project - design competition and mural creation \$1000.	Funding would enable diversion of current operational costs (utilities, insurance, cleaning) toward facility repairs, upgrades, promotion and purchases of badly needed new equipment (rental skates and protective gear).	\$365,404
Stoke Bowling Club	133	\$20,000	1	No	No	29	Poor links to 2060 and community outcomes. Stoke Bowling Club has received \$20,000 from Council this year for drainage. This is an additional request.	Full redevelopment of club pavilion to meet modern standards required to host national and international events and also meet community requirements.	\$385,404
TOTAL REQUESTED		\$385,404							

One Off 2013/14 Order by ranking								
One off grant Name or organisation	Pg number	Amount requested	Current NCC CA Contract	Applied for a contract	Ranking	Comment	One sentence summary: as identified on application form	Total requested running total
Neighbourhood Support Nelson Inc	105	\$2,500	Yes \$9,900	No	83	Strong fit with 2060. Strengthening neighbourhood networks increases resilience, meets social needs and deepens capacity for involvement in community. Application strong on deliverable outcomes, management and governance.	To promote Neighbours Day Aotearoa celebrations in the Nelson neighbourhoods in March 2014	\$ 2,500.00
Big Brothers Big Sisters of Nelson	20	\$2,500	Yes \$6,800	No	81.5	Strong fit with 2060 and community outcomes. Very cost effective programme, well supported by other community partners. Application clear on outcomes with strong management and governance in place.	Recruiting, screening, training and supervising our volunteer mentors.	\$ 5,000.00
Victory Community Association	253	\$2,000	No	No	81	Good fit with 2060, LTP priorities and community outcomes . Council has shown support for placemaking principal - communal nature of project nurtures leadership/participation and supports a safer community. Clear outcomes and project description. Proven ability to deliver.	A place making project for Victory Village, incorporating linger nodes with attractive interactive seating by working with the business community and other organisations to foster a safe, connected cohesive community and stimulate local business.	\$ 7,000.00
Dramatix Theatre Development Trust	41	\$5,278	No	No	76.5	Poor Weak link to 2060, but high scores for LTP priorities and community outcomes. Staff feedback suggests benefit to wide spread Nelson community through schools education programme and heritage week celebrations. Excellent feedback and track record regarding accountability and ability to deliver. Does ask for wages and this would be better applied for under "contract" in the future. Request exceeds capped limit.	To assist in continuing the work of archiving our local histories with reference to Nelson life during war years; the domestic situation and the theatres of war our boys and men were involved in.	\$ 12,278.00
Te Ataarangi ki te Tauihu o te Waka-a-Maui Inc	211	\$2,500	No	No	69	Strong fit with 2060 and community outcomes. Reaches very large reo student community. Will also bring in visitors from 10 other regions.	Funding will contribute to general administration and accommodation costs for theTe Ataarangi Hui Whanui to be hosted in Nelson in October 2013	\$ 14,778.00
Nelson Railway Society	137	\$2,000	No	Yes	68	Low fit with 2060. A popular attraction that enhances Founders Park heritage experience. Ongoing maintenance costs are better suited to a contract application in the future. Large voluntary input making it relatively cost effective.	Ballast required for Track Maintenance	\$16,778.00

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Nelson Tasman Cycle Trails Trust	147	\$2,500	No	No	65	Map reprint has medium links to 2060, LTP priorities and community outcomes. Map has limited information about other cycle routes in Nelson. Paid advertising space could cover the cost of reprint. Principally serves visiting recreational cyclists.	We request a \$2500 contribution towards the re-print and update of the Nelson Tasman Heart of Biking brochure.	\$19,278.00
Hearing Association Nelson Inc	75	\$2,000	Yes \$580	No	64.5	Low scores on 2060, LTP and community outcomes. A regularly used cost effective community space . Limited options available, due to many closures, for other community spaces.	The project will make basic alterations to Hearing House so a side office can be accessed after office hours and therefore used as a public meeting room or rented to another organisation or body to provide further income for Hearing Association Nelson.	\$21,278.00
Nelson Multicultural Council	128	\$2,500	Yes - 2 contracts \$20,600	No	64	Strong fit to 2060 This tool is of benefit to all new migrants, helping them to meet needs and improving their capacity to be involved. Provides a guide that a range of agencies supply, including Nelson City Council. Current contract is for general service provision.	To update the booklet, "New to Nelson Tasman Region? Useful Tips for Migrants", and print 1000 for distribution.	\$23,778.00
Alzheimers Society Nelson Inc	5	\$1,500	No	Yes	63.5	Medium links to 2060, LTP priorities and community outcomes. Organisaition has known track record for delivery, for previous projects supported.	To design and produce signs/cards to help people with memory impairments communicate to the greater community.	\$25,278.00
The Nelson Ark	220	\$2,000	Yes \$1,500	No	63.5	Medium fit to 2060 and community outcomes. Application reflects "business as usual" rather than a specific project and outcomes are covered by an existing contract. This is a successful programme with proven results.	Support and training for the Equine and Animals, People And Rehabilitative Training course and wraparound services .	\$27,278.00
Nelson Community Toy Library	124	\$1,500	No	No	63	Low to medium fit with 2060, LTP and community outcomes.	To purchase quality toys for the Nelson Community Toy Library.	\$28,778.00
The Colonel Noel Percy Adams Trust (Melrose) Society Inc	215	\$3,910	No	No	63	No clear link to 2060, medium score on community outcomes. Project outcomes clearly defined and have good track record for ability to deliver. Request exceeds capped limit.	Financially responsible plumbing upgrade of the three ground floor toilet areas in keeping with the style and use of Melrose House.	\$32,688.00
Tautoko Services	207	\$949.59	No	No	62	Strong fit with 2060. This specific project provides tools to build capacity/opportunity for people with disabilities to engage. Very clearly defined outcomes with track record for being able to deliver.	We are requesting funding to buy 'boardmaker' visual symbol package to help with our work with children and adults who have autistic spectrum disorder and/or intellectual disability.	\$33,637.59

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Nelson Community Potters	119	\$2,500	No	No	59.5	Low scores on 2060, LTP and community outcomes . The building has an important association with the historical development of pottery in Nelson. Painting request does not fit Heritage project fund criteria.	This will be a one off grant to paint as much of the building as possible with the priority being the North face which has peeling paint. We will submit a reports and photos on completion	\$36,137.59
Friends of The Hira School	67	\$2,500	No	No	59	Strong fit with 2060, LTP and community outcomes, but cost effectiveness questioned when compared to other similar programmes.	The purchase of a greenhouse to enhance the learning experience of children at Hira School.	\$38,637.59
St Barnabas Anglican Church	190	\$2,170.18	No	Yes	59	Medium fit with 2060, LTP and community outcomes. Evidence provided of some funding leverage and ability to deliver on specified outcomes.	To produce a plan for a safe, accessible and fun playground for special needs pre-schoolers and other community groups.	\$40,807.77
Christians Against Poverty	31	\$1,462	No	No	55.5	Medium fit to 2060. Application is not clear about how many people being reached and if only available to church members. May replicate services provided by more accessible budget advice agencies. This is a national organisation and little is known about local capacity to deliver.	Funding for a CAP Money Training Day, equipping volunteers from Nelson churches to run free Financial Literacy Courses in their communities	\$42,269.77
Heart Foundation	87	\$5,000	No	No	54.5	Medium fit with 2060, LTP and community outcomes. Targeting a high risk group and Kaupapa involves whole whanau (including wider community). Will also bring about 400-500 visitors to Nelson. Cost effective collaborative project. Request exceeds capped limit.	As a contribution to the total funds needed to run Iron Maori, here in Nelson. Iron Maori can be likened to Iron Man with a focus on being inclusive of Maori whanau, tikanga and kaupapa, which encompasses Maori concepts of whanau and their health and well-being	\$47,269.77
Nelson Bays Community Law	109	\$1,100	No	No	54.5	Low scores on 2060, LTP and community outcomes. This project may improve the visitor experience to users of the facility, but is more about convenience than necessity.	Instant hot water boiler so that we can make hot drinks for clients, visitors and staff	\$48,369.77
Nelson Samba Collective	141	\$1,350	No	No	54	Poor fit to 2060, but scores higher on community outcomes. Staff feedback indicates group very active in the community participating at events, as well as running regular workshops with other community groups and children. Received \$1500 Creative Communities funding August 22nd	Stilt walking and making workshop for the Nelson Samba Collective	\$49,719.77

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Enner Glynn Playcentre	54	\$2,500	No	No	52	Low score on 2060, LTP and community outcomes.	We request funding towards the re-sealing of Enner Glynn Playcentre's carpark to repair the surface and make it safe.	\$52,219.77
Arts Council Nelson (on behalf of Live Poets)	10	\$825	No	No	51	Low fit to 2060, but higher on community outcomes. Unclear how these events will increase community participation. Received \$500 Creative Communities funding August 22nd for a separate project (art in windows map)	To facilitate eleven monthly public readings by established poets to increase the range and diversity of live poetry performance and community participation in Nelson	\$53,044.77
City of Nelson Highland Pipe Band Inc	36	\$2,000	Yes \$2,500	No	51	Low fit to 2060, LTP priorities and community outcomes. Organisation does have existing contract with NCC that covers these outcomes.	To perform as a band at civic events as the City of Nelson Highland Pipe band.	\$55,044.77
International Student Ministries New Zealand Inc	93	\$2,500	No	Yes	50	Medium fit to 2060, LTP priorities and community outcomes. Application requests funding for tools, but lacks clarity about the specific project outcomes which appear to be more around the organisational goals.	Funding for work tools, safety equipment, and safety training for the As One project: helping marginalised and vulnerable within our community grow and serve in a meaningful way.	\$57,544.77
Search and Rescue Nelson	188	\$7,000	No	No	49	Low fit with 2060, LTP and community outcomes. Aerial may increase Search and rescue resiliency in a disaster but is not required as part of the Civil Defense network. Request exceeds capped limit.	To provide a third of the cost for the proposed Communications Tower.	\$64,544.77
People First Nelson	166	\$1,650	No	No	49	Good fit with 2060 by strengthening ability for people with a disability to take part. Specific project outcomes not clearly defined or measureable.	Speaking-up Course -Learning about self-advocacy -to speak up about issues that are important for the participant.	\$66,194.77
The Order of St John	246	\$1,536.80	No	No	46.5	Medium fit to 2060, but poor links to LTP priorities and community outcomes.Under LGA poses a risk of duplicating effort in an area that government is active in. Request funding for 8 batteries - 4 of which will be used in Nelson based ambulances.	St John can continue to provide emergency care using the MRX advanced debrillation units with new batteries.	\$67,731.57
Bhutanese Society of Nelson New Zealand Incorporated	15	\$2,500	No	Yes	46	Low on 2060, LTP and community outcomes. Provides an opportunity for minority group to increase their skills, but the radio show will be in Nepali, so only of benefit to limited numbers in the wider Nelson community.	The programme is very useful for the progress of Bhutanese Community in their settlement phase- involving youths and preserving language and culture.	\$70,231.57

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Kopuawai Te Kohanga Reo, Whakatu	101	\$5,000	No	No	46	Application requests funding for a 30 year birthday celebration of Kohanga Reo in Nelson. Organisation links well on 2060, but lower for this specific project. Specific outcomes are not clearly defined or measureable. Request exceeds capped limit	In terms of the councils Community outcomes this event will be a celebration of the first Kohanga reo in whakatu to be established and the commemoration of 30yrs since its inception.	\$75,231.57
YMCA Nelson	265	\$2,500	No	Yes	44	Poor fit with 2060, medium fit with LTP priorities and community outcomes. Specific measureable outcomes not clearly defined in application. Previous accountability report was late. Received \$1000 Creative Communities funding August 22nd	Community Circus and Performance Project with Youth (Including special needs groups)	\$77,731.57
Nelson Tasman Region Hospice Trust	150	\$4,080	No	No	42	Weak link with 2060, LTP and community outcomes. Under LGA poses a risk of duplicating effort in an area that government is active in . Previous accountability reports filed late. Request exceeds capped limit. Previous accountability late.	Towards purchase of a controlled analgesia (PCA) pump for a new patient to allow patients with severe pain to control their analgesia.	\$81,811.57
Tahunanui Community Centre	205	\$2,250	Yes \$4,000	No	40	Specific project has poor links with 2060, LTP and community outcomes. Staff feedback did not support additional signage.	Funding is needed for Sign writing, Street boards and a "Flanner" to enable the public to locate and then access our Centre	\$84,061.57
New Zealand Zomilnnkuan (Nelson) Inc	155	\$3,500	No	No	38	Weak links to 2060, LTP and community outcomes. Project request is to buy sports uniforms. Small group benefit. Request exceeds capped limit.	This project is to buy Zomi groups sport shirts, boots, stockings.	\$87,561.57
Not proven charitable status								
Nelson Orienteering Club	132	\$966	No	No	70.5	Weak links to 2060, although stronger to community outcomes. Enhances council recreation activity at minimal cost. Widely used and accessible.	A permanent orienteering course - consisting of markers, maps and instruction - at Saxton Field for the benefit of all individuals and groups in our community.	\$88,527.57

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Schiehallion Scottish Country Dancers	185	\$600	No	No	48	Poor fit with 2060, medium fit with LTP priorities and community outcomes. Funding request for hosting cultural event/live music. Received \$600 Creative Communities funding August 22nd	To pay the fee and travel expenses for a band to come to play at the annual St Andrew's Dance for Scottish country dancers in the Top of the South.	\$89,127.57
Nelson Returned and Services Association Inc	139	\$3,250	No	No	46.5	This project application is specifically for new banners and the costs of erecting them to promote ANZAC day. Low fit with 2060, LTP and community outcomes. Specific outcomes mentioned in the application are not well linked to the project. Request exceeds capped limit.	Nelson RSA has no funding source for these activities other than its membership subscriptions. It is therefore necessary to gain funding from other avenues to continue to hold these commemorations in a suitable format	\$92,377.57
FC Nelson	65	\$2,850	No	No	45	Specific project which requests funding for coaching the coaches has weak links to 2060, LTP and community outcomes. Request comes from one club rather than regional body, so wider community benefit could be limited. Request exceeds capped limit.	Coaching of coaches provides the "best bang for buck". The role of an FC Nelson coach is providing more than just a coach for the team. Our coaching staff provide additional assistance with transport for other players to and from mid week-training, Saturday games.	\$95,227.57
Stoke Melody Makers	195	\$3,500	No	No	29	Weak links to 2060, LTP and community outcomes. Small group benefit. No charitable status. Request exceeds capped limit.	This will be used for upgrade of musical instruments, payment of hall hire for 4 terms to the church hall we currently use, laptop computer and a data projector machine.	\$98,727.57
Does not meet criteria - projects have large on-going cost component.								
English Language Partners Nelson-Marlborough Inc	49	\$2,000	No	No	65	Medium fit to 2060, LTP priorities and community outcomes but project description appears to be repeat of last years, suggesting ongoing costs which are outside the criteria for one off grants. This work would be better applied for under "contract" in the future. Previous accountability late.	We want funding to help the costs of our classes which assist refugees and migrants settle into our community.	\$100,727.57

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SVS-Living Safe (formerly Stopping Violence Services Nelson)	197	\$4,000	Yes \$1,800	No	63.5	Good fit to 2060 but poor on Council LTP priorities and community outcomes . Application provides clear outcomes which target youth, (current contract works with older men) . Have been working in this area and receiving referrals from partner agencies but previous funding ceased June 2013. This work would be better suited to a contract application in future. Request exceeds capped limit.	To support 13-17 year olds to develop strategies to deal appropriately with their anger and violence	\$104,727.57
Volunteer Nelson	260	\$2,500	Yes \$5,500	No	58	Strong fit with 2060. Lower on LTP priorities and community outcomes . The project appears to be raising the profile of the "business as usual" of the Volunteer centre which has potentially wide benefit to Nelson community, however wages and on going costs do not meet the criteria of one-off grants. The organisation has an existing contract with NCC . Organisation shows strength in management/planning and governance.	The funding will be to raise the profile of VN so as to increase the number of volunteer referrals occurring.	\$107,227.57
Does not meet criteria - projects have large on-going cost component.								
Presbyterian Support Upper South Island	174	\$3,600	No	No	56	Good fit with 2060. Project is an extension of work carried out utilising past community assistance grants around capacity building in Stoke. Should be applied for as a "contract " in the future. Specific project detail is lacking and application requests wages which are an ongoing cost outside one off grant criteria. Request exceeds capped limit.	To facilitate Stakeholder Meetings for the Stoke Community	\$110,827.57
Parent to Parent Nelson	161	\$3,000	No	No	53	Good to 2060, but lower on LTP priorities and community outcomes. No specific project identified and is an ongoing cost, so does not meet criteria for a one off grant. This work would be better suited to a contract application in future. Scores rate the work described which is organisational business as usual. Request exceeds capped limit.	Funding request is towards wages to employ a regional coordinator to manage all aspects of Parent to Parent Nelson's office and towards a colour printer/scanner for the office.	\$113,827.57

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Epilepsy New Zealand Nelson/ Marlborough Branch	59	\$3,000	No	no	52	Low links to 2060, LTP priorities and community outcomes. No specific project identified and is an ongoing cost, so does not meet criteria for a one off grant. This work would be better suited to a contract application in future. Scores rate the work described which is organisational business as usual. Request exceeds capped limit.	Field Officer Salary	\$116,827.57
Post Natal Depression Support Network Nelson Inc	171	\$1,500	No	No	45.5	Good fit with 2060. Application is not for a specific project and reflects more "business as usual" operation of the overall organisation. Application lacks detail on what funding will be spent on and would be better applied for under "contract" in the future.	To continue to run a weekly clinic supporting mothers experincing pnd	\$118,327.57
Nelson Community Christian Night Shelter Trust	116	\$2,000	Yes \$1,500	No	45	Strong fit to 2060, but low on LTP priorities and community outcomes. Replicates outcomes already funded under an exsiting NCC contract . Request is for ongoing salary/wages cost which do not meet the criteria for one-off grants.	Funding the cost of the supervisors salary and related costs.	\$120,327.57
Does not meet criteria - projects have large on-going cost component.								
Richmond Group Riding for the Disabled Inc	179	\$2,500	No	No	37.5	Poor links to 2060, LTP priorities and community outcomes. No specific project identified and application is for ongoing costs of wages so does not meet criteria for a one off grant. There are unknown number of Nelsonians utilising service and there is a Riding for the Disabled Association within Nelson .	For staff wages and salaries	\$122,827.57
Total		\$122,827.57						